

Work Session

Attachments

November 1, 2016

Office of the Superintendent
Township of Ocean School District
October 28, 2016

MEMORANDUM FOR: All Members of the Board
FROM: James Stefankiewicz, Ed.D., Superintendent of Schools
RE: **Miscellaneous Information**

1. **On the Calendar**

November 1, 2016

- 7:00 pm – Executive Session (Closed)
- 7:30 pm - Work Meeting

November 8, 2016 - No Meeting/School Board Elections

November 15, 2016

- 7:00 pm – Executive Session (Closed)
- 7:30 pm – Work Session
- 8:00 pm – Regular Monthly Meeting

November 22, 2016

- 7:00 pm – Executive Session (Closed)
- 7:30 pm - Work Meeting

November 29, 2016 – No Meeting

December 6, 2016

- 7:00 pm – Executive Session (Closed)
- 7:30 pm - Work Meeting

December 13, 2016

- 7:00 pm – Executive Session (Closed)
- 7:30 pm - Work Meeting

December 20, 2016

- 7:00 pm – Executive Session (Closed)
- 7:30 pm – Work Session
- 8:00 pm – Regular Monthly Meeting

December 27, 2016 – No Meeting

Office of the Superintendent of Schools

Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

DATE: October 28, 2016

RE: Employment Opportunity/January 3, 2017

POSITION: Health & Physical Education Teacher – Elementary

QUALIFICATIONS:

- Health & Physical Education certificate required
- Ability to teach D & A physical education

SALARY: Salary will be commensurate with the Township of Ocean School District Teachers' 2016-2017 Salary Guide.

APPLICATION DEADLINE:

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Monday, November 7, 2016.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

*Culturally Diverse and Bilingual candidates encouraged to apply.

COMMUNITY LIAISON & COMMUNICATIONS COMMITTEE



October 24, 2016

Dear Parents/Guardians:

Ocean Township School District has teamed up with Barnabas Health and the Matthew J. Morahan Health Assessment Center for Athletes to offer our students free cardiac and concussion screenings. These screenings will take place at Ocean Township High School on Saturday, November 19, 2016 from 8am to 12pm.

Cardiac screenings are for students ages 6-18. Concussion screenings are for students 12 years and up. Space is limited so registration is required. Please see the attached flyer for details.

In 2012, my former school district experienced the unimaginable pain of losing an athlete to a cardiac condition. One of our senior basketball players passed away on the court during a scrimmage. There is no greater loss for a school community. A tragedy like this can be avoided with early detection.

I highly encourage you to register your child for these screenings. It is 30 minutes that could save a life. Your child does not have to play on an Ocean Township team in order to be tested.

If you have any questions, please feel free to contact us and we thank you in advance for working with us to keep our children safe.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Stefankiewicz", is written over the typed name and title.

JIM STEFANKIEWICZ, Ed.D.
Superintendent of Schools



Play it safe

Monmouth Medical Center,

Presents

**Cardiac and Concussion Screenings
for Young Athletes**

Date: Saturday, November 19th

Time: 8 a.m. to 12 p.m.

**Location: Ocean Township High School
550 W Park Ave, Oakhurst, NJ 07755**

Free Screenings

**Cardiac Screening, 6-18 years old
Open to the first 130 athletes**

**Concussion Screening, 12 years old and up
Open to the first 80 athletes**

**Registration is required. To register and schedule
an appointment time, please email teamlink@rwjbh.org**



**The Unterberg Children's Hospital
at Monmouth Medical Center**

**Monmouth
Medical Center**

**RWJBarnabas
HEALTH**



Matthew J. Morahan, III
Health Assessment Center for Athletes
RWJBarnabas Health

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PUBLIC PARTICIPATION IN BOARD MEETINGS

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, ~~place~~ **municipality** of residence, and group affiliation, if ~~appropriate~~ **applicable**;
2. Each statement made by a participant shall be limited to 5 minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, **questions, of inquiries** shall be directed to the presiding officer **and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member** ~~no participant may address or question Board members individually~~;
5. The presiding officer may:
 - a. Interrupt, warn, **and/or** terminate a participant's statement, **question, or inquiry** when ~~it the statement~~ is too lengthy, ~~abusive, obscene, or irrelevant~~;
 - b. **Interrupt and/or warn a participant when the statement,**



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PUBLIC PARTICIPATION IN BOARD MEETINGS

- question, or inquiry is abusive, obscene, or may be defamatory;**
- cb.** Request any **person individual** to leave the meeting when that person does not observe reasonable decorum;
 - de.** Request the assistance of law enforcement officers in the removal of a disorderly person when **that person prevents or that person's conduct disrupts a meeting with an act that obstructs or interferes with the orderly progress of the a meeting;**
 - ed.** Call for a recess or an adjournment to another time when the lack of public decorum ~~so~~ interferes with the orderly conduct of the meeting ~~as to warrant such action;~~ and
 - fe.** Waive these rules when necessary for the protection of privacy or **to maintain an the orderly operation of the Board meeting** ~~efficient administration of the Board's business.~~

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Adopted: 18 November 1975

Revised: 11 April 1989, 17 July 1990, 16 June 2009, 21 August 2012, 18 November 2016



0168 RECORDING BOARD MEETINGS

The Board of Education directs the creation and maintenance of an official record of the formal proceedings of the Board and will permit the unofficial recording of Board meetings in accordance with this bylaw.

