REGULAR MEETING ATTACHMENTS AUGUST 29, 2017

COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR STUDENT ACTIVITIES COMMITTEE

TOWNSHIP OF OCEAN BOARD OF EDUCATION WORK MEETING MINUTES August 22, 2017

Mr. James Dietrich, President, called the meeting to order at 5:00 p.m. in the Superintendent's Conference Room at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

Mr. Dietrich read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis and Mrs. Denise Parlamas and Mr. John Stuppi.

Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator, Dr. James Stefankiewicz, Superintendent of Schools and Mrs. Dawn Kaszuba, OTHS Principal.

Approval: Motion offered by Mr. Dietrich, seconded by Mr. Clayton and carried 8-0. Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), Litigation (Township of Ocean versus Loch Arbour), Student Matters (Student Suspension Updates) and Miscellaneous Items (Board of Education Interviews). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 2 hours and will take action upon returning to work session.

Approval: Motion offered by Mr. Clayton, seconded by Mrs. McGovern and carried 8-0. Move for the approval to adjourn from Executive Session and resume public session in the Superintendent's Conference Room.

PRESIDENT'S REPORT: Mr. Dietrich

The following item(s) were discussed:

Meeting with Assembly Representatives the previous evening.

VICE PRESIDENT'S REPORT: Mr. Palutis

The following item(s) were discussed:

 Discussed the upcoming committee meetings: Technology Committee meeting –August 29, 2017 and Finance Committee - September 12, 2017

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- New staff orientation invitation to Board members.
- Update of school enrollments.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

The following item(s) were discussed: • Referendum Ribbon Cutting guest list and reminder at Wanamassa Elementary School.

PUBLIC COMMENT: None

COMMITTEE REPORTS:

TAIGON COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITES: Mr. Clayton

The following item(s) were discussed:

1. Discussion: Policies

Board of Education and Administration discussed the first reading of revisions to the following policies/regulations:

Policy 5460 - High School Graduation (M)

Policy 7100 - Long-Range Facilities Planning (M)

Regulation 7100 - Long-Range Facilities Planning (M)

Policy 7101 - Educational Adequacy of Capital Projects

Regulation 7101 - Educational Adequacy of Capital Projects

Policy 7102 - Site Selection & Acquisition

Regulation 7102 – (new) Site Selection & Acquisition

Policy 7130 - (new) School Closing

Policy 7300 - Disposition of Property

Regulation 7300.2 - (new) Disposition of Land

Regulation 7300.3 – Disposition of Personal Property

Regulation 7300.4 – Disposition of Federal Property

2. Discussion: Policies

Board of Education and Administration continued discussions of revisions to the following policies/regulations from August 8th workshop meeting:

Policy- 0000.02 - Introduction (M)

Policy- 1240 - Evaluation of Superintendent (M)

Regulation - 1240 - Evaluation of Superintendent (M)

Policy- 1511 - (New) Board of Education Website

Policy- 2320 - (Abolished) Independent Study Programs

Policy-2415.06 - Unsafe School choice Options (M)

Policy-2464 - Gifted and Talented Students (M)

Policy- 2622 - Student Assessments (M)

Policy-3126 - District Mentoring Program (M)

Regulation- 3126 - District Mentoring Program (M)

Policy-3221 - Evaluation of Teachers (M)

Regulation - 3221 - Evaluation of Teachers (M)

Policy- 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)

Regulation- 3222 – Evaluation of Teaching Staff Members. Excluding Teachers and Administrators

Policy- 3223 - Evaluation of Administrators, Excluding Principals, Vic Principals and Assistant

Regulation- 3223 - Evaluation of Administrators, Excluding Principals, Vic Principals and Assistant Principals (M)

Policy- 3224 - Evaluation of Principals, Vice Principals and Assistant Principals (M)

Regulation-3224 - Evaluation of Principals, Vice Principals and Assistant Principals (M)

Policy- 3240 - Professional Development for Teachers and School Leaders (M)

Regulation- 3240 - Professional Development for Teachers and School Leaders (M)

Policy- 5116 - Education of Homeless Children

Regulation - 5116 - Education of Homeless Children

Policy- 5465 – (Abolished) Early Graduation

Policy-5610 - Suspension (M)

Regulation - 5610 - Suspension (M)

Policy- 5620 Expulsion (M)

Policy-7424 (New) Bed Bugs

Regulation- 7424 (New) Bed Bugs

Policy-7446 – (New) School Security Program

Policy-7461 – (New) District Sustainability Policy

Policy-8350 – (New) Records Retention

Mr. Clayton made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

3. Approval of Minutes

Move to approve the minutes in accordance with Board of Education Bylaws #168 "Recording of Board Meetings" of the following meeting(s):

Work Meeting/Executive Session Minutes - August 8, 2017

Motion on item #3 carried: 8-0

Mr. Clayton made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

4. New Board Member

Move to approve Mrs. Janice Fuller as Board of Education member, replacing Mrs. Sylvia Sylvia-Cioffi, for the remainder of the unexpired term until the re-organization meeting January 2018.

Motion on item #4 carried: 7-1 (Mr. Hadden voted no)

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

The following item(s) were discussed:

1. <u>Discussion: Non-Public Security Aid - MOESC</u>

The Board of Education and administration discussed an agreement with Monmouth-Ocean Educational Services Commission for services, July 1, 2017 through June 30, 2020, and the district for the coordination and purchasing of security aid equipment and supplies for non-public schools located within the boundaries of the district with flow thru Federal and State Grant funds, as per attached.

2. <u>Discussion: Acceptance of Non-Public Security Aid Program</u>

Board of Education and administration discussed the Township of Ocean Board of Education to accept the 2017-2018 New Jersey Nonpublic School Security Aid Program allocations for the district for a total amount of \$66,525.00 and each nonpublic school allocation is as follows:

Hillel High School Hillel Yeshiva of the Shore Area Ilan High School		\$14,025.00 \$35,100.00 \$10,725.00
11411 0	0	

Yeshiva at the Jersey Shore DISTRICT TOTAL

\$ 6,675.00 \$66,525.00

3. <u>Discussion: National Purchasing Cooperative with BuyBoard</u>

Board of Education and Administration discussed a resolution to enter into a National Purchasing Cooperative with BuyBoard.Com.

WHEREAS, the Township of Ocean Board of Education, County of Monmouth County, NJ referred to as "Board" has elected to join the National Purchasing Cooperative "Cooperative" operating as "National BuyBoard", a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to N.J.S.A. 40A:11-1 et seq. and N.J.A.C. 5:34-7; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Ocean Board of Education, County of Monmouth County, NJ, hereby authorizes its School Business Administrator to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

4. <u>Discussion: Bus Fleet Management & Maintenance Services:</u>

Board of Education and Administration discussed the first year renewal of bid award with First Vehicle Services for the Management and Maintenance of the Township of Ocean bus fleet commencing on September 1, 2017 and ending on August 31, 2018. The management fees will be \$31,955.00 (a 0% increase over last year). A target price of \$448,123.12, (a 1.8% increase over last year) reflects total estimated department costs: such as, parts, labor and outside services.

Board of Education and Administration discussed the shared services resolution with the Monmouth Ocean 5. <u>Discussion: Shared Food Services - MOESC</u> Educational Services Commission regarding detailed scope of work for food services program.

6. <u>Discussion: Tuition Contract Agreement - Monmouth County Vocational School District</u>

The Board of Education and administration discussed the agreement with Monmouth County Vocational School District (MCVSD) to accept Township of Ocean students into the following programs for the 2017-2018 school year.

37	# of Students	Cost per student	Cost per year
Program Year Full time students: Academy of Allied Health & Science	e 28	6,360	178,080
Academy of Three	Λ	1	

Academy of Law & Public Safety Biotechnology High School Communications High School Design Academy High Technology High School Marine Academy of Sci. & Tech. Class Academy Career Center Shared-time Students Total for all students	6 3 20 0 6 11 2 17 29	6,360 6,360 6,360 6,360 6,360 6,360 6,040 5500.	38,160 19,080 127,200 0 38,160 69,960 12,080. 93,500 24,940 \$602,160
Career Center Shared-time Students Total for all students		860	

The Board of Education and administration discussed the Banking Request for Proposal (RFP) issued 7. <u>Discussion: Banking Request for Proposal</u> jointly with the Township of Ocean municipality.

The Board of Education and administration discussed the finalization of the GovDeals auction of five (5) 8. <u>Discussion: GovDeals.com Surplus Auction</u> surplus 54 passenger buses and one 12 Passenger van.

President Dietrich left the room at 8:15 p.m.

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

9. Professional Services Resolutions for the 2017-2018 School Year

Move to approve the revised contract for 2017-2018 for the following:

JVC to appara	
Awarded to:	Dr. Sudha Garla Atlantic Medical Associates
Duration: Nature and Type of Contract Amount	August 1, 2017 to June 30, 2018 New Employee Physicals w/Drug Testing/ \$120.00 ea. and Employee Random Drug & Alcohol Testing/ \$80.00 ea CDL License Physicals w/Drug & Alcohol Testing/ \$155.00 ea CDL License Physicals w-o/Drug & Alcohol Testing/ \$155.00 ea Student Random Drug w/Physical/ \$130.00 ea Student Random Alcohol Testing w/Physical/\$100.00

- a. These contracts will be awarded as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

10. Donation

Move to approve a donation to the Ocean Township High School of \$600 from the "Class of 1967" the first graduating class of the Ocean Township High School, in honor of their 50th year reunion.

11. Use of Facilities

Move to approve the use of facilities according to the attached list dated August 22, 2017.

Motions for item #9 thru #11 carried: 7-0

President Dietrich returned to the meeting at 8:20 p.m.

INSTRUCTION & EDUCATION: Dr. Marshall

The following item(s) were discussed:

1. Discussion: Mentoring and Induction Plan

Board of Education and Administration discussed the 2017- 2020 Mentoring and Induction Plan; copy of memorandum and plan, dated August 18, 2017, are attached. The Mentoring and Induction Plan will be submitted to the State upon Board approval.

2. <u>Discussion: 2017-2018 District Plan for Professional Development</u>

Board of Education and Administration discussed the 2017-2018 District Professional Development Plan, copy of memorandum and plan, dated August 18, 2017 are attached. The Professional Development Plan will be submitted to the State upon Board approval.

3. <u>Discussion: Curriculum for the 2017-2018 School Year</u>

Board of Education and Administration discussed curriculum for the 2017-2018 school year in accordance with the attached memorandum dated August 18, 2017, (all curricula has been posted, for your review, on the district website under the Board Members' link).

4. Discussion: Student Teachers

Board of Education and Administration discussed Student Teachers for the 2017-2018 school year in accordance with the attached memorandum dated August 18, 2017.

5. Discussion: Student Observers

Board of Education and Administration discussed Student Observers for the 2017-2018 school year in accordance with the attached memorandum dated August 18, 2017.

6. <u>Discussion: Out of District Private Tuition for the 2017-2018 School Year</u>

Board of Education and Administration discussed out of district private tuition for the 2017-2018 school year in accordance with the attached memorandum dated August 18, 2017.

7. <u>Discussion: Out of District Public Tuition for the 2017-2018 School Year</u>

Board of Education and Administration discussed out of district public tuition for the 2017-2018 school year in accordance with the attached memorandum dated August 18, 2017.

Dr. Marshall made a motion, seconded by Mrs. Parlamaas, for the following items:

8. Professional Development Activities - Staff

Move to approve the attached memorandum dated August 21, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

9. Addendum to Out of District Placement for the 2017 ESY Program

Move to approve an addendum to an out of district placement for the 2017 ESY Program in accordance with the attached memorandum dated August 15, 2017.

Motion on items #8 and #9 carried: 8-0

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

The following item(s) were discussed:

1. <u>Discussion: Clerical Substitute for the 2017-2018 School Year</u>

Board of Education and Administration discussed hiring Deborah Vitale as a Clerical Substitute for the 2017-2018 school year.

2. <u>Discussion: Extension to an Unpaid Leave of Absence</u>

Board of Education and Administration discussed the request of James Coakley, Grounds and Maintenance Department, to extend his unpaid leave of absence for the period of September 7 through October 31, 2017. Mr. Coakley is expected to return to work on Wednesday, November 1, 2017. (Mr. Coakley's unpaid leave of absence was previously approved, at the regular monthly meeting held on May 23, 2017, for the period of June 7, 2017 through September 7, 2017.)

3. <u>Discussion: Unpaid Family Leave of Absence</u>

Board of Education and Administration discussed the request of Meaghan McDavitt, English Teacher, High School, to take an unpaid family leave of absence, as designated under FMLA and NJFLA, beginning at the conclusion of her eligible sick leave, approximately November 16, 2017 through February 15, 2018. Mrs. McDavitt's last day of work will be Monday, October 23, 2017. She is expected to return to the classroom on Friday, February 16, 2018.

4. <u>Discussion: Employment Status of District Employee</u>

Board of Education and Administration discussed the employment status of district employee #7928.

5. <u>Discussion: Revision to Job Descriptions</u>

Board of Education and Administration discussed revisions to the following job descriptions:

Instructional Assistant, K-12/Bus Aide Supervisor World Languages, Grades K-12, Social Studies, Grades 6-12 and English As A Second Language, Grades K-12

6. Discussion: Class Size Reduction Teachers

Board of Education and Administration discussed hiring the following Class Size Reduction Teachers for the 2017-2018 school year; 3 hours per day, \$30.00 per hour, effective September 1, 2017.

Non-tenure track positions:

Ocean Township Elementary School Joy Puzino Wanamassa Elementary School Pamela Kacen Wayside Elementary School Bette Bourlokas Wayside Elementary School Melissa Godwin

7. Discussion: Assignment Change

Board of Education and Administration discussed the following assignment change effective September 1, 2017:

From: Elementary Teacher (Basic Skills, Grade 5), Part-time Jessica Fischer

Township of Ocean Intermediate School

To: Elementary Teacher (Basic Skills, Grade 5) and Special

Education Teacher (Grade 6), Part-time Township of Ocean Intermediate School

(There will be no increase in hours or any change to salary as a result of the assignment change.)

8. <u>Discussion: Substitute Bus Drivers and Substitute Transportation Aides for the 2017-2018 School</u>

Board of Education and Administration discussed hiring the following Substitute Bus Drivers and Substitute Transportation Aides for the 2017-2018 school year:

Mission I Aides Substitute Bus Drivers Kalee Neal Gary Black Casey Norvilas Carol Brohmer Carol Rice Yvonne Brown

Donnell Coleman

Denise D'Esposito Michelle DeMarzo (pending criminal history

background check)

Patricia Freda

Antoinette Ingulli

Scott Lenahan

Tina Onderdonk

Robert Paglia, Jr.

Jeff Reisler

Robin Sanderson

Jerome Smith

Joshua Thompson

9. <u>Discussion: Playground Aides and Playground Aide Substitutes for the 2017-2018 School Year</u>

Board of Education and Administration discussed hiring the following as Playground Aides and Playground Aide Substitutes for the 2017-2018 school year:

Ocean Township Elementary School

Ferdinand Cutolo Cheryl DeGirolamo* Natalie Maggio* Roseamy Mouta* Joanne Prascsak

Jenna Strollo-Caramanica*

Substitutes (OTES)

Jaclyn Calabrese Robyn Wolf

Wanamassa Elementary School

Jill Edelson Brenda Karinja Kathleen Kenney* Cheryl Monico Kathleen Savare Joyce Solimene Helen Wyckoff

Wayside Elementary School

Elizabeth Calderone Barbara D'Elia Nichole DelPizzo** Meghan Doeler Alderiso Richard Kirk

Margaret Seager* Marie Siano** Marianne Tantrum* Jeanine Wagner Karen Wegrzyniak*

Substitutes (Wayside)

Bette Bourlokas Chanelle Dunn Melissa Godwin

Substitute for all Elementary Schools

Peggy Landis (pending criminal history background check)

10. Discussion: Instructional Assistant Transfers

Board of Education and Administration discussed the following Instructional Assistant transfers effective September 1, 2017:

Marilyn Eliadis

From: Wanamassa Elementary School

To: Ocean Township Elementary School

Greg Krzyzanowski From: Wayside Elementary School

To: Township of Ocean Intermediate School

From: Wayside Elementary School Connie Schneider

To: Township of Ocean Intermediate School

Township of Ocean Intermediate School From: Carol Scollay

To: Wanamassa Elementary School

^{*}In addition, approved as a clerical substitute to work in the main office of the Elementary School copying instructional materials for teachers. **Approved to work the breakfast program. This is in alignment with the Playground Aide job description.

