

Work Session

Attachments

September 27, 2016

Office of the Superintendent
Township of Ocean School District
September 23, 2016

MEMORANDUM FOR: All Members of the Board

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

RE: **Miscellaneous Information**

1. **On the Calendar**

September 27, 2016

- 5:30 pm - Finance Committee Meeting
- 7:00 pm – Executive Session (Closed)
- 7:30 pm - Work Meeting
 - Philip W. Nicastro, Esquire – Strauss Esmay will be in attendance to speak with the Board.

October 4, 2016 – No Meeting

October 11, 2016 – No Meeting

October 18 2016


- 7:00 pm – Executive Session (Closed)
- 7:30 pm – Work Session
- 8:00 pm – Regular Monthly Meeting
 - Kathy Winecoff of NJSBA will be in attendance to speak with the Board about strategic planning.

October 25, No Meeting – School Boards

Office of the Superintendent of Schools
Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools 

DATE: September 21, 2016

RE: Employment Opportunity/**LEAVE REPLACEMENT**
NON-TENURED TRACK POSITION
Effective December 1, 2016 thru June 30, 2017

POSITION:

- Spanish Teacher – Intermediate School

QUALIFICATIONS:

- Teacher of Spanish required

SALARY: Salary will be commensurate with the Township of Ocean School District Teachers' 2016-2017 Salary Guide.

APPLICATION DEADLINE: Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Friday, September 30, 2016.

*Culturally diverse and Bilingual candidates encouraged to apply.

COMMUNITY LIAISON & COMMUNICATIONS COMMITTEE

**Board of Education
Township of Ocean Schools**

2016-2017 Goals

1. To carry out the final construction phase of the December 2014 successful bond referendum.
2. Maximize assets to create new revenue streams, paying particular attention to the progress of the CTE/Career Pathways Grant.
3. Evaluate and review educational technology initiatives.
4. Ensure the district develops a new 3-5 year strategic plan.
5. To evaluate the impact of the new *Wonders* elementary reading program.
6. To effectively communicate with all stakeholders to ensure a positive educational climate within the district and community.

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
September 20, 2016**

CALL TO ORDER

Mr. Joseph Hadden, President, called the meeting to order at 7:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

Mr. James Dietrich was absent.

Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator and Dr. James Stefankiewicz, Superintendent of Schools

Enter Executive Session – 7:02 p.m.

Approval: Motion offered by Mr. Hadden, seconded by Mrs. McGovern and carried 8-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), Litigation (Loch Arbour versus Twp. of Ocean and Green versus Twp. of Ocean) and Student Matters. It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will not take action upon returning to work session.

Adjourn Executive Session – 7:21 p.m.

Approval: Motion offered by Mrs. McGovern, seconded by Mrs. Parlamas and carried 8-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: No Report

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- The Librarians will give a presentation regarding a new spring poetry program for students during the regular Board of Education meeting.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Phil Nacastro, Strauss Esmay, will attend the next workshop meeting on September 27th.
- Tennis Center Planning Board meeting and possible issues. The Board of Education authorized Mrs. Sylvia-Cioffi to attend the meeting and voice the Board's concerns regarding safety of students, parking and the tennis team.
- New regulations regarding water testing for lead are out and the district must comply by June 30th.

PUBLIC COMMENT:

- Paul Mayerowitz, resident, asked about leave resolutions on the personnel agenda. The Superintendent explained the leaves and the contractual provisions that dictate the parameters.

COMMITTEE REPORTS:

CO-CURRICULAR STUDENT ACTIVITIES: Mrs. McGovern

The following item(s) were discussed:

1. **Discussion: Participation of Private School Students in District Sports**

Board of Education and Administration discussed the participation of students attending private school in our district sport programs.

COMMUNITY LIAISON & COMMUNICATIONS: Mrs. Sylvia-Cioffi

The following item(s) were discussed:

1. **Discussion: Approval of Minutes:**

Board of Education and Administration discussed the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – September 13, 2016

2. **Discussion: “A Uniform State Memorandum of Agreement”**

Board of Education and Administration discussed the update to “A Uniform State Memorandum of Agreement” between the Township of Ocean Board of Education and the Township of Ocean Police Department for the 2016-2017 school year. The signed agreement will be submitted to the County Superintendent of Schools and the Monmouth County Prosecutor’s Office pending approval by the Board. A copy of the “Summary of the 2015 Revisions” and the agreement are attached.

3. **Discussion: MOCSSIF 2016 Safety Grant Program:**

Board of Education and Administration discussed the acceptance of the 2016 Safety Grant through the NJSIG MOCSSIF Sub Fund for identified safety and security facility upgrades in the amount of \$14,205.00 for the period of July 1, 2016 thru June 30, 2017.

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Moore

The following item(s) were discussed:

1. **Discussion: Use of Facilities**

Board of Education and Administration discussed the use of facilities according to the attached list dated September 20, 2016.

2. **Discussion: Student Evaluation**

The Board of Education and administration discussed a contract for behavioral training and consultant services with Behavior Therapy Associates. The contract for services will be in effect for 2016-2017, total time will not exceed 31.75 hours at \$200 per hour, for an expected cost of \$6,350.

INSTRUCTIONAL & EDUCATION: Dr. Marshall

The following item(s) were discussed:

Twp of Ocean BOE Work Meeting Minutes (continued) – September 20, 2016

1. Discussion: Professional Development Activities – Staff

Board of Education and Administration discussed the attached memorandum dated September 16, 2016, re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

2. Discussion: Trip Request

Board of Education and Administration discussed the following trip request:

Group:	Marching Band
Number of Students:	45
Date:	Sunday, September 25, 2016
	Departure Time: 10:00 am Return Time: 8:00 pm
Destination:	J. Birney Crum Stadium, Allentown, PA
Purpose:	Collegiate Band Festival
Transportation:	District School Bus
Teacher Chaperones:	Kyle Titmas
Parent Chaperones:	- 0-
Cost per pupil:	\$12.00 per student (paid for by the student)

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

The following item(s) were discussed:

1. Discussion: Acting Supervisor of English/Language Arts & Social Studies, Grades K-5 and Library K-8

Board of Education and Administration discussed hiring Michelle Shappirio, Elementary Teacher Grade 5, Township of Ocean Intermediate School, as the Acting Supervisor of English/Language Arts & Social Studies, Grades K-5 and Library K-8 for the period of September 21, 2016 to October 31, 2016. Mrs. Shappirio will receive a \$5,000 stipend, prorated, over her current salary.