Minutes

The Board shall keep reasonably comprehensible minutes of all its meetings showing the time and place, the members present, the subject considered, the actions taken, the vote of each member, information sufficient to explain the actions taken, and any other information required to be shown in the minutes by law.

Minutes of public meetings shall be public records signed by the Board Secretary, and filed in the Board Secretary's office in a minute book as the permanent record of the acts of this Board.

Minutes of executive meetings shall be filed in the Board Secretary's office in a place separate from the minute book until the time, if any, when the proceedings may be made public. At that time, the minutes shall be public records and shall be filed in the regular minute book.

The Board Secretary shall provide each Board member with a copy of the minutes prior to Board approval.

Electronic Recording

The Board Secretary shall make an audio tape recording of each regular Board meeting as an administrative aid in the preparation of minutes. The recording shall be retained for 60 days or until either summary or verbatim transcripts have been approved as minutes, whichever is longer, after which time they may be erased only if permission is granted by the New Jersey Department of State, Division of Archives and Records Management. All such recordings will be erased or destroyed in compliance with laws and rules for the destruction of public records.

The recording may not be able to be destroyed if a subject matter, vote, or Board action on the recording is the subject of litigation. The district will notify the New Jersey Division of Archives and Records Management when requesting permission that a recording be destroyed if the recording includes subject matter in litigation, or the district will not request permission to destroy such recording if the subject matter is in litigation.



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Recording by the Public

A member of the public may record the proceedings of a public meeting of the Board provided the audio or video recording process complies with reasonable guidelines as outlined in this Bylaw. These guidelines are adopted to ensure the recording of the public meeting does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of **audio or video recording devices by members of the public to record public meetings. Prior notice to audio or video record a public meeting is not required provided the person operates the recording device while sitting in the area designated by the Board for public seating. The recording of a meeting from this area shall not obstruct or distract any member of the public from observing and listening to the proceedings of the meeting. If the recording is obstructing the view or is distracting to members of the public, the presiding officer or designee will require the person recording the meeting to relocate to another area of the meeting room.**

In the event a member of the public wants or needs to audio or video record a public meeting from an area other than the area designated for public seating, the person shall provide notice of such request ~~only when notice of such intended use has been given~~ to the Board Secretary in advance of the meeting. The Board Secretary or designee shall review the ~~video~~ recording guidelines **outlined in this Bylaw** with the person requesting to ~~video~~ record **the meeting.** ~~Prior notice is not required to audio record a meeting.~~

~~All audio and video recording devices shall be silent in operation, inoffensive, and unobtrusive.~~ Any **member of the public wanting to use a video recording device from an area other than the area designated for public seating** must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer **or designee** ~~of the meeting.~~ Prior to the meeting, the presiding officer **or designee** will determine the location of each recording device so **each** ~~the~~ video recording device can ~~video~~ record the meeting with an unobstructed view **and each audio recording device can record a meeting so the speakers and meeting proceedings can be properly recorded.** The location of any recording device operated from an area other than the area designated for public seating will be in an area of the meeting room that is not distracting or obtrusive to Board members, members of the public, or the orderly operation of the meeting. Any recording



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device used outside the area designated for public seating shall be located within a similar distance from the Board as the public seating area. The presiding officer or designee shall determine when the number of recording devices used outside the area designated for public seating interferes with the conduct of a Board meeting and may order that an interfering recording device be removed or relocated. The presiding officer may permit a person wanting to video record the meeting using a small hand held video recording device to sit with their video recording device in the public seating area of the meeting room provided the person recording and/or the recording device is not distracting or obtrusive to the person that wants to audio record a public meeting shall sit with their audio recording device in the public seating area of the meeting room and shall not be distracting or obtrusive to the meeting. Additional lighting shall not be used unless approved by the presiding officer or designee prior to the meeting. All recording devices and any related equipment must be battery operated or operational without the use of district electricity as the district cannot will not permit such equipment to be connected to the school district's electrical service guarantee convenient availability or location of electric outlets in the meeting room.

~~The presiding officer or designee shall determine when the number of video recording devices or if an audio or video if a recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed or relocated. The presiding officer may also limit the number of video recording devices if he/she determines the number and positioning of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.~~

~~Any person who video records a public meeting in accordance with the provision of this Policy shall provide the Board the opportunity to obtain a copy of the recording at the Board's expense, but the Board shall have no power to edit or abridge the original recording.~~

N.J.S.A. 10:4-14

Adopted: 20 January 1976

Revised: 17 July 1990, 21 January 1992, 20 December 2011, 26 July 2016, 18 November 2016



5460 HIGH SCHOOL GRADUATION (M)

M

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma has met the requirements for graduation.

