

**Work Session**

**Attachments**

July 11, 2017

Office of the Superintendent  
Township of Ocean School District  
July 7, 2017

MEMORANDUM FOR: All Members of the Board

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

RE: **Miscellaneous Information**

1. **On the Calendar**

July 11, 2017

- 6:30 pm – Finance Committee Meeting
- 7:00 pm - Executive Session (Closed)
- 7:30 pm - Work Meeting

July 18, 2017 – No Meeting

July 25, 2017

- 7:00 pm – Executive Session (Closed)
- 7:30 pm – Work Meeting
- 8:00 pm – Regular Monthly Meeting

August 1, 2017 – No Meeting

August 8, 2017

- 7:00 pm - Executive Session (Closed)
- 7:30 pm - Work Meeting

August 15, 2017 – No Meeting

August 22, 2017

- 7:00 pm - Executive Session (Closed)
- 7:30 pm - Work Meeting

August 29, 2017

- 7:00 pm – Executive Session (Closed)
- 7:30 pm – Work Meeting
- 8:00 pm – Regular Monthly Meeting

2. **Enrollment Figures for the Month of June** – attached.

**TOWNSHIP OF OCEAN SCHOOL DISTRICT**  
**ENROLLMENT FOR THE 2016-2017 SCHOOL YEAR**  
**OUT OF DISTRICT**

<b>TUITION STUDENTS REGISTERED</b>	<b>Sep.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
Alpha School	1	1	1	1	1	1	1	1	1	1
Arc of Monmouth County										
Bancroft	1	1	1	1	1	1	1	1	1	1
Best Academy					1	1	1	1	1	1
BCSSD Lumberton Campus										
Bonnie Brae										
Cambridge School	2	2	2	2	2	2	2	2	2	2
Center School										
Children's Center (Mon. & Ocean)	6	7	7	7	7	7	7	7	7	7
Children's Home										
Coastal South	5	5	5	6	4	4	4	3	2	2
CPC Beh'l	4	4	4	4	4	3	3	3	3	3
Collier	1	0	0	1	1					
Crossroads										
Daytop								1	1	1
DCF Regional										
Ernst E. May										
East- Mt										
Education Academy	1	1	1	1	1	1	1	1	1	1
Frank Defino Elementary										
Harbor School	4	4	4	4	4	4	4	4	4	4
Hawkswood	5	5	6	6	6	6	6	6	6	6
Hunterdon Prep										
Jackson Day Program										
Middlesex YDC										
Lewis School										
Mary A. Dobbins	1	1	1	1	1	1	1	1	1	1
MOESC – Best Academy										
Neptune Regional Deaf -Summerfield	1	1	1	1	1	1	1	1	1	1
New Road School										
Oakwood	1	1	1	1	1	1	1	1	1	1
Regional Day/Jackson										
Rugby	2	2	2	2	2	2	2	2	2	2
Schroth (Ladacin)	1	2	2	2	2	2	2	2	2	2
Bayshore Center for autism	5	5	5	5	5	5	5	5	5	5
Search Day Marlboro Program	2	2	2	2	2	2	2	2	2	2
Search Day Program	1	1	1	1	2	2	2	2	2	2
Shore Regional										
Somerset Hills										
Woodcliffe										
Woodcliff part-time										
YCS, Ernst M. May Academy										
<b>TOTAL TUITION STUDENTS</b>	<b>44</b>	<b>45</b>	<b>46</b>	<b>48</b>	<b>48</b>	<b>46</b>	<b>46</b>	<b>46</b>	<b>45</b>	<b>45</b>

**END OF THE MONTH ENROLLMENT  
OCEAN TOWNSHIP ELEMENTARY SCHOOL  
2016-2017 SCHOOL YEAR**

<b>GRADE</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<b>KINDERGARTEN</b>										
Lauren Garofalo	16	16	17	17	17	17	17	17	17	16
Kaitlin Lamb	17	17	16	16	17	17	16	16	17	17
Mary Pat Murphy	17	17	17	17	17	17	17	17	17	17
Linda Thorne	16	16	16	16	17	17	17	17	17	17
<b>TOTAL KINDERGARTEN</b>	<b>66</b>	<b>66</b>	<b>66</b>	<b>66</b>	<b>68</b>	<b>68</b>	<b>67</b>	<b>67</b>	<b>68</b>	<b>67</b>
<b>FIRST GRADE</b>										
Joanne Kobil	15	15	16	15	14	15	15	15	15	15
Ashley Oberson	15	15	15	15	15	14	14	14	15	15
Rich Steckhahn	16	16	16	16	16	16	16	16	16	16
Anne Wagar	15	15	15	15	15	15	15	15	15	15
<b>TOTAL FIRST</b>	<b>61</b>	<b>61</b>	<b>62</b>	<b>61</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>61</b>	<b>61</b>
<b>SECOND GRADE</b>										
Christina Conti	21	21	22	22	22	22	22	22	22	22
Marlene Larkin	22	22	21	21	22	23	23	23	23	23
Laura Trigani	22	22	22	22	21	20	18	18	18	18
<b>TOTAL SECOND</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>63</b>	<b>63</b>	<b>63</b>	<b>63</b>
<b>THIRD GRADE</b>										
Amy Goldsmith	18	18	18	18	18	18	18	18	18	17
Sandra Kelly	18	18	18	18	18	17	17	16	16	16
Jospeh Lang	17	17	17	17	17	17	17	17	17	17
Erin Leahy	17	17	17	17	17	17	18	18	18	18
<b>TOTAL THIRD</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>69</b>	<b>70</b>	<b>69</b>	<b>69</b>	<b>68</b>
<b>FOURTH GRADE</b>										
Maryann Holmes	17	17	17	17	17	17	17	17	17	17
Mary Maggs	17	17	18	18	18	18	18	18	18	18
Patrick O'Neill	17	17	17	17	17	17	17	17	17	17
Kevin Ruane	17	17	17	17	18	18	18	18	18	18
<b>TOTAL FOURTH</b>	<b>68</b>	<b>68</b>	<b>69</b>	<b>69</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>70</b>
<b>SPECIAL EDUCATION</b>										
Lauryn Argyelan	7	7	7	7	7	7	7	7	7	7
Tara Calarino	6	6	6	5	5	5	5	5	5	5
Michael Hicks	9	9	9	9	9	9	9	9	9	8
Christine Vinegra	6	6	6	6	6	6	6	6	6	6
<b>TOTAL SPECIAL ED.</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>26</b>
<b>Pre-School</b>										
Stacey Hughes - AM	6	6	8	8	8	8	8	9	10	10
Stacey Hughes - PM	7	7	7	7	7	7	7	7	7	7
Dana Rossback	5	5	7	7	7	7	7	8	8	8
Larisa Soares	4	4	4	3	4	4	4	4	6	6
<b>TOTAL PRE-SCHOOL</b>	<b>22</b>	<b>22</b>	<b>26</b>	<b>25</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>28</b>	<b>31</b>	<b>31</b>
<b>GRAND TOTAL</b>	<b>380</b>	<b>380</b>	<b>386</b>	<b>383</b>	<b>386</b>	<b>385</b>	<b>383</b>	<b>384</b>	<b>389</b>	<b>386</b>



**END OF THE MONTH ENROLLMENT  
WANAMASSA ELEMENTARY SCHOOL  
2016- 2017 SCHOOL YEAR**

<b>GRADE</b>	<b>Sep.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<b>KINDERGARTEN</b>										
Noreen Cavaliere	17	18	18	18	19	19	19	19	18	18
Laura Chrepta	18	18	18	19	19	19	19	19	19	19
Patricia Pierson	18	18	19	19	19	19	19	19	19	19
<b>TOTAL KINDERGARTEN</b>	<b>53</b>	<b>54</b>	<b>55</b>	<b>56</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>56</b>	<b>56</b>
<b>FIRST GRADE</b>										
Kristin Poniros	19	19	19	20	20	20	20	20	20	20
Stacey Tetto	18	18	19	19	19	20	20	20	20	20
<b>TOTAL FIRST</b>	<b>37</b>	<b>37</b>	<b>38</b>	<b>39</b>	<b>39</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>SECOND GRADE</b>										
Barbara Brannigan	19	19	19	19	19	19	19	19	18	18
Tamara Fort	19	19	19	19	19	19	19	19	19	19
Laura Hauschildt	16	16	16	16	16	16	16	16	16	16
<b>TOTAL SECOND</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>53</b>	<b>53</b>
<b>THIRD GRADE</b>										
Lorraine Ernst	18	18	18	18	18	19	19	19	19	19
Stacey Forgash	20	19	19	19	19	19	19	19	19	19
Danielle Hartz	20	20	20	20	20	20	20	20	20	20
<b>TOTAL THIRD</b>	<b>58</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>58</b>
Leann Bishop	21	21	21	22	23	23	23	23	23	23
Donna Drury	20	20	20	20	19	19	19	19	19	19
Carin Francisco	20	21	21	21	21	21	21	21	21	21
<b>TOTAL FOURTH</b>	<b>61</b>	<b>62</b>	<b>62</b>	<b>63</b>	<b>63</b>	<b>63</b>	<b>63</b>	<b>63</b>	<b>63</b>	<b>63</b>
<b>SPECIAL ED.</b>										
M. DeGennaro - AM (Pre-school)	4	4	5	5	5	6	7	8	8	8
M. DeGennaro - PM (Pre-School)	2	3	3	4	5	5	5	5	7	7
Katie Kenny	5	6	6	6	6	6	6	6	6	6
Kathleen Thomson - Am	10	10	10	10	10	10	11	12	12	12
Kathleen Thomson - PM	10	11	11	11	11	11	11	11	12	12
<b>TOTAL SPECIAL ED.</b>	<b>31</b>	<b>34</b>	<b>35</b>	<b>36</b>	<b>37</b>	<b>38</b>	<b>40</b>	<b>42</b>	<b>45</b>	<b>45</b>
<b>GRAND TOTAL</b>	<b>294</b>	<b>298</b>	<b>301</b>	<b>305</b>	<b>307</b>	<b>310</b>	<b>312</b>	<b>314</b>	<b>315</b>	<b>315</b>

END OF THE MONTH ENROLLMENT  
WAYSIDE ELEMENTARY SCHOOL  
2016-2017 SCHOOL YEAR

GRADE	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
<b>KINDERGARTEN</b>										
Megan Grace	20	20	20	20	19	19	19	19	19	19
Nicole Ippolito	20	21	21	21	21	21	21	21	21	21
Christine James	21	21	21	21	20	20	20	20	20	20
Sandra Normile	20	20	20	20	20	19	19	19	19	19
Brienne O'Rourke	21	21	20	20	19	19	19	19	18	18
Jennifre Rapuano	21	21	21	21	21	21	21	21	21	21
<b>TOTAL KINDERGARTEN</b>	<b>123</b>	<b>124</b>	<b>123</b>	<b>123</b>	<b>120</b>	<b>119</b>	<b>119</b>	<b>119</b>	<b>118</b>	<b>118</b>
<b>FIRST GRADE</b>										
Nicole Belasco	17	18	18	18	18	17	17	17	17	17
Tammy Garrett	18	17	17	17	17	17	17	18	18	18
Brienne Johnson	17	17	17	17	16	16	17	17	17	17
Allison Kotch	18	18	18	18	18	18	18	18	18	18
Mary Kubaska	18	18	18	17	16	16	16	17	17	17
Traci O'Neill	18	19	19	18	18	18	17	17	17	16
<b>TOTAL FIRST</b>	<b>106</b>	<b>107</b>	<b>107</b>	<b>105</b>	<b>103</b>	<b>102</b>	<b>102</b>	<b>104</b>	<b>104</b>	<b>103</b>
<b>SECOND GRADE</b>										
Carolyn Beam	22	22	22	22	21	20	21	21	21	21
Cindy Buck	22	22	22	22	22	22	22	22	22	22
Mary Ann Burkett	21	21	20	21	20	19	19	19	19	19
Leslie Kelly	22	22	21	21	21	22	22	22	22	22
Karolanne Konefal	22	21	21	21	21	21	21	21	21	21
Lisa Mazza	21	22	22	22	21	21	21	21	21	21
<b>TOTAL SECOND</b>	<b>130</b>	<b>130</b>	<b>128</b>	<b>129</b>	<b>126</b>	<b>125</b>	<b>126</b>	<b>126</b>	<b>126</b>	<b>126</b>
<b>THIRD GRADE</b>										
Maria Burt-Schiraldi	22	22	21	21	20	20	20	20	20	19
Denise DeSane	21	22	22	22	21	21	21	20	20	20
Ellen Gibbons	21	21	21	21	21	21	21	21	21	21
Lisa Houllier	21	21	20	20	20	20	20	20	19	19
Melissa McHugh	20	20	20	20	18	18	18	19	19	19
Lena Milling	22	22	21	21	20	20	19	19	19	19
<b>TOTAL THIRD</b>	<b>127</b>	<b>128</b>	<b>125</b>	<b>125</b>	<b>120</b>	<b>120</b>	<b>119</b>	<b>119</b>	<b>118</b>	<b>117</b>
<b>FOURTH GRADE</b>										
Meghan Doyle	23	23	23	23	23	23	23	23	23	23
Patrick McGorty	24	23	23	23	23	23	23	23	23	23
Kristin McKenna	23	23	22	22	22	22	22	21	21	21
Linda Pickely	21	22	22	21	22	21	22	23	23	23
Ryan Pringle	22	22	23	23	23	23	23	23	23	23
<b>TOTAL FOURTH</b>	<b>113</b>	<b>113</b>	<b>113</b>	<b>112</b>	<b>113</b>	<b>112</b>	<b>113</b>	<b>113</b>	<b>113</b>	<b>113</b>
<b>SPECIAL EDUCATION</b>										
Nicholle Gubitosa	6	6	6	6	8	8	8	8	8	8
Dana Sherman - AM	11	12	12	13	13	13	13	13	13	13
Dana Sherman - PM	7	7	7	7	7	8	8	8	8	8
Amy Volek - AM	4	6	6	7	8	8	8	8	8	8
Amy Volek - PM	12	12	12	12	12	12	12	12	12	12
Elizabeth Beverette	7	7	4	5	5	6	6	6	6	6
Jennifer Castelo	6	6	7	7	9	8	8	7	7	7
Kimberly Gifford	7	7	8	8	7	7	7	7	7	7
Amy Steckhahn	6	6	7	7	6	6	6	6	6	6
<b>TOTAL SPECIAL ED.</b>	<b>66</b>	<b>69</b>	<b>69</b>	<b>72</b>	<b>75</b>	<b>76</b>	<b>76</b>	<b>75</b>	<b>75</b>	<b>75</b>
<b>GRAND TOTAL</b>	<b>665</b>	<b>671</b>	<b>665</b>	<b>666</b>	<b>657</b>	<b>654</b>	<b>655</b>	<b>656</b>	<b>654</b>	<b>652</b>

**END OF THE MONTH ENROLLMENT  
TOWNSHIP OF OCEAN INTERMEDIATE SCHOOL  
2016-2017 SCHOOL YEAR**

GRADE	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
<b>FIFTH GRADE HOMEROOMS</b>										
Kathleen Bellezza	24	23	24	24	24	24	24	24	24	24
Susan English	27	27	27	27	26	26	26	26	26	26
Meghan Haynes	24	24	24	23	24	24	24	24	24	24
John Kelsey	25	25	25	26	26	26	26	26	25	25
Michael Palermo	24	24	24	24	23	22	22	22	22	22
Debra Perkins	24	25	25	25	25	25	25	25	25	25
Jeffrey Reisler	24	23	23	23	24	24	24	24	24	24
Jennifer Ruland	24	24	24	24	24	24	24	24	24	24
Kathleen Friel	25	25	25	25	25	24	24	24	24	24
Lynne Thomasey	26	26	26	26	26	26	26	26	26	26
Jennifer Tuohy	25	24	24	24	24	24	24	25	25	25
<b>TOTAL FIFTH</b>	<b>272</b>	<b>270</b>	<b>271</b>	<b>271</b>	<b>271</b>	<b>269</b>	<b>269</b>	<b>270</b>	<b>269</b>	<b>269</b>
<b>SIXTH GRADE</b>	<b>276</b>	<b>276</b>	<b>277</b>	<b>279</b>	<b>279</b>	<b>279</b>	<b>279</b>	<b>277</b>	<b>278</b>	<b>277</b>
<b>SEVENTH GRADE</b>	<b>263</b>	<b>262</b>	<b>262</b>	<b>261</b>	<b>259</b>	<b>257</b>	<b>257</b>	<b>257</b>	<b>257</b>	<b>257</b>
<b>EIGHTH GRADE</b>	<b>268</b>	<b>269</b>	<b>269</b>	<b>269</b>	<b>269</b>	<b>270</b>	<b>272</b>	<b>272</b>	<b>272</b>	<b>272</b>
<b>GRAND TOTAL</b>	<b>1079</b>	<b>1077</b>	<b>1079</b>	<b>1080</b>	<b>1078</b>	<b>1075</b>	<b>1077</b>	<b>1076</b>	<b>1076</b>	<b>1075</b>