2. Discussion: Assignment Transfer

Board of Education and Administration discussed the following assignment transfer:

Kathleen Friel	From: Language Arts Teacher (Academic Success Program) Township of Ocean Intermediate School
	To: Elementary Teacher/Grade 5 Township of Ocean Intermediate School
	Effective: September 21, 2016 – October 31, 2016

(Mrs. Friel will cover for Michelle Shappirio who will be the Acting Supervisor of English/Language Arts & Social Studies, Grades K-5 and Library K-8 during this period. There is no change in salary for Mrs. Friel.)

Twp of Ocean BOE Work Meeting Minutes (continued) – September 20, 2016

3. Discussion: Request for an Unpaid Leave of Absence

Board of Education and Administration discussed the request of Rhonda Gulotta, World Language Teacher, Township of Ocean Intermediate School to take an unpaid leave of absence, without the continuation of benefits, for the period of November 21, 2016 through June 30, 2017. Mrs. Gulotta is expected to return to the classroom September 1, 2017.

4. Discussion: Substitute Teachers

Board of Education and Administration discussed hiring Substitute Teachers for the 2016-2017 school year in accordance with the attached list dated September 16, 2016.

5. Discussion: Instructional Assistant/Chorus

Board of Education and Administration discussed hiring Felicia DiFonzo, an Instructional Assistant, to provide aide support to an Ocean Township Elementary School student (3rd grade) with disabilities participating in Chorus. Ms. DiFonzo will shadow the student/Chorus member for practices and to the Ocean Township Elementary School Winter Chorus Concert during the period of September 20, 2016 through December 6, 2016. Ms. DiFonzo will be paid at her hourly contractual rate. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

6. Discussion: Instructional Assistant/Chorus

Board of Education and Administration discussed hiring Rosanna Higgins, a substitute Instructional Assistant, to provide aide support to an Ocean Township Elementary School student (4th grade) with disabilities participating in Chorus. Ms. Higgins will shadow the student/Chorus member for practices and to the Ocean Township Elementary School Winter Chorus Concert during the period of September 20, 2016 through December 6, 2016. Ms. Higgins will be paid at the hourly rate for Substitute Instructional Assistants. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

7. Discussion: Instructional Assistant/Chorus

Board of Education and Administration discussed hiring Greg Krzyzanowski, an Instructional Assistant, to provide aide support to a Wayside Elementary School student (4th grade) with disabilities participating in Chorus. Mr. Krzyzanowski will shadow the student/Chorus member to practices and to the Wayside Winter Chorus Concert during the period of September 27, 2016 through December 14, 2016. Mr. Krzyzanowski will be paid at his hourly contractual rate. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

8. Discussion: Instructional Assistant/Chorus

Board of Education and Administration discussed hiring Robyn Ferragina, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (5th grade) with disabilities participating in Chorus. Ms. Ferragina will shadow the student/Chorus member to practices, the evening rehearsal, and to the Intermediate School Fifth Grade Winter Chorus Concert during the period of September 21, 2016 through December 21, 2016. Ms. Ferragina will be paid at her hourly contractual rate. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

9. Discussion: Instructional Assistant/Chorus

Board of Education and Administration discussed hiring Jose Maria Olaguera, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (5th grade) with disabilities participating in Chorus. Mr. Olaguera will shadow the student/Chorus member to practices, the

Twp of Ocean BOE Work Meeting Minutes (continued) – September 20, 2016

evening rehearsal, and to the Intermediate School Fifth Grade Winter Chorus Concert during the period of September 21, 2016 through December 21, 2016. Mr. Olaguera will be paid a his hourly contractual rate. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

10. Discussion: Instructional Assistant/Chorus

Board of Education and Administration discussed hiring Betty Williams, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (7th grade) with disabilities participating in Chorus. Ms. Williams will shadow the student/Chorus member to practices during the period of September 21, 2016 through December 14, 2016. Ms. Williams will be paid at her hourly contractual rate. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

11. Discussion: After School Detention Teachers/TOIS/Grade 5

Board of Education and Administration discussed hiring, for the 2016-2017 school year, John Kelsey and Michael Palermo as teachers for the After School Detention Program/TOIS, Grade 5. Mr. Kelsey and Mr. Palermo will be paid at a rate of \$28.00 per hour. The After School Detention Program will operate Monday – Thursday, 2:30 pm – 3:15 pm.

12. Discussion: After School Detention Teachers/TOIS/Grades 6-8

Board of Education and Administration discussed hiring, for the 2016-2017 school year, Ashley Klimik and Jeff Wilderotter as teachers for the After School Detention Program/TOIS, Grades 6-8. Ms. Klimik and Mr. Wilderotter will be paid at a rate of \$28.00 per hour. The After School Detention Program will operate Monday – Thursday, 2:30 pm – 3:15 pm.

13. Discussion: After School Help and Homework Club Teachers/Wayside Elementary School

Board of Education and Administration discussed hiring, for the 2016-2017 school year, Megan Grace, Melissa McHugh and Jenny Orwick as teachers for the 3rd & 4th grade Help and Homework Club and Lisa Mazza and Gail McInerney as teachers for the 1st & 2nd grade Help and Homework Club at Wayside Elementary School. Teachers will be paid at a rate of \$28.00 per hour. Both clubs will run October 17, 2016 through June 2017. The 3rd and 4th grade club will operate Monday – Thursday, 3:15 pm – 4:30 pm and the 1st & 2nd grade club, Mondays and Tuesdays, 3:30 pm – 4:30 pm.

14. Discussion: Substitute Teachers for the After School Help and Homework Club/Wayside Elementary School

Board of Education and Administration discussed hiring, for the 2016-2017 school year, Lisa Mazza and Gail McInerney as substitute teachers for the 3rd and 4th grade Help and Homework Club at Wayside Elementary School. The substitute teachers would work if one of the regular teachers were unavailable at a rate of \$28.00 per hour.

15. Discussion: Contracts - Central Office Administrators

Board of Education and Administration discussed Central Office Administrators' contracts for the 2016-2017, retroactive to July 1, 2016; copies are attached.

Dr. Denise Ricciardi, Assistant Superintendent of Schools/Special Services
Kenneth Jannarone, School Business Administrator/Board Secretary

16. Discussion: Substitute Playground Aide

Twp of Ocean BOE Work Meeting Minutes (continued) – September 20, 2016

Board of Education and Administration discussed hiring Nichole Del Pizzo, as a Substitute Playground Aide at the Wayside Elementary School to assist one hour each morning, 7:30 am – 8:30 am, preparing breakfast and distributing the bags to the classrooms.