Mrs. Parlamas made a motion, seconded by Mrs. McGovern, for the following items:

11. Resignation

Move to approve the resignation of John Dupuis, Level II - School Monitor, Township of Ocean Intermediate School, effective August 18, 2017.

Move to approve the resignation of Christian Bailoni, Assistant Varsity Football Coach 12. Resignation - Football Coach effective Âugust 14, 2017.

Move to approve a revision to the resignation date for Marc Hyndsman, Instructional Assistant, Township 13. Revision to Resignation Date of Ocean Intermediate School from August 7, 2017 to that of September 1, 2017.

Move to approve Alyssa Clark as an Assistant Band Director at Ocean Township High School for the 14. Assistant Band Director - High School 2017-2018 school year in accordance with the attached memorandum dated July 31, 2017.

Move to approve the reassignment of Andrea Kahikina from that of Assistant Field Hockey Coach, 15. Field Hockey Coaching - Reassignment Freshman Level - High School, to that of Assistant Field Hockey Coach, JV Level-High School. In addition, if needed, Ms. Kahikina will assist with the Field Hockey program at the Intermediate School, (please see attached memorandum dated August 15, 2017).

Move to approve that revised contracts be issued to the following employees: 16. Revised Contracts

John Bosmans, Jr.

From: Social Studies Teacher

High School

To: Supervisor World Languages, Grades K-12 \$95,500.00 Department Social Studies, Grades 6-12 and Supvr./

English As A Second Language, Grades K-12

Guide 4 Prorated

Actual Start and Effective Dates: Pending

issuance of Certification from the NJ State

Department of Education.

(Mr. Bosmans replaces Christopher Wilson who resigned.)

Michaela Gemignani

Instructional Assistant

\$25,345.00* Step 7-8

Ocean Township High School Non-Tenure Track Position

Actual Start Date: September 6, 2017 Effective Date: September 1, 2017

(Newly budgeted position. * This is a revision in salary. Ms. Gemignani was previously approved at the regular monthly meeting held on July 25, 2017 at a salary of \$23,570.00, Step 1.)

Sean O'Malley

From: Computer Technician/ Level I

District-wide

Non-Tenure Track Position

To: Computer Technician/Level II

\$45,000.00* Prorated

District-wide

Non-Tenure Track Position

Actual Start and Effective Date: September 1, 2017

(*This is a revision in job title and salary. Mr. O'Malley replaces Kevin Watkins who resigned.)

Nichole Wynes

Supervisor of Mathematics Ocean Township High School Actual Start: August 17, 2017 Effective Date: September 1, 2017 \$97,280.00 Prorated Department Supervisor Step 2

(*This is a revision to the actual start date. Ms. Wynes was previously approved, at the work meeting held on August 8, 2017, to start in this position on August 21, 2017. As noted above she will begin earlier. Ms. Wynes replaces Mrs. Maltese who resigned.)

17. Issuance of Contracts

Move to approve that contracts be issued to the following:

To fill vacancy positions:

Italian Teacher Carmela Iaccarino

\$58,165.00

Ocean Township High School

BA/Step 5-6

Actual Start and Effective Dates: Pending

criminal history background check.

(Mrs. Iaccarino replaces Cristina Pesce who resigned.)

Michael Mazza

Instructional Assistant Wayside Elementary School \$23,570.00 Step 1

Non-Tenure Track Position

Actual Start Date: September 6, 2017 Effective Date: September 1, 2017

(Newly budgeted position. Mr. Mazza was previously approved at the regular monthly meeting held on July 25, 2017 pending criminal history background check, clearance has been received.)

Motions on items #11 thru #17 carried: 8-0

PLANNING & CONSTRUCTION: Mr. Palutis

The following item(s) were discussed:

1. Discussion: Referendum: High School & Wanamassa Construction

Mr. Thomas Strauser, Solutions Architecture, Mr. Gary Tattersall, Director of Facilities and Mr. John Bosmans, Maintenance Department, Construction Manager, were in attendance and gave an update on the Ocean Township High School and Wanamassa Elementary School referendum construction.

Mr. Palutis made a motion, seconded by Mrs. McGovern, for the following items:

Bid Award: Black Box Theatrical Lighting

Move to approve the lowest responsible and responsive bid for theatrical lighting for the Black Box Theater at the Ocean Township High School with Electrical Design & Construction Corporation, Shrewsbury, NJ, for a total bid of \$167,000.00.

Bids were opened on August 22, 2017 at 11:00 a.m. in the Administration Building Auditorium. (See attached)

Motion on items #2 carried: 8-0

TECHNOLOGY COMMITTEE: Mr. Stuppi

The following item(s) were discussed:

1. <u>Discussion: Non-Public Technology Purchasing - MOESC</u>

The Board of Education and administration discussed an agreement with Monmouth-Ocean Educational Services Commission for services, July 1, 2017 through June 30, 2020, and the district for the coordination and purchasing of technology equipment for non-public schools located within the boundaries of the district with flow thru Federal and State Grant funds, as per attached.

OLD BUSINESS:

• Open House dates were filled with Board of Education members who will attend and distribute district information to residents.

NEW BUSINESS:

Legislative Chair reported on the meeting with Assembly members and the discussion on school funding and their ideas.

PUBLIC COMMENT: None

ADJOURN MEETING: 8:50 p.m.

There being no further business Mrs. McGovern made a motion, seconded by Mr. Clayton, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,

Y 2001

Kenneth Januarone

School Business Administrator/Board Secretary



Ocean Township High School

Est. 1965

Office of the Principal

TO:

James Stefankiewicz

DATE:

August 21, 2017

FROM:

Dawn C. Kaszuba

SUBJECT:

Injury Surveillance Study

Participation in the Injury Surveillance Study will provide the athletic trainer with an avenue to understand and document the prevalence of injuries, resulting in a positive impact on her ability to prevent them. Ms. Zimmerman feels strongly that this survey will be beneficial to the students, the school and to her profession. I have attached the agreement and the Frequently Asked Questions to this document, and I recommend to the board that we participate.

Thank you.

cc:

H. Todd

K. Zimmerman

DK:amg



Participant Information Letter for High School RIOTM (Reporting Information Online): National High School Sports-Related Injury Surveillance Study, 2017-2018

Your high school is being asked to participate in High School RIO™, an internet-based surveillance study of injuries sustained by US High School athletes. This study is being conducted by researchers at the Colorado School of Public Health, Program for Injury Prevention, Education, and Research (PIPER).

Why are we doing this study?

We want to learn more about how high school athletes are injured so we can determine the best way to protect them from being hurt. The injury information collected will provide a basis for recommendations to reduce the number of high school sports-related injuries.

What are the study objectives and goals?

The long-term goal of the proposed line of research is to reduce the morbidity, mortality, and disability among adolescent athletes caused by sports-related injuries. The objective of this study is to move toward that goal through the development and implementation of a proposed permanent internet-based high school sports-related injury surveillance system. The surveillance system being used in this study was modeled after the successful National Collegiate Athletic Association Injury Surveillance System (NCAA ISS), a system that consistently produces quality data on sports-related injuries, exposures, and risk factors among collegiate athletes.

What did we learn from previous years of the High School RIO™ study?

- During the 2014-2015 High School RIO™ project, participating certified athletic trainers from 240 schools reported 5,165,857 high school athletic exposures and 9,273 injuries in 22 sports (boys' football, boys' and girls' soccer, girls' volleyball, boys' and girls' basketball, boys' wrestling, boys' baseball, girls' softball, girls' field hockey, boys' ice hockey, boys' and girls' lacrosse, boys' and girls' swimming and diving, boys' and girls' track and field, boys' and girls' cross country, boys' and girls' tennis, and cheerleading) for an overall injury rate of 1.80 injuries per 1,000 athletic exposures.
- From this data, we estimate that nationally in the US, there were 1,196,479 injuries sustained by high school athletes participating in 9 of the most popular sports (boys' football, boys' and girls' soccer, girls' volleyball, boys' and girls' basketball, boys' wrestling, boys' baseball, and girls' softball).
- Injury rates ranged from a high in boys' football (3.94 injuries per 1,000 athletic exposures) to a low in boys' swimming and diving (0.18 injuries per 1,000 athletic exposures).
- Specific injury information, such as body site, diagnosis, and severity, vary not only by sport and gender but also within sports based on specific injury event information such as position played, activity engaged in at the time of injury, protective equipment worn, etc.

What is expected of participating high schools?

During the 2017-18 academic year, schools participating in High School RIO™ will be asked to have a certified athletic trainer collect and report athletic exposure, sports-related injury, and risk factor information for 10 of the 22 sports included in the study (boys' football, boys' and girls' soccer, girls' volleyball, boys' and girls' basketball, boys' wrestling, boys' baseball, girls' softball, girls' field hockey, boys' ice hockey, boys' and girls' lacrosse, boys' and girls' swimming and diving, boys' and girls' track and field, boys' and girls' cross country, boys' and girls' tennis, and cheerleading). You are not expected to report for all 22 sports. Instead, you will report for 10 randomly selected sports that are offered at your school and that you provide services for.

The certified athletic trainer serving as the school's reporter will be asked to log onto the study website weekly throughout each sport's season to provide exposure information (the number of student athletes practicing and competing) and injury incidence information. It will take approximately 5 minutes each week to complete this weekly exposure report. Additionally, for each injury reported, the certified athletic trainer will be asked to complete an injury report form consisting of athlete demographic information (age, height, weight, grade in school), injury information (body site, diagnosis, severity) and specific injury event information (e.g., level of competition, position played, protective equipment worn, activity engaged in at the time of injury, etc.). It will take approximately 5-10 minutes to complete each injury report.

Reportable injuries will only include those that:

- 1) occur as a result of participation in an organized high school athletic practice/competition
- 2) require medical attention by a team certified athletic trainer or a physician AND
- 3) result in restriction of the student-athlete's participation for one or more days beyond the day of injury OR
- 4) result in any fracture, concussion, dental injury, or heat injury/illness regardless of whether or not it results in restriction of the student-athlete's participation

Does the RIOTM system include an Electronic Medical Record (EMR) component?

Yes, the RIO™ system includes an electronic medical record (EMR) component developed specifically for you to use in your clinical setting. You will be able to use the EMR component to manage and track information about your athletes, the injury assessments you conduct, the treatments you provide, and medical outcomes of these treatments. As a participant in the National High School Sports-Related Injury Surveillance Study, you will get full access to this EMR as a token of our appreciation.

Are there any opportunities to participate in additional substudies?

Study participants will also have the opportunity to participate in additional substudies. Participation in such substudies is always voluntary and will not affect your participation in the larger National High School Sports-Related Injury Surveillance Study.

Isn't students' medical information confidential? How will it be kept private?

Student athletes' injury information is protected by federal privacy regulations such as the Health Information Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA). Information collected for this study is confidential to the extent provided by law. The protocol for this study has been approved by Nationwide Children's Hospital's

Institutional Review Board, a committee that reviews all research to ensure study participants are protected.

The RIO™ system includes an electronic medical record (EMR) component developed specifically for ATs to use in a clinical setting to manage and track information about their athletes, the injury assessments they conduct, the treatments they provide, and medical outcomes of those treatments. While ATs are able to enter a student's name and other identifying information into the system, they are not required to do so as a part of the study. Furthermore, ATs will have full access to the system without having to enter any identifying information. No identifying information about the student athletes will be seen by researchers. Researchers will only have access to de-identified information (i.e., data that have been stripped of all personal identifiers). All identifying information will be stored on an off-site secure server operated by a third party.

The researchers conducting this study are committed to protecting your student athletes' privacy. Again, no identifying information about the student athletes will be seen by researchers (researchers will only have access to de-identified information). Data collected will be used only for the purpose of conducting research on injuries resulting from training for or participation in high school sports. The final summary report and any publications based on this study will use only summary (aggregate) injury and participation information that does not identify individual athletes or participating schools.

How will participants be chosen?

Each US high school with an NATA associated, BOC certified athletic trainer with internet access who is willing to serve as a reporter for the surveillance system will be invited to enroll (priority will be given to schools with a certified athletic trainer who is available to the high school 5 days a week to provide comprehensive care to all athletes without limitation on hours). In order to obtain a nationally representative study sample, the pool of eligible study schools will be distributed in a sampling frame stratified by size and sub-stratified by geographical location. A simple random sample of study schools will be chosen from each substrata of the sampling frame.

Schools who have previously participated in the High School RIO™ study will be automatically selected to participate in the 2017-18 High School RIOTM study if they are willing to do so.

Will participants be compensated?

Each high school participating in the High School RIO™ study will receive a monetary reimbursement for their certified athletic trainer's time based on the number of sports reported (approx \$300 for 10 sports, schools reporting for more sports will receive additional participant incentive but no school may receive more than \$600 per calendar year).

Additional Compensation:

The RIO™ High School Sports-Related Injury Surveillance Study has partnered with US Lacrosse® and their Center for Sport Science for the 2017-2018 school year, with intent to enhance participation in the reporting of sports injuries. The data collected from HS RIO™ is necessary to create safe gameplay and continue the advancement of sport. US Lacrosse® needs participation from 150 high school men's and women's programs, and has agreed to compensate athletic trainers an additional \$150 for their commitment to reporting injuries from lacrosse as 1 of their 10 sports. This is an additional \$150 monetary reimbursement to the \$300 compensation offered from HS RIOTM. For more questions on the involvement of US Lacrosse[®], please contact the Research Team at the Center for Sport Science through research assistant@uslacrosse.org.

What support will participants receive from the research team?

Each participating AT will receive a training packet and will have access to two additional training options: 1) a personal training session conducted by a member of the research staff on the use of the internet-based surveillance system via telephone, or 2) a set of self-guided PowerPoint slides detailing the data entry process. Web hosting and technical support for the surveillance system will be provided by the Colorado School of Public Health. Throughout the study the principle investigator, R. Dawn Comstock, PhD, and research assistants Alex Erkenbeck and Lauren Pierpoint will be available via telephone at (303) 724-7881 or e-mail at highschoolrio@ucdenver.edu to answer questions and/or address concerns. Following the conclusion of the study, each participating high school will receive a copy of the summary report of the study's findings as well as an individual report detailing their school's data.

High School RIOTM (Reporting Information Online) 2017-2018 PARTICIPANT ENROLLMENT FORM

Address:	
	,
Name of contact person (if other than A	T):
Phone #:	Fax #:
information letter, understand what	chool have read the attached participant agreement is expected of participating schools, and understand for participating. This school has a NATA associated, aternet access who is willing to serve as a reporter for
Principal Name:	
Signature:	Date:
Signature:	
Certified Athletic Trainer Name:	
Signature:	Date:
(next page)	

Over the years, we have made slight changes to w system. Please indicate which sports you provide off below so that we have up-to-date information	hich sports are included in our surveillance services for at your school by checking them for the 2017-18 academic year.	
Boys' Football	Boys' Cross Country	
Boys' Soccer	Girls' Cross Country	
Girls' Soccer	Boys' Tennis	
Girls' Volleyball	Girls' Tennis	
Boys' Basketball	Cheerleading	
Girls' Basketball		
Wrestling		
Boys' Baseball		
Girls' Softball		
Girls' Field Hockey		
Boys' Ice Hockey		
Boys' Lacrosse		
Girls' Lacrosse		
Boys' Track and Field		
Girls' Track and Field		
Boys' Swimming and Diving		
Girls' Swimming and Diving		
*Please return this completed form by mail to Lauren Pierpoint, Department of Epidemiology, 13001 E. 17th Place B119, Aurora, CO 80045, by email to highschoolrio@ucdenver.edu , or by fax at (303)724-4489 (Attn Lauren Pierpoint).		