**END OF THE MONTH ENROLLMENT  
HIGH SCHOOL  
2016-2017 SCHOOL YEAR**

GRADE	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
<b>NINTH GRADE</b>	258	261	262	260	261	261	262	261	260	261
<b>TENTH GRADE</b>	314	314	316	316	318	319	321	322	321	319
<b>ELEVENTH GRADE</b>	286	285	285	285	288	283	281	280	280	280
<b>TWELFTH GRADE</b>	300	299	299	299	296	296	296	296	296	296
<b>GRAND TOTAL</b>	<b>1158</b>	<b>1159</b>	<b>1162</b>	<b>1160</b>	<b>1163</b>	<b>1159</b>	<b>1160</b>	<b>1159</b>	<b>1157</b>	<b>1156</b>

**END OF THE MONTH  
GRAND TOTALS  
2016-2017 SCHOOL YEAR**

<b>SCHOOL TOTALS</b>	<b>Sep.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>Arpil</b>	<b>May</b>	<b>June</b>
OTES	380	380	386	383	386	385	383	384	389	386
WANAMASSA	294	298	301	305	307	310	312	314	315	315
WAYSIDE	665	671	665	666	657	654	655	656	654	652
INTERMEDIATE SCHOOL	1079	1077	1079	1080	1078	1075	1077	1076	1076	1075
HIGH SCHOOL	1158	1159	1162	1160	1163	1159	1160	1159	1157	1156
<b>GRAND TOTAL - ALL SCHOOLS</b>	<b>3576</b>	<b>3585</b>	<b>3593</b>	<b>3594</b>	<b>3591</b>	<b>3583</b>	<b>3587</b>	<b>3589</b>	<b>3591</b>	<b>3584</b>
<b>COMBINED ON ROLL ALL SCHOOLS/BY GRADE LEVEL</b>										
Kindergarten	242	244	244	245	245	244	243	243	242	241
First Grade	204	205	207	205	202	202	202	204	205	204
Second Grade	249	249	247	248	245	244	243	243	242	242
Third Grade	255	255	252	252	247	247	247	246	245	243
Fourth Grade	242	243	244	244	246	245	246	246	246	246
Fifth Grade	272	270	271	271	271	269	269	270	269	269
Sixth Grade	276	276	277	279	279	279	279	277	278	277
Seventh Grade	263	262	262	261	259	257	257	257	257	257
Eighth Grade	268	269	269	269	269	270	272	272	272	272
Ninth Grade	258	261	262	260	261	261	262	261	260	261
Tenth Grade	314	314	316	316	318	319	321	322	321	319
Eleventh Grade	286	285	285	285	288	283	281	280	280	280
Twelfth Grade	300	299	299	299	296	296	296	296	296	296
Special Ed - OTES	50	50	54	52	53	53	53	55	58	57
Special Ed./Wanamassa	31	34	35	36	37	38	40	42	45	45
Special Ed /Wayside	66	69	69	72	75	76	76	75	75	75
<b>TOTAL COMBINED ON ROLL ALL SCHOOLS/BY GRADE LEVEL</b>	<b>3576</b>	<b>3585</b>	<b>3593</b>	<b>3594</b>	<b>3591</b>	<b>3583</b>	<b>3587</b>	<b>3589</b>	<b>3591</b>	<b>3584</b>

**Office of the Superintendent of Schools**  
**Township of Ocean Schools**

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**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools

**DATE:** June 26, 2017

**RE:** Employment Opportunity/2017-2018 School Year

**POSITION:** Italian Teacher – High School

**QUALIFICATIONS:**

- Teacher of Italian certification required

**SALARY:** Salary will be commensurate with the Township of Ocean School District Teachers' 2017-2018 Salary Guide.

**APPLICATION DEADLINE:**

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Wednesday, July 5, 2017.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

\*Culturally Diverse and Bilingual candidates encouraged to apply.

*Office of the Superintendent of Schools*

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*Township of Ocean Schools*



**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools

**DATE:** June 28, 2017

**RE:** Employment Opportunity/2017-2018 School Year

**POSITION:** Occupational Therapist - 2 ½ day per week

**QUALIFICATIONS:**

- NJDOE certification required
- Occupational Therapist License required

**SALARY:** Salary will be commensurate with the Township of Ocean School District Teachers' 2017-2018 Salary Guide.

**APPLICATION DEADLINE:**

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Wednesday, July 12, 2017.


\*Culturally diverse and Bilingual candidates encouraged to apply.

**Office of the Superintendent of Schools**  
**Township of Ocean Schools**

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**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools 

**DATE:** June 26, 2017

**RE:** Employment Opportunity/2017-2018 School year

**POSITION:**

- Special Education Teacher/Ocean Township Elementary School

**QUALIFICATIONS:**

- Teacher of the Handicapped or Teacher of Students with Disabilities required and
- Elementary certification required

**SALARY:** Salary will be commensurate with the Township of Ocean School District Teachers' 2017-2018 Salary Guide.

**APPLICATION DEADLINE:**

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Wednesday, July 5, 2017.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

\*Culturally diverse and Bilingual candidates encouraged to apply.

*Office of the Superintendent of Schools*  
*Township of Ocean Schools*

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**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools 

**DATE:** July 6, 2017

**RE:** Employment Opportunities/Fall 2017

**POSITION:**

- Chorus Director - TOIS

**QUALIFICATIONS:** Valid New Jersey Instructional Certificate or Certificate of Eligibility or County Substitute Certificate Required

**SALARY:** Salary will be commensurate with the Township of Ocean School District's Non-Athletic Program 2017-2018 Salary Guide.

**APPLICATION DEADLINE:** Qualified candidates should notify Rusty Todd at the High School in writing by the end of the business day, Monday, July 17, 2017.




*Office of the Superintendent of Schools*  
*Township of Ocean Schools*

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**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools 

**DATE:** July 6, 2017

**RE:** Employment Opportunity/Special Ed. Summer Program (ESY)  
July 26, 2017 – August 17, 2017 (Monday – Thursday)

**POSITION:** Substitute Nurse  
(6 hrs./per day)

**SALARY:** \$35 per hour

**APPLICATION DEADLINE:** Qualified candidates interested in applying for this position should notify the Personnel Office in writing on/or before the end of the day, Monday, July 17, 2017, 4:00 pm.

**COMMUNITY LIAISON, COMMUNICATIONS  
&  
CO-CURRICULAR STUDENT ACTIVITIES**

# **Township of Ocean**

## **Board of Education**

Community representation on Board Committees as per Bylaws #0155

### **Advertisement:**

The Township of Ocean Board of Education is seeking Township of Ocean residents with an interest in contributing to the School District during the 2017-2018 year. The Board is seeking residents who have certain knowledge or expertise to sit on select committees to provide perspective and input to the School Board and Administration. Applicants should express an interest in one of the following committees:

### **Community Relations**

### **Legislative**

### **Technology**

A letter of interest and a resume (if available) should be sent to Ken Jannarone, 163 Monmouth Road, Oakhurst, NJ 07731, School Business Administrator/Board Secretary or emailed to [kjannarone@oceanschools.org](mailto:kjannarone@oceanschools.org) by July \_\_\_\_, 2017. Please note any resident appointed to a committee will not receive remuneration or a benefit of any kind.

**Township of Ocean**  
**Board of Education**

**Timelines**

**July 11, 2017 - Workshop meeting**

- Board President to review
- Advertisement to committee chairs for their review
- To full board for review at the workshop meeting
- Send notice to Coaster and AP Press after meeting
- Post notice on district website after meeting
- Send notice via e-backpack after meeting

**August 7, 2017 Deadline**

- Receive letters of interest and resumes from community members
- Compile and give to committee chairs at the **August 8<sup>th</sup> workshop meeting**

**August 9 – 22, 2017**

- Committee chairs and Board President to review resumes and make recommendations
- Conduct interviews if necessary at or before the **August 22 workshop meeting?**
- Chairpersons to make recommendations for full Board approval

**August 29, 2017**

- Board approve successful residents at the **regular meeting**
- Congratulations letters go out

**September 2017**

- Schedule and hold first committee meetings

**TOWNSHIP OF OCEAN BOARD OF EDUCATION**  
**WORK MEETING MINUTES**  
**June 20, 2017**

**CALL TO ORDER**

Mr. James Dietrich, President, called the meeting to order at 7:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

**STATEMENT OF ADEQUATE NOTICE**

Mr. Dietrich read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

**ROLL CALL OF ATTENDANCE**

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas, Mr. John Stuppi and Mrs. Sylvia Sylvia-Cioffi.  
Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator and Dr. James Stefankiewicz, Superintendent of Schools.

**Enter Executive Session – 7:02 p.m.**

*Approval: Motion offered by Mr. Dietrich, seconded by Mrs. Parlamas and carried 9-0.*

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda) and Student Matters. It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will take action upon returning to work session.

**Adjourn Executive Session – 7:21 p.m.**

*Approval: Motion offered by Mrs. Parlamas, seconded by Mrs. McGovern and carried 9-0.*

Move for the approval to adjourn from Executive Session and resume public session.

**PRESIDENT'S REPORT:** Mr. Dietrich

Mr. Dietrich discussed the following item(s):

- President discussed new state school funding plan and possible discussions regarding the plan.

**VICE PRESIDENT'S REPORT:** No Report

**SUPERINTENDENT'S REPORT:** Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Superintendent discussed anonymous bullying reporting and looking into possible new ways of students reporting when they are bullied.
- Superintendent discussed student and staff presentations set for the regular meeting.

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT:** Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Advanced placement teacher thanked the Board of Education for spending time with the AP Government students.
- Confirmed Mr. Gross, Board Attorney, for August work meeting for a school board ethics presentation.

**PUBLIC COMMENT:**

## **Twp of Ocean BOE Work Meeting Minutes (continued) – June 20, 2017**

- Mary Ellen Harvey, Loch Arbour resident, asked about any final answers regarding where Loch Arbour students will attend next school year. She discussed a survey regarding attendance put out by the Loch Arbour Board of Education.

### **COMMITTEE REPORTS:**

#### **COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR**

##### **STUDENT ACTIVITIES:** Mrs. Sylvia-Cioffi

The following item(s) were discussed:

##### **1. Discussion: Resolutions**

Board of Education and Administration discussed resolutions honoring Kathleen Reiser, Co-Director of Human Services, for the Township of Ocean, and Andrew Brannen, Township Manager, for their service to the Township of Ocean. (See attached)

##### **2. Discussion: Policy**

Board of Education and Administration discussed a final reading of the following policy:

Policy 5111.01 – *(New)* Tuition for Non-Resident Students

A Straw Poll was taken regarding Policy 5111.01:

Wave application fee of \$100 for employees and a 25% tuition discount if they sign up by August 1<sup>st</sup>.  
Results: 8-1 (Mr. Hadden noted no)

##### **3. Discussion: Approval of Minutes:**

Board of Education and Administration discussed the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/ Executive Session Minutes – June 13, 2017

#### **FINANCIAL MANAGEMENT & RESOURCE SERVICES:** Mrs. McGovern

The following item(s) were discussed:

##### **1. Discussion: Finance Committee**

Chairperson gave a report on the Finance Committee meeting that had been held.

##### **2. Discussion: Submission of IDEA Grant Application**

Board of Education and administration discussed the submission of the IDEA application for the Fiscal Year 2018, and accepts the grant award of the funds upon subsequent approval of the FY 2018 IDEA application.

IDEA Part B Basic (ages 3-21) in the amount of \$963,580.

This Basic allocation includes the proportionate share for services to students with disabilities parentally placed in private schools; this amount is determined by the NJ DOE to be \$132,148.

IDEA Part B Preschool (Ages 3, 4 and 5) in the amount of \$41,046.

**Twp of Ocean BOE Work Meeting Minutes (continued) – June 20, 2017**

The preschool allocation includes the proportionate share for services to students with disabilities parentally placed in private schools: this amount is determined by the NJ DOE to be \$0.

3. **Discussion: Use of Facilities**

Board of Education and Administration discussed use of facilities according to the attached list dated June 20, 2017.

4. **Discussion: NJSIG-MOCSSIF**

Board of Education and Administration discussed a resolution to join the Monmouth County Shared Services Insurance Fund subfund within the New Jersey School Insurance Group for a period of 3 years from 2017 to 2020. (See attached)

**INSTRUCTION & EDUCATION:** Dr. Marshall

The following item(s) were discussed:

1. **Discussion: Summer 2017 Extended School Year Special Education Program – Out of District Placements**

Board of Education and Administration discussed out of district placements for the 2017 Summer Extended School Year Special Education Program in accordance with the attached memorandum dated June 15, 2017.

2. **Discussion: Transportation – Summer 2017 Out of District Extended School Year Special Education Program**

Board of Education and Administration discussed transportation for the 2017 Summer Out of District Extended School Year Special Education Program in accordance with the attached memorandum dated June 15, 2017.

3. **Discussion: Half-Days During 2017-2018 PARCC Testing/Intermediate School**

Board of Education and Administration discussed scheduling three (3) half days during the 2017-2018 PARCC Testing for grades 6, 7, and 8.

4. **Discussion: Professional Development Activities – Staff**

Board of Education and Administration discussed the attached memorandum dated June 16, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Mr. Dietrich left at 7:47 pm.

**LEGISLATIVE POLICY:** Mr. Clayton

The following item(s) were discussed:

Possible revisions to school aid were discussed by the committee.

**Twp of Ocean BOE Work Meeting Minutes (continued) – June 20, 2017**

Chairperson spoke with the NJSBA contact person and introduction is planned for Thursday.

**NEGOTIATIONS:** No Report

**PERSONNEL:** Mrs. Parlamas

The following item(s) were discussed:

1. **Discussion: Clerical Substitutes for the 2017-2018 School Year**

Board of Education and Administration discussed hiring Clerical Substitutes for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

2. **Discussion: Custodial Substitutes for the 2017-2018 School Year**

Board of Education and Administration discussed hiring Custodial Substitutes for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

3. **Discussion: Substitute Security Guards for the 2017-2018 School Year**

Board of Education and Administration discussed hiring Substitute Security Guards for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

4. **Discussion: Substitute Teachers for the 2017-2018 School Year**

Board of Education and Administration discussed hiring Substitute Teachers for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

5. **Discussion: Instructional Assistant Substitutes for the 2017-2018 School Year**

Board of Education and Administration discussed hiring Instructional Assistant Substitutes for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

6. **Discussion: Child Study Team - 2017 Summer Employment**

Board of Education and Administration discussed Child Study Team employment for Summer 2017 in accordance with the attached memorandum dated June 15, 2017.

7. **Discussion: Resignation**

Board of Education and Administration discussed the resignation of Cristina Pesce, World Language Teacher, High School effective June 23, 2017.

8. **Discussion: Bus Drivers and Bus Aides for the 2017 Summer Months**

Board of Education and Administration discussed hiring the following Bus Drivers and Bus Aides to work during the 2017 Summer months:

**Bus Drivers**

John Abrams  
Lisa Bisbee  
Patricia Freda  
Vicki Gunn  
Antoinette Ingulli  
Mary Beth Kohuloon  
Marion Koval

**Bus Aides**

Jeanette Aiken  
Carol Brohmer  
Scott Broyles  
Anthony Dudick  
Cindy Eagar  
Marilyn Eliadas  
Al Gross



**Twp of Ocean BOE Work Meeting Minutes (continued) -- June 20, 2017**

Pam Larsen	Pam Hellwege
Ann Masi	Fran Klein
Robert Masino	Tara Michaels
Marie Matyas	Robin Ragucci
Cheryl Monaco	Roseann Spiewak
Tina Onderdonk	Bonnie Zimmerman
Jim Page	
Michele Piscopo	
Gail Quinn	
Cindy Russo	
Doug Rhoades	
Anna Tesauro	
Anthony Tomlinson	
Bill Witzigman	
Helen Wyckoff	

9. **Discussion: Junior Varsity Boys Soccer Coach**

Board of Education and Administration discussed hiring, for the 2017-2018 school year, Rich Steckhahn as the Junior Varsity Boys Soccer Coach, Ocean Township High School in accordance with the attached memorandum dated June 14, 2017.