17. Discussion: Revision to Makerspace Club Advisors – Wayside Elementary School

Board of Education and Administration discussed hiring MaryAnn Holmes and Katherine Hackler as the Makerspace Club Advisors, at the Wayside Elementary School, for the 2016-2017 school year. Mrs. Holmes and Mrs. Hackler will split the stipend in accordance with the current schedule as found in the Agreement between the Township of Ocean Board of Education and the Township of Ocean Education Association, Non-Athletic Program Salary Guide, Group IV. (Mrs. Hackler was previously approved at the regular monthly meeting held on July 26, 2016 as the only advisor for this club.)

18. Discussion: Revised Contracts

Board of Education and Administration discussed issuing revised contracts to the following:

Nichole Del Pizzo	Instructional Assistant	\$23,910.00*
	Wayside Elementary School	Retroactive
	Non-Tenure Track Position	
	Effective: Retro to September 1, 2016	

(*This is a revision in work hours from 7 hrs. to 6 hrs. a day and a revision in salary.)

Andrea Villapiano Kelly	Instructional Assistant, Part-Time	\$18,728.00*
	Township of Ocean Intermediate School	Step 1
	Non-Tenure Track Position	Prorated &
	Actual Start: Retro to September 12, 2016	Retroactive
	Effective Date: October 1, 2016	

(*This is a revision in salary as a result of an increase to work hours; 22.5 hours to 24 hours per week.)

19. Discussion: Unpaid Family Leave of Absence

Board of Education and Administration discussed the request of Gail Quinn, Bus Driver, Transportation Department to take an unpaid family leave of absence, as designated under FMLA and NJFLA, beginning at the conclusion of her eligible sick leave, October 10, 2016 and continuing for a period of 3 weeks. Mrs. Quinn's last day of work will be September 16, 2016. Mrs. Quinn is expected to return to work on October 31, 2016. While out on an unpaid family leave of absence Mrs. Quinn will be responsible for paying the appropriate contribution towards her health insurance coverage.

20. Discussion: Instructional Assistant/Chorus

Board of Education and Administration discussed hiring Bonnie Zimmerman, an Instructional Assistant, to provide aide support to an Ocean Township High School student (9th grade) with disabilities participating in Chorus beginning September 20, 2016 and continuing through June 2017. Ms. Zimmerman will shadow the student/Chorus member for practices and to three concerts held throughout the school year. Ms. Zimmerman will be paid at her hourly contractual rate. (Chorus meets every Tuesday from 2:15pm-4:15pm; concerts are 3 to 3.5 hours in length.)

21. Discussion: Issuance of Contracts

Twp of Ocean BOE Work Meeting Minutes (continued) – September 20, 2016

Board of Education and Administration discussed issuing contracts to the following:

To fill vacancy positions:

James Doyle	Educational Technology Teaching Specialist	\$61,755.00
	Elementary Level	Prorated
	Actual Start & Effective Dates: Pending criminal history background check and release from current employer	

(This is a newly budgeted position.)

Anna Varga	Custodian I	\$33,140.00
	Township of Ocean Intermediate School	Step A
	Non-Tenure Track Position	Prorated
	Actual Start Date: October 17, 2016	
	Effective Date: November 1, 2016	

(Ms. Varga replaces George Kistner who retired.)

PLANNING & CONSTRUCTION: No Report

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

- Paul Mayerowitz, resident, thanked the Board of Education for posting the agenda to the website the day before the meeting night.

ADJOURN MEETING: 7:54 p.m.

There being no further business Mr. Hadden made a motion, seconded by Mrs. Syliva-Cioffi, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/Board Secretary

**MINUTES OF THE REGULAR MONTHLY MEETING
TOWNSHIP OF OCEAN
September 20, 2016**

CALL TO ORDER

The Board President, Joseph Hadden, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, July 26, 2016 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 7, 2016.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 7, 2016 and The New Coaster Newspapers on January 7, 2016.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 7, 2016.

ROLL CALL

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

PRESIDENT'S REPORT – No Report

STUDENT REPRESENTATIVES: No Report

SUPERINTENDENT'S REPORT – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following:

- School starting has gone well at all the district schools.
- Superintendent handed the report to Lori Ann Walgren to discuss a program all the Media Specialists from the district that were in attendance have participated in. The 'Home in Your Pocket' program (poetry) was explained. The Superintendent and Board of Education thanked them for the wonderful program that benefits the students. (see attached)

PUBLIC COMMENTS-AGENDA: None

APPROVAL OF BILLS: Mr. Moore

Mr. Moore made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following paid items:

1. **APPROVAL OF BILLS**

Move for the approval of the following paid items:

Bills List	September 20, 2016	4,139,002.93
Payroll	September 15, 2016	2,083,946.55

RESOLUTION

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of August 31, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of August 31, 2016 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending August 31, 2016.

2. **Transfers**

The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.

Move for approval of the attached RESOLUTION dated, August 31, 2016 covering APPROPRIATION TRANSFERS in the 2016-2017 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated September 20, 2016.

4. **Tuition Contract Agreement – Monmouth County Vocational School District**

Move to approve the agreement with Monmouth County Vocational School District (MCVSD) to accept Township of Ocean students into the following programs for the 2016-2017 school year.

<u>Program Year</u>	<u># of Students</u>	<u>Cost per student</u>	<u>Cost per year</u>
<i>Full time students:</i>			
Academy of Allied Health & Science	30	6,240	187,200
Academy of Law & Public Safety	7	6,240	43,680
Biotechnology High School	5	6,240	31,200
Communications High School	19	6,240	118,560
Design Academy	0	6,240	0
High Technology High School	6	6,240	37,440
Marine Academy of Sci. & Tech.	11	6,240	68,640
Class Academy	1	5,920	5,920
Career Center	16	5,400	86,400
Shared-time Students	38	840	<u>31,920</u>
Total for all students sent to MCVSD			<u>\$610,960</u>

5. **Donation of Vehicle**

Move to approve the donation of a 2000 Ford Expedition from the Board of Fire Commissioners, Twp. of Ocean, Fire District #1 to be used by the Security Department.

Motion(s) carried: 9-0

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mr. Palutis, for approval of the following item(s):

1. **Retirement**

Move to approve the retirement of Thomas Reilly, Physical Education Teacher, Wanamassa Elementary School, effective January 1, 2017.