FINANCIAL MANAGEMENT RESOURCE SERVICES COMMITTEE

Page 1

Expense Account Adjustment Analysis By Adjustment# Twp of Ocean BOE

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	BT: 1111 Y-001	11-204-1000-10601-04-00	LLD AIDE SAL SPEC ED.WAIN		FINOTS	\$87,737.00	\$14,000.00	\$101,737.00
	DT: 1111 < 004	11-204-1000-10601-05-00	LLD AIDE SAL WAY		FOLDO	\$50,915.00	\$25,915.00	\$76,830.00
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	BT: JULY-001	11-212-1000-10601-05-00		07/03/2017	GSTONE	\$1.00	\$56,309.00	\$20,010.00
	PT: 11 11 V-001	11-213-1000-10601-02-00		7100/2017	FINOTS	\$31,940.00	\$31,940.00	\$63,880.00
	DI. 30E1-33	11-213-1000-10601-04-00		07/03/2017	110 F30	\$24.370.00	\$73,110.00	\$97,480.00
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Twp of Ocean BOE Expense Account Adjustment Analysis By Adjustment#

Current Cycle: July

Date Account Description

Account#

Description

#__

exaa2.082406 31/2017

User

Total Current Appropriation Adjustments

\$0.00

New Balance

Adjustment

Amount 용



AGREEMENT FOR USE OF THE JCC JERSEY SHORE INDOOR SWIMMING POOL

The JCC Jersey Shore, having its principal offices located at 100 Grant Avenue in Deal Park, NJ 07723 and Ocean Township HS having its principal offices located at 550 West Park Avenue, Oakhurst, NJ 07755 agree as follows:

- 1. PURPOSE: agree to use of indoor swimming pool and facilities located at the JCC Jersey Shore by Ocean Township HS swim team to conduct swim team practices and interscholastic swim meets during the 2017-2018 school year interscholastic swimming season.
- 2. TERM: This agreement will commence on November 6, 2017 and end on February 14, 2018
- 3. TIME SLOTS:

A. Practices: The swim team shall have use of the swimming pool to conduct team practices on the following days/times:

Days: Monday-Friday (40 practices total)

Time: 2:30-4:00pm, six lanes

Swim members and coaches shall have access to the JCC 15 minutes prior to the scheduled start of practice time. Swim team members and coaches must vacate the JCC no later than 15 minutes after the scheduled end of practice time.

B. Interscholastic Swim Meets: Swim team members and coaches shall have use of the swimming pool to conduct interscholastic swim meets on the dates and times attached to this agreement as schedule A. Competing team members, coaches and spectators shall have access to the JCC 15 minutes prior to the scheduled start of the swim meet. Competing swim members, coaches and spectators must vacate the JCC no later than 30 minutes after the conclusion of the swim meet.

C. Additional Pool Time: Use of the pool for swim team practices or meets in addition to the time slots set forth in Paragraph 3A and B may be schedule at the discretion of the JCC director. Additional swim team practices and meets must be schedule in writing signed by the JCC director.

4. FEES:

A. Ocean Township HS will pay a fee in the amount of \$18207.00 for use of the pool for the swim team, practice and meet time slots set forth in paragraphs 3A and B. The usage fees will be due and payable as per the following schedule:

25% November 15th (\$4551.75) 50% January 15th (\$9103.50) 25% February 15th (\$4551.75)

B. Ocean Township HS will pay additional fees agreed to in advance by the parties, for additional pool times scheduled pursuant to paragraph 3C. Additional time will be charged at a rate of \$45 per lane per hour for any time not previously clarified under attached schedule A of the contract.

5. INSURANCE AND INDEMNITY

- A. Ocean Township HS shall provide and maintain in force during the term of this agreement, liability insurance covering the JCC for any liability for property damage or personal injury arising as a result_of its use of the JCC swimming pool and facilities.
- B. Ocean Township HS agrees to indemnify and hold the JCC and it's employees harmless against and and all claims arising from it's use of the JCC swimming pool and facilities under the terms of this agreement with an insurance level not less than \$2,000,000.

6. MISCELLANEOUS

- A. Ocean Township HS will provide the JCC with an official team roster of all swim team members and coaches as well as coaches' certifications, prior to November 1, 2017.
- B. Ocean Township HS shall provide adequate supervision of all swim team members, competitors and spectators during swim team practices and meets.
- C. Swim team members and coaches are responsible for keeping the pool, locker room, showers, rest rooms and bleacher areas clean, neat and organized.
- D. All lockers must be emptied at the end of each swim team practice and meet. The JCC will not be responsible for lost, misplaced or stolen property.
- E. The JCC will provide Ocean Township HS with the use of two pace clocks for interscholastic swimming meets.

7. BENEFIT:

a. This agreement shall be binding upon and inure to the benefit of legal representatives and successors of parties hereto.

8. CONSTRUCTION:

a. This agreement is being delivered and is intended to be performed in the State of New Jersey and shall be construed and enforced in accordance with the laws thereof.

9. NOTICES:

a. All notices, requests, demands, and other communications hereunder shall be written, and shall be deemed to have been duly given if delivered or mailed, by certified mail, return receipt requested, to the parties hereto at the address stated on the first page of this contract.

10. COUNTERPARTS:

a. This agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

11. NO EMPLOYEE RELATIONSHIP:

a. The parties represent, covenant and warrant that no employment relationship is created by this agreement.

12. DEFENSE AND INDEMNIFICATION:

a. The JCC Jersey Shore shall defend, indemnify and hold Ocean Township HS harmless from and against any claims for damages to person or property, including attorney fees, arising from the acts JCC Jersey Shore, its agents, officers and employees.

13. NO ASSIGNMENT:

- a. This contract may not be assigned to any party.
- 14. EFFECTIVE DATE: This agreement is effective on the date of the last signature affixed to this document.

Superintendent of Schools	Date
Business Administrator	Date
JCC Executive Director	6/27/2017 Date

MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

NON-PUBLIC SECURITY AID CONTRACT

Pursuant to official action taken at the meeting of the Board of Education of Ocean Township, hereinafter referred to as the "Board" held produced by the Board agrees that the Monmouth-
Ocean Cocan Educational Services Commission (hereafter known as the "Commission"), Educational Services Commission (hereafter known as the "Commission"), Shall provide Non-Public Security Aid Program services pursuant to the shall provide Non-Public Security Aid Program services shall be requirements of the Law on behalf of the Board. These services shall be limited to those permitted under the law and pertinent regulations.
the date of

The terms of this Contract shall be in effect from the date of adoption by the Board until June 30, 2020. The Board may withdraw from participation with the Commission by providing written notice to the Commission by December 31 of any year for withdrawal effective June 30 of the ensuing year.

The Board agrees to pay the Commission the full amount of State Aid received in support of the Non-Public Security Aid Program. The Board agrees to pay the Commission an administrative fee equal to five percent of the allocation. Such fee may not be deducted from Non-Public aid, as per law.

It is understood that the Commission will provide services to all of the eligible non-public school students that attend school within the borders of the District.

The Commission will prepare all pertinent reporting forms for signature by appropriate District personnel. The District will promptly forward copies of funding statements and other pertinent documents required to the Commission.

The Commission shall contact the designated non-public schools within the district and determine the security services/equipment to be provided within the parameters of the law and the limitation of funding.

IN WITNESS WHEREOF, the Board of Education and the Board of Directors of the Monmouth Commission, have by resolution directed the Secretaries set their signatures and affix their states.	eir respective Presidents and seals.
For the Board of Directors of the Monmouth Commission	-OCEAN Lacoane
Approve(Date)	
(President)	(Secretary)
For the Board of Education of the District of	
Approve(Date)	
(President)	(Secretary)



August 29, 2017

ADDENDUM I FOOD SERVICES

Service Resolution Scope of Work

This addendum is to be considered part of the Master Shared Service Agreement as attached and the below service specifications shall be considered part of the entire agreement.

The Township of Ocean will provide the following Food Services to the Monmouth Ocean Educational Services Commission (MOESC) beginning September 1, 2017 and ending June 30, 2018. Cafeteria services will begin September 2017 as per the Monmouth Ocean Educational Services Commission school calendar. Renewal of this agreement for the subsequent year will be discussed and decided upon on or about March 31, 2018.

Monmouth Ocean Educational Services Commission will pay the Township of Ocean an administration fee in the amount of \$12,000 for the 2017-2018 school year. Said fee will cover costs incurred by the Township of Ocean, such as but not limited, to transportation of meals, paperwork and other administrative duties.

- In the event there is an initial outlay of equipment it will be absorbed by MOESC Board of
- The Monmouth Ocean Educational Services Commission students lunch, breakfast and snack milk charges will be determined by the Ocean Township Board of Education. Adult lunches and a la cart item pricing will also be determined.
- Menus will be developed by the Ocean Township food service vendor (currently Sodexo) and will include at least the following: (examples attached)
 - Menus are Nutrition Based
 - > Variety of Offerings
 - > Faculty menu If requested
 - > Catering menu If requested
 - > Classroom Celebration Menu if requested
- All Food will be prepared by a trained chef ensuring the highest quality. All staff regularly attend safety trainings and a third party conducts an annual food and physical safety audit.

<u>Cafeteria Services: Scope of Work – continued</u>

- Price of Meal: \$4.50 for the 17-18 school year. This includes entrée, fruit or vegetable.
- Choice of either Hot Entrée or Weekly Salad.
- All paper goods and additional condiments will be available at an additional charge. Bulk purchases of pricing will apply
- Meals will be delivered 3 to 5 days a week. MOES is responsible for delivery of alternate meals not purchased thru Township of Ocean Schools.
- Recommended days of delivery: Tuesday, Wednesday and Thursday.
- Meal orders must be called in to Township of Ocean Intermediate school cafeteria by 9:30 am daily
- If Township of Ocean Schools is closed an alternate meal will need to be provided by MOES.
- Cold Breakfast will be included at a cost of \$2.75 per meal without milk.
- Milk can be provided at an additional charge of \$.50 each.

Below is a sample menu for Hot Entrée'.

- 4 Piece Chicken Tenders with French Fries. 1 BBQ sauce 1 Ketchup
- Cheese Steak Sub, Fresh Fruit, bag chips. 1 Ketchup
- 4 BBQ Pork Sliders, Cole Slaw No condiments
- Buffalo Chicken Patty on a bun, French Fries 1 Ketchup
- Meatball Sub, Tossed Salad. No Condiments
- Cold Turkey Sub w/ Lettuce, Tomato and Onions, 1 Mayo
- Chicken Parm Sub, Tossed Salad. No condiments
- Mozzarella Sticks with Marinara Sauce, Tossed Salad. No Condiments
- Chicken & Waffles, 2 Chicken Tenders, 2 waffles Fresh Fruit. 1 syrup, 1 BBQ sauce
- Hot Ham and Cheese on a Pretzel Bun, French Fries. 1 Ketchup

Example of Weekly Salads:

- Chef's Salad Ranch
- Antipasti Salad- Italian
- Chicken Caesar Salad- Caesar
- Oriental Chicken Salad-Ranch
- Meal orders must be called into the Township of Ocean Intermediate School no later than 9:00 A.M. daily.
- No Substitutions accepted.
- Salads will come with 1 Packet of dressing designated on menu with salad



This Interlocal Participation Agreement ("Agreement") is made and entered into on the date indicated below by and between The National Purchasing Cooperative ("Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government ("Cooperative Member").

I. RECITALS

WHEREAS, the National Purchasing Cooperative was formed on May 26, 2010, pursuant to Md. Code Ann., State Fin. & Proc. § 13-110 (West 2009), and R.I.Gen.Laws § 16-2-9.2 (2009); and

WHEREAS, the purpose of this Agreement is to facilitate compliance with state procurement requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Cooperative Members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Cooperative Member and the Cooperative agree as follows.

II. TERMS AND CONDITIONS

- 1. Adopt Organizational Interlocal Cooperation Agreement. The Cooperative Member by the execution or acceptance of this Agreement hereby adopts and approves the Organizational Interlocal Agreement dated May 26, 2010, which agreement is incorporated herein by reference (and is available from the Cooperative upon request). The Organizational Interlocal Agreement established the Cooperative as an administrative agency of its collective participants, and Cooperative Member agrees to become a participant or additional party to that Organizational Interlocal Agreement.
- 2. **Term**. The initial term of this Agreement shall commence on the date it is executed by both parties and shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Agreement.

3. Termination.

(a) By the Cooperative Member. This Agreement may be terminated by the Cooperative Member at any time by thirty (30) days prior written notice to the Cooperative, provided any amounts owed to any vendor have been fully paid.

- (b) By the Cooperative. The Cooperative may terminate this Agreement by:
 - (1) Giving ten (10) days notice by certified mail to the Cooperative Member if the Cooperative Member breaches this Agreement; or
 - (2) Giving thirty (30) days notice by certified mail to the Cooperative Member with or without cause.
- Termination Procedure. If the Cooperative Member terminates its participation under this Agreement or breaches this Agreement, or if the Cooperative terminates participation of the Cooperative Member, the Cooperative Member shall bear the full financial responsibility for all of its purchases made from vendors under or through this Agreement. The Cooperative may seek the whole amount due, if any, from the terminated Cooperative Member. In addition, the Cooperative Member agrees it will not be entitled to a distribution which may occur after the Cooperative Member terminates from the Cooperative.
- 4. Payments by Cooperative Member. The Cooperative Member will make timely payments to the vendor for the goods, materials and services received in accordance with the terms and conditions of the bid invitation, instructions, and all other applicable procurement documents. Payment for goods, materials and services and inspections and acceptance of goods, materials and services ordered by the procuring Cooperative Member shall be the exclusive obligation of the procuring Cooperative Member, and not the Cooperative. Furthermore, the Cooperative Member is solely responsible for negotiating and securing ancillary agreements from the vendor on such other terms and conditions, including provisions relating to insurance or bonding, that the Cooperative Member deems necessary or desirable under federal, state or local law, local policy or rule, or within its business judgment.
- 5. Payments by Vendors. The parties agree that the Cooperative will require payment from vendors which are selected to provide goods, materials or services to Cooperative Members. Such payment (hereafter "Vendor Fees") may be up to two percent (2%) of the purchase price paid by Cooperative Members or a flat fee amount that may be set from time to time by the Cooperative Board of Directors. Cooperative Member agrees that these Vendor Fees fairly compensate the Cooperative for the services and functions performed under this Agreement and that these Vendor Fees enable the Cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a program of electronic commerce for the Cooperative Members. Further, Cooperative Member affirmatively disclaims any rights to such Vendor Fees, acknowledging all such fees are the property of the Cooperative. Similarly, in no event shall a Cooperative Member be responsible for payment of Vendor Fees.
- 6. **Distribution.** From time to time, and at the sole discretion of the Cooperative Board of Directors, the Cooperative may issue a distribution to Cooperative Members under a plan developed by the Cooperative Board of Directors. The Cooperative Member acknowledges that a distribution is never guaranteed and will depend on the overall financial condition of the Cooperative at the time of the distribution and the purchases made by the Cooperative Member.
- 7. **Administration.** The Cooperative may enter into contracts with others, including non-profit associations, for the administration, operation and sponsorship of the purchasing program provided by this Agreement. The Cooperative will provide reports, at least annually, to the Cooperative Member electronically or by

- mail. Cooperative Member will report purchase orders generated under this Agreement to the Cooperative or its designee, in accordance with instructions of the Cooperative.
- BuyBoard®. Cooperative Member will have a non-exclusive license to use the BuyBoard electronic purchasing application (BuyBoard) during the term of this Agreement. acknowledges and agrees that the BuyBoard electronic application and trade name are owned by the Texas Association of School Boards, Inc., and that neither the Cooperative nor the Cooperative Member has any The Cooperative Member will proprietary rights in the BuyBoard electronic application or trade name. not attempt to resell, rent, or otherwise distribute any part of BuyBoard to any other party; nor will it attempt to modify the BuyBoard programs on the server or acquire the programming code. Cooperative Member may not attempt to modify, adapt, translate, distribute, reverse engineer, decompile, or disassemble any component of the application. The Cooperative Member will use BuyBoard in accordance with instructions from the Cooperative (or its designee) and will discontinue use upon termination of participation in the Cooperative. The Cooperative Member will maintain equipment, software and conduct testing to operate the BuyBoard system at its own expense.