A. High School Graduation Requirements

A graduating student must have earned a minimum of 130 (four-year high school) credits in courses designed to meet all of the ~~(NJCCCS)~~ New Jersey Core Curriculum Content Standards and ~~(CCSS)~~ Common Core State Standards including, but not limited to, the following credits:

1. **20** credits in language arts literacy aligned to grade nine through twelve standards;
2. **15** credits in mathematics, including Algebra I or the content equivalent (“content equivalent” is defined at N.J.A.C. 6A:8-1.3) including geometry or the content equivalent ~~effective with the 2010-2011 grade nine class~~, and including a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers ~~effective with the 2012-2013 grade nine class~~;
3. **20** credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2: five credits in world history, and the integration of civics, economics, geography, and global content in all course offerings;
4. **15** credits in science, including at least five credits in laboratory biology/life science or the content equivalent one additional laboratory/inquiry-based science course which shall include chemistry, environmental science, or physics and one additional laboratory/inquiry-based science course ~~effective with 2012-2013 grade nine class~~;



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HIGH SCHOOL GRADUATION (M)

5. **3-5** (three to five) credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7 and 8;
6. **5** credits in visual and performing arts;
7. **5** credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);
8. **2.5** credits in financial, economic, business, and entrepreneurial literacy,;
9. Technological literacy, consistent with the Core Curriculum Content Standards, integrated throughout the curriculum;
10. **5** credits in 21st century life and careers, or career-technical education; and
11. Electives as determined by the high school program sufficient to total a minimum of 130 credits.

As defined in N.J.A.C. 6A:8-1.3, "credit" means the award for the equivalent of a class period of instruction which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2.

The high school graduation credit requirement may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of personalized learning opportunities, as follows:

1. The district shall establish a process to approve individualized student learning opportunities that meet or exceed the (NJCCCS) NJ Core Curriculum Content Standards and (CCSS) Common core State Standards.
 - a. Individualized student learning opportunities in all NJCCCS and CCSS areas include, but are not limited, to the following:
 - (1) Independent study;



- (2) Online learning;
 - (3) Work-based programs, internships, apprenticeships;
 - (4) Study abroad programs;
 - (5) Student exchange programs;
 - (6) Service learning experiences; and
 - (7) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.
- b. Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the **NJCCCS and CCSS Core Curriculum Content Standards** shall:
- (1) Be based on student interest and career goals as reflected in the Personalized Pupil Learning Plans as they are phased in according to the schedule of implementation set forth at N.J.A.C. 6A:8-3.2(a)1;
 - (2) Include demonstration of student competency;
 - (3) Be certified for completion based on the district process adopted according to 2. below; and
 - (4) Be on file in the school district and subject to review by the Commissioner or designee.
- c. Group programs based upon specific instructional objectives aimed at meeting or exceeding the NJCCCS and CCSS shall be permitted and shall be approved in the same manner as other approved courses.
2. The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the Core Curriculum Content Standards at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated as outlined in N.J.A.C. 6A:8-5.1(a)2. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.



- a. The district shall choose assessments that are aligned with or exceed the Core Curriculum Content Standards and may include locally designed assessments.
- b. The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the NJCCCS and CCSS:
 - (1) The Standards-based Measurement of Proficiency (STAMP) online assessment;
 - (2) The ACTFL Oral Proficiency Interview (OPI) or Modified Oral Proficiency Interview (MOPI); or
 - (3) Department-approved locally designed competency-based assessments.
3. The district shall establish a process to approve post-secondary learning opportunities that may consist of Advanced Placement (AP) courses and concurrent/dual enrollment at accredited higher education institutions.
 - a. The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the Core Curriculum Content Standards.

B. Additional Graduation Requirements

1. Attendance requirements as indicated in Policy and Regulation 5200;
2. Other requirements established by the Board of Education as indicated below:
 - a. Instructional Technology
 - b. United States History III
3. Any statutorily mandated requirements for earning a high school diploma;
4. Any Statewide assessment graduation requirements as determined by the New Jersey Department of Education, and as outlined in C. below.



C. Statewide Assessment Graduation Requirements

1. The New Jersey Department of Education (NJDOE) is transitioning from the High School Proficiency Assessment (HSPA) to the Partnership for the Assessment of Readiness for College and Careers (PARCC) End-of-Course assessments for students, including students with disabilities, in the classes of 2016, 2017, 2018, and 2019.
2. Students in the classes of 2016, 2017, 2018, and 2019 will be able to demonstrate proficiencies in English Language Arts (ELA) and Mathematics required by State statute by either meeting the “cut score” on the PARCC assessments or meeting the “cut score” on a substitute assessment or by meeting the criteria of the NJDOE portfolio appeal process.
3. A student with a disability, whose Individualized Educational Plan (IEP) team determines the student is exempt from these requirements, would be required to achieve the alternative proficiency in his/her IEP.
4. The NJDOE has developed “concordant” cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics as indicated below:
 - a. English Language Arts
PARCC ELA Grade 9 \geq 750 (Level 4); or
PARCC ELA Grade 10 \geq 750 (Level 4); or
PARCC ELA Grade 11 \geq 725 (Level 3); or
**Prior to 3/1/16 SAT Critical Reading \geq 400; or
3/1/16 or later SAT Evidence-Based Reading and Writing
Section \geq 450 OR SAT Reading Test \geq 22; or
ACT Reading or ACT PLAN Reading \geq 16; or
Accuplacer Write Placer \geq 6; or
Accuplacer Write Placer ESL \geq 4; or
PSAT10 Reading or PSAT/NMSQT Reading** \geq 40; or
PSAT10 Reading or PSAT/NMSQT Reading*** \geq 22; or
ACT Aspire Reading \geq 422; or
ASVAB – AFQT Composite \geq 31; or**