2. **Revision to an Unpaid Family Leave of Absence**

Move to approve a revision to an unpaid family leave, as designated under FMLA and NJFLA, for Candice Kobil, Special Education Teacher, Wayside Elementary School to reflect an earlier return to work date. Mrs. Kobil's unpaid family leave of absence will begin at the conclusion of her eligible sick leave, September 19, 2016 and continue through December 9, 2016. She is expected to return to work on December 12, 2016. While out on an unpaid family leave of absence, Mrs. Kobil will be responsible for paying the appropriate contribution towards her health insurance coverage. (Mrs. Kobil's leave was originally approved at the June 28, 2016 regular monthly meeting with a start date of October 14, 2016 and a return date of December 21, 2016.)

3. **Deny - Request of Staff Member to Change an Unpaid Family Leave of Absence to a Maternity Leave**

Move to deny the request of Rhonda Gulotta, World Language Teacher, Township of Ocean Intermediate School to change her previously approved unpaid family leave of absence, for the period of September 1, 2016 to November 18, 2016, to that of a maternity leave of absence for the period of September 1, 2016 to June 30, 2017.

4. **Request for an Unpaid Leave of Absence**

Move to approve an unpaid leave of absence, without the continuation of benefits, for Rhonda Gulotta, World Language Teacher, Township of Ocean Intermediate School for the period of November 21, 2016 through June 30, 2017. Mrs. Gulotta is expected to return to the classroom September 1, 2017.

5. **Interim Director of School Counseling, K-12**

Move to approve Rose Griffin, School Counselor, High School as the Interim Director of School Counseling, Grades K-12 for the period of September 1, 2016 to October 7, 2016. Mrs. Griffin will receive a \$5,000 stipend over her current salary, prorated and retro to September 1, 2016.

6. **District Administrator – Medical Leave**

Move to approve a medical leave for Eleanor Hughes, Supervisor of Language Arts, Social Studies, K-5/Library K-8 for the period of June 15, 2016 through October 31, 2016. Mrs. Hughes is expected to return to work on November 1, 2016.

7. **Acting Supervisor of English/Language Arts & Social Studies, Grades K-5 and Library K-8**

Move to approve Michelle Shappirio, Elementary Teacher/Grade 5, Township of Ocean Intermediate School, as the Acting Supervisor of English/Language Arts & Social Studies, Grades K-5 and Library

Intermediate School Fifth Grade Winter Chorus Concert during the period of September 21, 2016 through December 21, 2016. Ms. Ferragina will be paid at her hourly contractual rate. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

14. **Instructional Assistant/Chorus**

Move to approve JoseMaria Olaguera, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (5th grade) with disabilities participating in Chorus. Mr. Olaguera will shadow the student/Chorus member to practices, the evening rehearsal, and to the Intermediate School Fifth Grade Winter Chorus Concert during the period of September 21, 2016 through December 21, 2016. Mr. Olaguera will be paid at his hourly contractual rate. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

15. **Instructional Assistant/Chorus**

Move to approve Betty Williams, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (7th grade) with disabilities participating in Chorus. Ms. Williams will shadow the student/Chorus member to practices during the period of September 21, 2016 through December 14, 2016. Ms. Williams will be paid at her hourly contractual rate. (Practices are approximately 40 minutes to 1 hour in length and the concert 2 to 2.5 hours.)

16. **After School Detention Teachers/TOIS/Grade 5**

Move to approve, for the 2016-2017 school year, John Kelsey and Michael Palermo as teachers for the After School Detention Program/TOIS, Grade 5. Mr. Kelsey and Mr. Palermo will be paid at a rate of \$28.00 per hour. The After School Detention Program will operate Monday – Thursday, 2:30 pm – 3:15 pm.

17. **After School Detention Teachers/TOIS/Grades 6-8**

Move to approve, for the 2016-2017 school year, Ashley Klimik and Jeff Wilderotter as teachers for the After School Detention Program/TOIS, Grades 6-8. Ms. Klimik and Mr. Wilderotter will be paid at a rate of \$28.00 per hour. The After School Detention Program will operate Monday – Thursday, 2:30 pm – 3:15 pm.

18. **After School Help and Homework Club Teachers/Wayside Elementary School**

Move to approve, for the 2016-2017 school year, Megan Grace, Melissa McHugh and Jenny Orwick as teachers for the 3rd & 4th grade Help and Homework Club and Lisa Mazza and Gail McInerney as teachers for the 1st & 2nd grade Help and Homework Club at Wayside Elementary School. Teachers will be paid at a rate of \$28.00 per hour. Both clubs will run October 17, 2016 through June 2017. The 3rd and 4th grade club will operate Monday – Thursday, 3:15 pm – 4:30 pm and the 1st & 2nd grade club, Mondays and Tuesdays, 3:30 pm – 4:30 pm.

19. **Substitute Teachers for the After School Help and Homework Club/Wayside Elementary School**

Move to approve, for the 2016-2017 school year, Lisa Mazza and Gail McInerney as substitute teachers for the 3rd and 4th grade Help and Homework Club at Wayside Elementary School. The substitute teachers would work if one of the regular teachers were unavailable at a rate of \$28.00 per hour.

20. **Contracts - Central Office Administrators**

Move to approve Central Office Administrators' contracts for the 2016-2017, retroactive to July 1, 2016; copies are attached.

September 16, 2016. Mrs. Quinn is expected to return to work on October 31, 2016. While out on an unpaid family leave of absence, Mrs. Quinn will be responsible for paying the appropriate contribution towards her health insurance coverage.

25. **Issuance of Contracts**

Move to approve that contracts be issued to the following:

To fill vacancy positions:

James Doyle	Educational Technology Teaching Specialist Elementary Level Actual Start & Effective Dates: Pending criminal history background check and release from current employer	\$61,755.00 MA/Step 6-7 Prorated
(This is a newly budgeted position.)		
Samuel Fierra	Director of School Counseling, K-12 Ocean Township High School Actual Start Date: October 11, 2016 Effective Date: November 1, 2016	\$114,933.00 Prorated Guide 3/Asst. Principal, Step 7

(Mr. Fierra was previously approved at the August 9, 2016 work meeting of the Board pending release from his current employer and criminal history background check. Both are in order. Mr. Fierra replaces Kathryn Miller who retired August 1, 2016.)

Anna Varga	Custodian I Township of Ocean Intermediate School Non-Tenure Track Position Actual Start Date: October 17, 2016 Effective Date: November 1, 2016	\$33,140.00 Step A Prorated
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(Ms. Varga replaces George Kistner who retired.)