III. GENERAL PROVISIONS

- Amendment by Notice. The Board may amend this Agreement, provided that prior written notice is sent to the Cooperative Member at least 60 days prior to the effective date of any change described in such amendment and provided that the Cooperative Member does not terminate its participation in the Cooperative before the expiration of said 60 days.
- Each Cooperative Member Authorization to Participate and Compliance with Local Policies. represents that its governing body has duly authorized its participation in the Cooperative and that the Cooperative Member will comply with all state and local laws and policies pertaining to purchasing of goods and services through its membership in the Cooperative.
- Bylaws. The Cooperative Member agrees to abide by the Bylaws of the Cooperative, as they may be amended, and any and all written policies and procedures established by the Cooperative. Notwithstanding the foregoing, the Cooperative shall provide written notice to the Cooperative Member of any amendment to the Bylaws of the Cooperative and any written policy or procedure of the Cooperative that is intended to be binding on the Cooperative Member. The Cooperative shall promptly notify all Cooperative Members in writing of any Bylaw amendment, policy or procedure change.
- Cooperation and Access. The Cooperative Member agrees that it will cooperate in compliance with any reasonable requests for information and/or records made by the Cooperative. The Cooperative reserves the right to audit the relevant records of any Cooperative Member. Any breach of this provision shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the Cooperative Member.
- Coordinator. The Cooperative Member agrees to appoint a program coordinator who shall have express authority to represent and bind the Cooperative Member, and the Cooperative will not be required to contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Cooperative Member. The Cooperative Member reserves the right to change the coordinator as needed by giving written notice to the Cooperative. Such notice is not effective until actually received by the Cooperative.

- The Cooperative Member hereby represents that all payments, fees, and disbursements required of it hereunder shall be made from current revenues budgeted and available to the Current Revenue. Cooperative Member.
- Defense and Prosecution of Claims. The Cooperative Member authorizes the Cooperative to regulate the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding or in an arbitration, mediation, or any other form of alternative dispute resolution, or other appearances of the Cooperative in any litigation, claim or dispute which arises from the services provided by the Cooperative on behalf of its members, collectively or individually. Neither this provision nor any other provision in this Agreement will create a legal duty for the Cooperative to provide a defense or prosecute a claim; rather, the Cooperative may exercise this right in its sole discretion and to the extent permitted or authorized by law. The Cooperative Member shall reasonably cooperate and supply any information necessary or helpful in such prosecution or defense. Subject to specific revocation, the Cooperative Member hereby designates the Cooperative to act as a class representative on its behalf in matters arising out of this Agreement.
- Governance. The Board of Directors (Board) will govern the Cooperative in accordance with the Bylaws.
- Legal Authority. The Cooperative Member represents to the Cooperative the following:
 - The Cooperative Member has conferred with legal counsel and determined it is duly authorized by the laws of the jurisdiction in which the Cooperative Member lies to participate in cooperative purchasing, and specifically, the National Purchasing Cooperative.
 - The Cooperative Member possesses the legal authority to enter into this Agreement and can allow this Agreement to automatically renew without subsequent action of its governing body.
 - c) Purchases made under this Agreement will satisfy all procedural procurement requirements that the Cooperative Member must meet under all applicable local policy, regulation, or state law.
 - All requirements—local or state-for a third party to approve, record or authorize the Agreement have been met.
- COOPERATIVE, ITS ENDORSERS, SPONSORS AND **SERVICING** CONTRACTORS, INCLUDING THE NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) AND 10. Disclaimer. THE TEXAS ASSOCIATION OF SCHOOL BOARDS, INC. (TASB), DO NOT WARRANT THAT THE OPERATION OR USE OF COOPERATIVE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE.

THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

- Without waiver of the disclaimer or other limitation of liability in this 11. Limitation of Liability. Agreement, the parties agree that:
 - (a) Neither party waives any immunity from liability afforded under law;

- (b) In regard to any lawsuit or formal adjudication arising out of or relating to this Agreement, neither party shall be liable to the other under any circumstance for special, incidental, consequential, or exemplary damages;
- (c) The maximum amount of damages recoverable will be limited to the amount of fees which the Cooperative received as a direct result of the Cooperative Member's purchase activity, within 12 months of when the lawsuit or action was filed; and
- (d) In the event of a lawsuit or formal adjudication the prevailing party will be entitled to recover reasonable attorney's fees.

Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties further agree to limit the liability of the Cooperative's Endorsers, Sponsors and Servicing Contractors (defined in Paragraph 11, above) up to the maximum amount each received from or through the Cooperative, as a direct result of the undersigned Cooperative Member's purchase activity, within 12 months of the filing of any lawsuit or action.

- 12. Limitation of Rights. Except as otherwise expressly provided in this Agreement, nothing in this Agreement is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.
- 13. Merger/Entirety. This Agreement, together with the Cooperative's Bylaws and Organizational Interlocal Agreement, represents the complete understanding of the Cooperative and Cooperative Member. To the extent there exists any conflict between the terms of this Agreement and that of prior agreements, the terms of this Agreement shall control and take precedence over all prior participation agreements.
- 14. Notice. Any written notice to the Cooperative may be given by e-mail to NSBA at BuyBoard@nsba.org; by U.S. mail, postage prepaid, and delivered to the National Purchasing Cooperative, 1680 Duke Street FL2, Alexandria, VA, 22314; or other mode of delivery typically used in commerce and accessible to the intended recipient. Notices to Cooperative Member may be given by e-mail to the Cooperative Member's Coordinator or other e-mail address of record provided by the Cooperative Member; by U.S. mail, postage prepaid, and delivered to the Cooperative Member's Coordinator or chief executive officer (e.g., prepaid, and delivered to the Cooperative Member's coordinator or of delivery typically used in superintendent, city manager, county judge or mayor); or other mode of delivery typically used in commerce and accessible to the intended recipient.
- 15. Severability. If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.
- 16. Signatures/Counterparts. The failure of a party to provide an original, manually executed signature to the other party will not affect the validity, enforceability or binding effect of this Agreement because either party may rely upon an electronic or facsimile signature as if it were an original. Furthermore, this Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
- 17. **Authority.** By the execution and delivery of this Agreement, each undersigned individual represents that he or she is authorized to bind the entity that is a party to this Agreement.

IN WITNESS WHEREOF, the parties, acting through their duly authorized representatives, accept this Agreement. TO BE COMPLETED BY THE NATIONAL PURCHASING COOPERATIVE: Date: _ By: Deputy Associate Executive Director, Member & Leadership Services National School Boards Association On behalf of the National Purchasing Cooperative TO BE COMPLETED BY COOPERATIVE MEMBER: [Signature required unless accepted as an Amendment by Notice as described in the Agreement.] (Name of Local Government) Date: By: Signature of authorized representative of Cooperative Member Printed name and title of authorized representative Coordinator for the Cooperative Member is: Name Title Mailing Address City Zip Code State Telephone Fax Email

TUITION CONTRACT AGREEMENT MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT

By and Between

MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION, 4000 Kozloski Road, P.O. Box 5033, Freehold, New Jersey 07728-5033 (hereinafter "MCVSD") And

OCEAN TOWNSHIP BOARD OF EDUCATION, 163 Monmouth Road, Oakhurst, New Jersey 07755-1597 (hereinafter "Sending District").

WHEREAS, MCVSD is a vocational school district established pursuant to the laws of the State of New Jersey and

WHEREAS, N.J.A.C. 6A:19-2.3 requires vocational school districts to enter into written Contractual agreements with other Boards of Education from whom students are received; and

WHEREAS, MCVSD has accepted the attached list of students into one of their programs and it is understood by the parties that the list will be adjusted on a monthly basis to reflect current enrollment; now, therefore, for mutual covenants and promises the parties herein agree as follows:

- 1. TERM OF AGREEMENT The term of this agreement shall be from September 1, 2017 June 30, 2018, which period shall also be known as the 2017-2018 school year or a part thereof, whichever is applicable.
- 2. STUDENT(S) Sending District agrees to send and MCVSD agrees to receive the attached named student(s) who will be enrolled in the program listed.

3. PAYMENT OF TUITION – Sending District agrees to pay tuition in the following amounts for the listed programs;

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Program	Annual Amount	Me	onthly
Academy of Allied Health & Science	\$6,360.00	\$	636.00
Academy of Law & Public Safety	\$6,360.00	\$	636,00
Biotechnology High School	\$6,360.00	\$	636.00
Communications High School	\$6,360.00	\$	636.00
Design Academy	\$6,360.00	\$	636.00
High Technology High School	\$6,360.00	\$	636.00
Marine Academy of Sci. & Tech.	\$6,360.00	\$	636.00
Class Academy	\$6,040.00	\$	604.00
Career Center	\$5,500.00	\$	550.00
Shared-Time Regular Education	\$ 860.00	\$	86.00
=			

- 4. TUITION RATE The tuition charged as set forth hereinbefore has been developed pursuant to N.J.A.C. 6A:23A-17.3.
- ASSURANCES MCVSD assures Sending District that all of its educational programs are operated in accordance with the laws of the State of New Jersey and the rules and regulations of the State Board of Education.

MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION	OCEAN TOWNSHIP BOARD OF EDUCATION
President	President
Secretary Satt	Secretary
8/15/17 Dated	Dated

INSTRUCTION & EDUCATION

Office of the Assistant Superintendent of Schools Curriculum & Instruction

Township of Ocean Schools



MEMORANDUM FOR:

James Stefankiewicz, Ed. D.

FROM:

Kelly Weldon

RE:

2017 - 2020

DATE:

August 18, 2017

Please submit the attached Mentoring and Induction Plan to the BOE for approval.

Thank you.

Mentoring and Induction Plan 2017-2020



Township of Ocean Schools

Monmouth County

Section 1: Mentoring Program Goals

- To assist non-tenured, particularly first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment;
- Reduce novice teacher attrition;
- Improve the effectiveness of new teachers; and
- Enhance teacher knowledge of, and strategies related to, the New Jersey Student Learning Standards (NJSLS) to facilitate student achievement and growth.

Section 2: Mentor Selection, Training & Payment

 -	Area of Focus	Regulations Adopted August 29, 2017
Requirement	Area of Focus	Required: whenever possible in same subject area as
	Certification	tbox
		Building Principal assigns mentor teacher to novice teacher
	Assignment	unon hira*
		Mentor demonstrates a record of success in the
		classroom
		Beginning in 2014-15, mentor has earned a summative rating of Effective or Highly Effective on most recent
	Effectiveness	summative evaluation
		 In cases where summative evaluation is delayed, mentor has earned rating of Effective or higher on
		teacher practice instrument
		At least 3 years, with at least 2 completed within
	Teaching Experience	previous 5
	Teaching Experience	Currently active
		 Understands resources and opportunities available and
		is able to act as referral source
Mentor	Knowledge of district	Understands social and workplace norms of district
Selection,		and community
Training, &	Confidentiality	Defined in regulations
Payment		Mentor may not serve as mentee's direct supervisor o
	Professional relationship	conduct evaluations
		Training of mentors required
		District makes provision for training
		Turining program curriculum must include, at
1		raining on the district's teacher evaluation
	Training	rubric and practice instrument; the NJ Professional
	1141111119	Standards for Teachers; the NJ Student Learning
		Standards; classroom observation skills; facilitating
		adult learning; and leading reflective conversations
		about practice
		Mentors must keep logs of contact time with mentee
		Mentors submit logs to district office
	Payment Procedures	Payment of mentors overseen by the district
	,	administrative office
		Mentees may not pay mentors directly

^{*}District Guideline

Section 3: Mentoring Supports for Non-tenured, First-Year Teachers

Requirement	Area of Focus	Regulations Adopted August 29, 2017
Mentoring	Experienced teacher new to district	 Comprehensive orientation to district policies and procedures Individualized supports specified in the professional development plan (PDP) based on level of preparation and experience New PDP created within 30 days of new assignment Prepare a portfolio of best teaching practices that is aligned to the NJ Professional Standards for Teachers* Comprehensive orientation to district policies and
Supports for Non-tenured, First-Year Teachers	Novice teacher, traditional route (holding Certificate of Eligibility with Advanced Standing)	 One full school year of 1-1 mentoring from beginning of assignment Mentor/mentee meet at least once/week for first 4 weeks of assignment Mentor leads mentee in guided self-assessment on district's teacher practice instrument Prepare a portfolio of best teaching practices that is aligned to the NJ Professional Standards for Teachers*
	Novice teacher, alternate route (holding Certificate of Eligibility)	 Comprehensive orientation to district policies and procedures One full school year of 1-1 mentoring from beginning of assignment Mentor/mentee meet at least once per week for the first 8 weeks of assignment Mentor leads mentee in guided self-assessment on district's teachers evaluation instrument Mentor aligns support to mentee's preparation curriculum Prepare a portfolio of best teaching practices that is aligned to the NJ Professional Standards for Teachers*

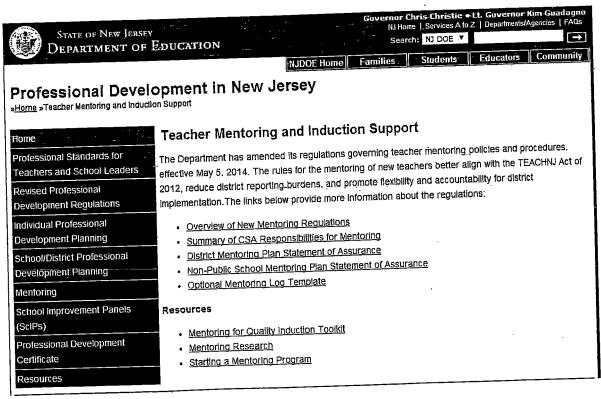
^{*}District Guideline

Section 4: District Implementation and Accountability

Requirement	Area of Focus	Regulations Adopted August 29, 2017
Regulation	Mentoring plan development	CSA is responsible for creating the plan and determining implementation logistics
District Implementation	Mentoring plan approval	 Must be submitted to district board for review of fiscal impacts CSA must submit Statement of Assurance to County Office Plan kept in district
& Accountability	Review of plan effectiveness	Plan must be reviewed annually Statement of Assurance must be submitted annually
	School level implementation	 Plan must be shared with each School Improvement Panel (SciP) SeiP oversees implementation at school level

Section 5: Resources

http://www.nj.gov/education/profdev/mentor/



Township of Ocean Mentoring Log Template (Mandated)



TOWNSHIP OF OCEAN SCHOOL DISTRICT

Novice Provisional Teacher Mentoring Log Template

As specified in N.J.A.C. 6A:9-8(d), individual mentor teachers assigned to work with a novice provisional teacher are now required to log their mentoring contact time.

