Work Session Attachments

July 25, 2017

Office of the Superintendent Township of Ocean School District July 21, 2017

MEMORANDUM FOR:

All Members of the Board

FROM:

James Stefankiewicz, Ed.D., Superintendent of Schools

RE:

Miscellaneous Information

1. On the Calendar

July 25, 2017

- 7:00 pm Executive Session (Closed)
- 7:30 pm Work Meeting
- 8:00 pm Regular Monthly Meeting
 - Dawn Kaszuba, Principal Ocean Township High School and Greg Colón, Coordinator for the 2017 Spartan School of Business and Finance Summer Bridge Program will be in attendance to give an update on this summer program.

August 1, 2017 - No Meeting

August 8, 2017

- 7:00 pm Executive Session (Closed)
- 7:30 pm Work Meeting

August 15, 2017 – No Meeting

August 22, 2017

- 7:00 pm Executive Session (Closed)
- 7:30 pm Work Meeting

August 29, 2017

- 8:30 am 9:00 am New Faculty Induction Program
 - > Welcome Address
 - > Introduction of District Administrators
 - > Introduction of Board of Education Members
- 7:00 pm Executive Session (Closed)
- 7:30 pm Work Meeting
- 8:00 pm Regular Monthly Meeting

Township of Ocean Schools



MEMORANDUM FOR: All Non-Professional Staff Members

FROM:

James Stefankiewicz, Ed.D., Superintendent of Schools

DATE:

July 19, 2017

RE:

Employment Opportunity

POSITION:

Bus Driver(s)

QUALIFICATIONS:

• Valid CDL Drivers License with P, S and Air Brake Endorsements in good standing with a valid medical certificate.

Criminal history background check required.

• Some training available.

SALARY:

Salary will be commensurate with the Township of Ocean School District Bus Drivers' 2017-2018 Salary Guide.

APPLICATION **DEADLINE:**

Qualified candidates should notify the Personnel Office in writing at 163 Monmouth Rd., Oakhurst, NJ 07755 by the end of the business day, Tuesday, August 1, 2017, 4:00 pm.

Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

July 12, 2017

RE: Employment Opportunity/2017-2018 School Year

POSITION: School Psychologist

DATE:

QUALIFICATIONS: NJDOE School Psychologist certification required

> • Bilingual a plus BCBA preferred

SALARY: Salary will be commensurate with the Township of Ocean

School District Teachers' 2017-2018 Salary Guide.

APPLICATION • Qualified candidates should apply on line at **DEADLINE:** http://www.applitrack.com/ocean/onlineapp by the end of the day, Friday, July 21, 2017.

> Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

*Culturally Diverse and Bilingual candidates encouraged to apply.

COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR STUDENT ACTIVITIES

TOWNSHIP OF OCEAN BOARD OF EDUCATION WORK MEETING MINUTES July 11, 2017

CALL TO ORDER

Mr. James Dietrich, President, called the meeting to order at 7:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Dietrich read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

Mr. John Stuppi was absent.

Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator and Dr. James Stefankiewicz, Superintendent of Schools.

Enter Executive Session - 7:02 p.m.

Approval: Motion offered by Mr. Dietrich, seconded by Mrs. Parlamas and carried 8-0. Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda) and Litigation (Township of Ocean versus Loch Arbour). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 25 minutes and will take action upon returning to work session.

Adjourn Executive Session - 7:21 p.m.

Approval: Motion offered by Mr. Clayton, seconded by Mrs. McGovern and carried 8-0. Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Dietrich

The following item(s) were discussed:

- Holding workshop meetings in the auditorium, instead of the Superintendent's conference room to accommodate more of the public.
- State aid reductions updated and the loss of \$155K in aid is being finalized.

VICE PRESIDENT'S REPORT: No Report

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Summer programs are going on and doing well.
- Kindergarten numbers in, watching elevated student enrollments for OTES.
- Administrator's summit training scheduled for July 26th and 27th.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

The following item(s) were discussed:

- Kathleen Reiser and Andrew Brennan thanked the Board of Education for honoring them at the June 20th regular meeting.
- State aid notification, end of this week or early next week.
- Banking proposal final results anticipated for August meeting.
- Lead testing results anticipated very soon.

PUBLIC COMMENT: None

COMMITTEE REPORTS:

COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITES: Mrs. Sylvia-Cioffi

The following item(s) were discussed:

1. Discussion: Residents for Committees

Board of Education and Administration discussed advertising to seek residents with knowledge or expertise to sit on select committees to provide perspective and input to the Board of Education and administration. The Board of Education agreed to wait until the fall to finalize the timelines and details of the process.

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

2. Approval of Minutes

Move to approve the minutes with corrections in accordance with Board of Education Bylaws #168 "Recording of Board Meetings" of the following meeting(s):

Work Meeting/ Executive Session Minutes - June 20, 2017 Regular Meeting/Minutes - June 20, 2017

Motion on item #2 carried: 8-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

The following item(s) were discussed:

1. <u>Discussion: Boiler Cleaning & Maintenance Service</u>

Board of Education and administration discussed the extension of the 2016-2017 pricing for Boiler Cleaning & Maintenance Service for the 2017-2018 school year to Central Boiler Repair Co., Inc. of Oakhurst, NJ for a 0% increase as follows:

Cleaning (19 boilers)	,735.00
Cleaning (19 boilers)	\$80.00
Hourly standard labor charge	ψου.σσ

2. Discussion: Mission One

Board of Education and administration discussed the continuation of an agreement with Mission One Staffing Services, to provide classroom and bus aides for special education programs and transportation, on an as needed basis during the 2017-2018 school year.

3. Discussion: Donation

Board of Education and administration discussed a donation of shirts from AdPro for the Spartan School of Business and Finance students with an approximate value of \$350.00.

4. <u>Discussion: Resolution for Shared Services Insurance Fund</u>

Board of Education and administration discussed a renewal of the NJ Shared Insurance Services, including workers compensation, and property and liability coverage, with the New Jersey School

Insurance Group, for a one year premium (July 1, 2017-June 30, 2018), for a total amount of \$1,113,579; includes all lines of coverage, enabling school districts to cooperate with each other to make the most efficient use of resources.