26. **Instructional Assistant/Chorus**

Move to approve Bonnie Zimmerman, an Instructional Assistant, to provide aide support to an Ocean Township High School student (9th grade) with disabilities participating in Chorus beginning September 20, 2016 and continuing through June 2017. Ms. Zimmerman will shadow the student/Chorus member for practices and to three concerts held throughout the school year. Ms. Zimmerman will be paid at her hourly contractual rate. (Chorus meets every Tuesday from 2:15pm-4:15pm; concerts are 3 to 3.5 hours in length.)

Motion(s) carried: 9-0 (Mr. Clayton recused himself on item #23)

Dr Stefankiewicz introduced Rose Griffin as the Interim Director of School Counseling, Grades K-12 and Michelle Shappirio at the Acting Supervisor of English Language Arts & Social Studies, Grades K-5 who will be filling in for Mr. Samuel Fierra and Mrs. Eleanor Hughes, respectively.

PLANNING & CONSTRUCTION: No Report

TECHNOLOGY: No Report

FINANCIAL MANAGEMENT & RESOURCE SERVICES

Office of the School Business Administrator
Township of Ocean School District
September 27, 2016

REQUESTS FOR USE OF SCHOOL FACILITIES

OTUSA-Hurricanes

OTES, Gym
October 17, 24, & 31, 2016, November 7, 14, 21,
& 28, 2016, December 5, 12, & 19, 2016,
January 9, 23, & 30, 2017, February 6, 13, & 27,
2017, March 6, 13, 20, & 27, 2017
7:00 pm – 9:00 pm
Purpose: Soccer
Use of Facility Fee: \$00.00

Twp of Ocean Historical Museum

Admin Bldg., Auditorium
March 14, 2017
6:45 pm – 9:00 pm
Purpose: Speaker Program
Use of Facility Fee: \$0.00

INSTRUCTION & EDUCATION

Township of Ocean School District

2016-2017 SCHOOL YEAR

Teachers and Students

SEPTEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 1 - First Day for Teachers/In-Service
- 2 - In-Service Teachers/No School for Students
- 5 - School Closed/Labor Day
- 6 - First Day for Students

OCTOBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 3-4 - School Closed/Rosh Hashanah
- 10 - School Closed/Columbus Day
- 12 - School Closed/Yom Kippur

NOVEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 10-11 - School Closed/NJEA Convention/Veteran's Day
- 23 - Early Dismissal
- 24-25 - School Closed/Thanksgiving

DECEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 23 - Early Dismissal
- 26-30 - School Closed/Winter Recess

JANUARY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 - School Closed/Winter Recess
- 16 - School Closed/Martin Luther King's Birthday

FEBRUARY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 17 - In-Service for Teachers/No School for Students
- 20 - School Closed/President's Day

MARCH 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 10-17 - School Closed/Spring Break

MAY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 29 - School Closed/Memorial Day

JUNE 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 2 - In-Service for Teachers/No School for Students
- 21 - Last Day for Students
- High School and Intermediate School Tentative Date for Graduation*
- 22- Last Day for Teachers

Possible Days

Students - 182
Teachers - 187**

- Schools Closed

This calendar is subject to emergency changes and other adjustments as approved by the Board of Education

*Please note that the graduation date is subject to change based on the number of emergency closings needed. The district will announce a firm graduation date on or around April 3, 2017.

** There are 2 emergency days built into this calendar. If make-up days are needed, days will be added as follows: 6/22/2017; 4/17/2017; 6/23/2017; additional days will be added beyond 6/23/2017 if needed. Please make note of possible make-up days when making plans.

Township of Ocean Public Schools 2016-2017 District Goals & Objectives

Goal I - To improve the academic achievements and talents of all Township of Ocean students.

Action Plan

Activities	Responsibility	Resources	Timeline	Evidence
Provide administrative team with disaggregated testing data, school performance reports and other key data reports.	Superintendent, Assistant Superintendent for Curriculum	PARCC, AP Data, School Performance Reports, Other data as needed	August 2016-Ongoing	Data Provided
Conduct administrator summer institute for the purpose of developing building-level objectives related to student achievement outcomes.	Superintendent, Assistant Superintendents	Time, District Facilities	July 2016 - Ongoing	Completed Draft Building Objectives
Review District policies and school handbooks.	Superintendent, Assistant Superintendents, Principals	Strauss-Esmay District Policy Manual School Handbooks	August 2016-Ongoing	Updated Policies
Implement elementary literacy program.	Assistant Superintendent for Curriculum, Supervisors	Program materials	Fall 2016-Ongoing	Program evaluations
Provide professional development to teachers for elementary literacy program.	Assistant Superintendent for Curriculum, Principals, Supervisors	Professional Development Materials, PD Sessions	Summer 2016-Ongoing	PD Agendas
Facilitate the CTE Grant at OTHS.	Superintendent, Assistant Superintendent for Curriculum, Principals, Supervisors, CTE	Curriculum Materials, Grant Funds	Fall 2016-Ongoing	Meeting Agendas, CTE Certifications

Township of Ocean Public Schools 2016-2017 District Goals & Objectives

	Coordinator, Lead Teachers			
Prepare for Year 3 of PARCC implementation	Assistant Superintendent for Curriculum, Supervisors	Instructional Materials, NJDOE Scoring Rubrics, Benchmark Testing	Fall 2016-May 2017	Curriculum, Lesson Plans, Completed Benchmarks
Monitor school-based objectives and action plans	Superintendent, Assistant Superintendents	Various Data, Time to Cull Data	August 2016-Ongoing	Development of school-based objectives and action plans
Implement more technology integrated lessons that promote more active student engagement.	Superintendent, Assistant Superintendent for Curriculum & Instruction, Principals, Supervisors, Elementary Ed Tech Specialist	Technology, Curriculum, PD, Ed Tech Personnel	Fall 2016-Ongoing	Curriculum, Lesson Plans, Formative and Summative Assessments

Township of Ocean Public Schools 2016-2017 District Goals & Objectives

Goal II – To ensure equitable opportunities for all Township of Ocean students.