10. **Discussion: Field Hockey Coach/Grades 6 & 7**

Board of Education and Administration discussed hiring, for the 2017-2018 school year, Angelica DeFilippis as the Field Hockey Coach/Grades 6/7, Township of Ocean Intermediate School in accordance with the attached memorandum dated June 14, 2017.

11. **Discussion: Freshman Field Hockey Coach**

Board of Education and Administration discussed hiring, for the 2017-2018 school year, Andrea Kahikina as the Freshman Field Hockey Coach, Ocean Township High School in accordance with the attached memorandum dated June 14, 2017.

12. **Discussion: Teacher for the 2017- Special Education Extended School Year Program (ESY)**

Board of Education and Administration discussed hiring Beth Paterno as a Special Education Teacher for the 2017 Special Education Extended School Year Program for a maximum of four (4) hours per week, during the period of July 10, 2017 – August 17, 2017, at a rate of \$35.00 per hour.

13. **Discussion: Substitute Teachers and Substitute Instructional Assistants for the 2017 Summer Special Education Extended School Year Program (ESY)**

Board of Education and Administration discussed hiring the following Substitute Teachers and Substitute Instructional Assistants for the 2017 Summer Special Education Extended School Year Program (ESY). The ESY Program will run July 10, 2017- August 17, 2017:

**Substitute Teachers** (paid at the Substitute Teacher rate)

Lauryn Argyelan  
Michael O'Krepki  
Pamela Siciliano  
Christine Vinegra

**Twp of Ocean BOE Work Meeting Minutes (continued) – June 20, 2017**

**Substitute Instructional Assistants** (paid at the Substitute Instructional Assistant Rate)

Joseph DeAngelis  
Bernice Guzman  
Jaime Kotsines  
Piers Reddy  
Connie Schneider  
Christina Urban

**14. Discussion: Revision to Teachers Work Schedule for the 2017 Summer Skills Camp/CAPS at OTES**

Board of Education and Administration discussed a revision to the work schedule for teachers hired to teach at the 2017 Summer Skills Camp/CAPS at OTES to reflect the following: teachers will work Monday-Thursday, 8:30 am – 12 noon, July 10, 2017 through July 27, 2017. (Previously approved at the June 13, work meeting Monday through Thursday, 7:40 am -11:40 am during the period of July 10, 2017 through August 3, 2017.)

**15. Discussion: Revision to Rate of Pay for Coordinator - 2017 Spartan School of Business and Finance Summer Bridge Program/High School**

Board of Education and Administration discussed a revision to the rate of pay for Greg Colon as the Coordinator for the 2017 Spartan School of Business and Finance Summer Bridge Program to be held at the High School. The program will run Monday, Tuesday, and Wednesday during the period of July 5, 2017 through July 19, 2017, hours the students are in session will vary each day. Mr. Colon will be paid \$2,250.00, subsidized by the Career Pathways Grant. (Mr. Colon's salary, for this summer program, was previously approved at the June 13, 2017 work meeting for \$5,000.00.)

**16. Discussion: Issuance of Contracts**

Board of Education and Administration discussed issuing contracts to the following:

**To fill vacancy positions:**

Helen Kernizan	Music Teacher	\$63,415.00
	Township of Ocean Intermediate School	MA/Step 9
	Actual Start and Effective Dates: Pending	
	release from current employer and criminal history background check.	

(Mrs. Kernizan replaces Roxanne Guarino and Carla Johnson who will retire July 1, 2017.)

Brittany Kreiger	Guidance Counselor	\$62,065.00
	Ocean Township High School	MA/Step 5-6
	Actual Start Date: September 5, 2017	
	Effective Date: September 1, 2017	

(Ms. Kreiger replaces Susan Henderson who will retire July 1, 2017.)

James Nottingham, Jr.	Guidance Counselor	\$58,515.00
	Ocean Township High School	MA/Step 1
	Actual Start and Effective Dates: Pending criminal	
	history background check.	

(Mr. Nottingham replaces Summer Kabourakis who was transferred to the Intermediate

**Twp of Ocean BOE Work Meeting Minutes (continued) – June 20, 2017**

School.)

Nichole Wynes	Supervisor of Mathematics	\$97,280.00
	Ocean Township High School	Department
	Actual Start and Effective Dates: Pending	Supervisor
	release from current employer and criminal	Step 2
	history background check.)	

(Ms. Wynes replace Mrs. Maltese who resigned.)

**To fill a vacancy/non-tenure track position:**

Christopher DiChiara	Custodian I	*\$35,135.00
	Location to be determined	Step A
	Non-Tenure Track Position	
	Actual Start Date: July 3, 2017	
	Effective Date: July 1, 2017	

(\* Salary includes a stipend for a Black Seal License. Mr. DiChiara replaces Timothy Wills.)

**To fill a replacement/non-tenure track position:**

Allison Mandelbaum	Speech Therapist	\$58,515.00
	Wayside Elementary School	MA/Step 1
	One-year Maternity Leave Replacement	
	Non-Tenure Track Position	
	Actual Start Date: September 5, 2017	
	Effective Date: September 1, 2017	

(Ms. Mandelbaum was previously approved at the May 9, 2017 work meeting of the Board pending issuance of certification from the NJ State Department of Education. Her certificate has been issued. Ms. Mandelbaum replaces Mrs. Blair Koczan who will be out on maternity leave for the 2017-2018 school year.)

**17. Discussion: Revised Contracts**

Board of Education and Administration discussed issuing revised contracts to the following employees:

Kelly Rasmussen	From: School Social Worker	
	Township of Ocean Intermediate School	
	To: Supervisor of Special Education, Grades 6-12	\$95,500.00
	Effective: July 1, 2017	Department
		Supervisor

(Mrs. Rasmussen replaces Mrs. Jacqueline Castronovo who resigned.)

Polette Sanchez	Instructional Assistant	*\$15,881.00
	Ocean Township High School	Step 2

(\*This is a revision in salary only. Polette's salary was previously approved at the Board of Education work meeting held on May 9, 2017, the salary was calculated incorrectly.)

**18. Discussion: Assignment Transfer**

Board of Education and Administration discussed an assignment transfer for the following employee effective September 1, 2017 (no change in salary).

**Twsp of Ocean BOE Work Meeting Minutes (continued) – June 20, 2017**

John Rafter      From: English Teacher, High School  
To: Education Technology Teaching Specialist (Secondary)

19. **Discussion: 2017 Summer School Facilitator**

Board of Education and Administration discussed hiring Derek Tranchina as the 2017 Summer School Facilitator. Mr. Tranchina's salary will be \$5,000.00

20. **Discussion: 2017-2018 School Year - Career Pathways Coordinator/High School**

Board of Education and Administration discussed hiring Greg Colón as the Career Pathways Coordinator/High School for the 2017- 2018 school year. Mr. Colón will receive a \$5,000 stipend; paid for through grant funding.

21. **Discussion: 2017-2018 Career Pathways Lead Teachers/High School**

Board of Education and Administration discussed hiring the following staff members as Career Pathways Lead Teachers/High School, for the 2017-2018 school year. Teachers will receive a \$3,000 stipend, paid for through grant funding.

Christopher Ippolito – Lead Teacher Technology  
Karen Marrone – Lead Teacher - Finance

22. **Discussion: Summer Camp Counselors**

Board of Education and Administration discussed hiring the following Summer Camp Counselors (all students at the high school), for the Spartan School of Business and Finance Summer Bridge Program. Students will work July 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, & 20<sup>th</sup>, 2017. Their rate of pay will be \$10.00 per hour (funded by the Career Pathways Grant).

Erin Fuller  
Scottie Germain  
Kevyn Paradiso

**PLANNING & CONSTRUCTION:** Mr. Palutis

1. **Discussion: Wanamassa Construction**

Committee Chairperson will gave an overview of the Wanamassa construction walk-thru and a general update. Ribbon cutting ceremony is in the process of being planned.

**TECHNOLOGY COMMITTEE:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

- Marianne Wilensky, Director-Community Development, retiring – Board to honor in September.
- Dr. Stefankiewicz thanked the Board of Education for this past year and is looking forward to the future progress of the district.

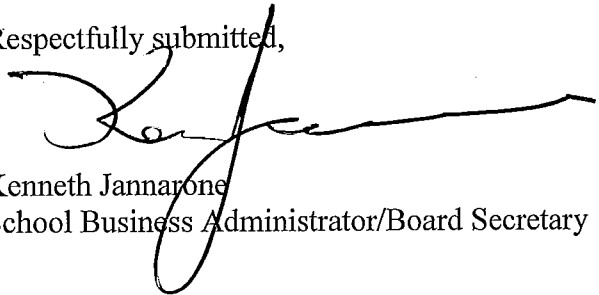
**Twps of Ocean BOE Work Meeting Minutes (continued) – June 20, 2017**

**PUBLIC COMMENT:** None

**ADJOURN MEETING:** 7:59p.m.

There being no further business Mr. Parlomas made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kenneth Jannarone', written over the typed name and title.

Kenneth Jannarone  
School Business Administrator/Board Secretary

**MINUTES OF THE REGULAR MONTHLY MEETING  
TOWNSHIP OF OCEAN  
June 20, 2017**

**CALL TO ORDER**

The Board President, James Dietrich, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

**STATEMENT OF NOTICE**

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, January 17, 2017 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website [www.oceanschools.org](http://www.oceanschools.org) on January 4, 2017.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 6, 2017 and The New Coaster Newspapers on January 6, 2017.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 4, 2017.

**ROLL CALL**

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas, Mr. John Stuppi and Mrs. Sylvia Sylvia-Cioffi.

**PRESIDENT'S REPORT** – No Report

**SUPERINTENDENT'S REPORT** – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following:

Superintendent read resolutions for the following Township of Ocean employees for their invaluable and devoted service to the community of the Township of Ocean

Andrew Brannen, Township Manager      Kathleen Reiser, Co-Director of Human Services

.....  
Superintendent then proceeded with following the student awards announcements:

**Technology Student Association State Competition**

The following Ocean Township High School students took First Place in the Debating Technology Issues category at the Technology Student Association State Competition, under the leadership of their advisor Mr. Christopher Ippolito:

Reya Foster

Ilana Gaudette-Dsouza

.....

### **Big Red Robotics Team**

The following students won the Best Performance Award, as part of the High School “Big Red Robotics Team at the Panasonic Creative Design Challenge at NJIT in Newark, under the assistance of Applied Technology Teachers: Mr. Thomas Collins and Mr. Chris Ippolito:

Robert Conley

Kayla Leeping

\*Joshua Ratcliffe

\*Joshua Ratcliffe was one of only two student speakers invited to the Ignite STEM conference held at NYU in April to share his passion for STEM. He addressed the importance of STEM education and his experiences in Makerspace.

### **National French Exam**

The following students earned national placements on the Le Grand Concours National French Exam under the tutelage of their teachers – Ms Raquel Andrewski, TOIS and Mrs. Angela Barone, OTHS:

#### **Gold Medal Winner – Top 95<sup>th</sup> Percentile**

Cindy Cetoute/8<sup>th</sup> Grade

#### **Silver Medal Winners – Top 90<sup>th</sup> Percentile**

Joseph Koutsoutis/8<sup>th</sup> Grade

Alexandra Santos/8<sup>th</sup> Grade

#### **Bronze Medal Winners – Top 80<sup>th</sup> Percentile**

Eman Ali/8<sup>th</sup> Grade

Nabilah Colletti/8<sup>th</sup> Grade

Raina Lambert/8<sup>th</sup> Grade

Jennifer Santos-Correia/8<sup>th</sup> Grade

Synthia Joseph/Grade 12

### **The Philadelphia Zoo’s “UNLESS” Project**

Mrs. Megan Edson and Ms. Samantha Hoffman’s 6<sup>th</sup> and 7<sup>th</sup> grade classes collaborated this year to participate in the Philadelphia Zoo’s UNLESS Project.

The 6<sup>th</sup> grade students created posters and logos about saving the Panamanian Golden Rog (their animal of choice). They created websites/posters about vampire energy, how to conserve energy, wrote letters to pen pals about conserving energy in their school and create hydroponic systems.

The 7<sup>th</sup> grade students designed logos, created hydroponic systems, built basketball hoops to gather plastic bottles for the hydroponic systems, attended community events to teach others how to make the systems, created posts for twitter/facebook and wrote letters to pen pals.

As collaborative group the students first place out of the middle schools that entered. The message of the project: “UNLESS” *someone like YOU cares a whole awful lot, nothing is going to get better. It’s not.*”

The project's goal: by driving demand for palm oil that's "*deforestation-free*," reducing waste, and reusing and recycling paper products, the UNLESS Project advocates can help protect the forests where gorillas and other wildlife live.

**6th Grade Students**

Lea Costello Camila  
Jennifer Ramirez  
Matthew Vitola

**7th Grade Students**

Astudillo Ramirez  
Allan Bakley  
Trisanya Chapman  
Bradly Chowning  
Sanaa Foster  
Danville Green  
Lucia Monestime  
Arianna Marie Young

**IACE Summer Program**

Rusty Paul Todd, 8<sup>th</sup> Grade, TOIS, and under the tutelage of his teacher Susan Fischer, was one of 20 students chosen to study Italian in Narni, Italy by the Italian American Committee on Education (IACE) as a recipient of the IACE Summer Program. Rusty had to submit a letter of reference from a teacher, an application and a video project on Italian Cinema.

The Superintendent also announced and presented resolutions to the following retirees, some of whom were in attendance:

<b><u>Retirees</u></b>	<b><u>Years of Service</u></b>	<b><u>Position Held</u></b>
Jane Gittines – 1987-2017	30	12-Month Secretary, TOIS
Eileen Glynn – 1992-2017	25	Art Teacher, High School
Roxanne Guarino – 2001-2017	16	Music Teacher, TOIS
Susan Henderson – 1993-2017	24	Guidance Counselor, HS
Eleanor Hughes – 2003-2017	14	Supervisor of Language Arts, Social Studies, K-5 & Library K-8
Caricella Johnson – 1992-2017	25	Music, TOIS
Mary Elizabeth Meehan – 1992-2016	24	Elementary Teacher, Wanamassa
Candy Vasta – 1993-2017	24	Assistant Principal, TOIS
George Kistner – 2006-2016	10	Custodian, TOIS
Alcibiades Mota – 2004-2016	12	Custodian, High School
Thomas Reilly – 1985-2017	32	Health & Physical Ed. Teacher, Wanamassa
Julie Barry – 2006-2017	11	Basic Skills Teacher, Wayside
Elizabeth Baumert – 1992-2017	25	Special Ed. Teacher, High School
Susan MacDonald – 1987-2017	30	Instructional Assistant, Wanamassa
Margaret Mayer – 1998-2017	19	12-Month Secretary, Transportation
Joseph McGinnis – 2008-2017	9	Bus Driver, Transportation Dept.
Nancy Parker – 1990-2017	27	Special Ed. Teacher, High School
Annette Pratt – 1994-2017	23	Science Teacher, High School
Danita Reynolds – 1995-2017	22	English as a Second Language Teacher, Wayside
Therese Williams – 2001-2016	15	10-Month Secretary, Wanamassa
George Kistner – 2006-2016	10	Custodian, TOIS



Minutes of the Regular Monthly Meeting –  
June 20, 2017 Continued:

Alcibiades Mota – 2004-2016	12	Custodian, High School
Thomas Reilly – 1985-2017	32	Health & Physical Ed. Teacher, Wanamassa

.....  
**PUBLIC COMMENTS-AGENDA:** None

**APPROVAL OF BILLS:** Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following paid items:

1. **APPROVAL OF BILLS**

Move for the approval of the following paid items:

Bills List	June 20, 2017	3,244,011.68
Payroll	May 30, 2017	2,133,127.39
Employer FICA & DCRP	May 30, 2017	46,315.51
Payroll	June 15, 2017	2,307,019.70
Employer FICA & DCRP	June 15, 2017	<u>59,270.18</u>
	Total	<u>\$7,789,744.46</u>

Motion(s) carried: 9-0

**COMMITTEE REPORTS:**

**COMMUNITY LIAISON COMMUNICATIONS & CO-CURRICULAR**

**STUDENT ACTIVITIES:** Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mr. Clayton, for approval of the following item(s):

1. **Resolutions**

Move to approve resolutions honoring Kathleen Reiser, Co-Director of Human Services, for the Township of Ocean, and Andrew Brannen, Township Manager, for their service to the Township of Ocean. (See attached)

2. **Approval of Minutes**

Move to approve the minutes in accordance with Board of Education Bylaws #168 "Recording of Board Meetings" of the following meeting(s):

Work Meeting/Executive Session Minutes – June 13, 2017

3. **Policy**

Move to approve final reading of the following policy:

Policy 5111.01 – (New) Tuition for Non-Resident Students

4. **HIB Reports**

The Board of Education affirms the following Harassment, Intimidation, and Bullying (HIB) Incident Summary Reports for the 2016-2017 school year. The reports were previously provided to the Board by the Superintendent of Schools. The Board has reviewed the report and affirms the Superintendent's decision.