5. Discussion: MOESC-Best Academy

Board of Education and administration discussed a tuition agreement with Monmouth-Ocean Educational Services Commission for special education services for one (1) student (#73958) attending Best Academy for an amount of \$44,750.00 for the 2017-2018 school year.

Mrs. McGovern made a motion, seconded by Mrs. Sylvia-Cioffi, to table the following items from the 'Use of Facilities' listing.

OT Hoops Jersey Shore Basketball Club

Motion to Table carried: 8-0

Mrs. McGovern made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

6. Use of Facilities

Move to approve use of facilities according to the attached list dated July 11, 2017.

Motions for item #6 carried: 8-0

INSTRUCTION & EDUCATION: Dr. Marshall

The following item(s) were discussed:

1. Discussion: Master's Thesis Project and Survey

Board of Education and Administration discussed the request of Monik Suit, part-time Basic Skills Teacher at the Wanamassa Elementary School, to complete a Master's thesis project during the period of September 2017 and October 2017. Ms. Suit is a graduate student at Georgian Court University. The thesis project is part of the university's graduation requirements. Ms. Suit will create math learning centers in one third and one fourth grade classroom at Wanamassa School. The purpose of the thesis is "to investigate how using math learning centers in a third and fourth grade classroom will affect students' academic performance and personal interests." The project will be incorporated into the current math curriculum and will not interfere with Ms. Suit's contractual hours or responsibilities in teaching District required curriculum. Ms. Suit will distribute surveys associated with the project to all students participating. Parent permission slips will be sent home prior to the start of the project. Information, dated June 30, 2017, regarding the project and copies of the surveys are attached.

2. <u>Discussion: School Counseling Internship</u>

Board of Education and Administration discussed the request of Felicia Quadrel, a graduate student from Monmouth University, to complete 300 internship hours during the period of September – December 2017. The internship hours are a requirement of the Master's level program at Monmouth. Ms. Quadrel will perform the internship at the high school under the direction of Mr. DePasquale, Director of School Counseling, Grades K-12.

The Superintendent informed the Board of Education that the internship, item #2, will not go forward.

3. <u>Discussion: HIB Self-Assessment for the Period of July 1, 2016- June 30, 2017</u>
Board of Education and Administration discussed, for the period of July 1, 2016- June 30, 2017, the District's Self-Assessment for Determining the HIB Grades, in accordance with the attached memorandum dated July 7, 2017 and summary packets (5), denoted by school.

Dr. Marshall made a motion, seconded by Mr. Clayton, for the following items:

4. Suspension Report

Move to approve the District's Suspension Report for the month of June 2017, copy attached.

5. Revision to Out of District Placement for the 2017 Extended School Year Program

Move to approve a revision to an out of district placement for the 2017 extended school year program in accordance with the attached memorandum dated June 23, 2017.

Motion on items #4 and #5 carried: 8-0

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

The following item(s) were discussed:

1. Discussion: Substitute Teachers for the 2017-2018 School Year

Board of Education and Administration discussed hiring Substitute Teachers for the 2017-2018 school year in accordance with the attached list dated July 7, 2017.

2. <u>Discussion: Credit Reimbursement - Winter 2016 and Spring 2017</u>

Board of Education and Administration discussed credit reimbursement for courses completed during the Winter 2016 and Spring 2017, in accordance with the attached list dated July 7, 2017.

3. <u>Discussion: Change on Guide - Revised Contracts - September 1, 2017</u>

Board of Education and Administration discussed change on guide for staff members who have submitted proof of completion of their required courses in accordance with the attached list dated July 7, 2017.

4. <u>Discussion: Non-Athletic Advisor - Stage Crew Manager</u>

Board of Education and Administration discussed hiring Joanna Gray as the Stage Crew Manager, for the 2017-2018 school year, in accordance with the attached memorandum dated July 5, 2017.

5. Discussion: Athletic Coach - Assistant Gymnastics

Board of Education and Administration discussed hiring Nicole Farina as the Assistant Gymnastics Coach, for the 2017-2018 school year, in accordance with the attached memorandum dated July 5, 2017.

Mrs. Parlamas made a motion, seconded by Mrs. McGovern, for the following items:

6. Resignations

Move to approve the following resignations:

Frederick Bates, Bus Driver, Transportation Department, effective July 1, 2017

Rachael Gerstein, Instructional Assistant, Township of Ocean Intermediate School, effective

June 30, 2017

Deborah Smith, Special Education Teacher, Ocean Township Elementary School, effective

July 1, 2017

Kevin Watkins, Computer Technician, Level II, District-wide, effective July 21, 2017

7. Summer 2017 - Maintenance/Grounds Employment

Move to approve Gordon Bodine to work in the Maintenance/Grounds Department during the 2017 Summer months. Mr. Bodine will work June 26, 2017 through August 2017. Rate of pay; over 3 years Summer Maintenance/Grounds Department experience \$150. per diem/3 years or less \$125. per diem.

8. Clerical Substitute for the 2017-2018 School Year

Move to approve Maham Ayub as a Clerical Substitute for the 2017-2018 school year.

9. Revised Contract for the 2016-2017 School Year

Move to approve that a revised contract be issued to the following employee for the 2016-2017 school year:

Craig Matthews

Day Custodian In-Charge

*\$43,940.00 Prorated

Ocean Township High School

Non-Tenure Track Position

Effective Date: Retro to June 1, 2017

(*This is a revision to salary as a result of being issued a black seal license. Stipend for the black seal is reflected in the salary noted above.)

10. Revised Contract for the 2017-2018 School Year

Move to approve that a revised contract be issued to the following employee for the 2017-2018 school year:

Craig Matthews

Day Custodian In-Charge

*\$45,395.00

Ocean Township High School Non-Tenure Track Position Effective Date: July 1, 2017

(*This is a revision to salary as a result of being issued a black seal license. Stipend for the black seal is reflected in the salary noted above.)