Action Plan

Activities	Responsibility	Resources	Timeline	Evidence
Review District policies and procedures to ensure equitable opportunities.	Superintendent, Assistant Superintendents, Principals	Strauss-Esmay District Policy Manual School Handbooks	August 2016-Ongoing	Updated Policies
Review all programs to ensure equitable student representation.	Superintendent, Assistant Superintendents, Principals	Course of Study Guides	Fall 2016	Committee agendas, Committee Recommendation Report
Review Curriculum to ensure Cultural Relevancy	Assistant Superintendent for Curriculum, Supervisors	District Curriculum	Fall 2016-Ongoing	Updated Curriculum Guides
Provide all staff with professional development related to cultural competency and responsiveness.	Superintendent, Assistant Superintendent for Curriculum, Principals, APs, Supervisors, AAO	Professional Development Materials, PD Sessions, NJDOE Resources, CJCEE Resources	Fall 2016-Ongoing	PD Agendas and materials, Curricula, Lesson Plans
Actively recruit staff to ensure equitable representation reflective of our District demographics.	Superintendent, Assistant Superintendents, Principals, APs, Supervisors, Human Resources	Job Fairs, Enhanced Advertising Outlets	Fall 2016-Ongoing	Increased Minority Candidate Interviews and Hirings

Township of Ocean Public Schools 2016-2017 District Goals & Objectives

Goal III – To promote an organizational culture which supports diversity, staff growth, staff involvement, and maximum staff performance.

Action Plan

Activities	Responsibility	Resources	Timeline	Evidence
Develop high-functioning professional staff emphasizing professional learning communities and school-based professional development	Superintendent, Assistant Superintendent for Curriculum, Principals, Supervisors, SCIP	Various as needed	August 2016-Ongoing	PLC Agendas, Meeting Minutes
Create opportunities to involve staff in decision making.	Superintendent, Assistant Principals, Supervisors, Instructional Council	Various	August 2016-Ongoing	SCIP Meeting Minutes, Various Committee Reports
Support the DEAC and each SCIP in order to improve and enhance teaching practices.	Superintendent, Assistant Superintendent for Curriculum, Principals, Supervisors	Meeting Time, Professional Development Materials	Fall 2016-Ongoing	DEAC & SCIP Meeting Agendas, PD Agendas
Provide Technology training for staff in order to enhance 21 st engagement strategies.	Assistant Superintendent for Curriculum, Principals, APs, Supervisors	Professional Development Materials, Hardware & Software	Summer 2016-Ongoing	PD Agendas
Provide a comprehensive mentoring program for non-tenured staff.	Assistant Superintendents for Curriculum, Principals, APs, Supervisors	District Mentoring Plan, Mentors, SCIP	August 2016-Ongoing	Mentor Logs, Meeting Agendas
Conduct a strategic plan for the district to set the mission and vision for the next 3-5 years.	Superintendent, Assistant Superintendents, Principals, Supervisors	Stakeholder Input	October 2016-June 2017	Completed Strategic Plan

Township of Ocean Public Schools 2016-2017 District Goals & Objectives

Goal IV – To foster good communication and positive relationships with students, parents, staff and community.

Action Plan

Activities	Responsibility	Resources	Timeline	Evidence
Enhance communications between the district and its stakeholders.	Superintendent, Principals, Supervisors	Time, Website, Social Media, Press	August 2016-Ongoing	Press Releases, Tweets, Website Updates, Direct Meetings with Public
Maintain strong internal communications.	Superintendent, Assistant Superintendents, Principals, Supervisors	Various	August 2016-Ongoing	Meeting Agendas, Minutes
Increase public relations for the District.	Superintendent, Business Administrator, Principals	Investigate PT Communications Officer	Fall 2016-Ongoing	Increased Press Coverage, District Website Usage
Further develop relationships with under-represented constituents.	Superintendent, Assistant Superintendents, Principals, APs	Parent Focus Groups, PTAs, Booster Clubs, Bilingual Resources	Summer 2016-Ongoing	Meeting Agendas, Increased Involvement
Foster a positive relationship between the OTSD Administration and the TOEA Leadership.	Superintendent, TOEA Leadership	Bi-monthly Meeting	Summer 2016-Ongoing	Peaceful, productive relations, Communicative meetings.
Conduct a strategic plan for the district to set the mission and vision for the next 3-5 years.	Superintendent, Assistant Superintendents, Principals, Supervisors	Stakeholder Input	October 2016-June 2017	Completed Strategic Plan

Township of Ocean Public Schools 2016-2017 District Goals & Objectives

Goal V – Foster effective business, operational, and personnel practices within the District.

Action Plan

Activities	Responsibility	Resources	Timeline	Evidence
Review all Financial Operations	Superintendent, Business Administrator	District Audit, QSAC Preparation	August 2015-Ongoing	Completed Audit, QSAC Data Collection
Review and Improve Security for all Schools and Central Office to Maximize the Safety of our Students and Staff.	Superintendent, Business Administrator, Principals, District Security Personnel	OEM Resources, NJDOR Guidelines, District Security Plan, Work with Township Authorities	August 2015-Ongoing	Meeting Agendas, Minutes, Safety & security Survey, Increased Hardware.
Oversee progress on construction/referendum projects.	Superintendent, Business Administrator, Principals	Long Range Facilities Plan, Architectural Consultation	Summer 2015 - Ongoing	Completed Referendum
Maintenance of All District Policies to Ensure Proper District Operation.	Superintendent, Business Administrator, Assistant Superintendents	Strauss Esmay, District Policy Manual	Summer 2015-Ongoing	Updated Policies
Work with District Personnel and BOE to	Superintendent, Business Administrator, Assistant	Current Collective Bargaining Agreements,	August 2015 – June 2016	Completed Proposals, New Collective

Township of Ocean Public Schools 2016-2017 District Goals & Objectives

Develop Proposals for Collective Bargaining for admin, bus drives, etc	Superintendents, Principals	BOE Attorney, Administrator Feedback		Bargaining Agreements
Enhance Shared Services and Investigate Other Possible Revenue Sources for the District.	Superintendent, Business Administrator, Assistant Business Administrator		August 2015-Ongoing	New Shared Service Agreements, Increased Revenue Sources

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: September 23, 2016
CC: Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Registration Fee*
Collins	Thomas	Applied Tech	Photo Plus Expo and Conference – NYC	October 19 & 21, 2016	\$300+

** Registration fees are supported by local professional development funds and Title IIA of NCLB.
+will seek reimbursement for registration and travel expenses*

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM

FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: September 23, 2016
CC: Kelly Weldon, Ken Jannarone