Meet the Criteria of the NJDOE Portfolio Appeal

- b. Mathematics
- PARCC Algebra I ≥ 750 (Level 4); or
 - PARCC Geometry ≥ 725 (Level 3); or
 - PARCC Algebra II ≥ 725 (Level 3); or
 - Prior to 3/1/16 SAT Math ≥ 400 ; or**
 - 3/1/16 or later SAT Math Section ≥ 440 OR SAT Math Test ≥ 22**
 - ACT or ACT PLAN Math ≥ 16 ; or
 - Accuplacer Elementary Algebra ≥ 76 ; or
 - PSAT10 Math or PSAT/NMSQT Math** ≥ 40 ; or
 - PSAT10 Math or PSAT/NMSQT Math*** ≥ 22 ; or
 - ACT Aspire Math ≥ 422 ; or
 - ASVAB – AFQT Composite ≥ 31 ; or
 - Meet the Criteria of the NJDOE Portfolio Appeal

Note: *SAT taken prior to March 2016; ** PSAT taken prior to October 2015; *** PSAT taken after October 2015. The College Board will establish new “threshold scores” in May 2016 for the new SAT.

D. Attendance

Regular attendance is required for the successful completion of a course of study and graduation. Students are expected to be present in every scheduled class except as their attendance is excused in accordance with Board Policy 5200.

E. Students with Disabilities

1. Through the IEP process and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the district, specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.
 - a. The district shall specifically address any alternate requirements for graduation in a student IEP, in accordance with N.J.A.C. 6A:14-4.11.



- b. The district shall develop and implement procedures for assessing whether a student with a disability has met any alternate requirements for graduation individually determined in an IEP.
2. If a student with a disability attends a school other than that of the school district of residence, which is empowered to grant a diploma, the student shall have the choice of receiving a the diploma of the school attended or a the diploma of the school district of residence.
 - a. If the school the student is attending declines to issue a diploma to the student, the district of residence Board of Education shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.
3. Students with disabilities who meet the standards for graduation according to the school district's graduation requirements shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.
4. A student with a disability whose IEP program prescribes continued special education programs beyond the fourth year of high school shall be permitted to participate in commencement ceremonies with his/her graduating class and shall receive a certificate of attendance, provided the pupil student has attended four years of high school.
5. When a student with a disability graduates or exceeds the age of eligibility, the student shall be provided a written summary of his or her academic achievement and functional performance prior to the date of the -student's graduation or the conclusion of the school year in which he or she exceeds the age of eligibility. The summary shall include recommendations to assist the child in meeting his or her postsecondary goals.

F. High School Diploma



1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with State and local Board of Education requirements.
2. The Board of Education shall not issue a high school diploma to any student not meeting the criteria specified in State and local requirements.
 - a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty, or until the requirements for a State-endorsed diploma have been met, whichever comes first.
 - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements, but has failed to meet the Statewide assessment graduation requirements, to return to school at scheduled times for the purpose of meeting the Statewide assessment graduation requirements. Upon certification of meeting these requirements a State-endorsed diploma shall be granted by the high school of record.
3. The Commissioner of Education shall award a State-issued high school diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(c) and (d).
4. The Board of Education shall award a State-endorsed high school diploma to any currently enrolled student formally requesting an early award of the diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(e) and Board Policy 5465.

G. Notification

Each student who enters or transfers into the high school and the student's parent(s) or legal guardian(s) will be provided a copy of the school district's requirements for a State-endorsed diploma, and those programs available to assist students in attaining the State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

H. Reporting

The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education and to the Commissioner of Education the number of



students who completed the twelfth grade course requirements and were denied a diploma and the number of students who received State endorsed diplomas.

- I. The Superintendent shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through the Quality Single Accountability Continuum (QSAC) and update the filed copy each time the graduation policy and requirements are revised.