11. Issuance of Contract

Move to approve that a contract be issued to the following:

To fill a replacement/non-tenure track position: Andrea Sodhi

Teacher of Spanish

\$58,515.00

Township of Ocean Intermediate School

MA/Step 1

One-Year Leave of Absence/Non-Tenure Track Position

Actual Start & Effective Dates: Pending release from current employer and criminal history background check.

(Ms. Sodhi is replacing Rhonda Gulotta who will be out on a leave of absence for the 2017-2018 school year.)

12. Teacher - 2017 Summer Bridge Program for Rising Ninth Grade Students

Move to approve John Garra as a teacher for the 2017 Summer Bridge Program for rising ninth grade students for the period of July 5, 2017 – July 27, 2017 (4 days per week – 3 hours per day). Mr. Garra's salary will be \$1,470.00.

13. Revision to Rate of Pay for Substitute Teachers and Substitute Instructional Assistants for the 2017 Summer Special Education Extended School Year Program (ESY)

Move to approve a revision to the rate of pay for Substitute Teachers and Substitute Instructional Assistants, for the 2017 Summer Special Education Extended School Year Program (ESY) in accordance with the list noted below. The ESY Program will run July 10, 2017 – August 2017:

Substitute Teachers (\$35.00 per hour)

Lauryn Argyelan Pamela Siciliano

Christine Vinegra

Substitute Instructional Assistants (Current salary guide & step for contracted

Instructional Assistants; \$10.00 per hour for non-contractual assistants.)

Joseph DeAngelis

Bernice Guzman (contracted I.A.)

Piers Reddy

Connie Schneider (contracted I.A.)

Christina Urban

(The substitutes noted above were previously approved at the June 20th regular monthly meeting with Substitute Teacher's receiving Substitute Teacher rate of pay, \$85.00 per day, and Substitute Instructional Assistants being paid at the Substitute Instructional Assistant rate, \$10.00 per hour.)

14. Volunteer Coach

Move to approve Warren Towns, for the 2017-2018 school year, as a Volunteer Coach for the Girls' Soccer team at the high school.

15. Volunteer Football Coach - High School

Move to approve Michael Lambusta as a Volunteer Football Coach – High School for the 2017-2018 school year. (The volunteer schedule will not interfere with Mr. Lambusta's administrative responsibilities.)

16. Child Study Team - 2017 Summer Employment

Move to approve Child Study Team employment for Summer 2017 in accordance with the attached memorandum dated July 7, 2017.

Motions on items #6 thru #18 carried: 8-0

PLANNING & CONSTRUCTION: Mr. Palutis

The following item(s) were discussed:

1. Discussion: Referendum: High School & Wanamassa Construction

Mr. Gary Tattersall, Director of Facilities and Mr. John Bosmans, Maintenance Department, were in attendance and gave an update on the Ocean Township High School and Wanamassa Elementary School referendum construction.

School Business Administrator discussed meetings with the high school general contractor and Solutions Architecture regarding completion schedule and man power on the job.

Mr. Palutis made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

2. Referendum Bleachers Award

Move to approve the award of bleachers for both Wanamassa Elementary Schools and Ocean Township High School utilizing the ESCNJ 14/15-62 Cooperative Purchasing Contract to the following: (As per attached quotes)

ล	Nickerson, Union, NJ, Wanamassa Bleachers	\$24,979.00
h.	Nickerson, Union, NJ, Ocean Township High School Bleachers	<u>\$41,425.00</u>
υ.	Tylokolson, Omon, 110, October 20 Wasser 20 Wasser	\$66,404.00

Motion on items #2 carried: 8-0

TECHNOLOGY COMMITTEE: Mr. Stuppi

The following item(s) were discussed:

1. Discussion: Chromebooks

Board of Education and administration reviewed the purchase of Chromebooks, for the upcoming school year. Price, service and warranty issues were discussed.

OLD BUSINESS: None

NEW BUSINESS:

- Mrs. Sylvia-Cioffi announced that she was appointed to the State Board of Education last week. She is seeking a decision on whether she can stay on the Township of Ocean Board of Education and anticipates a decision by the July 25th meeting.
- The Board of Education discussed the poor condition of the Auditorium (monthly) meeting room, ideas to upgrade the room were discussed.

PUBLIC COMMENT:

Mrs. Loushine, Loch Arbour resident, asked about any updates on the Loch Arbour situation.
 Superintendent and Board President reiterated that students are welcome to attend the Township of Ocean schools for the 2017-2018 school year and as of now, there have been no changes.

ADJOURN MEETING: 9:32 p.m.

There being no further business Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,

Kenneth Jannarone

School Business Administrator/Board Secretary

FINANCIAL MANAGEMENT & RESOURCE SERVICES

AGREEMENT FOR INSTRUCTIONAL, SPECIAL EDUCATION and/or TRANSPORTATION AIDE PLACEMENTS FOR THE PERIOD OF: JULY 1, 2017 THROUGH JUNE 30, 2018

THIS AGREEMENT FOR INSTRUCTIONAL, SPECIAL EDUCATION AND/OR TRANSPORTATION AIDE ("Aides") PLACEMENTS ("Agreement") is entered into as of the 1st day of July, 2017 by and between:

MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION, with offices at 900 Hope Road, Tinton Falls, New Jersey 07712 ("MOESC"); and

THE TOWNSHIP OF OCEAN BOARD OF EDUCATION in the COUNTY OF MONMOUTH, with offices located at 163 Monmouth Road, Oakhurst, New Jersey 07755 ("Board").

RECITALS:

- A. Because the Board requires Instructional Aides, Special Education Aides and/or Transportation Aides, the Board wishes to contract with MOESC to provide such Aides; and
- B. MOESC has agreed to provide the Aides subject to the terms and conditions set forth within this Agreement.