HIB Report # 10 - Presented June 6, 2017  
HIB Report # 11 - Presented June 20, 2017

5. **Board of Education Code of Ethics**

Move to approve the Board of Education School Ethics Act and the Code of Ethics as

7. **Adoption of the District's Strategic Plan**

Move to approve the adoption of the District's Strategic Plan, copy attached.

Motion(s) for item(s) #1 thru #5 and #7 carried: 9-0

6. **Notice: School Board Election - 2017**

School Board Candidacy Kit has been released by the New Jersey School Boards Association. Candidacy petitions are due to the Monmouth County Clerk by July 31, 2017, at 4:00p.m. for the November 7, 2017 Board of Education Member election. Further information can be found at [www.oceanschools.org](http://www.oceanschools.org).

**FINANCIAL MANAGEMENT & RESOURCE SERVICES:** Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

*The following resolution certifies that budget balances at the end of May were adequate to pay all remaining obligations of the 2016-2017 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.*

**RESOLUTION**

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of May 31, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of May 31, 2017 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending May 31, 2017.

2. **Transfers**

*The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.*

Move for approval of the attached RESOLUTION dated, May 31, 2017 covering APPROPRIATION TRANSFERS in the 2016-2017 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for May 2017:**

**Fire Drill**

Ocean Township High School.....	May 16, 2017
Twp. of Ocean Intermediate School .....	May 18, 2017
Ocean Township Elementary School .....	May 11, 2017
Wanamassa Elementary School .....	May 16, 2017
Wayside Elementary School.....	May 16, 2017

**Bomb Threat Drill**

Wanamassa Elementary School. ....	May 17, 2017
Wayside Elementary School.....	May 18, 2017

**Evacuation Drill**

Twp. of Ocean Intermediate School .....	May 10, 2017
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**Active Shooter Drill**

Ocean Township High School .....	May 22, 2017
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**Bus Evacuation Drill**

Ocean Township High School.....	May 26, 2017
Ocean Township Elementary School. ....	May 26, 2017
Wayside Elementary School.....	May 26, 2017
Wanamassa Elementary School .....	May 26, 2017
Twp. of Ocean Intermediate School .....	May 26, 2017

5. **Professional Services Resolution**

Move to approve the award of this contract to the following:

Awarded to:	Smolin Lupin Certified Public Accountants
Duration:	July 1, 2017 to June 30, 2018
Nature and Type of Contract	Auditors
Amount of Contract:	\$35,500
Note: Peer review has been received	

- a. This contract will be awarded as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

6. **Student Transportation Routes**

Move to approve the contract with Michael Loori Transportation for the 2017-2018 school year for the total amount of \$148,403.37 which represents a 0% increase over 2016-2017 for the following routes.

WA59 - IN59	\$49,467.79
WY81 - IN14	\$49,467.79
OE 8 - IN 8	\$49,467.79

7. **MOESC Nursing Services**

Move to approve registered nursing services for 2017-2018 at the Ocean Township High School, Township of Ocean Intermediate School, and elementary schools as needed, approximately 70 hours a week, provided through Monmouth-Ocean Education Services Commission at a rate of \$53 per hour.

8. **Shared Services – Hope Academy**

Move to approve shared services resolution between the Township of Ocean Board of Education and Hope Academy Charter School maintenance Services. This agreement will be in place from July 1, 2017 thru June 30, 2018.

9. **Report of Awarded Contracts**

Move to approve that pursuant to PL 2015, Chapter 47 the Township of Ocean Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq, NJAC Chapter 23 and Federal Uniform Administration Requirements 2CFR, Part200. (See attached)

10. **Submission of IDEA Grant Application**

Move to approve the submission of the IDEA application for the Fiscal Year 2018, and accepts the grant award of the funds upon subsequent approval of the FY 2018 IDEA application.

IDEA Part B Basic (ages 3-21) in the amount of \$963,580.

This Basic allocation includes the proportionate share for services to students with disabilities parentally placed in private schools; this amount is determined by the NJ DOE to be \$132,148.

IDEA Part B Preschool (Ages 3, 4 and 5) in the amount of \$41,046.

The preschool allocation includes the proportionate share for services to students with disabilities parentally placed in private schools: this amount is determined by the NJ DOE to be \$0.

11. **NJSIG-MOCSSIF**

Move to approve a resolution to join the Monmouth County Shared Services Insurance Fund subfund within the New Jersey School Insurance Group for a period of 3 years from 2017 to 2020. (See attached)

Motion(s) on items #1thru #3 and #5 thru #11 carried: 9-0

Mr. Stuppi made a motion, seconded by Mrs. Sylvia-Cioffi for approval of the following item(s):

4. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated June 20, 2017.

Motion(s) on items #4 carried: 9-0 (Mrs. McGovern recused herself)

**INSTRUCTION & EDUCATION:** Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. Parlamas for approval of the following item(s):

1. **Summer 2017 Extended School Year Special Education Program-Out of District Placements**

Move to approve out of district placements for the 2017 Summer Extended School Year Special Education Program in accordance with the attached memorandum dated June 15, 2017.

2. **Transportation: Summer 2017 Out of District Extended School Year Special Education Program**

Move to approve transportation for the 2017 Summer Out of District Extended School Year Special Education Program in accordance with the attached memorandum dated June 15, 2017.

3. **Professional Development Activities – Staff**

Move to approve the attached memorandum dated June 16, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Motion(s) carried: 9-0

**LEGISLATIVE POLICY:** No Report

**NEGOTIATIONS:** No Report

**PERSONNEL:** Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Salaries for the 2017-2018 School Year Non-Represented Employees**

Move to approve salaries for Non-Represented Employees for the 2017-2018 school year in accordance with the attached list.

2. **Contracts – Superintendent of Schools and Central Office Administrators**

Move to approve contracts for the 2017-2018 school year for the following:

Dr. James Stefankiewicz, Superintendent of Schools  
Dr. Denise Ricciardi, Assistant Superintendent of Schools, Special Services  
Kelly Weldon, Assistant Superintendent of Schools, Teaching and Learning  
Kenneth Jannarone, School Business Administrator/Board Secretary

3. **Summer 2017 - Maintenance/Grounds Employment**

Move to approve Thomas Collins, John Dupuis, Michael McMahon and Michael Pembleton to work (each 5 days a week/full-time), in the Maintenance/Grounds Department, beginning June 26, 2017 through August 2017. Rate of pay; over 3 years Summer Maintenance/Grounds Department experience \$150. per diem; 3 years or less \$125. per diem.

4. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA and NJFLA, for Libby Landman, Special Education Teacher, Ocean Township High School from the period of September 1, 2017 through November 24, 2017. Mrs. Landman's last day of work will be June 22, 2017. While out on an unpaid family leave of absence, Mrs. Landman will be responsible for paying the appropriate contribution towards her health insurance coverage. Mrs. Landman is expected to return to the classroom on November 27, 2017.

5. **Employee Transfer**

Move to approve the following employee transfer, effective September 1, 2017:

Michelle Morgan	From: Computer Lab Assistant Wayside Elementary School
	To: Computer Lab Assistant Ocean Township High School

6. **Resignations**

Move to approve the following resignations:

Cristina Pesce, World Language Teacher, High School effective June 23, 2017  
Gilbert Unger, Instructional Assistant, Ocean Township Elementary School effective June 22, 2017

7. **Fall Coaching Assignments for the 2017-2018 School Year**

Move to approve Fall Coaching Assignments for the 2017-2018 school year in accordance with the attached memorandum dated June 1, 2017.

8. **Clerical Substitutes for the 2017-2018 School Year**

Move to approve Clerical Substitutes for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

9. **Custodial Substitutes for the 2017-2018 School Year**

Move to approve Custodial Substitutes for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

10. **Substitute Security Guards for the 2017-2018 School Year**

Move to approve Substitute Security Guards for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

11. **Substitute Teachers for the 2017-2018 School Year**

Move to approve Substitute Teachers for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

12. **Instructional Assistant Substitutes for the 2017-2018 School Year**

Move to approve Instructional Assistant Substitutes for the 2017-2018 school year in accordance with the attached list dated June 16, 2017.

13. **Child Study Team - 2017 Summer Employment**

Move to approve Child Study Team employment for Summer 2017 in accordance with the attached memorandum dated June 15, 2017.

14. **Bus Drivers and Bus Aides for the 2017 Summer Months**

Move to approve the following Bus Drivers and Bus Aides to work during the 2017 Summer months:

**Bus Drivers**

John Abrams  
Lisa Bisbee  
Patricia Freda  
Vicki Gunn  
Antoinette Ingulli  
Mary Beth Kohuloon  
Marion Koval  
Pam Larsen  
Ann Masi  
Robert Masino  
Marie Matyas  
Cheryl Monaco  
Tina Onderdonk  
Jim Page  
Michele Piscopo  
Gail Quinn  
Cindy Russo  
Doug Rhoades  
Anna Tesauro  
Anthony Tomlinson  
Bill Witzigman  
Helen Wyckoff

**Bus Aides**

Jeanette Aiken  
Carol Brohmer  
Scott Broyles  
Anthony Dudick  
Cindy Eagar  
Marilyn Eliadas  
Al Gross  
Pam Hellwege  
Fran Klein  
Tara Michaels  
Robin Ragucci  
Roseann Spiewak  
Bonnie Zimmerman

15. **Junior Varsity Boys Soccer Coach**

Move to approve, for the 2017-2018 school year, Rich Steckhahn as the Junior Varsity Boys Soccer Coach, Ocean Township High School in accordance with the attached memorandum dated June 14, 2017.

16. **Field Hockey Coach/Grades 6 & 7**

Move to approve, for the 2017-2018 school year, Angelica DeFilippis as the Field Hockey Coach /Grades 6/7, Township of Ocean Intermediate School in accordance with the attached memorandum dated June 14, 2017.

17. **Freshman Field Hockey Coach**

Move to approve, for the 2017-2018 school year, Andrea Kahikina as the Freshman Field Hockey Coach, Ocean Township High School in accordance with the attached memorandum dated June

14, 2017.

18. **Teacher for the 2017 Special Education Extended School Year Program (ESY)**

Move to approve Beth Paterno as a Special Education Teacher for the 2017 Special Education Extended School Year Program for a maximum of four (4) hours per week, during the period of July 10, 2017 – August 17, 2017, at a rate of \$35.00 per hour.

19. **Substitute Teachers and Substitute Instructional Assistants for the 2017- Summer Special Education Extended School Year Program (ESY)**

Move to approve the following Substitute Teachers and Substitute Instructional Assistants for the 2017 Special Education Extended School Year Program (ESY). The ESY Program will run July 10, 2017- August 17, 2107:

**Substitute Teachers** (paid at the Substitute Teacher rate)

Lauryn Argyelan  
Michael O’Krepki  
Pamela Siciliano  
Christine Vinegra

**Substitute Instructional Assistants** (paid at the Substitute Instructional Assistant Rate)

Joseph DeAngelis  
Bernice Guzman  
Jaime Kotsines  
Piers Reddy  
Connie Schneider  
Christina Urban

20. **Revision to Teachers Work Schedule for the 2017 Summer Skills Camp/CAPS at OTES**

Move to approve a revision to the work schedule for teachers hired to teach at the 2017 Summer Skills Camp/CAPS at OTES to reflect the following: teachers will work Monday-Thursday, 8:30 am – 12 noon, July 10, 2017 through July 27, 2017. (Previously approved at the June 13, work meeting Monday through Thursday, 7:40 am -11:40 am during the period of July 10, 2017 through August 3, 2017.)

21. **Revision to Rate of Pay for Coordinator - 2017 Spartan School of Business and Finance Summer Bridge Program/High School**

Move to approve a revision to the rate of pay for Greg Colon as the Coordinator for the 2017 Spartan School of Business and Finance Summer Bridge Program to be held at the High School. The program will run Monday, Tuesday, and Wednesday during the period of July 5, 2017 through July 19, 2017, hours the students are in session will vary each day. Mr. Colon will be paid \$2,250.00, subsidized by the Career Pathways Grant. (Mr. Colon’s salary, for this summer program, was previously approved at the June 13, 2017 work meeting for \$5,000.00.)

22. **Issuance of Contracts**

Move to approve that contracts be issued to the following:

**To fill vacancy positions:**

Helen Kernizan

Music Teacher

\$63,415.00



Minutes of the Regular Monthly Meeting –  
June 20, 2017 Continued:

	Township of Ocean Intermediate School	MA/Step 9
	Actual Start and Effective Dates: Pending release from current employer and criminal history background check.	
(Mrs. Kernizan replaces Roxanne Guarino and Carla Johnson who retired.)		
Brittany Kreiger	Guidance Counselor	\$62,065.00
	Ocean Township High School	MA/Step 5-6
	Actual Start Date: September 5, 2017	
	Effective Date: September 1, 2017	
(Ms. Kreiger replaces Susan Henderson who will retire July 1, 2017.)		
Kelsey Moore	Special Education Teacher	\$54,615.00
	Ocean Township High School	BA/Step 1
	Actual Start Date: September 5, 2017	
	Effective Date: September 1, 2017	
(Ms. Moore replaces Nancy Parker who has retired.)		
James Nottingham, Jr.	Guidance Counselor	\$58,515.00
	Ocean Township High School	MA/Step 1
	Actual Start and Effective Dates: Pending criminal history background check.	
(Mr. Nottingham replaces Summer Kabourakis who was transferred to the Intermediate School.)		
Nichole Wynes	Supervisor of Mathematics	\$97,280.00
	Ocean Township High School	Department Supervisor
	Actual Start and Effective Dates: Pending release from current employer and criminal history background check.)	Step 2
(Ms. Wynes replace Mrs. Maltese who resigned.)		
<b>To fill a vacancy/non-tenure track position:</b>		
Christopher DiChiara	Custodian I	*\$35,135.00
	Location to be determined	Step A
	Non-Tenure Track Position	
	Actual Start Date: July 3, 2017	
	Effective Date: July 1, 2017	
(* Salary includes a stipend for a Black Seal License. Mr. DiChiara replaces Timothy Wills.)		
Scott Pembleton	Custodian I	\$33,835.00
	Location: To be determined	
	Non-Tenure Track Position	
	Actual Start Date: July 3, 2017	
	Effective Date: July 1, 2017	
(Mr. Pembleton is replacing Frank Carson)		

**To fill a replacement/non-tenure track position:**

Allison Mandelbaum	Speech Therapist	\$58,515.00
	Wayside Elementary School	MA/Step 1
	One-year Maternity Leave Replacement	
	Non-Tenure Track Position	
	Actual Start Date: September 5, 2017	
	Effective Date: September 1, 2017	

(Ms. Mandelbaum was previously approved at the May 9, 2017 work meeting of the Board pending issuance of certification from the NJ State Department of Education. Her certificate has been issued. Ms. Mandelbaum replaces Mrs. Blair Koczan who will be out on maternity leave for the 2017-2018 school year.)

**23. Revised Contracts**

Move to approve that revised contracts be issued to the following employees:

Kelly Rasmussen	From: School Social Worker	
	Township of Ocean Intermediate School	
	To: Supervisor of Special Education, Grades 6-12	\$95,500.00
	Effective: July 1, 2017	Department Supervisor Step 1

(Mrs. Rasmussen replaces Mrs. Jacqueline Castronovo who resigned.)

Polette Sanchez	Instructional Assistant	*\$15,881.00
	Ocean Township High School	Step 2
	Effective: September 1, 2017	

(\*This is a revision in salary only. Polette's salary was previously approved at the Board of Education work meeting held on May 9, 2017, the salary was calculated incorrectly.)