N.J.S.A. 18A:7C-1 et seq.; 18A:35-1; 18A:35-4.9; 18A:35-7; 18A:36-17

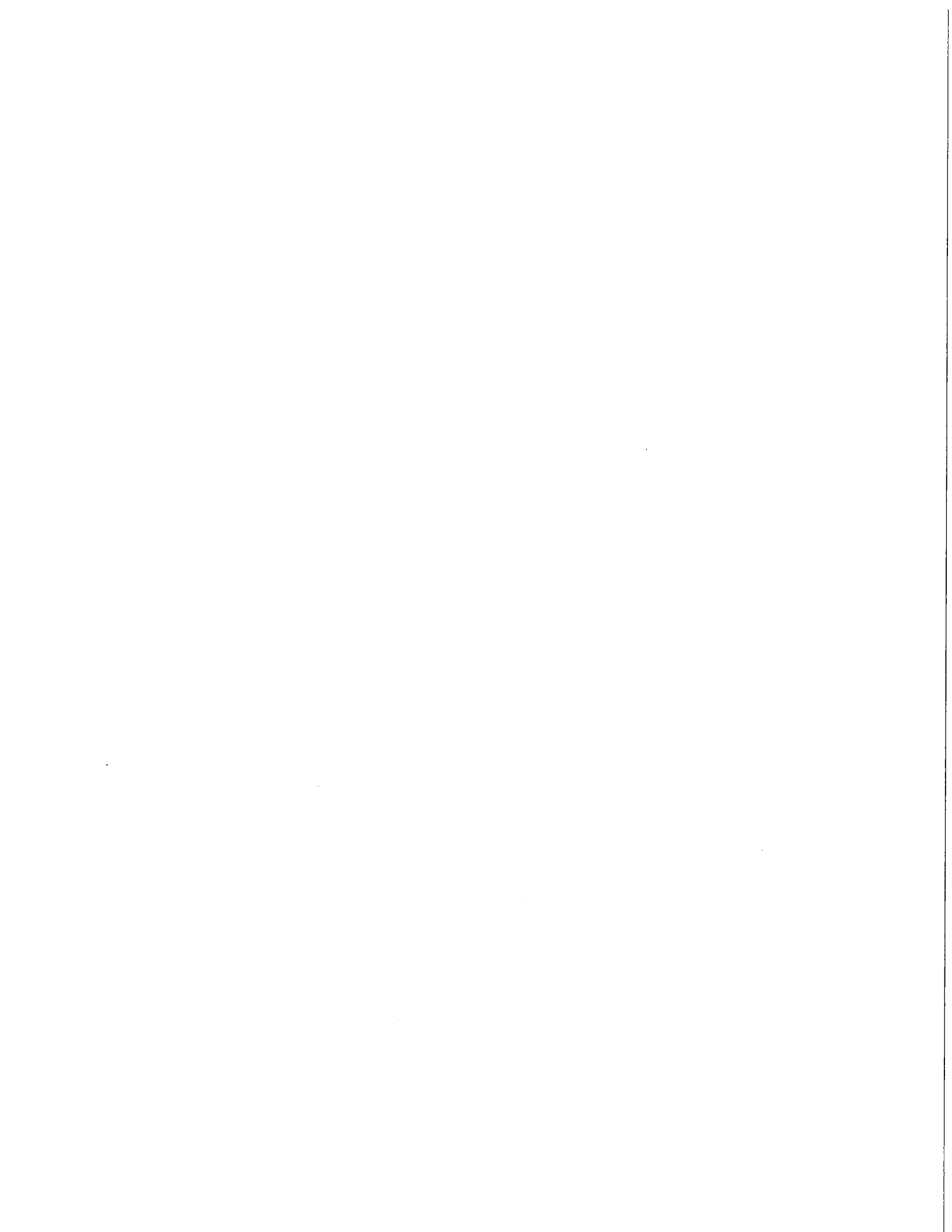
N.J.A.C. 6A:8-1 et seq.; 6A:8-5.1; 6A:8-5.2; 6A:14-4.11 et seq.

Cross reference: Policy Guide Nos. 5200, 5240, 5410, 5465

Adopted: 17 January 1989

Revised: 17 July 1990, 15 June 1993, 16 July 1996, 20 February 2001, 15 January 2002, 21 August 2012, 21 April 2015, 26 July 2016, 20 September 2016





**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
October 18, 2016**

CALL TO ORDER

Mr. Joseph Hadden, President, called the meeting to order at 7:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

Mr. Sean Moore was absent.

Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator and Dr. James Stefankiewicz, Superintendent of Schools

Enter Executive Session – 7:02 p.m.

Approval: Motion offered by Mr. Hadden, seconded by Mrs. Parlamas and carried 8-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will not take action upon returning to work session.

Adjourn Executive Session – 7:17 p.m.

Approval: Motion offered by Mr. Clayton, seconded by Mrs. McGovern and carried 8-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT’S REPORT: No Report

SUPERINTENDENT’S REPORT: No Report

SCHOOL BUSINESS ADMINISTRATOR’S REPORT: Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Cafeteria meeting with elementary students and principals about the food surveys.
- Plans for the Rain Garden at high school were given out and discussed.
- Township Planning Board approved plans for the tennis courts across from the high school at their meeting last night.

PUBLIC COMMENT: None

COMMITTEE REPORTS:

CO-CURRICULAR STUDENT ACTIVITIES: No Report

COMMUNITY LIAISON & COMMUNICATIONS: Mrs. Sylvia-Cioffi

The following item(s) were discussed:

1. **Discussion: Violence and Vandalism Report 2015-2016**

Board of Education and Administration discussed the 2015-2016 Violence and Vandalism report, copy attached.

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2. **Discussion: Quality Single Accountability Continuum (QSAC)/Statement of Assurance and District Performance Review (DPR)**

Board of Education and Administration discussed the attached 2016-2017 Statement of Assurance (SOA) and District Performance Review (DPR) as part of the State Monitoring System (QSAC).