Instructions: Please log each session with your mentee. Submit this log form to the Office of Curriculum and Instruction at the end of the mentoring period. Please keep a record for yourself also.

'ear:	School/District:		
lentor Name:	Mentor Sign	nature:	
entee Name:	Mentee Sig	nature:	
	oring Hours:		
<u>Date</u>	<u>Time</u>	<u>Description of Activities</u>	<u>Total</u>
	From: To:		<u>Time</u>

Data	Т	lime	<u>Description of Activities</u>	<u>Total</u>
<u>Date</u>				<u>Time</u>
	From:	To:		
				ļ
				
				-
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				_

Office of the Assistant Superintendent of Schools Curriculum & Instruction

Township of Ocean Schools



MEMORANDUM FOR:

James Stefankiewicz, Ed. D.

FROM:

Kelly Weldon

RE:

2017 - 2020

DATE:

August 18, 2017

Please submit the attached Professional Development Plans to the BOE for approval.

Thank you.



District Professional Development Plan (PDP)

indent Name Plan Begin / End Dates Of 101. James Stefankiewicz 09/01/2017 – 06/30/2018	The Confedence of the Confed
Superintendenti Dr. Ja	
District Name	Township of Ocean

1: Professional Learning (PL) Goals

Rationale/Sources of Evidence A state mandate requires alignment of	curriculum to New Jersey's 2014 Student Learning Technology Standards. District's move to 1:1, K-12 requires teacher support for integrating technology. Faculty feedback surveys indicate a need for additional training and support.	 A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Standards in English Language Arts Literacy. A review of the new reading program, Wonders, lends itself to cross-curricular. 	areas of social studies and science.
Group: Group:	K - 12	Teachers and Administrators, Grades K – 5	
	To explore, become knowledgeable, and implement learning experiences that require students to use digital tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge, solve problems, and redesign learning.	To integrate science and social studies into English Language Arts instruction.	



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	A state mandate requires alignment of A state mandate requires alignment of A state mandate requires alignment of	Learning Technology Standards.	 District's move to 1:1, K-12 requires 	teacher support for integrating	technology.	 Faculty feedback surveys indicate a need 	for additional training and support.	 A review of teacher observation indicates 	a need for support and training in	developing performance tasks.	 A state mandate requires alignment to the 	Next Generation Science Standards (G 6-	12 by 9-2016; K-5 by 9-2017).	 A review of teacher observation indicates 	a need for support and training in	transitioning learning environments.					
	Teachers and Administrators,	Glades N - 12									Teachers and Administrators,	Grades K-12									
	To utilize digital tools and researched best	practices to investigate and create flexible featuring environments that allow students to demonstrate	mastery via multiple pathways.								To become familiar with and/or expand on	implementing 3-dimensions (Practices, Core	Ideas, and Crosscutting) of the Next Generation	Science Standards (NGSS) to implement hands-	on, problem-based, and inquiry based learning	activities that foster student engagement and build	a cohesive understanding of the four domains of	science, including: Physical Science, Life Science,	Earth and Space Science, and Engineering	Design.	
	æ										4										

: Professional Learning Activities and a second of the sec

Per on N	Activities Activities Activities		Follow-up Activities (as appropriate)
1	 Faculty and departmental presentations on content 	 Principals 	Principals and content supervisors will provide time and support for
	specific technology tools	school-bas	school-based PLCs to explore and become knowledgeable about
	 PLC meetings transformed to ED Camp style 	learning ex	learning experiences that require students to use digital tools to
	sharing sessions.	access, ma	access, manage, evaluate, and synthesize information in order to
)	create and	create and communicate knowledge and solve problems.
		 Membersh 	Membership in the Brookdale Technology Network will afford the
		opportunity	opportunity for select teachers to attend technology workshops.
2	Curriculum revision during Summer 2017 and roll	 Principals 	Principals and content supervisors will provide time and support for
	out in September 2017.	school-bas	school-based PLCs to explore and develop proficiency in
		integrating	integrating social studies and science skills into English Language
Jew Jer	lew Jersey Department of Education	2	Updated August 2014



				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	• De	Department meetings dedicated to sharing of best practices.	Arts instruction year. Merhbership in opportunity for	Ans instruction when possible throughout the year. year. Membership in the Brookdale Literacy Network will afford the opportunity for select teachers to attend Literacy workshops.	
3	• EB 0	Faculty and departmental presentations on content	 Teachers and Explore and di 	Teachers and Grade level PLCs will view PD enVision modules. Explore and discuss strategies for addressing identified areas of	
	• • •	specific technology to be proposed to ED Camp style sharing sessions.	weakness in eMembership iropportunity for	weakness in each grade level. Membership in the Brookdale Technology Network will afford the opportunity for select teachers to attend workshops focused on	
			integrating technology.	hnology.	
4	•	Departmental and PLC meeting time devoted to	Sharing session that content	Sharing sessions with full faculty, teams, and riccs so teaming in other content areas can understand the transition to inquiry based,	
		sharing best practices. ED Camp sessions on transforming the learning	project based	project based, hands-on learning.	
	ē —	environment.			7

3. PD Required by Statute or Regulation

是这种人,我们就是一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个	State mandated PD Activities	
		Attachment to be provided

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4. Resources and Justification

To meet the professional development needs of the district's teachers and administrators per this plan, the district's budget has allocated. To meet the professional development needs of the district's teachers and administrators per this plan, the district. From these allocations, \$7,000 will \$14,500 for contracted services and \$20,000 for professional development outside the confines of the district. From these allocations, \$7,000 will be dedicated toward membership in the Brookdale Network and \$5,000 will be dedicated toward membership in the Monmouth University Principals' Academy at a cost of \$700. The school calendar provides 3 full days of inservice for teachers. Additionally, the employee contract provides 3 after school meeting times per month for full faculty, department and/or PLC service for teachers.	meetings. These meetings often focus on professional development activities.

Updated August 2014

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priority on transforming our learning environments, making cross curricular connections, allowing multiple pathways to demonstrate mastery, and initiative and improve educators' practice. Emphasis will be on going beyond exposure to learning experiences that require students to use digital The district's one-to-one Chromebook initiative and the release of the 2014 NJ Technology Standards for Learning have identified professional development in this area as a necessity. High quality professional learning experiences are necessary to support the one-to-one Chromebook tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge and solve problems. This year the focus will advance to truly moving to higher levels of the SAMR model than simply substitution. The district's strategic plan puts a high utilizing the appropriate technologies to expand and enhance student learning towards real-life, authentic experiences.

Signature:

Superintendent Signature

Date

New Jersey Department of Education

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Updated August 2014



Township of Ocean Schools

Assistant Superintendent
Office of Teaching and Learning

SPARTAN MISSION:

Meeting the needs of all students with a proud tradition of academic excellence.

MANDATORY TRAINING TOPIC	GCN Module	WHO NEEDS?	HOW OFTEN?
Educator Evaluation NJSA 18A:6-123 (b)(10), NJAC 6A:10-2.2(b)(1)	Principal Conducts	Ail Staff	Annually
School Security NJAC 6A:16-5.1, NJSA 2C:33-3; NJSA 18A:41.1 et seq.; NJAC 6:21-11.3 BOE Policies & Regulations #7440 – Security of School Premises;	Principal Conducts	All Staff (new staff within 60 days of start date)	Annually
#8420 Emergency Evacuation Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 NJAC 6A:14-1.1BOE Policy & Regulation #1510 Rights of Persons with	Principal Conducts	Teaching Staff & Instructional Aides	Annually
Handicaps or Disabilities/Policy on Non-Discrimination FERPA NJAC 6A:32-7.1 BOE Policies & Regulation #8335 Family Educational Rights and	Principal Conducts	Teaching/ Secretarial Staff	Annually
Privacy Act Potentially Missing, Abused or Neglected Children NJAC 6A:16-11 BOE Policy & Regulation #8462 Reporting Potentially Missing-or	Principal Arranges with OTPD & Child Abuse NJ (12 minutes)	All Staff	Annually
Abused children Harassment, Intimidation, and Bullying NJAC 6A:16-7.1©, 7, 7.9(d) BOE Policies & Regulations: #5512.01 Harassment, Intimidation, and Bullying,: #5512 Hazing, #5512.02 Cyber-Bullying, #8465 Hate	Anti-bullying Bill of Rights (28 minutes)	All Staff	Annually
Affirmative Action, Non Discrimination, Equity NJAC 6A:16-7- 1.6 BOE Policies & Regulations: #1523 Comprehensive Equity Plan; #2260 Affirmative Action Program for School and Classroom Practices; #3362 Equal Opportunity/Non-Discrimination/Sexual Harassment — Teaching, Staff-; # 4352 Equal Opportunity/Non-Discrimination/Sexual	<u>Sexual</u> <u>Harassment</u> (19 minutes)	All Staff	Annually



Township of Ocean Schools

Assistant Superintendent Office of Teaching and Learning

SPARTAN MISSION:

Meeting the needs of all students with a proud tradition of academic excellence.

5750 Equal Opportunity/Non-Discrimination/Sexual Harassment – Students; #5755 Equity in educational Programs and Services			
Bubstance Abuse NJSA 17/aL49/a015 BOE Policies & Regulations #5530 substance Abuse – Students; B3218 Bubstance Abuse – Teaching Staff; #4218 Substance Abuse – Bupport Staff, #7436 Drug Free Workplace; #7435 Alcoholic	Alcohol & Drug Awareness for Employees (10 minutes)	All Staff	Annually
Beverages on School Premises Blood Borne Pathogens NJAC 6A:16-1.4; 6A:16-2.2 BOE Policies & Regulations 355310 Health Services; #7420 Handling and disposal of Body Wastes and Fluids; #7420.1 Blood	Blood Borne Pathogens (17 minutes)	All Staff	Annually
borne Pathogen Control Plan Right-to-Know NJSA 34:5A-1 et seq.; 34:5A-10.1 et seq.; NJAC 6:29-1.3; 6:53-4.1et seq.; NJAC 8:59-1 et seq. BOE Policy & Regulation 3 7433 Hazardous substances	<u>Hazardous</u> <u>Communications</u> (24 minutes)	Select Staff (custodial, maint., science teachers)	Annually
Reading Disabilities/Dyslexia-NJ NJAC6A:14-3.5, NJSA18A P.L.2013, C.131;P.L. 2013, C105	Reading <u>Disabilities/Dyslexia</u> (2 hours)	General Education PreK to 3 rd , ELL, Special Education, Basic Skills, Speech, LDTC and Reading Teachers	Annually
Suicide Awareness NJSA 18A:6-112 BOE Policy & Regulation #5350 Pupil Suicide Prevention	Suicide Prevention (2 hours)	Teaching Staff	Upon hire and every t years
Asthma NJSA 18A:40-12.8 & 9 BOE Policy 5335 Treatment of Asthma and 5305 Health Services	<u>Asthma</u> (15 minutes)	Teaching Staff & Health Services Personnel	Optional

KEW 7/2017



Ocean Township Elementary School Professional Development Plan (PDP) Template

"我们就是是一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一	9/1/17 - 6/30/18	
STORY BLOOK TO THE COLUMN STREET	Vame Dr. Doreen Ryan	
	PLINCIPAL Ship Elementary School	
Ocean Ioung	School Name Township of Ocean	
	District Name Township	

1: Professional Learning Goals

Rationale/Sources officulation A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Technology Standards. District's move to 1:1, K-12 requires teacher support for integrating technology. Faculty feedback surveys indicate a need for additional training and support.	 A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Standards in English Language Arts Literacy. A review of the new reading program, Wonders, lends itself to cross-curricular projects and performance tasks in the areas of social studies and science. 	
Group Group Teachers and Administrators, K - 12	Teachers and Administrators, Grades K – 5	-
To explore, become knowledgeable, and implement learning experiences that require students to use digital tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge, solve problems, and redesign learning.	To integrate science and social studies into English Language Arts instruction.	
9	7	

July 2017

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m	To become familiar with and/or expand on	Teachers a
	implementing 3-dimensions (Practices, Core	Administra
	Ideas, and Crosscutting) of the Next Generation	Grades K-1
	Science Standards (NGSS) to implement hands-	
	on, problem-based, and inquiry based learning	
	activities that foster student engagement and build	
	a cohesive understanding of the four domains of	
	science, including: Physical Science, Life	
	Science, Earth and Space Science, and	
	Engineering Design.	

- and rators,
- A state mandate requires alignment to the Next Generation Science Standards (G 6-12 by 9-2016; K-5 by 9-2017).
 - A review of teacher observation indicates a need for support and training in transitioning learning environments.



2: Professional Learning Activities

Nor Faculty and departmental presentations on content specific technology tools PLC meetings transformed to ED Camp style sharing sessions. Curriculum revision during summer 2017 and roll out in September 2017. PLC meetings dedicated to sharing of best practices. PLC meeting time devoted to sharing best practices. BC meeting time devoted to sharing best practices.
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To need the professional development needs of the district's teachers and administrators per this plan, the district's budget has allocated \$14,500 the contract development needs of the district's teachers and administrators per this plan, the district's budget has allocated \$1,4500 will be dedicated toward membership in the Brookalet Pelvovit and \$5,000 will be dedicated toward membership in the Mommonth University Principals' Academy at a cost of \$700. The school calculated provides 3 full days of inservice for teachers. Additionally, the emptyoes contract provides 3 after school meetings often focus on professional development and/or PLC meetings. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers and social studies into English Language Arts instruction. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers walked by the full faculty, department and/or PLC meetings. The time meetings often focus on professional development activities. The time weetings often focus on professional development activities. The time weetings often focus on professional development activities. The time weetings often focus on professional development activities and will allow for integration of science and social studies into English Language Arts instruction. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teachers. The school calcular provides 3 full days of inservice for teache	No No	
September 1997	Attendance at PLC Meetings and faculty meetings throughout the year will help staff meet these goals. Attendance at PLC meetings, out of district workshops and faculty meetings throughout the year should help staff meet these goals. Attendance at PLC meetings, out of district workshops and faculty meetings throughout the year should help staff meet these goals.	
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	September 1997	le teachers valuation interests in promote a second



4: Progress Summary

INOTES ON GOAL Attainment or crystalize training and coach to assist with teachers' ongoing refinement with technology.	Observation data and follow up meetings with teachers will help drive future decisions and improvement in creating and designing cross-curricular projects	Observation data and follow up meetings with teachers will help drive future decisions and improvement in our science program. The Brookdale	Math/Science Network can be of assistance.
The district hired a technology coach and supervisor during the 2016-2017 school year. They will be utilized throughout the year. Teachers routinely respond that technology training is what they'd like future PD routinely respond that technology training is what they'd like future PD routinely respond that technology training is what they'd like future PD routinely respond that technology training is what they'd like future PD routinely respond that technology training is what they'd like future PD routinely respond that technology training is what they'd like future PD routinely respond that technology training is what they are responded to the continue in the 2017-2018 SY.	l be given time or assistance will	be critical. Teachers will discuss updates, best practices and revisions at PLC	meetings. Supervisor assistance will be called for teaching.
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	princinal Signature
Signature:	

Date

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Wanamassa School Professional Development Plan (PDP) Template

Plan Begin/End Dates	9/1/1/-6/30/18	
Principaliname	Victor R Milano	
School Name	Wanamassa	
District Name	Township of Ocean	

1) Professional Learning Goals

Rationale/Sourcesoff Evidence A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Technology Standards.	 District's move to 1:1, K-12 requires teacher support for integrating technology. Faculty feedback surveys indicate a need for additional training and support. 	 A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Standards in English Language Arts Literacy. A review of the new reading program, Wonders, lends itself to crosscurricular projects and performance tasks in the areas of social studies and science.
Group: Teachers and Administrators K - 4		Teachers and Administrators, Grades K – 4
	students to use digital tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge, solve problems, and redesign learning.	To integrate science and social studies into English Language Arts instruction.
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			Science
æ	To become familiar with and/or expand on	Teachers and	• A state mandate requires angument to the Areat Ocaacianon Science
	implementing 3-dimensions (Practices, Core	Administrators,	Standards (G 6-12 by 9-2016; K-5 by 9-2017).
	Ideas, and Crosscutting) of the Next Generation	Grades K-4	 A review of teacher observation indicates a need for support and
	Science Standards (NGSS) to implement hands-		training in transitioning learning environments.
	on, problem-based, and inquiry based learning		
	activities that foster student engagement and build		
	a cohesive understanding of the four domains of		
	science, including: Physical Science, Life	-	
	Science, Earth and Space Science, and		
	Engineering Design.		