**24. Assignment Transfer**

Move to approve an assignment transfer for the following employee effective September 1, 2017 (no change in salary).

John Rafter	From: English Teacher, High School
	To: Education Technology Teaching Specialist (Secondary)

**25. 2017 Summer School Facilitator**

Move to approve Derek Tranchina as the 2017 Summer School Facilitator. Mr. Tranchina's salary will be \$5,000.00

**26. 2017-2018 School Year - Career Pathways Coordinator/High School**

Move to approve Greg Colón as the Career Pathways Coordinator/High School for the 2017- 2018 school year. Mr. Colón will receive a \$5,000 stipend; paid for through grant funding.

**27. 2017-2018 Career Pathways Lead Teachers/High School**

Move to approve the following staff members as Career Pathways Lead Teachers/High School, for the 2017-2018 school year. Teachers will receive a \$3,000 stipend, paid for through grant funding.

Christopher Ippolito – Lead Teacher Technology

Karen Marrone – Lead Teacher – Finance

28. **Summer Camp Counselors**

Move to approve the following Summer Camp Counselors (all students at the high school), for the Spartan School of Business and Finance Summer Bridge Program. Students will work July 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, & 20<sup>th</sup>, 2017. Their rate of pay will be \$10.00 per hour (funded by the Career Pathways Grant).

Erin Fuller

Scottie Germain

Kevyn Paradiso

29. **Resolutions**

Move to approve a resolution commending the following staff members, who are retiring from the Township of Ocean School District, in appreciation of their years of dedicated service:

Julie Barry – 2006-2017  
Elizabeth Baumert – 1992-2017  
Jane Gittines – 1987-2017  
Eileen Glynn – 1992-2017  
Roxanne Guarino – 2001-2017  
Susan Henderson – 1993-2017  
Eleanor Hughes – 2003-2017  
Caricella Johnson – 1992-2017  
George Kistner – 2006-2016  
Susan MacDonald – 1987-2017

Margaret Mayer – 1998-2017  
Joseph McGinnis – 2008-2017  
Mary Elizabeth Meehan – 1992-2016  
Alcibiades Mota – 2004-2016  
Nancy Parker – 1990-2017  
Annette Pratt – 1994-2017  
Thomas Reilly – 1985-2017  
Danita Reynolds – 1995-2017  
Therese Williams – 2001-2016  
Candy Vasta – 1993-2017

Motion(s) on items carried: 9-0 (Mr. Hadden voted no on item #1)

**PLANNING & CONSTRUCTION:** No Report

**TECHNOLOGY:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

- Superintendent introduced the new supervisors:

Nichole Wynes	Supervisor of Mathematics
Kelly Rasmussen	Supervisor of Special Education, Grades 6-12
Anthony DePasquale	Director of School Counseling, Grades K-12

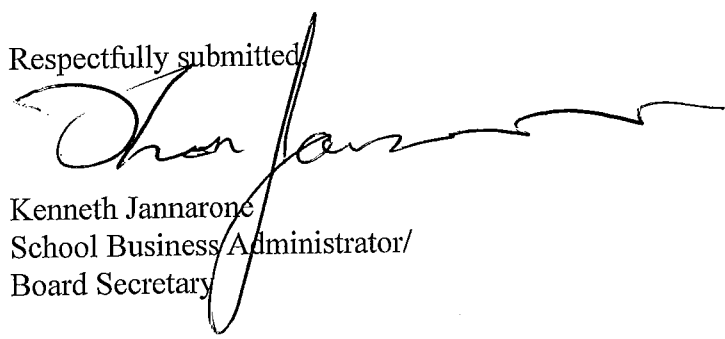
**PUBLIC COMMENTS:**

- Mr. Lefferson, resident, discussed his displeasure regarding the school district not charging the facility use fee to the Township or the developer that had held a public information session at the Ocean Township High School about an upcoming project. The School Business Administrator explained the policy and process of facility rental and courtesies extended to the municipality.
- Mrs. Hudson, resident, asked about the township involvement with the developer and the information session.

**ADJOURNMENT: 9:15 p.m.**

There being no further business, Mrs. Sylvia-Cioffi made a motion, seconded by MrsParlamas, that the meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,



Kenneth Jannarone  
School Business Administrator/  
Board Secretary

## **FINANCIAL MANAGEMENT & RESOURCE SERVICES**

## **ADDENDUM TO EXTEND AGREEMENT**

This is an Addendum to an Agreement between **Mission One Educational Staffing Services, LLC**, a Delaware limited liability company (the "**Company**") located at 800 North Kings Highway, Suite 405, Cherry Hill, New Jersey 08034 and the **Ocean Township School District** (the "**District**").

Whereas, the District and the Company entered into an Agreement whereby Company is to provide substitute staffing to fill positions at the request of the District for a period ending June 30, 2017;

Whereas, District and Company are desirous of extending the term of the Agreement through June 30, 2018 with the provisions set forth below;

Now, Therefore, be it agreed between the parties, as follows:

1. The Term of the Agreement, as reflected in Paragraph 7, is hereby extended from July 1, 2017 through June 30, 2018;
2. Effective July 1, 2017, Addendum "A" to the Agreement, Pricing, is amended as per the attached revised Addendum "A";
3. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first set forth below.

### **Ocean Township School District**

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

Date \_\_\_\_\_

### **Mission One Educational Staffing Services, LLC**

By \_\_\_\_\_  
W. Andrew Hall, C.O.O.

**ADDENDUM A**  
**Pricing Plan**

<b><u>Classification</u></b>	<b><u>Pay Rate</u></b>	<b><u>Bill Rate</u></b>
Bus Aide (6 hour position)	\$78.00	\$113.40
Bus Aide - Longevity Rate* (6 Hour Position) <i>*Longevity Rate is payable at 1 year anniversary</i>	\$80.00	\$116.24
Bus Aide - Retention Rate* (6 Hour Position) - Full Day	\$84.00	\$122.12
Bus Aide - Retention Rate* - Half Day <i>*Retention Rate is payable at 1 year anniversary</i>	\$42.00	\$60.90
Bus Aide (3.5 Hour position)	\$45.00	\$65.25
Bus Aide ESY Rate	\$50.00	\$72.50

**SPECIAL EDUCATION TUITION CONTRACT AGREEMENT**  
**MONMOUTH OCEAN EDUCATIONAL SERVICES COMMISSION**  
**BEST ACADEMY**

AGREEMENT between the Ocean Township Board of Education (hereinafter referred to as the "SENDING DISTRICT"), and the Monmouth Ocean Educational Services Commission (hereinafter referred to as the "RECEIVING DISTRICT").

**WITNESSETH**

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

1. The SENDING DISTRICT agrees to purchase educational services from the RECEIVING DISTRICT. The RECEIVING DISTRICT agrees to provide educational services to the SENDING DISTRICT in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education. The specific educational services to be purchased and provided are described in 1a. below.
- 1.a The specific educational services described in this section or attached as an appendix to this AGREEMENT are to be provided for:

**CHECK ONE ONLY**

- ☒ ID# 73958 an educationally handicapped resident pupil from the SENDING DISTRICT, OR  
☐ Educationally handicapped resident pupils from the SENDING DISTRICT enrolled in the RECEIVING DISTRICT  
\_\_\_\_\_ special classes.

DESCRIBE THE EDUCATIONAL SERVICES IN THIS SPACE OR ATTACH A DESCRIPTION AS AN APPENDIX TO THIS AGREEMENT.

2. This AGREEMENT shall be in effect for the 2017 - 2018 school year. The educational services shall commence on September 1, 2017 and terminate on June 30, 2018.
3. Tuition charges, as part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.
- 4a. For educationally handicapped pupil(s) enrolled the first school day of September, the SENDING DISTRICT agrees to pay one tenth of the tuition charge of \$44,750 each month to the receiving district commencing no later than September 1, 2017 and continuing for the successive full months that the pupil(s) is (are) enrolled. The payments shall be due on the first of each month.
- 4b. For educationally handicapped pupil(s) enrolled after the first school day in September, the SENDING DISTRICT agrees to pay a prorated tuition charge based upon the cost per pupil of \$ \$44,750 to the RECEIVING DISTRICT. Payments shall be due as follows: The minimum tuition payment due shall be a semi-monthly charge. Payments shall be due for any semi-monthly period for which a student is on roll for at least three school days, regardless of student's attendance.
  - i. The tuition charge for each full month the pupil(s) is (are) enrolled shall be based upon one-tenth of the cost per pupil. Such payments shall be due on the first of each month and continue for the successive full months the pupil(s) is (are) enrolled.
5. The RECEIVING DISTRICT agrees to provide the SENDING DISTRICT with a monthly tuition bill and a monthly report showing pupil enrollment and attendance.
6. In the event any dispute arises out of this AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the pupil(s) shall be of the foremost concern in resolving such disputes.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
PRESIDENT SENDING DISTRICT BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY SENDING DISTRICT BOARD OF EDUCATION

\_\_\_\_\_  
PRESIDENT RECEIVING DISTRICT BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY RECEIVING DISTRICT BOARD OF EDUCATION



Office of the School Business Administrator  
Township of Ocean School District  
July 11, 2017

## **REQUESTS FOR USE OF SCHOOL FACILITIES**

### **Ocean Twp Dept. of Human Svcs.**

Wanamassa, Auditorium, Gym  
Monday & Wednesday  
September 25, 2017 through June 14, 2018  
6:00 pm – 7:30 pm  
Purpose: Adult Exercise Pilates  
Use of Facility Fee: \$0.00

### **Spanish Soccer League**

OTES, Athletic Field  
July 16, 23, & 30, 2017, August 6, 13, 20, 27 &  
27, 2017, September 3, & 10, 2017  
8:00 am – 2:00 pm  
Purpose: Soccer Program  
Use of Facility Fee: \$2,070.00

### **Ocean Twp Dept. of Human Svcs.**

TOIS, Main Gym  
Monday, Wednesday, & Friday  
November 27, 2017 through March 2, 2018  
6:30 pm – 9:30 pm  
Saturdays  
January 6, 2018 through March 3, 2018  
8:00 am – 2:00 pm  
Purpose: Youth Basketball Practice & Games  
Use of Facility Fee: \$0.00

### **Ocean Twp Dept. of Human Svcs.**

TOIS, Wrestling Room  
Saturday  
January 6, 2018 through February 24, 2018  
2:00 pm – 6:00 pm  
Purpose: Youth Wrestling  
Use of Facility Fee: \$0.00

### **All Lax, LLC.**

OTHS, Athletic Field  
June 26, 2017, July 3, 10, 17, 14, & 31, 2017,  
August 7, 2017  
7:00 pm – 8:30 pm  
Purpose: Lacrosse Training for Ocean Twp Girls  
Lacrosse Team  
Use of Facility Fee: \$250.00

### **Ocean Twp Dept. of Human Svcs.**

TOIS, 5<sup>th</sup> Grade Gym  
Monday through Friday  
November 27, 2017 through March 2, 2018  
6:30 pm – 9:30 pm  
Saturdays  
January 6, 2018 through March 3, 2018  
8:00 am – 2:00 pm  
Purpose: Youth Basketball Practice & Games  
Use of Facility Fee: \$0.00

### **Ocean Twp Dept. of Human Svcs.**

TOIS, Wrestling Room  
Tuesday  
November 7, 2017 through February 20, 2018  
6:00 pm – 9:00 pm  
Purpose: Youth Wrestling  
Use of Facility Fee: \$0.00

### **DSN Community Center.**

TOIS, Athletic Field  
September 10, 17, & 24, 2017, October 1, 8, 15,  
22, & 29, 2017, November 5, 12, & 19, 2017  
8:00 am – 2:00 pm  
Purpose: Flag Football  
Use of Facility Fee: \$825.00

Office of the School Business Administrator  
Township of Ocean School District  
July 11, 2017

**Jersey Shore Basketball Club**

TOIS, Gym  
September 13, 20, & 27, 2017, October 4, 11,  
18, & 25, 2017, November 1, 8, & 15, 2017  
7:30 pm – 9:00 pm  
Purpose: Basketball Practice  
Use of Facility Fee: \$TBD

**Ocean Twp Dept. of Human Svcs.**

TOIS, Wrestling Room  
December 2, 9, & 16, 2017  
8:00 am – 2:00 pm  
Saturdays  
January 6, 2018 through February 17, 2018  
8:00 am – 2:00 pm  
Purpose: Biddy Wrestling Matches  
Use of Facility Fee: \$0.00

**OT Hoops**

TOIS, Gym  
September 7, 2017, October 5, 12, 19, & 26,  
2017, November 2, 2017, March 1, 6, 15, 20, 22,  
27, & 29, 2018, April 11, 18, & 25, 2018, May  
2, 9, & 16, 2018, June 6, & 20, 2018  
7:00 pm – 9:00 pm  
Purpose: Skill & Drill Basketball  
Use of Facility Fee: \$TBD

## **INSTRUCTION & EDUCATION**

June 30, 2017

To Whom It May Concern,

My name is Monik Suit, and I am a part-time ASP teacher at Wanamassa Elementary School. I am a graduate student at Georgian Court University, and am on track to graduate in December 2017. I am required to complete a master's thesis project as a graduation requirement. In the months of September 2017 and October 2017, I wish to work with one third grade and one fourth grade classroom at Wanamassa Elementary School to complete math learning centers during the regular math time periods. The learning centers will be created from the *enVision 2.0* math program and will be utilized for one to two days per week. For the duration of this project, I will be working within my contractual hours.

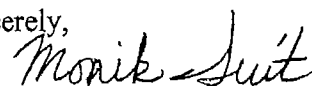
The purpose of my thesis is to investigate how using math learning centers in a third and a fourth grade classroom will affect students' academic performance and personal interest. I am interested in this topic because differentiated instruction is a trending issue in education today; therefore, focusing on what types of differentiated instruction are effective for different types of learners to succeed is crucial. One of my objectives is to discover how students' different learning styles contribute to their interest in the study. Another objective is to see if students' scores change from before using the centers to after using the centers. Students' pre-test math score will be compared to their post-test score to figure out if there is a significant difference between the scores. The students' names will not be included in any data.

To carry out this research, the general education and basic skills students in the two classrooms will participate in the learning stations in their separate classrooms. The learning stations will each consist of a different type of activity based on learning styles, including a visual activity, an auditory activity, a kinesthetic activity, and a technology activity. In each classroom, the students will be grouped heterogeneously for each learning station. Additionally, before, during, and after the learning center activities, students will anonymously fill out interest surveys in order for me to rate their interest levels. Also, students will still use their typical learning activities through *enVision 2.0*, including classwork and homework, during the days when I will not be using the learning centers. Parent permission forms will be sent out to parents before the study begins as well.

My research questions that I aim to answer are: Does utilizing elementary multiplication learning stations improve students' scores from a pretest to a post-test? Does using elementary math learning stations increase students' interest levels about multiplication? By utilizing math learning centers, I hope to answer the two questions in order to learn more about how to effectively use differentiated instruction in the classroom setting.

If there are any additional questions, please contact me by email, [msuit@oceanschools.org](mailto:msuit@oceanschools.org), or cell phone, 908-489-8383. Thank you for your consideration.

Sincerely,



Monik Suit

Wanamassa ASP Teacher



**GEORGIAN COURT UNIVERSITY**  
THE MERCY UNIVERSITY OF NEW JERSEY

## **Master of Arts in Education**

**EDC6095 and EDC6099**

**Master's Thesis**

**2017 - 2018**

**Georgian Court University**

**School of Education**

**900 Lakewood Avenue**

**Lakewood, New Jersey 08701**

## EDC6095 & EDC6099 Master's Thesis I and II

### **Course Description: EDC6095 and EDC6099 Master's Thesis I and Master's Thesis II**

The Master's Thesis is the capstone experience for several of the graduate degrees in education. During two consecutive semesters, candidates develop a scholarly, written Master's thesis under the direction of a faculty advisor. The Master's research enables candidates to extend their knowledge in an area of practice, focus on an issue related to supporting student learning outcomes, apply theory and best practice, and reflect on the outcomes of their efforts. Six credits, two semesters.

The Georgian Court University School of Education Thesis is a Master's thesis.

### **What is a Master's thesis?**

*Master's* research in education is used to find solutions to everyday school related or educational problems. A Master's thesis is a study through which a specific problem is investigated and leads to recommendations of innovative methods, strategies, or technologies to solve the problem based on the findings. It is different from *basic* research which refers to studying and researching pure science that is meant to increase our scientific knowledge base. Basic research is theoretical with the intent of increasing understanding of certain phenomena or behavior, but does not seek to solve or treat these problems.