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the parties do agree as follows:

1. The Recitals set forth above are incorporated herein as if set forth at length.

- 2. MOESC shall endeavor to provide the Aides to the Board pursuant to this agreement.
 - 3. The Aides shall be described as follows:

	Status	Qualification	Board Invoice Rate
(a)	Part-Time (less than 30 hours per week)	Non Highly-Qualified	\$ 23.40/hour
(b)	Part-Time (less than 30 hours per week)	Highly-Qualified	\$ 25.50/hour
(c)	Full-Time (30) hours or more per week)	Non Highly-Qualified	\$ 29.45/hour
(d)	Full-Time (30) hours or more per week)	Highly-Qualified	\$ 32.15/hour

Part-time shall be defined as less than thirty (30) hours per week with no offer of health benefits. Full-time shall be defined as thirty (30) hours or more per week for the purposes of offering employee-only health benefits and prescription plan.

- 4. MOESC will endeavor to provide substitute Aides. Whenever a need is required by applicable laws, regulations or policy, MOESC will endeavor to provide highly qualified aides (as defined by Federal rules) at a rate of \$25.00 per hour.
- 5. MOESC shall invoice the Board on a semi-monthly basis as follows:
 (a) at the rate of Twenty-Three and 40/100 Dollars (\$23.40) per hour for each part-time,
 Non Highly-Qualified Aide, provided the Board has designated the assignment to constitute
 less than thirty (30) hours per week; (b) at the rate of Twenty-Five and 50/100 Dollars
 (\$25.50) per hour for each part-time, Highly-Qualified Aide, provided the Board has
 designated the assignment to constitute less than thirty (30) hours per week; (c) at the rate of
 Twenty-Nine and 45/100 Dollars (\$29.45) per hour, together with employee-only health
 benefits and prescription coverage, for each full-time, Non Highly-Qualified Aide, which
 shall be defined as thirty (30) hours or more per week; (d) at the rate of Thirty-Two Dollars
 and 15/100 (\$32.15) per hour, together with employee-only health benefits and prescription

coverage, for each full-time, Highly Qualified Aide, which shall be defined as thirty (30) hours or more per week.

- 6. The Board shall pay the MOESC invoices within thirty (30) days of the date of the receipt of the MOESC invoices. MOESC shall have the right to discontinue its services by providing a thirty (30) day written notice if the Board fails to pay the MOESC semi-monthly billing within 60 days.
- 7. MOESC shall separately contract with each Aide as an employee, and MOESC shall be responsible for any required Workers' Compensation Insurance, Unemployment Insurance, Tax withholding, retirement contributions and health benefits, if applicable, and shall pay the Aides in accordance with a wage scale established by MOESC.
- 8. Subject to the discretion of MOESC, MOESC shall offer employee-only health benefits and prescription coverage, as described in Paragraphs 3 and 5 above, to Aides working thirty (30) hours or more per week.
- 9. All full-time Aides shall be enrolled in the Public Employment Retirement System ("PERS"), provided enrollment requirements are met, and part-time Aides will be enrolled in PERS or DCRP ("Defined Contribution Retirement Program") or neither as may be permitted by applicable state regulations.
- 10. The Board shall verify and approve all hours worked by way of the onsite administrator's signature on all Aide time sheets in Veritime (Time and Attendance) and shall timely provide and convey such time sheet information to MOESC no later than the first business day immediately following the previous work week.
 - 11. The Board will advertise and conduct interviews of Aide candidates.
- 12. Aide Orientation(s) and other Board Training(s) will be provided by and paid for by the Board.

- 13. The Board may request to change an Aide for just cause only upon providing 15 day written notice to MOESC.
- 14. This Agreement supersedes any prior negotiations, discussion or communications between the MOESC and the Board.
- 15. Neither party may sell, assign, transfer nor otherwise dispose of its obligations as set forth herein without the other party's prior written consent.
- 16. In the event any claims or disputes arise involving services provided under this Agreement, then the remedy shall be limited to the replacement of the disputed services.
- Agreement regarding the provision of services by MOESC pursuant to this Agreement, the Board shall promptly (1) notify MOESC when it becomes aware of any such claim or dispute; and (2) cooperate with MOESC in attempting to resolve any such third party claims or disputes, including, but not limited to, attending, participating and joining in meetings, conferences, hearings and dispute resolution proceedings.
- 18. Any controversy or claim arising out of or relating to this Agreement or its breach, which is unable to be resolved by the parties after Fifteen (15) days' notice and an opportunity to correct, shall be confidentially resolved by non-binding mediation. If the controversy is not resolved by mediation, then the controversy or claim shall be brought before a retired Superior Court Judge who shall arbitrate any such dispute. The judge shall be mutually selected by the parties. The arbitrator may decide upon the allocation of the costs and expenses (not to include a party's attorney's fees) for the arbitration between the parties.

- 19. Each party will indemnify, defend and hold harmless the other party, including its agents, servants and employees, from any and all suits, claims for damages, including, without limitation, malpractice or misconduct claims, liabilities, attorney's fees, costs arising from any and all injuries to persons or property damage caused by any acts or omissions by their agents, servants, contractors and employees. This covenant shall include the provision of defense at all stages of the judicial, administrative or mediation/arbitration process.
- 20. This Agreement contains the entire agreement of the parties and shall not be modified except by the written agreement of the parties.
- 21. No representations, inducements, promises or agreements, including descriptive brochures, oral or otherwise, and which are not embodied herein, shall not be of any force or effect.
- 22. Either MOESC or the Board may cancel this Agreement with Sixty (60) days' written notice.
- 23. This Agreement has been negotiated at arms length and between entities sophisticated and knowledgeable in the matters dealt with in this Agreement. Accordingly, any rule of law or legal decision that would require interpretation of any ambiguities in this Agreement against the party that has drafted it is not applicable and is waived. The provisions of this Agreement shall be interpreted in a reasonable manner to effect the purposes of the parties and this Agreement.
- 24. Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties to it and their respective successors and assigns nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to

any party to this Agreement, nor shall any provision give any third persons any right of subrogation or action over or against any party to this Agreement.