3. **Discussion: Policies & Regulations:**

Board of Education and administration discussed the first reading of revisions to following policies and regulations:

Policy 2431 – Athletic competition (M)

4. **Discussion: Approval of Minutes:**

Board of Education and administration discussed the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – September 27, 2016

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Clayton

The following item(s) were discussed:

1. **Discussion: Five Year Comprehensive Maintenance Plan**

Board of Education and Administration discussed the Five Year Comprehensive Maintenance Plan 2016-2017 through 2020-2021 as per N.J.A.C. 6:24 and the annual maintenance budget amount (M-1) per N.J.A.C. 6:26-12.1, as per attached.

2. **Discussion: Pool Rental**

Board of Education and Administration discussed a rental agreement for use of the pool facility at the JCC Jersey Shore for high school swim team practices and swim meets for the 2016-2017 season for a total cost of \$17,850. (As per attached)

3. **Discussion: Diesel Fuel**

Board of Education and Administration discussed the Cooperative Bid Award (#HCESC-Fuel-16/17-1) with Allied Oil, for 2016-2017, through the Hunterdon Educational Services Commission. (See attached)

4. **Discussion: NJDOE Science Grant**

Board of Education and Administration discussed a “Stem Partnership Material Resources” grant from the NJDOE in the amount of \$6,000. (See attached)

5. **Discussion: Use of Facilities**

Board of Education and Administration discussed the use of facilities according to the attached list dated October 18, 2016.

INSTRUCTIONAL & EDUCATION: Dr. Marshall

The following item(s) were discussed:

1. **Discussion: District Assessment Results for the 2015-2016 School Year**

Twp of Ocean BOE Work Meeting Minutes (continued) – October 18, 2016

Board of Education and Administration discussed the District's Assessment results for the 2015-2016 school year; copy of the results are enclosed. In addition, Ms. Weldon was in attendance and answered questions regarding these results.

2. Discussion: Addendums to Out of District Private Tuition for the 2016-2017 School Year

Board of Education and Administration discussed addendums to out of district private tuition for the 2016-2017 school year in accordance with the attached memorandums (3) dated October 6, 2016 (2) and October 11, 2016 (1).

3. Discussion: Professional Development Activities – Staff

Board of Education and Administration discussed the attached memorandums (4) dated October 14, 2016, re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

4. Discussion: Suspension Report

Board of Education and Administration discussed the District's Suspension Report for the month of September 2016, copy attached.

5. Discussion: Trip Requests

Board of Education and Administration discussed the following trip requests:

Group: Gifted and Talented/Grade 8
Number of Students: 21
Date: Thursday, November 17, 2016
Departure time: 8:00 am
Return time: 5:00 pm
Destination: Lincoln Arts Center & Nuryricon Cafè
New York City
Purpose: Backstage tour of Lincoln Arts Center & the Nuryricon Cafè
Transportation: Private Bus – paid for by Gifted and Talented Consortium
Teacher Chaperone: 1 (Christine Haney)
Parent Chaperones: 2 - To be determined
Cost per pupil: Paid for by Gifted and Talented Accounts

Group: Gifted and Talented/Grade 8
Number of Students: 21
Date: Tuesday, March 14, 2017
Departure time: 10:00 am
Return time: 2:45 pm
Destination: Lincoln Arts Center
New York City
Purpose: Poetry Slam Performances
Transportation: Private Bus – paid for by Gifted and Talented Consortium

Twp of Ocean BOE Work Meeting Minutes (continued) – October 18, 2016

Teacher Chaperone: 1 (Christine Haney)
Parent Chaperones: 2 - To be determined
Cost per pupil: Paid for by Gifted and Talented Accounts

Group: Italian Classes/Grade 8
Number of Students: 40
Date: Tuesday, December 6, 2016
Departure time: 7:15 am
Return time: 2:30 pm

Destination: EATALY, NYC
(Italian food hall offering imported groceries and multiple eateries.)
Purpose: Working Lesson/Food Vocabulary, Cooking Class, Culture and Lunch

Transportation: 1 Bus (Durham)
Teacher Chaperones: 2 (Susan Fischer and Joe Palumbo)
Parent Chaperones: 0
Cost per pupil: \$15.00 for lunch plus bus fee (Bus rate is being determined. It should be about 7 or 8 dollars additional. Lunch and bus will be paid for by the student.)

6. Discussion: Professional Development Activities – Staff

Board of Education and Administration discussed the attached memorandum dated October 17, 2016, re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

7. Discussion: Trip Request

Board of Education and Administration discussed the following trip request:

Group: High School Art Students/Grades 10-12
Number of Students: 5
Date: Thursday, November 3, 2016
Departure time: 8:00 am
Return time: 4:30 pm
Destination: NYC Chelsea Art Galleries
Purpose: Tour of galleries to view contemporary and historic artworks
Transportation: Train (School van will take students and teacher to the Long Branch Train Station. Train will leave Long Branch at 8:29 am. Students will return to the Long Branch area by train around 4:30 pm. They will have their own transportation waiting to take them home.)
Teacher Chaperone: 1 (Eileen Glynn)
Parent Chaperones: -0-
Cost per pupil: \$32.50 (Train fare, paid for by students)

Twp of Ocean BOE Work Meeting Minutes (continued) – October 18, 2016

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

The following item(s) were discussed:

1. **Discussion: Instructional Assistant Substitutes for the 2016-2017 School Year**

Board of Education and Administration will discuss hiring the following as Instructional Assistant Substitutes for the 2016-2017 school year:

Rosemarie Lakeman
Jeanine Wagner

2. **Discussion: Clerical Substitute for the 2016-2017 School Year**

Board of Education and Administration will discuss hiring Julieann Fiorentino as a Clerical Substitute for the 2016-2017 school year.