### **What is a problem statement?**

PROBLEM = unanswered question!

The Master's thesis begins with the development of a problem statement. The problem statement is a clear description of a currently existing, educational issue which needs to be addressed. It provides the context for the research and generates the questions which the study aims to answer.

- The problem statement should articulate the problem which is the goal of the thesis. It should be:
  - **Concise** – describe the essence of the problem clearly
  - **Specific** – focus the research toward a specific issue, identifying the key variables
  - **Measureable** – define terms operationally so that they may be observed, examined, and measured
- The problem statement should not include the solution; rather the research findings should generate the potential solutions(s).

*Is this a question or problem worth the time and effort that will be spent?*

*Is it an area or problem that I am genuinely interested in studying?*

- The statement of the problem is the focal point of the Master's research.

## EDC6095

### Master Thesis I

Advisor Name: Dr. Hyuksoon Song

Office: Raymond Hall 210

Office Hours: by appointment

Email: [songh@georgian.edu](mailto:songh@georgian.edu) (preferred)

Google-Hangout ID (email): [gcu.dr.song@gmail.com](mailto:gcu.dr.song@gmail.com) (Do not send any email here)

**Group meeting date/time/location:**

Meeting Dates	Key Activities	Deadline
5/30 (Group/Google Hangout)	-Technology Check -Literature Review	
6/6 (Group/Google Hangout)	-Chapter I	6/15: Chapter I draft
6/19 (Individual/Google Hangout)	-Review Chapter I Draft	6/30: Chapter I second draft
7/11 (Group/Google Hangout)	-Instruments -IRRB prep	7/20: IRRB materials
7/25 (Group/Google Hangout)	-Chapter II preview	8/5: Chapter II draft
8/7 (Individual/Google Hangout)	-Chapter II	8/15: Chapter I & II final draft

\*GCU IRRB Committee meeting schedule (Summer 2017): 8/3 (Deadline of Submission: 7/27)

**Individual Google-Hangout Meeting: Mondays (6/19, 8/7)**

- 4:00pm:
- 4:30pm:
- 5:00pm:
- 5:30pm:
- 6:00pm:

### Initial Survey Sample

1. I remember what multiplication is from last school year.

Strongly Agree	Agree	Some	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

2. I want to learn more about multiplication in this school year.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

3. I can understand multiplication when I see a model, or picture.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

4. I can understand multiplication when I do multiplication drills on the computer.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

5. I am excited to learn about how I can use multiplication in real-life situations.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)



### Learning Center Survey Sample

1. This activity helped me visualize multiplication better.

Strongly Agree	Agree	Some	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

2. This activity worked well in a group.

Strongly Agree	Agree	Some	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

3. I understood this problem (s) better than if I was only answering it from the textbook.

Strongly Agree	Agree	Some	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

4. This activity made me excited to work with multiplication.

Strongly Agree	Agree	Some	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

### End Survey Sample

1. I am positive that I will remember what multiplication is next school year.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

2. Using the learning stations helped me work well in a group to understand multiplication.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

3. I can understand multiplication using different strategies such as picture models or computer drills.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

4. Using the learning stations made me more interested about using multiplication in real-life.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

5. Now, I know ways I can use multiplication in real-life situations.

Strongly Agree	Agree	Not Sure	Disagree	Strongly Disagree
(5)	(4)	(3)	(2)	(1)

**Office of the Assistant Superintendent of Schools  
Curriculum & Instruction**

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**Township of Ocean Schools**



MEMORANDUM FOR: James Stefankiewicz, Ed. D.  
FROM: Kelly Weldon  
RE: HIB Self-Assessment  
DATE: July 7, 2017

Please present for Board Approval the following:

**School Self-Assessment for Determining the HIB Grades**

The self-assessments must be submitted for public comment and board approval before being submitted to the NJDOE.

Thank you.

<p align="center"><b>New Jersey Department of Education</b>  <b>School Self-Assessment for Determining Grades</b>  <b>under the <i>Anti-Bullying Bill of Rights Act</i></b>  <b><i>July 1, 2016 - June 30, 2017</i></b></p>		
<b>District Name: OCEAN TWP</b>		
<b>School Name: Ocean Township Elementary School</b>		
<b>Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)</b>		
<b>Indicators</b>		<b>Score (0-3)</b>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.		3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.		3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.		3
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.		3
E. The school safety/school climate team (SS/SCT) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.		2
SUB-TOTAL (possible 15)		14
<b>Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)</b>		
<b>Indicators</b>		<b>Score (0-3)</b>
A. School employees, contracted service providers and volunteers were provided <i>training</i> on the HIB policy.		3

B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	9
<b>Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included <u>information on HIB</u> , in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety/school climate team (SS/SCT) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	14
<b>Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. The school provided <u>ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year,	3

recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.		
SUB-TOTAL (possible 6)		6
<b>Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)</b>		
<b>Indicators</b>		<b>Score (0-3)</b>
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).		3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).		3
C. The school safety/school climate team (SS/SCT) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.		3
SUB-TOTAL (possible 9)		9
<b>Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))</b>		
<b>During the 2016-2017 school year, was there at least 1 report of HIB?</b>		No
<b>Option B Indicators</b>		<b>Score (0-3)</b>
A. The school has a process for ensuring that staff are implementing the district's procedure for reporting HIB that includes all required elements.		3
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB, AND implements effective prevention strategies which resulted in no incidents of HIB.		3
SUB-TOTAL (possible 6)		6
<b>Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))</b>		
<b>During the 2016-2017 school year, was there at least 1 report of HIB?</b>		No
<b>Option B Indicators</b>		<b>Score (0-3)</b>

A. Responsible staff are knowledgeable about the process to notify parents of alleged offenders and alleged victims in each reported HIB incident and how to implement the process.	3
B. The school has a process in place to ensure completion of each investigation within 10 school days of the written incident report.	3
C. The school has a process in place to prepare a written report on the findings of each HIB investigation.	3
D. The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
<b>Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	2
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	75

<p align="center"><b>New Jersey Department of Education</b>  <b>School Self-Assessment for Determining Grades</b>  <b>under the <i>Anti-Bullying Bill of Rights Act</i></b>  <b>July 1, 2016 - June 30, 2017</b></p>		
<b>District Name: OCEAN TWP</b>		
<b>School Name: Wanamassa Elementary School</b>		
<b>Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)</b>		
<b>Indicators</b>		<b>Score (0-3)</b>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.		3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.		3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.		2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.		3
E. The school safety/school climate team (SS/SCT) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.		2
SUB-TOTAL (possible 15)		13
<b>Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)</b>		
<b>Indicators</b>		<b>Score (0-3)</b>
A. School employees, contracted service providers and volunteers were provided <i>training</i> on the HIB policy.		3



B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and other <u>distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	9
<b>Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. Each teaching staff member completed at least 2 hours of instruction in <u>suicide prevention</u> that included information on HIB, in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of instruction on <u>HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given time during the <u>usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety/school climate team (SS/SCT) were provided with professional development in effective practices of successful school climate programs or approaches.	3
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
SUB-TOTAL (possible 15)	14
<b>Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. The school provided <u>ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year,	3

<u>recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.</u>		
	SUB-TOTAL (possible 6)	6
<b>Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)</b>		
<b>Indicators</b>		<b>Score (0-3)</b>
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).		3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).		3
C. The school safety/school climate team (SS/SCT) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.		2
	SUB-TOTAL (possible 9)	8
<b>Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))</b>		
<b>During the 2016-2017 school year, was there at least 1 report of HIB?</b>		<b>Yes</b>
<b>Option A Indicators</b>		<b>Score (0-3)</b>
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.		3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.		2
	SUB-TOTAL (possible 6)	5
<b>Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))</b>		
<b>During the 2016-2017 school year, was there at least 1 report of HIB?</b>		<b>Yes</b>
<b>Option A Indicators</b>		<b>Score (0-3)</b>
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		

A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	2
B. <u>Completion</u> of the investigation within <u>10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	11
<b>Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)</b>	
<b><i>Indicators</i></b>	<b><i>Score (0-3)</i></b>
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	72

<p align="center"><b>New Jersey Department of Education</b>  <b>School Self-Assessment for Determining Grades</b>  <b>under the <i>Anti-Bullying Bill of Rights Act</i></b>  <b>July 1, 2016 - June 30, 2017</b></p>	
District Name: OCEAN TWP	
School Name: Wayside Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
<b>Indicators</b>	<b>Score (0-3)</b>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	2
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety/school climate team (SS/SCT) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	3
SUB-TOTAL (possible 15)	
13	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
<b>Indicators</b>	<b>Score (0-3)</b>
A. School employees, contracted service providers and volunteers were provided <i>training</i> on the HIB policy.	3

B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and other <u>distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
SUB-TOTAL (possible 9)	8
<b>Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. Each teaching staff member completed at least 2 hours of instruction in <u>suicide prevention</u> that included <u>information on HIB</u> , in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of instruction on <u>HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	2
D. The members of the school safety/school climate team (SS/SCT) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	13
<b>Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year,	3

recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.		
	SUB-TOTAL (possible 6)	6
<b>Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)</b>		
<i>Indicators</i>		<i>Score (0-3)</i>
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).		3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).		2
C. The school safety/school climate team (SS/SCCT) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.		2
	SUB-TOTAL (possible 9)	7
<b>Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))</b>		
During the 2016-2017 school year, was there at least 1 report of HIB?		Yes
<i>Option A Indicators</i>		<i>Score (0-3)</i>
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.		3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.		3
	SUB-TOTAL (possible 6)	6
<b>Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))</b>		
During the 2016-2017 school year, was there at least 1 report of HIB?		Yes
<i>Option A Indicators</i>		<i>Score (0-3)</i>
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		

A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	2
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	2
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	2
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) <u>within 2 school days</u> of completion of the investigation.	2
SUB-TOTAL (possible 12)	8
<b>Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)</b>	
<b><i>Indicators</i></b>	<b><i>Score (0-3)</i></b>
A. The school has a procedure for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	2
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	66

<p align="center"><b>New Jersey Department of Education</b>  <b>School Self-Assessment for Determining Grades</b>  <b>under the <i>Anti-Bullying Bill of Rights Act</i></b>  <b>July 1, 2016 - June 30, 2017</b></p>		
<b>District Name: OCEAN TWP</b>		
<b>School Name: Township of Ocean Intermediate School</b>		
<b>Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)</b>		
<b>Indicators</b>	<b>Score (0-3)</b>	
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3	
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3	
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	3	
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3	
E. The school safety/school climate team (SS/SCT) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2	
SUB-TOTAL (possible 15)		14
<b>Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)</b>		
<b>Indicators</b>	<b>Score (0-3)</b>	
A. School employees, contracted service providers and volunteers were provided <i>training</i> on the HIB policy.	2	



B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	8
<b>Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB, in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	2
D. The members of the school safety/school climate team (SS/SCT) were provided with professional development in effective practices of successful school climate programs or approaches.	3
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	14
<b>Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year,	3

recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.		
SUB-TOTAL (possible 6)		6
<b>Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)</b>		
<b>Indicators</b>		<b>Score (0-3)</b>
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).		3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).		3
C. The school safety/school climate team (SS/SCT) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.		2
SUB-TOTAL (possible 9)		8
<b>Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))</b>		
During the 2016-2017 school year, was there at least 1 report of HIB?		Yes
<b>Option A Indicators</b>		<b>Score (0-3)</b>
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.		3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.		3
SUB-TOTAL (possible 6)		6
<b>Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))</b>		
During the 2016-2017 school year, was there at least 1 report of HIB?		Yes
<b>Option A Indicators</b>		<b>Score (0-3)</b>
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		

A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	3
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) <u>within 2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
<b>Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)</b>	
<b><i>Indicators</i></b>	<b><i>Score (0-3)</i></b>
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	73

<p align="center"> <b>New Jersey Department of Education</b>  <b>School Self-Assessment for Determining Grades</b>  <b>under the <i>Anti-Bullying Bill of Rights Act</i></b>  <b><i>July 1, 2016 - June 30, 2017</i></b> </p>	
<b>District Name: OCEAN TWP</b>	
<b>School Name: Ocean Township High School</b>	
<b>Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety/school climate team (SS/SCT) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	3
SUB-TOTAL (possible 15)	
14	
<b>Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. School employees, contracted service providers and volunteers were provided <i>training</i> on the HIB policy.	3

B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and other <u>distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	9
<b>Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB, in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety/school climate team (SS/SCT) were provided with professional development in effective practices of successful school climate programs or approaches.	3
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	15
<b>Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)</b>	
<b>Indicators</b>	<b>Score (0-3)</b>
A. The school provided <u>ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year,	3

recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.		
SUB-TOTAL (possible 6)		6
<b>Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)</b>		
<i>Indicators</i>		<i>Score (0-3)</i>
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).		3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).		3
C. The school safety/school climate team (SS/SCCT) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.		3
SUB-TOTAL (possible 9)		9
<b>Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))</b>		
During the 2016-2017 school year, was there at least 1 report of HIB?		Yes
<i>Option A Indicators</i>		<i>Score (0-3)</i>
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.		3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.		3
SUB-TOTAL (possible 6)		6
<b>Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))</b>		
During the 2016-2017 school year, was there at least 1 report of HIB?		Yes
<i>Option A Indicators</i>		<i>Score (0-3)</i>
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		

A. <u>Notification to parents of alleged offenders and alleged victims in each reported HIB incident.</u>	3
B. <u>Completion of the investigation within 10 school days of the written incident report.</u>	3
C. <u>Preparation of a written report on the findings of each HIB investigation.</u>	3
D. <u>Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.</u>	3
SUB-TOTAL (possible 12)	12
<b>Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)</b>	
<b><i>Indicators</i></b>	<b><i>Score (0-3)</i></b>
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	77

**MONTH/YEAR: June/2017**

[illegible]



SPECIAL SERVICES OFFICE  
TOWNSHIP OF OCEAN SCHOOL DISTRICT  
DATE: June 23, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Revision Out of District Extended School Year 2017

Please submit the following revision for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Daytop	1	*ESERS	\$5,190.00

Rationale: Placement previously approved, this represents a reduction in cost.