25. Each party to this Agreement agrees to perform any further acts and to execute and deliver any documents that may be reasonably necessary to carry out the provisions of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates below.

Witness	Board of Education
District Business Administrator	By: District Board President
Date: Witness:	Monmouth-Ocean Educational Services Commission
Kathleen Mandeville MOESC Business Administrator	By: MOESC President
Date:	

Office of the School Business Administrator Township of Ocean School District July 25, 2017

REQUESTS FOR USE OF SCHOOL FACILITIES

Ocean Township Mid Monmouth

TOIS, 8th Grade Gym September 13, 20, & 27, 2017, October 4, 11, 18, & 25, 2017, November 1, 8, & 15, 2017 5:00 pm - 7:00 pmSeptember 7, 2017, October 5, 12, 19, & 26, 2017, November 2, 2017, March 1, 6, 15, 20, 22, 27, & 29, 2018, April 11, 18, & 25, 2018, May 2, 9, & 16, 2018, June 6, & 20, 2018 5:00 pm - 6:45 pmSeptember 7, 8, 11, 12, 15, 18, 19, 25, & 29, 2017, October 2, 3, 5, 6, 10, 12, 13, 16, 17, 19, 20, 23, 24, 26, 30, & 31, 2017, November 2, 3, 6, 7, 13, 14, 16, 20, 21, 22, 27, 28, 29, & 30, 2017, December 1, 4, 5, 6, 7, 8, 11, 12, 14, 15, 18, 19, 20, 21, & 22, 2017, January 2, 3, 4, 5, 8, 9, 10, 11, 12, 16, 18, 19, 22, 23, 24, 25, 26, 29, 30, & 31, 2018, February 1, 2, 5, 6, 7, 8, 12, 13, 14, 15, 20, 21, 22, 23, 26, & 28, 2018, March 1, 2, 5, 6, 7, 12, 14, 15, 16, 19, 20, 21, 22, 23, 26, 27, 28, & 29, 2018, April 9, 11, 12, 16, 17, 18, 20, 23, 24, 25, 26, 27, & 30, 2018, May 1, 2, 3, 4, 7, 8, 9, 10, 11, 14, 15, 16, 17, 18, 21, 22, 24, 25, & 29, 2018, June 18, 19, 20, & 21, 2018 7:00 pm - 9:00 pmPurpose: Travel Basketball for 3rd – 8th Grade Boys/Girls

Shore Conference of High Schools

Use of Facility Fee: \$0.00

Use of Facility Fee: \$0.00

OTHS, Turf Athletic Field
October 23, 24, & 26, 2017
3:30 pm – 10:00 pm
October 25, & 28, 2017 (Rain Dates)
3:30 pm – 10:00 pm
Purpose: Shore Conference Soccer Semi-finals
& Finals; Girls / Boys

Ocean Township Mid Monmouth

TOIS, 5th Grade Gym September 7, 8, 11, 12, 13, 15, 18, 19, 20, 25, 26, 27, & 29, 2017, October 2, 3, 4, 5, 6, 10, 11, 12, 13, 16, 17, 18, 19, 20, 23, 24, 25, 26, 30, & 31, 2017, November 1, 2, 3, 6, 7, 8, 13, 14, 15, 16, 20, 21, 22, 27, 28, 29, & 30, 2017, December 1, 4, 5, 7, 8, 11, 12, 14, 15, 18, 19, 20, 21, & 22, 2017, January 2, 3, 4, 5, 8, 9, 10, 11, 12, 16, 18, 19, 22, 23, 24, 25, 26, 29, 30, & 31, 2018, February 1, 2, 5, 6, 7, 9, 12, 13, 14, 15, 20, 21, 22, 23, 26, 27, & 28, 2018, March 1, 2, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 19, 20, 21, 22, 23, 26, 27, 28, & 29, 2018, April 9, 10, 11, 12, 13, 16, 17, 18, 19, 20, 23, 24, 25, 26, 27 & 30, 2018, May 1, 2, 3, 4, 7, 8, 9, 10, 11, 14, 15, 16, 17, 18, 21, 22, 24, 25, 30, & 31, 2018, June 4, 5, 6, 8, 11, 12, 13, 14, 15, 18, 19, 20, & 21, 2018 5:00 pm - 9:00 pmPurpose: Travel Basketball for 3rd – 8th Grade Boys/Girls

Use of Facility Fee: \$0.00

va_rvaj2.071801 07/20/2017	01	Revenu	Revenue Account	Twp of Ocean BOE Adjustment Journal by Adjustment # Current Cycle: July	tment #		
Adj #	Adj Description	Date	Account #	Account Description	Old Amount	Adjustment	New Balance
			Es	Estimated Revenue Adjustments			
000001	REVISED STATE AID REVISED STATE AID	07/20/2017 07/20/2017	07/20/2017 10-3131-000- 07/20/2017 10-3178-000-	EXTRAORDINARY AID ADJUSTMENT AID	475,000.00 3,575,884.00	\$155,404.00 (\$155,404.00)	630,404.00 3,420,480.00
				Total for Adjustment # 000001		\$0.00	
				Total Estimated Revenue Adjustments	nents	\$0.00	

Run on 07/20/2017 at 10:00:55 AM

INSTRUCTION & EDUCATION

SPECIAL SERVICES OFFICE TOWNSHIP OF OCEAN SCHOOL DISTRICT

DATE: July 11, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM:

Denise S. Ricciardi, Assistant Superintendent: Special Services

RE:

Addendum Out of District ESY 2017

Please submit the following for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Alpha School	1	*ESERS Cost of 1:1 Aide	\$4,050.00

Rationale: Placement previously approved, this represents the cost of a one to one aid for the summer program

cc: K. Weldon K. Janharone M. Mosca

^{*}Eligible for Special Education and Related Services

SPECIAL SERVICES OFFICE TOWNSHIP OF OCEAN SCHOOL DISTRICT

DATE: July 13, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM:

Denise S. Ricciardi, Assistant Superintendent: Special Services

RE:

Addendum Out of District ESY-2017

Please submit the following for board approval:

<u>School</u> <u>Student</u>	<u>Classificati</u>	on <u>Tuition</u>
Harbor School 1 1 1 1 1	*ESERS *ESERS *ESERS *ESERS	\$4,200.00 \$4,200.00 \$4,200.00 \$4,200.00

Rationale: This represents cost of 1:1 Aides, which was previously approved by the board

cc: K. Weldon K. Jannarone M. Mosca

^{*}Eligible for Special Education_and Related Services

SPECIAL SERVICES OFFICE TOWNSHIP OF OCEAN SCHOOL DISTRICT

DATE: July 13, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM:

Denise S. Ricciardi, Assistant Superintendent: Special Services

RE:

Addendum Out of District ESY 2017

Please submit the following for board approval:

School Student Classification Tuition

Hawkswood School 1 *ESERS \$5,550.00
Cost of 1:1 Aide

Rationale: Cost of 1:1 Aide. Student has had this assistant during the 10 month school year, this was left off the original ESY List approved by the board.

*Eligible for Special Education and Related Services

cc: K. Weldon K. Jannarone M. Mošca

Office of the Assistant Superintendent of Schools Curriculum & Instruction

Township of Ocean Schools



MEMORANDUM FOR:

James Stefankiewicz, Ed. D.

FROM:

Melody Ragle

RE:

N.J.A.C. 6A:23B-1.2(c)3

DATE:

July 21, 2017

CC:

Kelly Weldon, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Fee
Ragucci	RobinLee	Instructional Aide	Jack Bertolino Summer Leadership Conference - East Brunswick	8/7/17	n/a
Gross	Al	Instructional Aide	Jack Bertolino Summer Leadership Conference - East Brunswick	8/7/17	n/a
Sorce	Valerie-	Supv of Humanities	Law Institute - School Law Modules I - IV - Monroe	8/15&16/2017	n/a
Wilson	Christopher	Supv WL, ESL, & SS	NJ Council for Social Studies Annual Conference - Rutgers Univ	10/23/17	n/a
O'Neill	Patrick	Supv of Ed Tech/Innovation	NJAMLE** Summer PD - Memorial MS - Pt. Pleasant Boro	8/3/17	n/a
Picerno	Christine	Supv of Math, Science & G&T	NJAMLE** Summer PD - Memorial MS - Pt. Pleasant Boro	8/3/17	n/a
Vona	Kristin	Supv Spec Ed & ASP	NJAMLE** Summer PD - Memorial MS - Pt. Pleasant Boro	8/3/17	n/a
Shappirio	Michelle	Supv of SS & ELA	Teaching the 3 R's: Rights, Reforms, Regions - Rutgers	10/23/17	\$55.00
Kinzel	John	AP Social Studies	AP Summer Institute - Ocean County College	7/31-8/3/2017	\$1,150.00

^{*}Registration fees are supported by local professional development funds and Title IIA of NCLB

^{**}New Jersey Association for Middle Level Education

Office of the Assistant Superintendent of Schools Curriculum & Instruction

Township of Ocean Schools



MEMORANDUM FOR:

James Stefankiewicz, Ed. D.

FROM:

Melody Ragle

RE:

N.J.A.C. 6A:23B-1.2(c)3

DATE:

July 21, 2017

CC:

Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Fee
Wilson	Christopher	Supv of WL, SS & ELL	National Council for Social Studies Annual Conference – San Francisco CA	11/16-19/2017	\$200+

^{*}Registration fees are supported by local professional development funds and Title IIA of NCLB +will seek reimbursement for travel, meals and hotel at per diem rate

Office of the Assistant Superintendent of Schools Curriculum & Instruction

Township of Ocean Schools



MEMORANDUM FOR:

James Stefankiewicz, Ed. D.

FROM:

Melody Ragle

RE:

N.J.A.C. 6A:23B-1.2(c)3

DATE:

July 21, 2017

CC:

Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Fee
Todd	H. Rusty	Director of Athletics	48 th National Athletic Directors' Conference – Phoenix AZ	12/8 – 12/2017	Registration - \$350.00 Flight - \$450.00 Hotel - \$950 ≈\$1750.00+

^{*}Registration fees are supported by local professional development funds and Title IIA of NCLB +will seek reimbursement for travel, meals and hotel at per diem rate

Office of the Assistant Superintendent of Schools Curriculum & Instruction

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.

FROM:

Janet Forino

DATE:

July 21, 2017

RE:

Student Observers

Please present for Board Approval at the next scheduled board meeting the student teacher listed below.

Logan Singleton Kean University TOIS Derek Tranchina

Pasquale Barone Georgian Court U OTHS Ryan Kulat

Office of the Assistant Superintendent of Schools Curriculum & Instruction

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.

FROM:

Janet Forino

DATE:

July 21, 2017

RE:

Student Teachers

Please present for Board Approval at the next scheduled board meeting the student teacher listed below.

Danielle Larsen

Georgian Court U

OTHS

Michele Conklin

Anna Nied Monmouth U

OTHS

Lisa Cocucci

Gabriella Giordano

Monmouth U

OTHS

Morgan Devlin

Jaclyn Baccarella

Georgian Court U

OTHS

Pam Siciliano/Alisa Singer

Gillian McKay

Monmouth U

TOIS

Kathleen Bellezza

Tiffany Martino

Monmouth U

OTES

Kevin Ruane/Jon Molinelli

PERSONNEL

GILBERT JOSEPH UNGER

9 Pinebrook Drive Neptune, NJ 07753 Phone: (732) 434-8984 Email: ungergil@kean.edu

Education:
Rutgers University
Endorsement Program for Teacher of Students with Disabilities

~ Currently Enrolled

Kean University, Union, New Jersey

Health & Physical Education K-12

~ Bachelor of Arts in Health & Physical Education

Certifications

	OT LO
Elementary School Teacher in Grades K – 6	CEAS
	CE
Teacher of Students with Disabilities	CE
	CEAS
Teacher of Health and Physical Education	CLAD
CDD E' A A'I AED I a described	