3. **Discussion: Revision to Contract (Effective) Date:**

Board of Education and Administration will discuss revising the contract (effective) date for the following employee:

Jessica Melton	Special Education Teacher	\$41,974.00
	Part-Time	MA+30/Step 13-14
	Wanamassa Elementary School	Prorated
	Actual Start Date: September 28, 2016	
	Effective Date: October 1, 2016	

(Ms. Melton was previously approved, at the September 27, 2016 work meeting of the Board, to be issued a revised contract with an effective date of November 1, 2016. That contract (effective) date is being revised to October 1, 2016 as reflected above. Mrs. Melton replaces Laura Hauschildt who was hired to a full time position.)

4. **Discussion: Credit Reimbursement – Spring and Summer 2016**

Board of Education and Administration will discuss credit reimbursement for courses completed during Spring and Summer 2016, in accordance with the attached list dated October 14, 2016.

5. **Discussion: Revised Contracts – Bus Drivers**

Board of Education and Administration will discuss issuing revised contracts to the following Bus Drivers, Transportation Department, for the 2016-2017 school year; effective October 1, 2016. Revisions reflect an increase or decrease* in hours worked (daily) and salary:

<u>Employee</u>	<u>New Hours</u>	<u>New Salary (prorated)</u>
Abrams, John	5*	\$21,721.00
Gunn, Vicki	6.25	27,152.00
Kohuloon, Mary Beth	6.25	33,051.00
Morrison, Willie	6.25	33,051.00
Ring, Frank	5*	21,721.00
Russo, Cynthia	6	29,124.00
Valente, James	5.25	22,807.00

Twp of Ocean BOE Work Meeting Minutes (continued) – October 18, 2016

Board of Education and Administration will discuss revising the medical leave for Eleanor Hughes, Supervisor of Language Arts, Social Studies, K-5/Library K-8 for the period of June 15, 2016 through October 31, 2016 to the period of September 1, 2016 through October 31, 2016. Mrs. Hughes is expected to return to work on November 1, 2016.

12. Discussion: Revised Contract

Board of Education and Administration will discuss issuing a revised contract to the following employee:

Deborah Schultz	Instructional Assistant	*\$38,120.00
	Wayside Elementary School	Prorated
	Non-Tenure Track Position	
	Actual Start Date: October 17, 2016	

(*The revision reflects an increase in salary as a result of an increase in work hours from 7 to 8 hours per day.)

13. Discussion: Instructional Assistant/Yearbook and Key Clubs

Board of Education and Administration will discuss hiring Violet Eliadis, an Instructional Assistant, to provide aide support to a High School student (9th grade) with disabilities participating in the Yearbook and Key Clubs. Ms. Eliadis will shadow the student/Yearbook and Key Club member after school in accordance with the clubs' meeting schedules beginning October 17, 2016 through June 2017. Ms. Eliadis will be paid at her hourly contractual rate.

14. Discussion: Substitute Teachers for the After School Help and Homework Club/Wayside Elementary School

Board of Education and Administration will discuss hiring, for the 2016-2017 school year, Andrea Malerba and Josemaria Olaguera as substitute teachers for the 3rd and 4th grade Help and Homework Club at Wayside Elementary School. The substitute teachers would work if one of the regular teachers were unavailable at a rate of \$28.00 per hour.

15. Discussion: Substitute Security Guards

Board of Education and Administration will discuss hiring the following Substitute Security Guards for the 2016-2017 school year:

William Chasey
Harry Harsin
John Keating
George Leather
Frank Martuscelli
Charles Weinkofsky

16. Discussion: Substitute Bus Driver

Board of Education and Administration will discuss hiring Scott Lenahan as a Substitute Bus Driver for the 2016-2017 school year.

17. Discussion: Instructional Assistant Substitute

Board of Education and Administration will discuss hiring Merrydth Smeriglio as an Instructional Assistant Substitute for the 2016-2017 school year.

18. **Discussion: Issuance of Contract**

Board of Education and Administration will discuss issuing a contract to the following:

To fill a vacancy position:

John Keating	Level II Security Monitor	\$22,770.00*
	Ocean Township High School	Prorated
	Non-Tenure Track Position	
	Actual Start Date: November 1, 2016	
	Effective Date: November 1, 2016	

(Mr. Keating replaces Cipriano Apicelli who moved to an Instructional Assistant position.)

*Salary includes the \$7,000.00 (prorated) yearly stipend for Level II School Monitors.)