\*Eligible for Special Education and Related Services

cc: K. Weldon  
K. Jannarone  
M. Mosca

## **PERSONNEL**

Personnel Office  
Township of Ocean School District  
July 7, 2017

**MEMORANDUM TO:**  
**RE:**

James Stefankiewicz, Ed.D., Superintendent of Schools  
Credit Reimbursement – Winter 2016 - Spring 2017

**HIGH SCHOOL**

	<b>Course Title</b>	<b>College</b>	<b>Credits</b>	<b>Reimbursement</b>
Bosmans, John	Human Resources Administration	Thomas Edison	3	\$ 1,233.00
Bosmans, John	Budget Forecasting and Fiscal Planning	Thomas Edison	3	\$ 1,233.00
Bosmans, John	Developing School & Community Partnerships	Thomas Edison	3	\$ 1,233.00
Cocucci, Lisa	Data Based Strategies for Decisionmaking	Georgian Court	3	\$ 1,233.00
Cocucci, Lisa	Internship in Administration & Leadership	Georgian Court	3	\$ 1,233.00
Garrity, Alma	Composition Theory & Teaching of Writing	Southern New Hampshire	3	\$ 1,233.00
Garrity, Alma	American Realism & Naturalism	Southern New Hampshire	3	\$ 1,233.00
Goldfarb, Matthew	Research Methods and Applied Statistics	American College of Education	3	\$ 705.00
Goldfarb, Matthew	Principles & Practice in Health Education	American College of Education	3	\$ 705.00
Kahikina, Andrea	Curricular Leadership for the Inclusive School	Georgian Court	3	\$ 1,233.00
Kahikina, Andrea	Supervision of Instruction in the Inclusive School	Georgian Court	3	\$ 1,233.00
Lauterwasser, Paolo	Learning Theory and Applications in ED settings	Monmouth University	3	\$ 1,233.00
Lauterwasser, Paolo	Diagnosis & Correction of Learning Disabilities	Monmouth University	3	\$ 1,233.00
Yonelunas, Alanna	Immunology	Caldwell College	3	\$ 1,233.00
Yonelunas, Alanna	Immunology Lab	Caldwell College	1	\$ 411.00

**INTERMEDIATE SCHOOL**

	<b>Course Title</b>	<b>College</b>	<b>Credits</b>	<b>Reimbursement</b>
D'Ambrosio, Jayne	Community Engagement, Outreach and Collaboration	American College of Education	3	\$ 705.00
D'Ambrosio, Jayne	Research Methods for Educational Leaders	American College of Education	3	\$ 705.00
D'Ambrosio, Jayne	Creating Safe and Supportive Learning Environments	American College of Education	3	\$ 705.00
D'Ambrosio, Jayne	Developing Teachers	American College of Education	3	\$ 705.00
Franze, Vincenzo	Contemporary Methods, Materials & Evaluation in Drivers Education	NJCU	3	\$ 1,233.00
Gasser-Sebastian, Kristin	Curricular Leadership for the Inclusive School	Georgian Court	3	\$ 1,233.00
Gasser-Sebastian, Kristin	Supervision of Instruction in the Inclusive School	Georgian Court	3	\$ 1,233.00
Gorga, Katie	Art Therapy Practice & Assessment	Edinboro University	3	\$ 1,233.00
Gorga, Katie	Art Therapy Standards & Ethics	Edinboro University	3	\$ 1,233.00
Gorga, Katie	Counseling Consultation Theories	Edinboro University	3	\$ 1,233.00
Hoyle, Meghan	Methods of Research Leadership in Inclusive School	Georgian Court	3	\$ 1,233.00
Hoyle, Meghan	Org. Leadership Theory in Inclusive School	Georgian Court	3	\$ 1,233.00
Hoyle, Meghan	Data Based Strategies	Georgian Court	3	\$ 1,233.00
Hoyle, Meghan	Internship I	Georgian Court	3	\$ 1,233.00
Tennaro, Alicia	Teacher as Researcher	Marygrove	3	\$ 1,233.00

<b>WAYSIDE SCHOOL</b>		<b>Course Title</b>	<b>College</b>	<b>Credits</b>	<b>Reimbursement</b>
Brannigan, Brianne		Multisensory Reading IV	Fairleigh Dickinson	3	\$ 1,233.00
Caroline Schiavone		Literacy strategies for All Learners II	Monmouth University	3	\$ 1,233.00
<b>OCEAN TWP. ELEM. SCHOOL</b>		<b>Course Title</b>	<b>College</b>	<b>Credits</b>	<b>Reimbursement</b>
Garofalo, Lauren		Foundations of Childhood Development	American College of Education	3	\$ 705.00
Garofalo, Lauren		Child Growth and Development	American College of Education	3	\$ 705.00
Garofalo, Lauren		Curriculum and Development: Content Specific	American College of Education	3	\$ 705.00
Garofalo, Lauren		Family, School & Community	American College of Education	3	\$ 705.00
Garofalo, Lauren		Observation & Assessment	American College of Education	3	\$ 705.00
Klohr, Robin		Family, School & Community	American College of Education	3	\$ 750.00
Klohr, Robin		The Exceptional Child	American College of Education	3	\$ 705.00
Lopez-Matta, Nora		Action Research Project - Part II	NJCU	3	\$ 1,233.00
Lopez-Matta, Nora		Latin American Music	NJCU	3	\$ 1,233.00
Maggs, Mary		Multisensory Reading IV	Fairleigh Dickinson	3	\$ 1,233.00
Vinegra, Christine		Educational Administration	University of Scranton	3	\$ 1,233.00
Vinegra, Christine		Literacy & Diversity	University of Scranton	3	\$ 1,233.00
Vinegra, Christine		Curriculum Theory and Development	University of Scranton	3	\$ 1,233.00
Vinegra, Christine		Problems in School Admin & Supervision	University of Scranton	3	\$ 1,233.00
<b>WANAMASSA SCHOOL</b>		<b>Course Title</b>	<b>College</b>	<b>Credits</b>	<b>Reimbursement</b>
Brannigan, Barbara		Multisensory Reading IV	Fairleigh Dickinson	3	\$ 1,233.00
Suit, Monik		Psychological & Educational Assessment of Students w/Disabilities	Georgian Court	3	\$ 1,233.00
Suit, Monik		Methods of Research for Leaders in Inclusive Schools	Georgian Court	3	\$ 1,233.00
<b>TOTAL PAGE 1</b>					\$ 33,000.00
<b>TOTAL PAGE 2</b>					\$ 19,776.00
<b>GRAND TOTAL</b>					\$ 52,776.00
Fairleigh Dickinson University	\$784.00		Southern New Hampshire	\$627.00	
Monmouth University	\$1,047.00		University of Scranton	\$495.00	
Georgian Court	\$460.00		Caldwell College	\$890.00	
New Jersey City University	\$537.00		Edinboro University	\$531.00	
American College of Education	\$215.00		Margrove	\$511.00	
Thomas Edison	\$695.00				

## ADDENDUM TO CREDIT REIMBURSEMENT LIST

<u>COURSE TITLE</u>	<u>COURSE DESCRIPTION</u>
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Human Resources Administration	This course discusses the productive role of human resources administration within a school district and evaluates HR methodologies used by today's school district managers. This course focuses on the key foundational components and HR strategies that will provide clear rules of engagement for employees while utilizing them as an advantageous asset. This course also discusses the effective and innovative processes that will allow school districts to acquire, develop, and retain "difference maker" employees. Also explored are the intricate challenges involved in creating competitive and cost-effective compensation and benefits programs. In the field of education, another key focus involves devising standards of performance and measuring and communicating these standards to employees.
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Budget Forecasting and Fiscal Planning	The primary focus of this course is on the development of school and district budgets and budget forecasting, with consideration of the impact of local, state, and federal funding laws on budget development processes. Students will (1) examine the cyclical nature of budget development and how school budgets are collaboratively constructed; (2) compare and contrast expenditures of like districts; (3) analyze a budget; (4) review various models for implementing a budget and project how the budget should be implemented and coordinated to align with the educational vision; and (5) forecast future fiscal needs based on variables such as enrollment trends, population projections, state reimbursements for student attendance, and housing pattern changes.
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Developing School and Community Partnerships	This course explores the family and community factors that affect teaching and learning. The course examines how school initiatives can enhance family and community support for children's learning. Students learn how to nurture a sense of "school community," garner public support, increase parental involvement, and engage community agencies as educational partners. Students learn to design school initiatives to strengthen productive ties with families and the community.
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Data Based Strategies for Decision Making	Evaluate the methods, techniques, and available technology necessary to effectively collect, analyze, interpret, and use data for decision-making by educational leaders. Emphasis on the skills and knowledge needed to use data to plan, implement, and evaluate school initiatives that improve student learning. Review the appropriate uses of various kinds of data, including student achievement, teacher assessment data, school surveys, and school budgets and reports to inform decision-making about priorities for action. Examine the planning and development information resources as well as creation of effective learning environments.
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Internship in Administration & Leadership	Apply leadership and management knowledge and skills learned in the Masters of Arts in Administration and Leadership program to the practice of educational administration in this two-part capstone experience. Prepare a reflective written, culminating report and a portfolio describing the internship experience. The report, portfolio, and preparation process are described in the program's Guidelines for the Internship. Candidates are guided through the internship by assigned university professors and by local school district administrators and supervisors. Course is aligned with the Interstate School Leaders Licensure Consortium Standards and the New Jersey Standards for school leaders.
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Composition Theory and Teaching of Writing	Students in this course will study key histories, theories, and technologies on which we ground composition pedagogies. They will research, discuss, and write about how theoretical concepts impact the teaching of writing; they will reflect on, develop, and share their own pedagogical practices.
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American Realism and Naturalism	While authors and texts studied in this course may vary, this course will focus on the American literature between 1865-1914, with the progression of literary culture from Romanticism to Realism and Naturalism towards Modernism. Students will read literature by the authors who were responding to radical shifts in America after the civil War, including Reconstruction, the rise of industrialism, and the new theories of evolution. Authors may include Twain, James, Chesnutt, London, Dreiser, Wharton, Cather, and Anderson, as well as poets of the early twentieth century.
Research Methods and Applied Statistics	This course will address how to collect, analyze and utilize data for decision-making purposes. Learners will explore a range of research approaches, including formative and summative research, to examine how to determine the best fit for their program needs. Students will be expected to demonstrate a working knowledge of research methods and analyze service statistics to make informed choices regarding quality improvement for health related issues.
Principles and Practice in Health Education	Derived from theoretical concepts, practices and principles, this course explores interactions between health factors (social, political, economic, and/or personal) as they influence life-style choices. Potential interventions and strategies for overcoming barriers and the ethical implications for professionals practicing in health education are examined in relation to practical application.
Curricular Leadership for the Inclusive School	Study curriculum design, development and evaluation for P-12 education. Emphasis upon student learning outcomes, NJ Core Curriculum Content Standards, 21st century learning and teaching, as well as professional development and best practice in curriculum design and delivery. Engage in personal and professional reflection on student diversity as it relates to instructional needs and curriculum and as framed by national and New Jersey professional standards for teachers and administrators and develop responsive instructional plans.
Supervision of Instruction in the Inclusive School	Study supervisory theory, models and principles of effective instruction, curriculum and instructional leadership for inclusive schools. Emphasis on the relationship between effective supervision and student learning outcomes and the basis for staff professional development. Practice personal and professional reflection as it relates to instruction and as framed by national standards and the New Jersey Professional Standards for Schools. Demonstrate the values and commitment embodied in these standards.
Learning Theories and Applications in Educational Settings	Covers various classical and contemporary philosophies, aspects and models of learning. Emphasis will be placed upon such topics as multiple intelligences, learning styles, teaching styles, information processing critical thinking skills, brain-based learning and other learning theories. Students will review and critique general learning theories, as well as investigate how people organize, encode, process, transform, utilize and articulate information presented in an instructional environment.

Diagnosis and Correction of Learning Disabilities	Focuses on the legal and ethical foundations for assessment of school-age students. Strategies for the selection, administration, and scoring of formal and classroom-based educational and social assessments are addressed. Assessing students' levels of performance, interpreting results to enhance learner functioning and identifying service and programming options are explored. Collaboration with families and other professionals to assist in writing Individual Education Plans (IEP) is addressed.
Contemporary Methods, Materials and Evaluation in Driver Education	This course is designed to enrich the background of certified traffic safety educators. The latest instructional materials (audio-visual and computer software) are reviewed. Behind-the-wheel time is also included.
Immunology	Investigates the sources and mechanisms of the immunological responses, focusing on mechanisms in the human body.
Immunology Laboratory	Provides practical exposure to both current and more traditional immunological methodologies. Students are introduced to techniques such as antibody production, analysis of antibodies as well as cellular interactions among various populations of immune cells.
Community Engagement, Outreach and Collaboration	This course provides a foundation for developing relationships among stakeholders in the school community - students, school, parents, and the express goal of supporting student learning. In addition to examining research findings, students will explore family engagement, mutually beneficial community relationships, and student advocacy. The course culminates with a plan for continuing school improvement and professional growth.
Research Methods for Educational Leaders	This course enables students to become informed consumers of educational research and to develop skills that prepare them to carry out action research in their schools and classrooms. An emphasis is placed on providing students with knowledge that they can apply in determining whether particular research findings are relevant to their leadership and instructional practices and to distinguish between trustworthy and non-trustworthy research. Throughout the course, students identify the elements that scientifically-based research and action research share. Emphasis is placed on how research can become a vital and relevant tool for teachers and school leaders.
Creating Safe and Supportive Learning Environments	Through classroom application of course content, this course provides students with substantial practical experience as they master and implement preventive and positive classroom management strategies. In addition, students acquire both theoretical and practical knowledge about the relationships between school-wide systems and behavioral development, learning and achievement among students with diverse needs, including special populations, English Language Learners, and gifted and talented.

Art Therapy Practice & Assessment	<p>This course helps students to gain a comprehensive understanding of art-based assessments for the art therapist. This historical background as well as the development and use of projective techniques and diagnostic tools are examined. Methods of administration and interpretation of the assessment techniques are presented. Strengths and weaknesses of these techniques are explored. Included will be the formulation of treatment goals and objectives, statistical concepts including reliability and validity, group approaches to assessment, and an understanding how the psychological health and cultural identifiers are manifested in the art process and product.</p>
Art Therapy Standards & Ethics	<p>This course provides an overview of the laws, ethics, and related issues affecting profession practice in Art Therapy. All aspects of professional functioning, including history, roles, relationships to other mental health providers, organizational structures, resume building and interviewing skills and the credentialing and licensure process will be explored through lecture, discussion, projects and assignments.</p>
Counseling Consultation Theories	<p>This course involves the study of selected theories and techniques of individual counseling. Also covered are various models of the consultation process focusing on the rationale of why consultation has emerged as an important adjunct to personal counseling.</p>
Methods of Research Leadership in Inclusive School	<p>This course includes a study of various techniques and strategies of educational research; emphasis on understanding and interpreting research; formulation of problems and/or topics for developing into individual projects as part of an applied thesis or action research. Candidates will engage in reflection on research as it relates to the needs of diverse students, curriculum planning and implementation, and state and national standards.</p>
Org. Leadership Theory in the Inclusive School	<p>In this organizational theory and application course, candidates examine the evolution of educational administration theory to include the development of philosophical thought from the classical to the contemporary focus on student performance and organizational goal attainment required of school leaders in the 21st century. It introduces the model of schools as open, social, and complex learning organizations, and a useful model for understanding schools, leadership, and for guiding administrative action. Candidates will explore the theoretical relationship between the individual's leadership style, school culture and climate, the success of the individual, student achievement, and effectiveness of the organization. Important components of the course include motivation, decision-making, and communication essential to the study of educational leadership and organizational behavior.</p>
Teacher as Researcher	<p>This course provides the opportunity for teachers to: reflect on and assess their teaching; explore and test new ideas, methods and materials; assess the effectiveness of the new approaches; share feedback with others; and make decisions about which new approaches to include in their classroom practices. Participants complete an individual research project aimed at a particular problem specific to their classroom situation and addresses student achievement. Next, participants engage in action research, data analysis and creation and implementation of a plan of intervention based upon their research findings.</p>



Multisensory Reading IV	<p>A continuation of the training techniques in the Orton Gillingham techniques taught in Multisensory Reading 3 with continued study of upper-level language skills. Consists of lecture, supervised practicum, group seminars, and individual conferences between teacher and supervisor.</p>
Literacy Strategies for All Learners II	<p>Addresses comprehension research and instructional strategies for all learners including those from culturally diverse backgrounds. Individual and group comprehension strategies, metacognition, and student self-evaluation are explored and practiced in collaborative education settings. Instructional teaching strategies and techniques for coaching colleagues and paraprofessionals are practiced in real settings.</p>
Foundations of Childhood Development	<p>Focused on development, this course will explore classic theories of child development while investigating emerging theories in the field. This course establishes an understanding of current practices and concerns relating how they influence a child's environment and future learning experiences.</p>
Child Growth and Development	<p>This course will address the traditional stages of development from infancy through early childhood. Concepts will address developmental milestones, domains of thought, and related theories of growth.</p>
Curriculum and Development: Content-Specific	<p>Addressing content-specific curriculum development, strategies will be introduced to promote development across specific areas of learning. Selected activities will be investigated to promote literacy, social and emotional growth, logical reasoning and physical development.</p>
Family, School & Community	<p>This course will address how to establish and support partnerships with families and the community around the school. Content will address how to meet the needs of families, establish connections in the community, and serve as an advocate for early childhood.</p>
Observation and Assessment	<p>Content in this course will include observation strategies and assessment tools used to design curriculum and identify developmental needs of children in the classroom. Methods utilizing assessment and providing guidance for classroom curriculum designed to support the identification of individual learning needs will be considered. Strategies will be aligned to the ongoing development of student portfolios as a form of observation.</p>
The Exceptional Child	<p>Exploring developmental and learning needs of children with exceptional learning abilities, the content will address the diverse needs of the gifted, students with exceptional needs, and children with learning disabilities. Strategies will be established to support a variety of learning needs while working with families to foster a consistent learning environment.</p>
Trends in Early Childhood Education	<p>This course explores current trends in early childhood education by examining public policy, research, professional development relevant to classroom practices, and program management. Creating a connection between theory and current information will help to maintain relevance for the profession.</p>
Action Research Project - Pt. II	<p>This is the capstone experience for the Master's Program. Students will organize and analyze the data gathered for their second language acquisition research project. They will write their conclusions and educational implications based on their findings. The completed action research will be submitted for approval and students will present their findings to an audience.</p>

The Music of Latin America	This course addresses the music of selected Latin American countries, offering students perspectives into the musical traditions of this multifaceted region. The music will be discussed in Spanish and English in terms that accommodate non-specialists.
Educational Administration	A foundations course in general school administration, involving philosophical bases, organization in a democratic society, administration of instruction and personnel. Required of all students beginning a major in educational administration and a prerequisite for other courses in educational administration.
Literacy and Diversity	This course examines literacy (comprehensive and conveyance of meaning) in print and non-print, spoken or written, visual or electronic texts with a critical stance, interrogating the agendas, purposes and interests inherent in all texts. Students analyze curriculum in the light of culturally responsive teaching.
Curriculum Theory and Development	Principles of curriculum construction which underlie the reorganization of the program of studies for elementary and secondary schools, sources of the curriculum, methods of organization, structure of knowledge and curriculum planning and development.
Problems in School Admin and Supervision	A seminar for the student seeking certification in elementary or secondary school administration or in supervision. Emphasis is upon in-depth examination of a selected problem or issue in administration or supervision.
Psychological & Educational Assessment of Students with Disabilities	Psychological and educational assessments are necessary components in the identification and planning process for children with disabilities. Review the use of clinical interviews, observations, work samples, portfolio assessments, teacher conferences, and parent conferences as contributing factors in the classification, placement, and progress review of special needs children. Study the work of Salvia and Ysseldyke, including the psychometric properties underlying assessment, psychological assessment procedures, formal and informal educational assessment methods, and functional assessment. Examine basic statistical concepts, standardized test scores, standardized test administration procedures and test limitations with emphasis on accurate test interpretation. Study test limitations with emphasis on accurate test interpretation. Study test accommodations as well as alternative assessment and participate in demonstrations of evaluation materials to learn to critique assessment materials.
Methods of Research for Leaders in Inclusive Schools	Study various techniques and strategies of educational research. Emphasis on understanding and interpreting research and the formulation of problems and/or topics for developing into individual projects as part of an applied thesis or action research. Engage in reflection on research as it relates to the needs of diverse students, curriculum planning and implementation, and state and national standards.
Developing Teachers	This course provides students with resource management strategies to identify the organizational needs of a school, leverage the unique strengths and talents of competent teachers, and build the instructional and leadership capacity of teams. Students also learn how to develop and implement assessment and evaluation strategies to document teacher performance and to guide decisions relevant to professional development and employment termination options.