CPR, First Aid, AED Instructor
Drivers Education Instructor

Professional Experience

Ocean Township School District, Instructional Assistant	(201-3-Present)
Ocean Township Board of Education, Substitute Teacher	(2009-2013)
Neptune Township Board of Education, Substitute Teacher	(2012-2013)
Overtime Athletics, Brielle, Instructor/Coach	(2012-2013)
United States Marine Corps, NCO Ops and Intel 15th MEU	(2003–2007)

College Activities:

- > Lavallette Elementary School volunteer PE instructor. Lead exercises and activities during and after school, also volunteered during field day activities.
- > Brielle Elementary School coordinated and ran an after school program centered on physical education which combined individual skills and team activities.
- > Coerver Soccer Camp Volunteer soccer instructor ages 6-18
- > Student Teaching Ocean Township Elementary School/Wall Intermediate School

Skills & Qualifications

- Experience in Special Education for all grade levels
- Certified to teach Developmental and Adapted Physical Education.
- Skilled in Microsoft Office; Excel, Word, Outlook and Power Point.
- Skilled in the use of Projectors, LED Projectors and Smart Boards
- Coordinated physical fitness training and testing evolutions which included recording data for fitness scores and BMI records for my entire Marine Corps unit.
- Met requirements for handling and safeguarding classified materials.

Honors & Awards:

Estalee Levbarg Special Educator of the Year Nominee	2014-2015
Cum Laude (Kean University Class of 2013)	2010-2013
Dean's List(Brookdale CC, Kean University)	2009-2013



James Stefankiewicz, Ed.D. Superintendent of Schools

Ocean Township High School

550 West Park Avenue Oakhurst, NJ 07755 www.oceanschools.org 732-531-5650

Gina Hagerman

Assistant Principal

Michael Lambusta

Assistant Principal

Anthony DePasquale

Director of School Counseling

H. Rusty Todd

Director of Athletics & Student Activities

Dawn C. Kaszuba Principal

MEMORANDUM FOR:

Dr. James Stefankiewicz, Superintendent of Schools

FROM:

H. Rusty Todd, Director of Athletics & Student

Activities/Grades 5-12

DATE:

July 19, 2017

RE:

Chorus Director - TOIS

I would like to recommend Helen Kernizan for the position of Chorus Director at TOIS for the 2017-2018 school year.

Mrs. Kernizan has extensive academic, performance and professional experience in chorus and a list of her qualifications are noted on the attached bulleted biography.

Mrs. Kernizan should be placed on the Group III, Year 5 Non-Athletic Program Salary Guide and receive \$5,198.00 for the 2017-2018 school year.

If you have any questions or concerns, please contact me.

HRT: tpc



Helen Kernizan - Chorus Director - TOIS

- New Choral Teacher at TOIS
- 4 year Chorus Director at Perth Amboy HS
- Show Choir Director at Perth Amboy for 2 years
- Taught Chorus and Theater at Elementary and Middle School prior to Perth Amboy
- Has combined with the Ocean Township HS Chorus for shows while at Perth Amboy
- Has taught varying styles of music ranging from Classical European, to Jazz, Gospel, Negro-Spirituals, R&B, Pop and Broadway
- Has worked in affluent, as well as urban districts teaching music

SUBSTITUTES FOR BOARD APPROVAL July 21, 2017

Ayub, Maham	K-12	
Berweiler, Theresa	K-12	
Bryk, Christine	K-12	
Gleason, Daniel	9-12	
Mavorah, Arleen	K-4	

PLANNING & CONSTRUCTION



A New Jersey Small Business Enterprise

Co-op#65MCESCCPS, BID #MRESC 15/16-70 4/29/16 – 4-28-18 Co-op#65MCESCCPS, BID #MRESC 14/15-20 6/26/2017-6/25/2018 REVISED

July 11, 2017

GARY TATTERSALL
OCEAN TOWNSHIP SCHOOLS
163 MONMOUTH ROAD
OAKHURST, NJ 07755
732.531.5600 X 3451
GTATTERSALL@OCEANSCHOOLS.ORG

Ref: Gym Audio Systems at Ocean Township HS and Wannamassa School

Dear Mr. Tattersall,

Pursuant to your request, OSI is pleased to provide the following proposal for audio systems at the High School and Wannamassa School. OSI has used information provided by Solutions Architecture and your office for the design criteria. Please contact us if adjustments are required for scope of work or design. This project is available to be purchased in full using the ESCNJ cooperative. Please consider the following:

Project Overview

Cost information is for the installation of audio systems in the gymnasiums of Ocean Township HS and Wannamassa School. Per the district's request, we have omitted one of the wireless microphones and value-engineered the project with smaller speakers.

HS Gym and Wannamassa Gym Audio:

In each of the two gyms, OSI will furnish and install (6) JBL Control 29 speakers, with appropriate rigging, suspended from the ceiling. A new wall rack will house a Crown CDI2000 amp, Alesis mixer and Denon CD player. One handheld AKG Wireless Microphone with associated receiver will be provided for the gym teachers. Bluetooth and hard-wired auxiliary connectivity is included, allowing users to broadcast music from their phone or other media source. One microphone jack will be provided, but it is important to note that additional channels are available for expansion. The rack will also

289 Highway 33, Building E, Suite 3 – Manalapan, NJ 07726 – PHONE: (732) 792-2112 – FAX: (732) 792-9966







1

contain a lockable storage drawer and lockable front door. OSI will integrate to the school's paging to ensure that school announcements override local audio.