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Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last	First	Subject	Title	Date	FEE*
Zupko	Robert	Art	AENJ***** Conference - Long Branch	10/10/16	\$110.00
Colon	Greg	Business	Federal W&H - Child Labor Laws - HO Online Course - Rutgers - NJ Safe Schools Program	11/16-12/16/2016	\$110.00
Leute	Jeffrey	Art	AENJ***** Conference - Long Branch	10/11/16	\$110.00**
Glynn	Eileen	Art	AENJ***** Conference - Long Branch	10/11/16	\$110.00**
Devlin	Morgan	Art	AENJ***** Conference - Long Branch	10/9-11/2016	\$110.00**
Colon	Greg	Business	Career Pathways Academics - NJ Wage Hour Laws/ Payment & Child Labor Law - Mays Landing	3/16/17	\$110.00**
Colon	Greg	Business	Career Pathways Academics - OSHA 10 - Mays Landing	3/7&8/2017	\$228.00**
Colon	Greg	Business	Career Pathways Academics - DPI Student Training Plans Course - Mays Landing	3/28-30/2017	\$330.00**
Fischer	Susan	World Language	Teaching Italian IX Symposium: Songs and Music - Montclair State	11/14/16	\$50.00**
Wild	Samantha	Guidance	NJ School Counselor Conference - Rider U	10/14/16	\$75.00
DeFillippis	Angelica	Spec Ed	Cultivating the Student Maker Mindset - Rutgers	9/29/16	\$75.00**
Hackler	Kathy	MakerSpace Advisor	Makerspace: Scratch Day: Interactive Stories - Rutgers	10/27/16	\$75.00**

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute rate @ \$85 per day

***Regional Professional Development Academy

****Next Generation Science Standards

*****NJ Council for the Social Studies

*****App for Art Educators of NJ

DeFillippis	Angelica	Spec Ed	Virtual to Physical with Scratch - Rutgers	11/3/16	\$75.00**
Gray	Joanna	Social Studies	NJCSS***** Annual Conference - Rutgers	10/25/16	\$80.00
Kulat	Ryan	Coach	NJSIAA Golf Coaches Clinic - Galloping Hill Golf Course	11/1/16	\$90.00
Shernius	Julie	ELA	Literacy Workshop - Brookdale	10/14/16	**
Hanna	Lisa	ELA	The Power of Growth Mindset in Your Classroom - Brookdale	10/14/16	**
Cancillieri	Karra	Math	Effectively Integrating Tech and Math - Brookdale	10/17/16	**
Chambers	Ramona	Spec Ed	Effectively Integrating Tech and Math - Brookdale	10/18/16	**
Plevier	Gina	Spec Ed	Effectively Integrating Tech and Math - Brookdale	10/18/16	**
Hanley	Ann	ELA	Dodge Poetry Festival - Newark	10/20/16	**
Hanna	Lisa	ELA	Dodge Poetry Festival - Newark	10/20/16	**
Eljdid	Catherine	Speech	Introduction to Natural Environmental Teaching - RPDA***	10/25/16	**
Russo	Susan	Social Studies	NJCSS***** Annual Conference - Rutgers	10/25/16	**
Ohlott-Weiner	Barbra	Social Studies	NJCSS***** Annual Conference - Rutgers	10/25/16	**
Kulat	Ryan	Social Studies	NJCSS***** Annual Conference - Rutgers	10/25/16	**
Castelo	Jennifer	LLD	ADHD In the Classroom: Best Strategies - RPDA***	10/27/16	**
Nagy	Nicole	ELA	49th Rutgers Reading and Writing Conference - New Brunswick	10/28/16	**
DelPizzo	Nichole	PreK	Supporting Social Skills Development by Facilitating Peer Interactions for Students with Disabilities - RPDA***	11/2/16	**
Castelo	Jennifer	LLD	Principles & Practical Strategies for Managing Disruptive Behavior in the Classroom - RPDA***	11/4/16	**
Thompson	Joshua	Math - Spec Ed	Closing the Gap: Math and Spec Ed - Brookdale	11/15/16	**
DeBari	Kelly	Math	Closing the Gap: Math and Spec Ed - Brookdale	11/15/16	**
Eljdid	Catherine	Speech	Teaching in the Natural Environment - RPDA***	11/17/16	**
Rogers	Michelle	Algebra	A Day with the New SAT Math - Brookdale	11/29/16	**
Rinaldi	Diane	Math	A Day with the New SAT Math - Brookdale	11/29/16	**

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute rate @ \$85 per day

***Regional Professional Development Academy

****Next Generation Science Standards

*****NJ Council for the Social Studies

*****App for Art Educators of NJ

Amato	Patricia	Math	A Day with the New SAT Math - Brookdale	11/29/16	**
Molnar	Kristen	Math	A Day with the New SAT Math - Brookdale	11/29/16	**
Titmas	Kristin	Science	Understanding the Anatomy of NGSS**** - Brookdale	11/30/16	**
McConnell	Katie	Chemistry	Understanding the Anatomy of NGSS**** - Brookdale	11/30/16	**
Singer	Alisa	ELA - Spec Ed	More Writing.. Less Grading - RPDA***	12/1/16	**
Petty	Colleen	Health & PE	Health Conference - Monroe	12/5/16	**
Cocozzo	Kathleen	Health & PE	Keeping Health First - Monroe	12/5/16	**
Petro	Christine	Algebra	Using Kahn Academy in Math Classroom to Motivate Students - Brookdale	12/6/16	**
Castelo	Jennifer	LLD	Social Building Blocks: Creative Social Skills - RPDA***	12/14/16	**
Somma	Laurie	Math	Engaging in Formative Assessment Techniques with Tech - Brookdale	1/4/17	**
Giddio	Dina	ELA	From Song to Screen (digital audio production) - Brookdale	1/20/17	**
Cancillieri	Karra	Math	Cool Tools for Organizing a Digital Classroom - Brookdale	2/21/17	**
Tranchina	Derek	math	Cool Tools for Organizing a Digital Classroom - Brookdale	2/21/17	**
Rogers	Michelle	Algebra	Calculators and the Core - Brookdale	3/22/17	**
DeBari	Kelly	Math	Calculators and the Core - Brookdale	3/22/17	**
DeValue	Suzanne	Math	Calculators and the Core - Brookdale	3/22/17	**
Somma	Laurie	Math	Calculators and the Core - Brookdale	3/22/17	**
Gray	Joanna	Social Studies	New Approaches to Stuarts and Tudors - Rutgers	4/28/17	**
Conklin	Michele	ELA	Differentiated Instruction in a Co-Teaching Classroom - Brookdale	5/25/17	**
Francese	Carol	PreK	ABA for Teachers & Paraprofessionals Beyond the Basics - RPDA***	6/6/17	**
Kabourakis	Summer	Guidance	Police Role in Crisis & McKinney-Vento Training - Neptune HS	9/30/16	n/a
Fischer	Susan	CST	Dyslexia & ADHD: Characteristics & Connections - RPDA***	11/29/16	n/a
Eljdid	Catherine	Speech	Follow the Leader to Social Success in the Early Childhood Setting - RPDA***	6/5/17	n/a

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute rate @ \$85 per day

***Regional Professional Development Academy

****Next Generation Science Standards

*****NJ Council for the Social Studies

*****NJ Council for the Social Studies

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz , Ed. D.