2. Professional Learning Activities

|--|



I. Essential Resources

Cother Implementation Censiderations	Attendance at PLC Meetings and faculty meetings throughout the year will help staff meet these goals.	Attendance at PLC meetings, out of district workshops and faculty meetings throughout the year should help staff meet these goals.	Attendance at PLC meetings, out of district workshops and faculty meetings throughout the year should help staff meet these goals.
Resources	development needs of the district's teachers and development needs of the district's teachers and and \$20,000 for professional development outside ct. From these allocations, \$7,000 will be eaship in the Brookdale Network and \$5,000 will nearship in the Monmouth University Equity um. In addition, each administrator is afforded licate toward their own professional anistrators elect to join the Monmouth calendar larger to teachers. Additionally, the ides 3 after school meeting times per month for and/or PLC meetings. These meetings often evelopment activities.	The school calendar provides 3 full days of in-service for teachers. Additionally, the employee contract provides 3 after school meeting times per month for full faculty, department and/or PLC meetings. These meetings often focus on professional development activities. The time will allow for integration of science and social studies into English Language Arts instruction.	The school calendar provides 3 full days of in-service for teachers. Additionally, the employee contract provides 3 after school meeting times per month for full faculty, department and/or PLC meetings. These meetings often focus on professional development activities and will serve the teachers valuable time for implementing these science activities.
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7. Progress. Summary

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PĎ Plan

July 2017

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THE STATE AND EXPLORED THE BUILDING HERE WE WINDOWS SERVED TO A REPORT OF THE PROPERTY OF THE	Teachers are encouraged to make appointments with our district technology coach to assist with this goal. Yearly surveys help to crystalize training and assist with teachers' ongoing refinement with technology.	Observation data and follow up meetings with teachers will help drive future decisions and improvement in creating and designing cross-curricular projects and performance tasks in the areas of social studies and science.	Observation data and follow up meetings with teachers will help drive future decisions and improvement in our science program. The Brookdale Math/Science Network can be of assistance.
	The district hired a technology coach and supervisor during the 2016-2017 school year. They will be utilized throughout the year. Teachers routinely respond that technology training is what they'd like future PD to encompass. That will continue in the 2017-2018 SY.	Teachers are in year two of Wonders Program. They will be given time to design and create cross curricular activities. Supervisor assistance will be critical.	Teachers will discuss updates, best practices and revisions at PLC meetings. Supervisor assistance will be critical. Our Innovation Lab will begin to cultivate a more hands on discovery based feel for teaching.
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Principal Signature

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PD Plan



Wayside School Professional Development Plan (PDP) Template

pian Begin/End Dates	9/1/17 - 6/30/18	
Principal Name	Denise T. Palaia	
School Name	Wavside	!
District Name		l ownship of Ocean

Property of the second of the

Rationale/Sources of Evidence A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Technology Standards. District's move to 1:1, K-12 requires teacher support for integrating technology. Faculty feedback surveys indicate a need for additional training and support.	 A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Standards in English Language Arts Literacy. A review of the new reading program, Wonders, lends itself to crosscurricular projects and performance tasks in the areas of social studies and science. 	 A state mandate requires alignment to the Next Generation Science Standards (G 6-12 by 9-2016; K-5 by 9-2017). A review of teacher observation indicates a need for support and training in transitioning learning environments. 	
Group Teachers and Administrators, K - 12	Teachers and Administrators, Grades K – 5	Teachers and Administrators, on Grades K-12 ds- g build i of	
To explore, become knowledgeable, and implement learning experiences that require students to use digital tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge, solve problems, and redesign learning.	To integrate science and social studies into English Language Arts instruction.	To become familiar with and/or expand on implementing 3-dimensions (Practices, Core Ideas, and Crosscutting) of the Next Generation Science Standards (NGSS) to implement handson, problem-based, and inquiry based learning activities that foster student engagement and build a cohesive understanding of the four domains of science, including: Physical Science, Life Science, Earth and Space Science, and Engineering Design.	
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2. Piolessional Learning Activities and the second of the

Follow-up Activities for the state of the school-based PLCs to explore and become knowledgeable about learning experiences that require students to use digital tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge and solve problems. Membership in the Brookdale Technology Network will afford the opportunity for select teachers to attend technology workshops.	 Principals and content supervisors will provide time and support for school-based PLCs to explore and develop proficiency in integrating social studies and science skills into English Language Arts instruction when possible throughout the 2017-2018 school year. Membership in the Brookdale Literacy Network will afford the opportunity for select teachers to attend Literacy workshops. 	Sharing sessions with full faculty, teams, and PLCs so teachers in other content areas can understand the transition to inquiry based, project based, hands-on learning. project based, hands-on learning.
Goal No. Faculty and departmental presentations on content specific technology tools PLC meetings transformed to ED Camp style sharing sessions.	 Curriculum revision during summer 2017 and roll out in September 2017. PLC meetings dedicated to sharing of best practices. 	 PLC meeting time devoted to sharing best practices. ED Camp sessions on transforming the learning environment.



To meet the professional development needs of the district's trachers and administrators per this plan, the district's budget has allocated \$14,500 administrators per this plan, the district's budget has allocated \$14,500 administrators per this plan, the district's budget has allocated \$14,500 administrators of the district. From these allocations, \$7,000 will be dedicated toward membership in the Brookdale Network and \$5,000 will be dedicated toward membership in the Monmouth University Equity and Excellence Consortium. In addition, each administrator is afforded up to \$2,000/year to dedicate toward their own professional development. Some administrators elect to join the Monmouth University Principals' Academy at a cost of \$700. The school calendar provides 3 till days of in-service for teachers. Additionally, the employee contract provides 3 after school meeting innes per month for full faculty, department and/or PLC meetings. These meetings often focus on professional development activities. The school calendar provides 3 full days of in-service for teachers. Additionally, the employee contract provides 3 after school meeting will allow for integration of science and social studies into English Language Arts instruction. The school calendar provides 3 full days of in-service for teachers. Additionally, the employee contract provides 3 after school meeting Additionally, the employee contract provides 3 after school meeting Additionally, the employee contract provides 3 after school meeting Additionally, the employee contract provides 3 after school meeting activities and will serve the teachers valuable time for implementing these science activities.	Other implementation considerations Attendance at PLC Meetings and faculty meetings throughout the year will help staff meet these goals.		Attendance at PLC meetings, out of district workshops and faculty meetings	throughout the year should help staff meet these goals.	Attendance at PLC meetings, out of district workshops and faculty meetings throughout the year should help staff meet these goals.	
-, m	s teachers and	de li iii	n-service for	The school calendar provides 3 tun days of the school meeting Additionally, the employee contract provides 3 after school meeting times per month for full faculty, department and/or PLC meetings. These meetings often focus on professional development activities. The time will allow for integration of science and social studies into English Language Arts instruction.	The school calendar provides 3 full days of in-service for teachers.	Additionally, the carproper contract times per month for full faculty, department and/or PLC meetings. These meetings often focus on professional development activities and will serve the teachers valuable time for implementing these science activities.

April 2014



Notes on Goal Attainment	Teachers are encouraged to make appointments with our district technology coach to assist with this goal. Yearly surveys help to crystalize training and assist with teachers' ongoing refinement with technology.	Observation data and follow up meetings with teachers will help drive future decisions and improvement in creating and designing cross-curricular projects and performance tasks in the areas of social studies and science.	Observation data and follow up meetings with teachers will help drive future decisions and improvement in our science program. The Brookdale Math/Science Network can be of assistance.
Notes on Plan Implementation	The district hired a technology coach and supervisor during the 2016-2017 school year. They will be utilized throughout the year. Teachers routinely respond that technology training is what they'd like future PD to encompass. That will continue in the 2017-2018 SY.	Teachers are in year two of Wonders Program. They will be given time to design and create cross curricular activities. Supervisor assistance will be critical.	Teachers will discuss updates, best practices and revisions at PLC meetings. Supervisor assistance will be critical. Our Innovation Lab will begin to cultivate a more hands on discovery based feel for teaching.
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Signature: Lews Tillaland Principal Signature

7-14-17

Date



Optional School Professional Development Plan (PDP) Template

Bian Begild/End Dates 9/1/17-6/30/18	
pal Name. Larry Kostula	-
School Name Think Think Two of Ocean Intermediate	
District Name Township of Ocean	

 Rationale/Sources of Evidence A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Technology Standards. District's move to 1:1, K-12 requires teacher support for Integrating technology. Faculty feedback surveys indicate a need for additional training and support. 	 A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Technology Standards. District's move to 1:1, K-12 requires teacher support for integrating technology. Faculty feedback surveys indicate a need for additional training and support. A review of teacher observation indicates a need for support and training in developing performance tasks.
Teachers and Administrators K-12	Teachers and Administrators K-12
To explore, become knowledgeable, and implement learning experiences that require students to use digital tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge,	solve problems, and redesign learning. To utilize digital tools and researched best practices to investigate and create flexible learning environments that allow students to demonstrate mastery via multiple pathways.
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Novt Generation	A state mandate requires alignine in the inext certainer: A state mandate requires alignine in the inext certainer: A state mandate requires alignine in the inext certainer: A state mandate requires alignine in the inext certainer:	Science Standards (O OTE B) 5 ESTS; (O OTE B) 5 ESTS (A review of teacher observation in teacher of the control of the c	and training in transmorming realiming crivicing.									
	Teachers and	Administrators Grades K-	12										
K	To become familiar with and/or expand	on implementing 3-dimensions	(Practices, Core Ideas, and	Crosscutting) of the Next Generation	Science Standards (NGSS) to	implement hands-on, problem-base,	and inquiry based leaning activities that	foster student engagement and build a	cohesive understanding of the four	domains of science, including: Physical	Science, Life Science, Earth and Space	Science, and Engineering Design.	
	3												

* (as:appropriate) • Principals and content supervisors will provide time and support for school-based PLCs to explore and become knowledgeable about learning experiences that require students to use digital tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge and solve problems. • Membership in Brookdale Technology Network will afford the opportunity for select teachers to attend technology workshops.	 Principals and content supervisors will provide time and support for school-based PLCs to explore and develop proficiency in integrating social studies and science skills into English Language Arts instruction when possible throughout the 2017-2018 school year. Membership in the Brookdale Literacy Network will
Goal Not Not 1 • Faculty and departmental presentations on content specific technology tools • PLC meetings transformed to ED Camp style sharing sessions.	 Curriculum revision during Summer 2017 and roll out in September 2017. Department meetings dedicated to sharing of best practices.

April 2014



Eaculty and departmental presentations on content specific technology tools. Faculty and departmental presentations on content specific technology tools. Faculty and departmental presentations on content specific technology tools. Faculty and departmental presentations on content specific technology tools. Faculty and departmental presentations on content addressing identified areas of weakness in each grade level. Sharing sessions. Membership in the Brookdale Technology Network will view PD envision modules. Explore and discuss strategies for addressing identified areas of weakness in each grade level. Membership in the Brookdale Technology Network will view PD envision modules.			de attendant for select teachers to attend
•			l iteracy workshops.
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•			Tochoca Brade level PI Cs will view PD envision
•	Э	 Faculty and departmental presentations on content 	modules Explore and discuss strategies for
•		specific technology tools.	addressing identified areas of weakness in each grade
			level.
afford the opportunity for select teachers to attend workshops focused on integrating technology.		snaring sessions.	 Membership in the Brookdale Technology Network will
workshops focused on integrating technology.			afford the opportunity for select teachers to attend
			workshops focused on integrating technology.

To meet the professional development needs of the district's teachers and administrators per this plan, the district's budget has allocated To meet the professional development needs of the district's teachers and administrators per this plan, the district. From these allocations, \$14,500 for contracted services and \$20,000 for professional development outside the confines of the district. From these allocations, \$7,000 will be dedicated toward membership in the Brookdale Network and \$5,000 will be dedicated toward membership in the \$7,000 will be dedicated toward membership in the Monmouth University Equity and Excellence Consortium. In addition, each administrator is afforded up to \$2,000/year to dedicate toward Monmouth University Principals' Academy at a cost of \$700. The school calendar provides 3 full days of in-service for teachers. Additionally, the employee contract provides 3 after school meeting Times per month for full faculty, department and/or PLC meetings. These meetings often focus on professional development activities.
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Notes on Goal Attainment



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The District hired a technology coach and supervisor during the 2016-2017 school year. They will be utilized throughout the year. Teachers routinely respond that technology training is what they'd like future PD to encompass. That will continue in the 2017-2018 SY.	Teachers will discuss updates, best practices and revisions at PLC meeting.	
 Teachers are encouraged to make appointments with our district technology coach to assist with this goal. Yearly surveys help to crystalize training and assist with teachers' ongoing refinement with technology.	Observation data and follow up meetings with teachers will help drive future decisions and improvement in our science program. The Brookdale Math/Science Network can be of assistance.	

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Principal Signature

Date

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School Professional Development Plan (PDP)

Plan Begii//EndiDates	09/01/2017-06/30/2018
Principa Name	Dawn Kaszuba
School Name	Ocean Township High School
District Name	Township of Ocean School District

Rationale/Sources.of/Evidence	 A state mandate requires alignment of curriculum to New Jersey's 2014 Student Learning Technology Standards. 	 District's move to 1:1, K-12 requires teacher support for integrating technology. 	 Faculty feedback surveys indicate a need for additional 	training and support.	A state mandate requires alignment of curriculum to New Learning 2011 Ct. Ideal Carrier Technology Standards	District's move to 1.1 K-12 requires teacher support for	integrating technology.	 Faculty feedback surveys indicate a need for additional 	training and support.	 A review of teacher observation indicates a need for support and training in developing performance tasks. 	A state mandate requires alignment to the Next	Generation Science Standards (G 6-12 by 9-2016; K-5 by 9-2017)	A review of teacher observation indicates a need for	support and training in transitioning learning	environments.				
beilijuge Group	Teachers and Administrators, 9- 12				Teachers and	Administrators, Grades 3 - 12					Teachers and	Administrators, Grades 9-12							
IEQD	To explore, become knowledgeable, and implement learning experiences that require	students to use digital tools to access,	information in order to create and	communicate knowledge, solve problems, and redesign learning.	To utilize digital tools and researched best	practices to investigate and create flexible learning environments that allow stridents to	demonstrate mastery via multiple pathways.				To become familiar with and/or expand on	implementing 3-dimensions (Practices, Core	Generation Science Standards (NGSS) to	implement hands-on, problem-based, and	inquiry based learning activities that foster student engagement and build a cohesive	understanding of the four domains of	science, including: Physical Science, Life	Science, Earth and Space Science, and	Engineering Design.
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April 2014



out Teachers and Administrators, Grades ocus 9-12
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To explore, become knowledgeable about and implement alternative, positive approaches to student discipline via a focus on social-emotional learning and development as well as positive behavioral interventions and supports.