HS Gym Total ESCNJ Cost: The total cost, inclusive of equipment, shipping, installation, programming and testing amounts to.... \$18,927.64

Wannamassa Gym Total ESCNJ Cost: The total cost, inclusive of equipment, shipping, installation, programming and testing amounts to.... \$18,927.64

Bill of Materials-Same for Each School

Bill of Materials- Same for Each School						
Qty.	Part	Description	ESCNJ Unit Cost	ESCNJ Ext. Cost		
1	CDi2000	2X800W Power Amplifier	\$1,044.75	\$1,044.75		
1	MM12R	12-Channel Rackmount Mixer	\$379.05	\$379.05		
1	D5	Handheld Vocal Microphone	\$101.91	\$101.91		
1	WMS470 D5 SET BD1 50mW	Wireless Microphone System 470 - Handheld - D5 Element	\$496.91	\$496.91		
6	C29AV-WH-1	8" 2-WAY MONITOR SPEAKER- WHITE	\$382.20	\$2,293.20		
_ 6	MTC-29UB-WH	MOUNTING BRACKET, FOR CONTROL 29AV	\$63.18	\$379.08		
1	DN-500CB	CD Player with Bluetooth USB and AUX Inputs - 1RU	\$265.05	\$265.05		
1	DWR-16-22	16SP/22D WALLRACK BLACK	\$568.16	\$568.16		
1	EVFD-16	16SP SLOT VENT DOOR(EWR)	\$162.14	\$162.14		
1	DWR-RR16	16SP REAR RL KIT DWR/EWR	\$36.85	\$36.85		
1	PD-915R	90UT,15A,RCKMNT POWER CEN	\$95.81	\$95.81		
1	UD3	3SP UTIL. DRAWER.BLK	\$115.24	\$115.24		
	EB1	1SP FLANGED ECONO BLANK	\$7.64	\$15.28		
1	25227B	2 COND 12 (19X25) BARE CMP	\$548.15	\$548.15		
0.5	25293B	2 COND. 18 (7X26) BARE SHLD CMP	\$238.37	\$119.18		
2	ST-VP2	Automatic Ducking Module	\$194.85	\$389.71		
1	TX-70A	25 V, 70 V, 100 V Input Interface - Unbal. Line Out	\$48.00	\$48.00		
1	PS-24AS	24 Vdc Switching Power Supply, North American AC Plug, 500 mA, dc Plug	\$28.15	\$28.15		
1	D-CIJ3D	Consumer Input Jacks - Stereo	\$109.96	\$109.96		
1	D-J1	Microphone Input Assembly - XLR, Terminal block	\$59.09	\$59.09		
1	40413	6FT 3.5MM M/M STEREO AUDIO CABLE	\$2.74	\$2.74		
The (4) Items Below are not	line items on the ESCNJ contracts, and	are priced at	25% above cost		
1	HOGM-25.K	25' MIC CABLE	\$19.48	\$19.48		
1	OSIID	DECORA 1RU PLATE	\$31.00	\$31.00		
1	WIPDBK/0	DECORA BLANK	\$2.75	\$2.75		
1	OSI	MISC INSTALLATION HARDWARE	\$500.00	\$500.00		

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Labor	Values Below- all us	ing Co-op#65MCESCCPS, BID #MRESC	14/15-20 6/26/	2017-6/25/2018
4.00	LBR ENG	ENGINEERING LABOR	\$140.00	\$560.00
12.00	LBR PM	PROJECT MANAGEMENT LABOR	\$130.00	\$1,560.00
8.00	LBR TECH	RACK BUILD-OUT LABOR	\$110.00	\$880.00
24.00	LBR FOR	INSTALLATION LABOR- FOREMAN	\$124.00	\$2,976.00
24.00	LBR JOUR	INSTALLATION LABOR- JOURNEYMAN 1	\$110.00	\$2,640.00
16.00	LBR TECH	PROGRAMMING AND CONFIGURATION	\$125.00	\$2,000.00
4.00	LBR TECH	TRAINING LABOR	\$125.00	\$500.00
	\$18,927.64			

VALUE ADDED SERVICES:

- Dedicated Project Manager
- Freight
- One-year parts and labor warranty
- Testing and commissioning
- In-service training

CONDITIONS/EXCLUSIONS:

- Man-lift to be provided by BOE- please advise if OSI will be required to provide
- All 120-volt power to be supplied by BOE.
- All conduits to be installed by others- OSI installation consists of the installation
 of cable, devices and jacks only. If additional raceway or conduit is required, OSI
 can perform this work on T&M if needed.
- Installation work is to be completed during 7AM to 3PM shift. Work after these hours is subject to overtime/shift differential.
- Permit fees and associated expenses are excluded, if required
- Professional engineering fees are excluded, if required
- Painting is excluded, if required
- Cost information is based upon design that was described. Please notify us immediately for any design changes.
- OSI can provide alternate cost information for BOE installation of cabling and devices, if requested. Finalized approval of the design is required prior to determining potential savings.
- It is OSI's understanding that the intent is to complete this project prior to the first day of school. OSI will make every effort to accomplish this, but it should be noted that our scope is dependent on other trades, building access and availability of labor during the summer as well as equipment availability. Issuance of approval for this work soon will contribute to meeting that milestone.
- The ADA required assisted listening system has been excluded per the district's request, and OSI bears no responsibility for this omission. If the district chooses to include this system, cost information will be provided separately.

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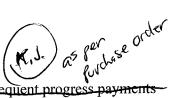






TERMS:

15% upon approval



Net 30 days for subsequent progress payments

CLOSING:

Thank you for the opportunity to provide this information. Should you have any questions, please feel free to contact us.

Regards,

Robert Sheridan

Open Systems Integrators, Inc.

V: 732.792.2112 C: 201.600.1161 rob@osicorp.net

All Purchase Orders Must Reference:

Co-op#65MCESCCPS BID #MRESC 15/16-70 Term 4/29/16 - 4/28/18

Co-op#65MCESCCPS BID #MRESC 14/15-20 Term 6/26/2017-6/25/2018

Accepted by	 	
Print Name	 	
Γitle	 	
Date	 	 · ———
PO		

In order to provide you the best possible pricing, the above scope has been determined using information, counts and requested features by the customer and consultant. The descriptions represent what OSI intends to provide for this project. If there is any discrepancy with this bill of materials and or the scope of work,

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