FROM: Janet Forino

DATE: September 23, 2016

RE: Student Observers

Please present for Board Approval at the next scheduled board meeting the student observers listed below.

Victoria Dorony
Georgian Court U
60 hours
OTHS
September 28 – December 16

Alyson Kacandes
Brookdale
60 hours
OTES
September 2 – December 16

PERSONNEL



Ocean Township High School

550 West Park Avenue
Oakhurst, NJ 07755
www.oceanschools.org
732-531-5650

James Stefankiewicz, Ed.D.
Superintendent of Schools

Gina Hagerman
Assistant Principal
Michael Lambusta
Assistant Principal

Dawn C. Kaszuba
Principal

Samuel Fierra
Director of School Counseling

H. Rusty Todd
Director of Athletics & Student Activities

MEMORANDUM FOR: Dr. Stefankiewicz, Superintendent of Schools

FROM: H. Rusty Todd, Director of Athletics & Student Activities/Grades 5-12

DATE: September 21, 2016

RE: Winter Coaching Recommendations

Attached are my recommendations for winter coaching positions for the 2016-2017 school year.

I have also included a bulleted biography for all "new" coaching recommendations for the winter 2016-2017 school year.

If you have any questions, do not hesitate to contact me.

HRT: tpc
Enclosures

Home of the Spartans!



	NAME	SPORT	POSITION	GROUP	YEAR FOR 2016-2017	SALARY FOR 2016-2017
1	Terlecsky, John	Boys Basketball	Head	I	5	\$7,700.00
2	Pringle, Ryan	Boys Basketball (JV)	Asst.	I	5	\$6,249.00
3	Krzyzanowski, Gregg	Boys Basketball (Frosh)	Asst.	I	5	\$6,249.00
4	Miller, Sean	Boys Basketball (8)	Asst.	I	5	\$6,249.00
5	Reisler, Jeff	Boys Basketball (6/7)	Asst.	I	5	\$6,249.00
6	Lazur, Mike	Girls Basketball	Head	I	5	\$7,700.00
7	Athans, Dean	Girls Basketball (JV)	Asst.	I	1	\$5,417.00
8	Vac**	Girls Basketball (Frosh)	Asst.	I		
9	Krueger, Heather	Girls Basketball (8)	Asst.	I	3	\$5,660.00
10	Musselman, Cathy	Girls Basketball (6/7)	Asst.	I	5	\$6,249.00
11	Apicelli, Cipriano	Wrestling	Head	I	5	\$7,700.00
12	Siciliano, Jeffrey	Wrestling (JV)	Asst.	I	5	\$6,249.00
13	Shenan, Brandon	Wrestling (Frosh) - Co	Asst.	I	2	\$2,757.00
14	Frankel, Charlie*	Wrestling (Frosh) - Co	Asst.	I	4	\$2,928.00
15	Hoff, Ken	Wrestling (7/8)	Asst.	I	5	\$6,249.00
16	Fischer, Steven	Wrestling (7/8)	Asst.	I	5	\$6,249.00
17	Siciliano, Tom	Boys Bowling	Head	IV	5	\$6,175.00
18	D'Esposito, Denise	Girls Bowling	Head	IV	5	\$6,175.00
19	Smith, Susan	Cheering (Winter)	Head	IV	5	\$6,175.00
20	Kelly, Leslie	Cheering (Winter)	Asst.	IV	5	\$5,336.00
21	Lyster, Susan	Cheering (TOIS)	Asst.	IV	5	\$5,336.00
22	Lynch, William	Swimming	Head	II	5	\$6,938.00
23	Towns, Warren	Swimming	Asst.	II	5	\$5,886.00
24	Bosmans, John	Swimming	Asst.	II	3	\$5,096.00
25	DeSomma, Mark	Indoor Track-Co	Head	II	5	\$3,469.00
26	Elms, Ray	Indoor Track-Co	Head	II	5	\$3,469.00
27	Lewis-Lee, Dana	Indoor Track	Asst.	II	5	\$5,886.00
28	Klein, Donald	Indoor Track	Asst.	II	5	\$5,886.00
29	Smith, Dave	Ice Hockey	Head	II	5	\$6,938.00
30	Ryan, Robert Michael	Ice Hockey	Asst.	II	5	\$5,886.00
31	Zimmerman, Katelyn	Trainer	Head	I	1	\$6,720.00
32	Fish, Stephanie	Girls Basketball-Volunteer				
33	Ribsam, Devon	Ice Hockey-Volunteer				
34	Ryan, Thomas	Boys Basketball-Volunteer				
35	Falco, Joseph	Wrestling-Volunteer				
36	Falco, Garrett	Wrestling-Volunteer				
37	Rant, Thomas	Wrestling-Volunteer				
38	Severino, Jeff	Wrestling-Volunteer				
39	Gerstein, Rachael	Bowling-Volunteer				
40	Looney, Paul	Indoor Track-Volunteer				
41	Goldfarb, Matthew	Swimming-Volunteer				
	*Pending Sub Certification					
	**Do Not anticipate having the #'s for a Freshman program					

Some points about our new coaches for the 2016-2017 Winter Season:

Dean Athans – Assistant Girls Basketball – JV Level (OTHS)

- New Social Studies Teacher at OTHS
- Ocean alumni where he played football and basketball
- Currently coaching football at OTHS
- Is a positive addition to the coaching staff and an everyday presence at the high school
- Was a top-notch student-athlete during his time in the Ocean Township School District

Heather Krueger – Assistant Girls Basketball – 8th Grade (TOIS)

- Alumni of Ocean Township
- Played 4 years of basketball while a student-athlete at OTHS
- Coached middle school basketball at Neptune for 2 years
- Special Education teacher at TOIS
- Strong leadership and communication skills
- Familiar with Ocean Township coaching procedures and policies

Charles Frankel – Co-Assistant Wrestling (OTHS) Pending Sub Certification

- Certified Health and Physical Education Teacher
- Two-time New Jersey State place winner in high school
- Wrestled collegiately for 4 years at Delaware Valley College
- Consecutive conference champion in college (2012-2013)
- Two-time NCAA National Qualifier
- NCAA Division III All-American in 2012
- NCAA Division III Academic All-American in 2013

SUBSTITUTES FOR BOARD APPROVAL

September 23, 2016

Deitz, George	6-12
Fritchey, Daniela	K-4
Mains, Michaels	K-12