2. Professional Learning Activities and the contraction of the contrac

(asappropriate)	Principals and content supervisors with provisors and support for school-based PLCs to explore and become knowledgeable about learning experiences that require students to use digital tools to access, manage, evaluate, and synthesize information in order to create and communicate knowledge and solve problems.	Membership in the Brookdale Technology Network will afford the opportunity for select teachers to attend technology workshops.	Teachers and Grade level PLUS will view FD envision modules. Explore and discuss strategies for addressing identified areas of weakness in each grade level	Membership in the Brookdale Technology Network will afford the opportunity for select teachers to attend workshops focused on integrating technology.	Sharing sessions with full faculty, teams, and PLCs so teachers in other content areas can understand the transition	to inquiry based, project based, nands-on rearming.	teachers in other content areas can understand the impact of
11	•	•	•	•	•		•
Initiall Activities	 Faculty and departmental presentations on content specific technology tools PLC meetings transformed to ED Camp style sharing sessions. 		Faculty and departmental presentations on content specific technology tools	sessions.	Departmental and PLC meeting time devoted to sharing best practices.	 ED Camp sessions on transforming the learning environment. 	 Departmental and PLC meeting time devoted to sharing best practices.
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April 2014



social-emotional learning.	 Develop teacher leaders to provide professional development 	workshops	 Investigate and implement a new testing schedule which will 	allow for afternoon planning and collaboration.		
PLC meetings transformed to ED Camp style sharing	sessions.	Spartan Teacher Google Classroom including links to	valuable resources		• •	
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- Notes on Plan Implementation				
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April 2014

New Jersey Department of Education

Date

Principal Signature

Signature:

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.

FROM:

Janet Forino

DATE:

August 4, 2017

RE:

Student Teachers

Please present for Board Approval at the next scheduled board meeting the student teachers listed below.

Leah Subrizi

Patrick Del Vecchio

Monmouth U

Monmouth U

TOIS

TOIS

Jeff Reisler

Susan English

Jessica Kuck Monmouth U

OTHS

Krysten Semerano

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.

FROM:

Janet Forino

DATE:

August 18, 2017

RE:

Student Teachers

Please present for Board Approval at the next scheduled board meeting the student teachers listed below.

Jennifer Solte Monmouth U TOIS

Idalia Amengual

Simon Cruz Monmouth U OTHS Lisa Hanna

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.

FROM:

Janet Forino

DATE:

August 4, 2017

RE:

Student Observers

Please present for Board Approval at the next scheduled board meeting the student observers listed.

Angelica Mejia

Brookdale CC

Wayside

Melissa McHugh

Amy Volek

Angela Bradley

Brookdale CC

Wanamassa

Stacey Tetto

Michelle DeGennaro

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz , Ed. D.

FROM:

Janet Forino

DATE:

August 18, 2017

RE:

Student Observers

Please present for Board Approval at the next scheduled board meeting the student observers listed.

Caitlyn Eugenio Brookdale CC OTES Larisa Soares

Cristina Conti-Pritzlaff

Lauren Calabro Monmouth U TOIS

Susan English

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.

FROM:

Janet Forino

DATE:

August 25, 2017

RE:

Student Observer

Please present for Board Approval at the next scheduled board meeting the student observer listed.

Thomas Kern Monmouth U Ian Schwartz TOIS



MEMORANDUM: James Stefankiewicz, Ed. D.

FROM: Me

Melody Ragle

RE:

Board Approval

DATE:

August 18, 2017

CC:

Kelly Weldon

This curricula is posted on the district website, <u>www.oceanschools.org</u> under the Board Members' link and is awaiting approval.

http://www.oceanschools.org/cms/One.aspx?portalid=20292925&pageId=30005271

Curriculum	Curriculum - Revise	d during 16-17 School Year
ELA Kdg	Public Speaking	Digital Photography I
ELA Gr 1	Tomorrow's Teachers	Digital Photography II
ELA Gr 2	Instructional Technology	Computer Art I
ELA Gr 3	LA TEST PREP	Computer Art II
ELA Gr 4	English II	Ceramics I
ELA Gr 5	English III	Ceramics II
Science - Kdg	English IV	Dance And Choreography
Science Gr 1	Film as Literature	Acting
Science Gr 2	College Prep Math	JAVA Game Design
Science Gr 3	Math Gr 6	Accounting
Science Gr 4	Math Gr 7	Marketing
Science Gr 5	Math Gr 8	Introduction to Computer Networking
Science Gr 6	Pre-Algebra	Business & Personal Law
Science Gr 7	Algebra 1	Entrepreneurship
Science Gr 8	Algebra 1A	
Intro to Finance	Algebra 1B	
Financial Accounting	Algebra II	
Creative Writing	Pre-Calculus	
Gaming, Loot, and Literature	Advanced Calculus	
Band	Multivariable Calculus	
Chamber Choir	Discrete Math	
Chorus	Geometry	
Music I	Math Test Prep	
Music Technology	Probability and Statistics	
French IV Advanced	Sports and Entertainment Marketing	
Art Gr 7	ESL Grades 9 to 12	
Art Gr 8	PC Hardware	
6th Grade Applied Technology	Intermediate Art	
World Cultures	Introductory Art	

Special Services Township of Ocean School District 21-Aug-17

MEMORANDUM FOR:

FROM:

Dr. James A. Stefankiewicz, Superintendent Denise S. Ricciardi, Assistant Superintendent: Special Services

Revised Out of District Private 2017-2018 RE:

Please submit the following placements for board approval:

SCHOOL	STUDENT	CLASSI- FICATION		TUITION
ALPHA SCHOOL	1 Student 1:1 Aide	ESERS	\$ \$	57,681.00 24,300.00
Bancroft School	1 Student	ESERS	\$	58,037 .4 0
CPC BEHAVIORAL	1 Student- Elementary 1 Student -Adolescent 1 Student 1/2 Time- Adolescent	ESERS ESERS ESERS	\$ \$ \$	64,710.00 64,710.00 32,355.00
CAMBRIDGE SCHOOL	2 Students	ESERS	\$	97,196.00
CHILDREN'S-CENTER	6 Students 2-1:1 Aides	ESSERS	\$ \$	319,809.60 57,600.00
COLLIER SCHOOL	1 Student	ESERS ⁻	\$	55,260.00
DAYTOP	1 Student	ESERS	\$	53,280.00
MARY A. DOBBINS	1 Student	ESERS		\$64,035.00
EDUCATION ACADEMY	2 Students	ESERS	\$	103,265.40
HARBOR SCHOOL	4 Students 3-1:1 Aïdes	ESERS	\$ \$	222,048.00 75,600.00
HAWKSWOOD SCHOOL	5 Students 2- 1:1 Aides	ESERS	\$ \$	320,094.00 66,600.00
LADACIN, Schroth	3 Students *Plus Cost of 1:1 aide	ESERS	\$	159,840.00 TBD
NEWMARK	1 Student	ESERS	\$	55,497.60
RUGBY SCHOOL	2 Students 1:1 Aide	ESERS	\$ \$	137,099.94 27,450.00

SEARCH DAY PROGRAM	3 Students 1:1 aide	ESER	\$ \$	176,783.88 30,940.00
Search Day Marlboro Programat Frank Defino Elementary	<u>n</u> 2 Students	ESER	S \$	120,819.60
		TOTA	\L \$	2,445,012.42

cc: K. Jannarone K. Weldon M. Mosca Special Services Township of Ocean School District 18-Aug-17

MEMORANDUM FOR:

FROM:

RE:

Dr. James A. Stefankiewicz, Superintendent Denise S. Ricciardi, Assistant Superintendent: Special Services

2017-2018 Out of District Public Tuition

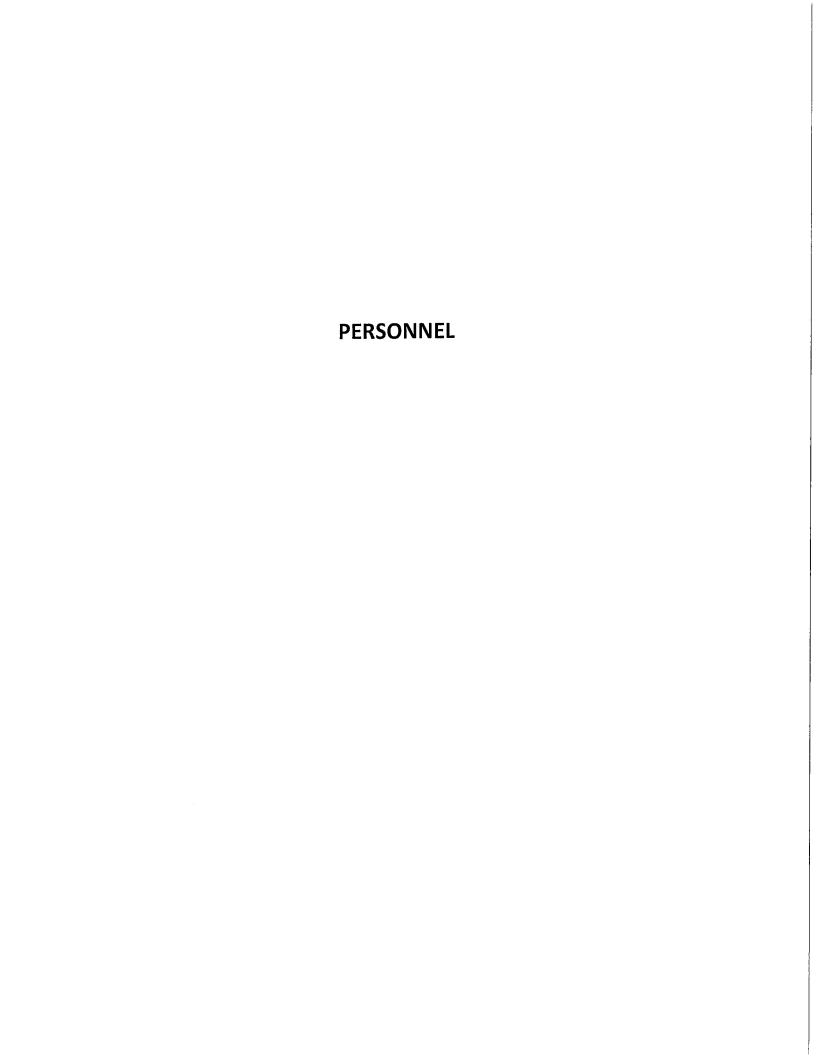
Please submit the following placements for board approval:

SCHOOL	STUDENT	CLASSI- FICATION		TUITION
Bayshore Jointure Commission Shore Ctr. For Students with Autism	3 Students 2- 1:1 Aides	ESERS	\$ \$	150,000.00 84,000.00
BEST ACADEMY	1 Student	ESERS	\$	44,750.00
NEPTUNE TWP Deaf Ed Summerfield Elementary	1 Student	ESERS	\$	53,500.00
		TOTAL	\$	332,250.00

cc: K. Jannarone

K. Weldon

M. Mosca



INSTRUCTIONAL ASSISTANT, K-12/BUS AIDE

Title: Instructional Assistant/Bus Aide

Department: Instructional Assistant – Special Services

Bus Aide - Transportation

Reports to: Building Principal

Supervisor of Special Education

and Elementary Supervisors) Instructional Assistant

Certified Classroom Teacher

Transportation Supervisor) Bus Aide/Instructional Assistant

School Business Administrator) Bus Aide

Supervises: N/A

Position, Purpose & Objective:

To assist students in accomplishing the goals of the education program prescribed for him/her. To assist the classroom teacher by working with individual and small groups of disabled and non-disabled students to provide them with physical help and emotional support as needed to gain optimum benefit from the district's regular education and special education programs. To assist with the supervision of children during lunch and recess.

Oualifications:

- 1. 60 college credits, Associates Degree or ParaPro Assessment
- 2. College-level coursework in education or related field, preferred
- 3. Aptitude and competence for assigned responsibilities.
- 4. Minimum experience as determined by the Board.
- 5. Demonstrated ability to assist with instructional activities and to communicate effectively with students, parents and school staff.
- 6. Ability to lift 50 pounds.

Essential Job Functions:

Working under the direction of the classroom teacher, the instructional assistant:

- 1. Assists the student in meeting the requirements of his/her program.
- 2. Assists in the supervising of the student while loading and unloading on the school bus.
- 3. Assists the student in moving through the school, from room to room and using the lavatory.
- 4. Assists in supervising the student prior to the start of the school day or at the conclusion of the school day.
- 5. Assists in handling behavior problems.
- 6. Accompanies class on field trips and assists with the supervision of students.
- 7. Assists in taking care of the physical needs of the special education and non-special

Instructional Assistant, K-12/Bus Aide (continued)

- education pupils, including putting on and taking off outerwear.
- 8. Aids physically handicapped children, particularly those who rely upon appliances and prosthetics.
- 9. Attends any essential staff meetings requested by the administration.
- 10. Operates and cares for equipment used in the classroom for instructional purposes.
- 11. Distributes and collects workbooks, papers, and other materials for instruction.
- 12. Reads to students, listens to students read, and participates in other forms of oral communication with students.
- 13. Performs additional duties as assigned by the Principal, Supervisor of Special Education, Certified Classroom Teacher, Transportation Supervisor or School Business Administrator.

Working under the Supervisor of Transportation:

- 1. Assists the driver in maintaining good conduct on the bus.
- 2. Assists handicapped, disabled and non-disabled students in getting on or off the bus.
- 3. Provides a written report of any student misbehavior to the transportation supervisor.
- 4. Reports students who misbehave to the principal of the school the students attends.
- 5. Checks attendance of assigned students on the bus.
- 6. Participates in scheduled emergency bus exit drills.
- 7. Provides instruction to students regarding passenger safety and ensures that students wear their seat belts when the bus is so equipped.
- 8. Attends any essential staff meetings requested by the administration.

Auxiliary Job Functions:

- 1. Assists in conducting classroom activities.
- 2. Assists by working with students on assignments and by helping to prepare teaching materials.
- 3. Instructional Assistants may be assigned to ride on bus with students.
- 4. Assists in playground supervision.

Terms of Employment:

- 1. Ten-month year.
- 2. Work year to be determined by the Board.
- 3. Salary established by approved agreement between the Township of Ocean Education Association and the District Board of Education.
- 4. Criminal History Background Check Required

Evaluation:

Performance of this position will be evaluated in accordance with the provisions of the Board of Education's policy on evaluation of support services personnel.

Source: Regular Board Meeting

Date: October 21, 1980

May 24, 2005 October 26, 2006 September 29, 2009

Instructional Assistant, K-12/Bus Aide (continued)

November 20, 2012 June 24, 2014 August 29, 2017 (Revised)

SUPERVISOR WORLD LANGUAGES, GRADES K-12 SOCIAL STUDIES, GRADES 6-12 AND ENGLISH AS A SECOND LANGUAGE, GRADES K-12

Title: Supervisor World Languages, Grades K-12, Social Studies, Grades 6-12 (Supervisor of World Cultures) and English as a Second Language, Grades K-12

Departments: World Languages K-12, Social Studies 6-12 and ESL K-12

Reports to: Assistant Superintendent of Schools, Teaching and Learning

Building Principals

Supervises: All certified department staff as assigned

Position, Purpose & Objective:

To improve and coordinate instruction in World Languages K-12, Social Studies 6-12 and ESL K-12

Qualifications:

- 1. Teacher's Certificate in a World Language or Social Studies.
- 2. Supervisor's Certificate.
- 3. A major in a Foreign Language.
- 4. Minimum of three Years teaching experience in World Languages and/or Social Studies.
- 5. Ability to assume leadership and responsibilities inherent in the position of Supervisor
- 6. Effective oral and written communication and interpersonal skills.
- 7. Ability to work collaboratively with teachers.
- 8. Such alternative to the above qualifications as the Board may find appropriate and acceptable.