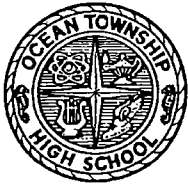
July 7, 2017

**MEMORANDUM TO:** James Stefankiewicz, Ed.D, Superintendent of Schools

**RE: Change on Guide -- Revised Contracts -- September 1, 2017**

The following staff members have submitted proof of completion of their required courses. Therefore, a new notification of salary should be issued to the following teachers for September 1, 2017.

[illegible]



## Ocean Township High School

550 West Park Avenue  
Oakhurst, NJ 07755  
[www.oceanschools.org](http://www.oceanschools.org)  
732-531-5650

**James Stefankiewicz, Ed.D.**  
Superintendent of Schools

**Gina Hagerman**  
Assistant Principal

**Michael Lambusta**  
Assistant Principal

**Anthony DePasquale**  
Director of School Counseling

**H. Rusty Todd**  
Director of Athletics & Student Activities

**Dawn C. Kaszuba**  
Principal

**MEMORANDUM FOR:** Dr. James Stefankiewicz, Superintendent of Schools

**FROM:** H. Rusty Todd, Director of Athletics & Student Activities/Grades 5-12

**DATE:** July 5, 2017

**RE:** Stage Crew Manager

I would like to recommend Joanna Gray for the position of Stage Crew Manager for the 2017-2018 school year.

Mrs. Gray is a highly qualified candidate for the position and a list of these qualifications are included on the attached bulleted biography.

Mrs. Gray should be placed on the Group I, Year 5 Non-Athletic Program Salary Guide and receive \$5,823.00 for the 2017-2018 school year.

If you have any questions or concerns, please contact me.

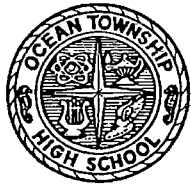
HRT: tpc

*Home of the Spartans!*



## Joanna Gray – Stage Crew Manager – OTHS

- Social Studies Teacher at OTHS
- Was the director of the Intermediate School Play for 5 years
- Managed all aspects of play production, including staging
- Very knowledgeable and handy with tools, as well as craftsmanship
- Works in the high school, which is something we have not had in a number of years so she will have direct contact with student stage crew members
- Terrific Teacher and role model
- Great rapport with students



## Ocean Township High School

550 West Park Avenue  
Oakhurst, NJ 07755  
[www.oceanschools.org](http://www.oceanschools.org)  
732-531-5650

**James Stefankiewicz, Ed.D.**  
Superintendent of Schools

**Gina Hagerman**

Assistant Principal

**Michael Lambusta**

Assistant Principal

**Anthony DePasquale**

Director of School Counseling

**H. Rusty Todd**

Director of Athletics & Student Activities

**Dawn C. Kaszuba**  
Principal

**MEMORANDUM FOR:** Dr. James Stefankiewicz, Superintendent of Schools

**FROM:** H. Rusty Todd, Director of Athletics & Student Activities/Grades 5-12

**DATE:** July 5, 2017

**RE:** Assistant Gymnastics Coach

I would like to recommend Nicole Farina for the position of Assistant Gymnastics Coach for the 2017-2018 school year.

Ms. Farina has a wealth of experience in gymnastics and a list of her qualifications are included on the attached bulleted biography.

Ms. Farina should be placed on the Group II Assistant, Year 4 Athletic Program Salary Guide and receive \$5,270.00 for the 2017-2018 school year.

If you have any questions or concerns, please contact me.

HRT: tpc

*Home of the Spartans!*



## Nicole Farina – Assistant Gymnastics Coach – OTHS

- Academic Success Teacher at the Wayside School
- Competed in Gymnastics from age 4 through High School
- Ran Belleville Recreational Gymnastics Program for 3 years
- Coached Maplewood Gymnastics Club for 2 years
- Assistant Coach at Montclair High School for 1 year
- Assistant Coach at Belleville High School for 2 years

**ANDREA H. SODHI**

571 West Park Avenue

Oakhurst, NJ 07755

(732)-337-8996

AndreaSodhi91@gmail.com

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**OBJECTIVE**

To obtain a position as an Educator.

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**EDUCATION**

**Monmouth University**

West Long Branch, NJ

- Bachelor of Humanities
- Double major in English and Spanish
- Masters in Teaching
- ESL endorsement

May 2013

January 2017

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**EXPERIENCE**

**Bank Teller**

Red Bank, NJ

*TD Bank*

Aug. 2009–May 2013

Performed various task dealing with banking and customer service. Such as cash handling, vault counts, overlooking the ATM machine, sales of products, and team work.

**EXPORT/ CUSTOMER SERVICE**

West Long Branch, NJ

*Atlantic Pacific Lines*

June 2013–June 2014

Responsible for overseeing shipping orders and documentation for customer bookings.

**Receptionist/ Legal Secretary**

Allenhurst, NJ

*Escandon, Fernicola, Anderson & Covelli*

November 2014–August 2016

Responsible for all incoming calls, as well as legal work for criminal attorney.

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**SKILLS AND ACHIEVEMENTS**

- Fluent in Spanish.
- Have leadership qualities and great with people.
- Proficient in Word, Excel, Outlook, PowerPoint, and Access.

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**EXTRACURRICULAR ACTIVITIES**

**Sigma Delta Pi/Eta Pi**

Sept. 2012–Present

Sigma Delta Pi is a national honor society recognizing academic excellence in the study of the Spanish language and in the study of the literature and the culture of the Spanish-speaking people. The society is also to honor those who strive to make the Hispanic contributions to modern culture better known to English-speaking peoples.

**Soup d' Shore Volunteer**

Sept. 2011–Aug. 2013

Aided in preparing food at a soup kitchen for the underprivileged.

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**REFERENCES**

References are available upon request.



SPECIAL SERVICES OFFICE  
TOWNSHIP OF OCEAN SCHOOL DISTRICT  
DATE: July 7, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Recommendations for Summer Employment #2 2017

Please submit the attached list for board approval:

\*Tentative costs include CST evaluations, as well as IEP meeting, and attendance of a district regular education teacher and a special education teacher. Teacher cost is calculated at one hour of summer curriculum work at \$35. per IEP meeting for each teacher attending the meeting.

Rationale for CST Summer Evaluations

Special Education Code (NJAC 6A:14) mandates that LEAs/Child Study Teams are required to respond to parental requests within a 20 day time line including summer vacation. Weekends count towards the 20-day time line and only legal holidays may be excluded. As a result of this **many school districts have revised CST contracts to 12-month employees. Current CST members in Ocean Township have a 10-month contract. MOESC could do summer evaluations for the district, however the cost of an evaluation would be significantly higher than the amount we paid our in-house staff. MOESC would charge an additional fee to complete the IEP.**

The sum of \$43,500.00 was budgeted for summer CST evaluations. To date with additions and deletions to this amount the current total stands at (\$3,400.00).

**The district has no option for denying these requests** but could contract for CST services through the county. Again the cost of these evaluations would be twice the amount paid to district CST members. The district currently has limited CST members willing to perform these summer evaluations.

cc: Kenneth Jannarone, Business Administrator

STUDENT	GR/SCHOOL	STAFF	COST
1 Student	3/WAY	Vegvari	\$ 275.00
1 Student	10/OTHS	2 Teachers	\$ 70.00
1 Student	10/OTHS	Burns/Horan/Dunn/4 Teachers	\$ 965.00
1 Student	9/OTHS	2 Teachers	\$ 70.00
1 Student	10/OTHS	2 Teachers	\$ 70.00
1 Student	10/OTHS	2 Teachers	\$ 70.00
1 Student	6/TOIS	Vegvari	\$ 275.00
1 Student	10/OTHS	Horan/Dunn/Burns/4 Teachers	\$ 965.00
1 Student	PS/OTES	Eljdid/2 Teachers	\$ 105.00
1 Student	8/TOIS	2 Teachers	\$ 70.00
1 Student	10/OTHS	2 Teachers	\$ 70.00
1 Student	8/TOIS	Kelly/Magliaro/Schwartz/2 Teachers	\$ 895.00
1 Student	10/OTHS	2 Teachers	\$ 70.00
1 Student	9/OTHS	2 Teachers	\$ 70.00
1 Student	PS/WAY	Brown/Walk/Zarra/2 Teachers	\$ 895.00
1 Student	9/OTHS	2 Teachers	\$ 70.00
1 Student	PS/WAY	2 Teachers	\$ 70.00
1 Student	9/OTHS	2 Teachers	\$ 70.00
1 Student	10/OTHS	2 Teachers	\$ 70.00
1 Student	PS/OTES	Olson/Kelly/ Cichy /Eljdid/ 2 Teachers	\$ 1,170.00
Total:			\$ 6,385.00

## **PLANNING & CONSTRUCTION**



515 Union Avenue  
Union Beach, NJ 07735  
(732) 264-0770 / Fax (732) 264-3332

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**FURNITURE, EQUIPMENT & DESIGN SERVICE**

July 7, 2017

Ocean Township BOE  
163 Monmouth Road  
Oakhurst, New Jersey 07755  
Attn: Gary Tattersall  
Phone: (732) 996-9976  
Email: [gtattersall@ocean.k12.nj.us](mailto:gtattersall@ocean.k12.nj.us)

**QUOTATION**

**RE: OCEAN TOWNSHIP HIGH SCHOOL BLEACHERS**

**TELESCOPIC BLEACHERS**

We are pleased to present our quote to furnish and install the following telescopic bleachers as manufactured by Hussey Seating Company with pricing based off the Middlesex Regional Educational Services Commission Cooperative Pricing System #65MCESCCPS (BID #MRESC 14/15-62):

Hussey Maxam 26 Seating System, wood seats, wall attached, integral power operation, 219 net seats, 16" row rise, 22" row spacing, 1 banks @ 5 tier x 78'-6", foot level aisles, intermediate aisle steps and non-slip treads, self- storing ready rails, flex rows to accommodate ADA requirements and front step.

Item Description	Quantity	Unit Price	Extended
5 row x 78'-6"	1	\$18,313.00	\$18,313.00
Self-storing end rails	8	\$91.00	\$728.00
Rear Deck Filler	3	\$800.00	\$2,400.00
Custom Rise	219	\$47..00	\$10,293.00
MATERIAL PRICING FROM ABOVE:			\$31,374.00

INSTALLATION:

**\$9,691.00**

**TOTAL DELIVERED AND INSTALLED**

**\$41,425.00.00**

**Payment Terms:** 100% Payment in full upon completion of Nickerson Corporation punch list items. No retainage withheld on any payments.

**General Exclusions:**

- ♦ Dumpster
- ♦ On or off site storage
- ♦ OCP Insurance Policies
- ♦ Taxes / Bonds / Allowances / Permits / Governmental fees & inspections
- ♦ Removal/Relocation/Disposal of any existing equipment unless otherwise noted
- ♦ Refurbishing of existing equipment unless otherwise noted
- ♦ Items / Quantities not specifically listed above
- ♦ If installation is not possible at the time of delivery, the GC is responsible for the unloading and storing of material.
- ♦ Area preparation
- ♦ Double handling

Price must be re-quoted after 30 days due to major increases in raw material costs and based on delivery 4<sup>th</sup> quarter 2017. Lead time is approximately 90 days after receipt of order and all necessary approvals. All materials to be manufacturer's 100% standard construction, finish, and warranty. All terms and conditions of this quotation to become part of the subcontract agreement based on AIA Document A401 – 2007.

Very truly yours,

*Jason C. Little*

Jason C. Little  
(609) 462-2078

**Payment Terms:** 100% Payment in full upon completion of Nickerson Corporation punch list items. No retainage withheld on any payments.



515 Union Avenue  
Union Beach, NJ 07735  
(732) 264-0770 / Fax (732) 264-3332

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**FURNITURE, EQUIPMENT & DESIGN SERVICE**

July 7, 2017

Ocean Township BOE  
163 Monmouth Road  
Oakhurst, New Jersey 07755  
Attn: Gary Tattersall  
Phone: (732) 996-9976  
Email: [gtattersall@ocean.k12.nj.us](mailto:gtattersall@ocean.k12.nj.us)

**QUOTATION**

**RE: WANAMASSA ELEMENTARY SCHOOL BLEACHERS**

**TELESCOPIC BLEACHERS**

We are pleased to present our quote to furnish and install the following telescopic bleachers as manufactured by Hussey Seating Company with pricing based off the Middlesex Regional Educational Services Commission Cooperative Pricing System #65MCESCCPS (BID #MRESC 14/15-62):

Hussey MAXAM 26 Seating System, 10" Courtside plastic seats, wall attached, manual operation, 9-5/8" row rise, 22" row spacing, 1 bank @ 5 tier x 65'-0", foot level aisles including aisle rails, intermediate aisle steps and non-slip treads, self-storing ready rails, flex rows to accommodate ADA requirements, front step and column cutouts.

Item Description	Quantity	Unit Price	Extended
8 tier x 36'-6"	1	\$16,336.00	\$16,336.00
Self Storing End Rails	6	\$91.00	\$546.00
6" rear deck filler	1	\$800.00	\$800.00

MATERIAL PRICING FROM ABOVE:

**\$17,682.00**

INSTALLATION:

**\$7,297.00**

**TOTAL DELIVERED AND INSTALLED**

**\$24,979.00**

**General Exclusions:**

- ♦ Dumpster
- ♦ Area preparation
- ♦ On or off site storage
- ♦ Double handling
- ♦ OCP Insurance Policies

**Payment Terms:** 100% Payment in full upon completion of Nickerson Corporation punch list items. No retainage withheld on any payments.

- ♦ Taxes / Bonds / Allowances / Permits / Governmental fees & inspections
- ♦ Removal/Relocation/Disposal of any existing equipment unless otherwise noted
- ♦ Refurbishing of existing equipment unless otherwise noted
- ♦ Items / Quantities not specifically listed above
- ♦ If installation is not possible at the time of delivery, the GC is responsible for the unloading and storing of material.

Price must be re-quoted after 30 days due to major increases in raw material costs and based on delivery 4<sup>th</sup> quarter 2017. Lead time is approximately 90 days after receipt of order and all necessary approvals. All materials to be manufacturer's 100% standard construction, finish, and warranty. All terms and conditions of this quotation to become part of the subcontract agreement based on AIA Document A401 – 2007.

Very truly yours,

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(609) 462-2078