Supervises and Coordinates K-12 Programs in the following NJ State Core Curriculum Content Areas or Mandated Programs:

- World Language K-12
- Social Studies 6-12
- ESL K-12

Essential Job Functions World Language, K-12; Social Studies 6-12; and ESL K-12

- 1. Curriculum
 - To coordinate department curriculum on all levels and to prepare and revise same as necessary
- 2. Curriculum Leadership
 - To institute innovative techniques and design in-service programs.
 - To conduct departmental meetings and stimulate participation by teachers in curriculum and other professional meetings.
 - To serve as consultant to teachers

Supervisor Foreign Languages (continued)

- 3. Program Evaluation
 - To evaluate the K-12 programs in World Language and the 6-12 programs in Social Studies and K-12 programs in ESL to make recommendations for curriculum improvement based on analysis of test results.
- 4. Staff Selection
 - To assist in the recruitment, screening, hiring, assignment and dismissal of personnel to the World Language Department, Social Studies Department and ESL Department
- 5. Supervision and Evaluation of Teaching Staff
 - To supervise and evaluate teachers.
 - To recommend teacher assignment.
 - To supervise student teachers.
- 6. Budget Preparation
 - To prepare department budget under supervision of building principal.
- 7. Dissemination of Information
 - To disseminate information regarding the programs to teachers, administration, Board of Education and the community.
 - To interpret the instructional program to parents at principals' requests.
- 8. Professional Growth
 - Participate in professional development programs.
 - To keep abreast of new developments in the field and to disseminate appropriate information to staff.
- 9. Coordination with Other Disciplines
 - To cooperate with other supervisors in the articulation of programs among subjects and grade levels.
- To perform all related duties required for the efficient supervision of the departments.
- To perform all other responsibilities as required by the Assistant Superintendent of Schools.

Essential Job Functions to ESL:

- Prepare and submit the English As A Second Language Three-Year Program Plan which includes preparation of a waiver for Bilingual Education classes, Bilingual Plan/ESL, LEP Exit Report and Immigrant Count.
- 2. Prepare and maintain the English As A Second Language budget and complete all closeout and inventory reports as per state and federal directives.
- 3. Conduct meetings with English As A Second Language teachers collaborating, supervising and evaluating to ensure that program requirements are met and implemented successfully.
- 4. Conduct ongoing observations and evaluations of teachers and instructional assistants delivering instruction
- 5. Conduct and coordinate district-wide pre and post testing of all ESL students in language proficiency as well as reading, writing and math
- 6. Oversee Access Testing & other State mandated testing related to ESL students.

Supervisor Foreign Languages (continued)

Auxiliary Job Functions:

- 1. Program Evaluation
 - To supervise and make recommendations regarding testing program.
- 2. Textbooks, Supplies and Equipment
 - To maintain inventory records and distribute supplies and equipment to.
 - To inspect departmental areas and to ensure adherence to proper safety precautions.
 - To supervise the selection and purchase of textbooks and materials for each curriculum area.

Terms of Employment:

- 1. Twelve-month year
- 2. Salary as per the agreement between the Township of Ocean Administrator's Association and the District Board of Education.
- 3. Work year to be determined by the Board of Education.
- 4. Criminal history background check required.

Evaluation:

Annually by the Assistant Superintendent of Schools, Teaching and Learning in conjunction with building principals in accordance with the Board of Education policy on evaluation of Administrative Personnel.

Source: Regular Board Meeting

Date: December 17, 1985

June 22, 1999 December 01, 2009

April 26, 2011

May 17, 2016 (Revised) August 29, 2017 (Revised)



James Stefankiewicz, Ed.D. Superintendent of Schools

Ocean Township High School

550 West Park Avenue Oakhurst, NJ 07755 www.oceanschools.org 732-531-5650

Gina Hagerman

Assistant Principal

Michael Lambusta

Assistant Principal

Anthony DePasquale

Director of School Counseling

H. Rusty Todd

Director of Athletics & Student Activities

Dawn C. Kaszuba Principal

MEMORANDUM FOR:

Dr. James Stefankiewicz, Superintendent of Schools

FROM:

H. Rusty Todd, Director of Athletics & Student

Activities/Grades 5-12

DATE:

August 14, 2017

RE:

Stage Crew Manager - OTHS

I would like to recommend Ms. Katherine Tabor for the position of Stage Crew Manager for the 2017-2018 school year. Ms. Tabor has worked as a stagehand for the past 18 years at the PNC Bank Arts Center, State Theater, and the NJ Performing Arts Center.

Ms. Tabor should be placed on the Group I, Year 5 Non-Athletic Program Salary Guide and receive \$5,823.00 for the 2017-2018 school year.

Ms. Tabor needs to get her sub paperwork in order prior to beginning her duties.

I have included a bullet biography for Ms. Tabor.

If you have any questions or concerns, please contact me.

HRT: tpc





Ocean Township High School

550 West Park Avenue Oakhurst, NJ 07755 www.oceanschools.org 732-531-5650

James Stefankiewicz, Ed.D.
Superintendent of Schools

Gina Hagerman
Assistant Principal
Michael Lambusta
Assistant Principal
Anthony DePasquale
Director of School Counseling
H. Rusty Todd

Director of Athletics & Student Activities

Dawn C. Kaszuba Principal

MEMORANDUM TO:

Dr. James Stefankiewicz, Superintendent of Schools

FROM:

H. Rusty Todd, Director of Athletics & Student Activities/Grades 5-12

DATE:

August 25, 2017

RE:

John Bosmans Resignation from Football Coaching

John Bosmans resignation as a football coach on August 23, 2017 due to his promotion to the position of Supervisor of World Cultures would require that we owe him a portion of his football coaching stipend. I have calculated that freshman football officially started on August 1, 2017 and the last regular season game is scheduled to be played on November 2, 2017. The time period from start to the end of the season is 94 days. Mr. Bosmans stipend for the season would be \$6,249.00, per day that is approximately \$66.00.

Mr. Bosmans should be compensated \$1,452.00 for his 22 days coaching freshman football.

Any questions or concerns please contact me.





James Stefankiewicz, Ed.D. Superintendent of Schools

Ocean Township High School

550 West Park Avenue Oakhurst, NJ 07755 www.oceanschools.org 732-531-5650

Gina Hagerman
Assistant Principal
Michael Lambusta
Assistant Principal
Anthony DePasquale
Director of School Counseling
H. Rusty Todd
Director of Athletics & Student Activities

Dawn C. Kaszuba Principal

MEMORANDUM FOR:

Dr. James Stefankiewicz, Superintendent of Schools

FROM:

H. Rusty Todd, Director of Athletics & Student

Activities/Grades 5-12

DATE:

August 25, 2017

RE:

Assistant Football Coaching Recommendation

I would like to recommend Mr. James Nottingham for the position of assistant football coach (freshman level), due to the resignation of two football coaches (Christian Bailoni and John Bosmans).

Mr. James Nottingham has a strong knowledge of football having played collegiately and coached two years of high school football.

Due to the new hire I would like to adjust the stipend of current freshman coach Dean Athans. I would like to recommend that Mr. Athans be placed on the Group I Assistant, Year 2 Athletic Program Salary Guide and received \$5,514.00 for the 2017-2018 school year.

Mr. Nottingham should receive a stipend of \$4,000 totally funded by the football parents club, which was Mr. Athans previously approved stipend.

I have included a bullet biography for Mr. Nottingham.

If you have any questions or concerns, please contact me.

HRT: tpc



SUBSTITUTES FOR BOARD APPROVAL August 25, 2017

Aponte-Cruz, Frances	Nurse	
Clerico, James	K-12	
Jennings-Rathbun, Allacen	K-12	
Maliff, Cory	6-12	
Puello, Rosbel	Counselor	
White, Cynthia	K-12 & Nurse	

SPECIAL SERVICES OFFICE TOWNSHIP OF OCEAN SCHOOL DISTRICT

DATE: August 24, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM:

Denise S. Ricciardi, Assistant Superintendent: Special Services

RE:

Recommendations for Summer Employment #4 2017

Please submit the attached list for board approval:

*Tentative costs include CST evaluations, as well as IEP meeting, and attendance of a district regular education teacher and a special education teacher. Teacher cost is calculated at one hour of summer curriculum work at \$35. per IEP meeting for each teacher attending the meeting.

Rationale for CST Summer Evaluations

Special Education Code (NJAC 6A:14) mandates that LEAs/Child Study Teams are required to respond to parental requests within a 20 day time line including summer vacation. Weekends count towards the 20-day time line and only legal holidays may be excluded. As a result of this many school districts have revised CST contracts to 12-month employees. Current CST members in Ocean Township have a 10-month contract. MOESC could do summer evaluations for the district, however the cost of an evaluation would be significantly higher than the amount we paid our in-house staff. MOESC would charge an additional fee to complete the IEP.

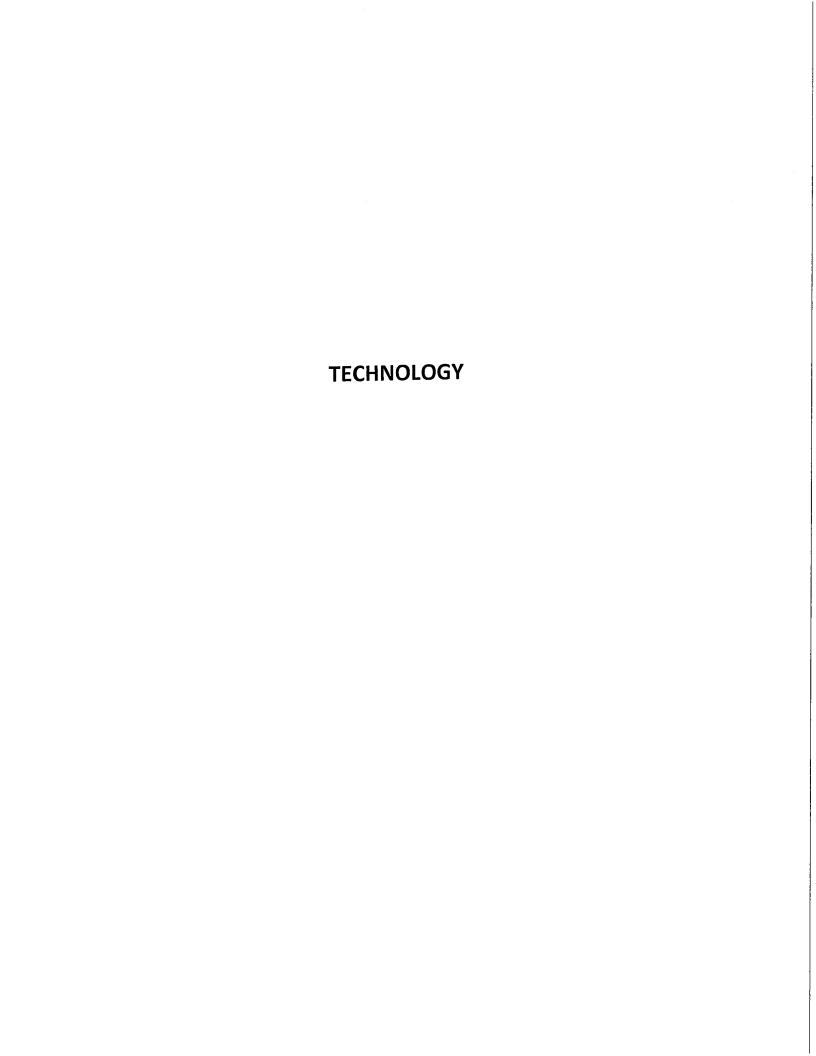
The sum of \$43,500.00 was budgeted for summer CST evaluations. To date with additions and deletions to this amount the current total stands at (\$14,830.00).

The district has no option for denying these requests but could contract for CST services through the county. Again the cost of these evaluations would be twice the amount paid to district CST members. The district currently has limited CST members willing to perform these summer evaluations.

cc: Kenneth Jannarone, Business Administrator

Summer Employment 2017 #4

			COST	
I DENT	GR/SCHOOL	STAFF	8	70.00
Obeivi	6/TOIS	2 Teachers	8	70.00
Student	9/OTHS	2 Teachers	₩	70.00
Student	7/TOIS	2 Teachers	₩	70.00
Student	7/TOIS	2 Teachers	8	70.00
Stirdent	12/OTHS	2 Teachers	6	70.00
Student	PS/Wana	2 Teachers	S	70.00
Student	6/TOIS	2 Teachers	\$	70.00
Student	5/TOIS	2 Teachers	မာ	70.00
Student	4/Wana	2 leachers	↔	105.00
1 Student	6/TOIS	3 leachers	↔	70.00
Student	1/Way	2 leachers	S	70.00
1 Student	PS/OTES	2 Teachers	€	410.00
1 Student	8/TOIS	Santucci/4 eachers	မာ	70.00
1 Ottadont	PS/Wana	2 Teachers	€5	70.00
1 Student	6/TOIS	2 Teachers	€.	70.00
1 Student	6/TOIS	2 Teachers	· 65	70.00
1 Student	7/TOIS	2 Teachers	÷ 65.	895.00
1 Studelit	9/OTHS	Magliaro/Kelly/Walk/2 Teachers	€	70.00
1 Studelli	6/TOIS	2 Teachers	₩	70.00
1 Student	7/TOIS	2 Teachers	÷ €.	70.00
1 Student	6/TOIS	2 Teachers	↔ 69	275.00
1 Student	3/Wana	Walters	49	70.00
1 Student	9/OTHS	2 Teachers	€	70.00
1 Student	7/TOIS	2 Teachers	S	70.00
1 Student	9/OTHS	2 Teachers	\$	70.00
1 Student	6/T01S	2 Teachers To	Total \$	3,225.00



MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

The Annual Control of the Control of

NON-PUBLIC TECHNOLOGY SERVICES AGREEMENT

Pursuant to official action taker	at the meeting of the Board of heart of hereinafter referred to
Education of(Participating District)	, the Board agrees that
the Monmouth-Ocean Educational Ser as the "Commission"), shall provide pursuant to the requirements of the L services shall be limited to those per	aw on behalf of the am and pertinent mitted under the law and pertinent
regulations.	the in effect from the date of

The terms of this Agreement shall be in effect from the date of adoption by the Board until June 30, 2020. The Board may withdraw from participation with the Commission by providing written notice to the Commission by December 31 of any year for withdrawal effective June 30 of the ensuing year.

The Board agrees to pay the Commission the full amount of State Aid received in support of Non-Public Technology Services. The following payment schedule is hereby agreed to: 50% of State Aid by September 30, 25% of State Aid by December 31, and 25% of State Aid by March 31 of each fiscal year. In the event the Board fails to remit the funds of each fiscal year. In the event the Board fails to remit the funds according to the schedule indicated above, the Commission retains the right to suspend service under this contract.

It is understood that the Commission will provide services to all of the eligible non-public school students that attend school within the borders of the District.

Administrative costs related to providing technology for a participating nonpublic school are limited to 5% of the funds allocated for each participating nonpublic school or actual costs, whichever is less.

The Commission will prepare all pertinent reporting forms for signature by appropriate District personnel. The District will promptly forward copies of funding statements and other pertinent documents required to the Commission.

The Commission shall contact the designated non-public schools within the district and determine the services to be provided within the parameters of the law and the limitation of funding.

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IN WITNESS WHEREOF, the Board of Education and the Board of Directors of the Monmouth-Commission, have by resolution directed the Secretaries set their signatures and affix their secretaries.	ir respective Presidents and eals.
For the Board of Directors of the Monmouth-	Ocean Educational services
For the Board of Directors of the Market	
Commission	
•	
Approve(Date)	
	(Secretary)
(President)	(3001013.77
·	
For the Board of Education of the District of _	
For the Board of Education States	
Approve	
(Date)	
	(Secretary)
(President)	12.