19. **Discussion: Substitute Teachers for the After School Detention Program/TOIS/Grade 5**

Board of Education and Administration will discuss hiring, for the 2016-2017 school year, Samantha Wild and Paul McGrade as Substitute Teachers for the After School Detention Program/TOIS, Grade 5. The substitute teachers would work if one of the regular teachers were unavailable at rate of \$28.00 per hour.

20. **Discussion: Substitute Teachers for the After School Detention Program/TOIS/Grades 6-8**

Board of Education and Administration will discuss hiring, for the 2016-2017 school year, Derek Tranchina and Angelica DeFilippis as Substitute Teachers for the After School Detention Program/TOIS, Grades 6-8. The substitute teachers would work if one of the regular teachers were unavailable at rate of \$28.00 per hour.

PLANNING & CONSTRUCTION: No Report

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

- Jim Sintec, resident, asked about the tracking of violence & vandalism reporting. The Superintendent discussed district policy and procedures regarding the reporting.

ADJOURN MEETING: 7:59 p.m.

There being no further business Mr. Clayton made a motion, seconded by Mrs. Sylvia-Cioffi, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,


Kenneth Jannarone
School Business Administrator/Board Secretary

**MINUTES OF THE REGULAR MONTHLY MEETING
TOWNSHIP OF OCEAN
October 18, 2016**

CALL TO ORDER

The Board President, Joseph Hadden, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, July 26, 2016 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 7, 2016.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 7, 2016 and The New Coaster Newspapers on January 7, 2016.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 7, 2016.

ROLL CALL

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi. Mr. Sean Moore was absent.

PRESIDENT'S REPORT – No Report

STUDENT REPRESENTATIVES: Sydney Burger & Maxwell Hoyle

Maxwell Hoyle discussed the following:

- Sport teams overview was given. He discussed their achievements on the field.

Sydney Burger discussed the following:

- She discussing the homecoming and reported on other activities.

SUPERINTENDENT'S REPORT – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following:

- Superintendent introduced Kathy Winicroff, NJ School Board Assoc., and she went through the presented the Strategic Planning process. (See attached)
- Superintendent then introduced Kelly Weldon, Asst. Superintendent if Curriculum & Instruction. She gave a presentation regarding the "PARCC Results: Spring 2015 and Spring 2016 administration. (See attached)

PUBLIC COMMENTS-AGENDA:

- Mr. Lefferson, resident, asked about the district's test score rankings. The Assistant Superintendent discussed the testing of district students.
- Carole Alto, resident, asked about the high school and the Algebra I scores. She also asked about the future math graduation requirements. Superintendent and Board of Education discussed the PARCC opt outs and the % of failing scores.

- Pam Gutman, resident, asked about the number of student performers.
- Jim Sintec, resident, discussed testing in district, mandated by the state, and his concerns regarding the time taken in the class for testing.
- Mrs. Hudson, resident, asked about the number of tests that the student take during the year.
- Florence Hauer, resident, asked about the district testing and how administrators will address the weaknesses. The Asst. Superintendent discussed the process the administration will take to address the weak areas of student performance.
- Pam Gutman, resident, asked about timing of receiving the student assessment results.

APPROVAL OF BILLS: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mr. Clayton, for approval of the following paid items:

1. **APPROVAL OF BILLS**

Move for the approval of the following paid items:

Bills List	October 18, 2016	3,503,330.70
Supplemental Bills List	September 22, 2016	1,100.00
Payroll	September 30, 2016	2,141,542.31
Employer FICA & DCRP	September 30, 2016	42,640.87
Payroll	October 14, 2016	2,071,609.62
Employer FICA & DCRP	October 14, 2016	41,155.94
	Total	<u>\$7,801,379.44</u>

Motion(s) carried: 8-0 (Mrs. Parlamas recused herself)

COMMITTEE REPORTS:

CO-CURRICULAR STUDENT ACTIVITIES: No Reprot

COMMUNITY LIAISON & COMMUNICATIONS: Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

1. **HIB Report**

The Board of Education affirms the following Harassment, Intimidation, and Bullying (HIB) Incident Summary Report for the 2015-2016 school year. The report was previously provided to the Board by the Superintendent of Schools. The Board has reviewed the report and affirms the Superintendent’s decision.

HIB Report # 2 - Presented September 27, 2016

2. **2016-2017 Board of Education Goals & Objectives**

Move to approve Board of Education Goals & Objectives for the 2016-2017 school year, see attachment.

3. **Quality Single Accountability Continuum (QSAC)/Statement of Assurance and District Performance Review (DPR)**

Move to approve the attached 2016-2017 Statement of Assurance (SOA) and District Performance Review (DPR) as part of the State Monitoring System (QSAC), see attachments.

4. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education bylaws #168 Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – September 27, 2016

5. **District’s Strategic Plan**

Kathy Winecoff of NJSBA was in attendance and gave a presentation to the Board of Education. (See Superintendent’s Report)

Motion(s) carried: 8-0

Superintendent gave the Violence and Vandalism report. He compared the prior and current year data in different categories and grade levels. He opened it to the public for comments: There were no comments.

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Clayton

Mr. Clayton made a motion, seconded by Mrs. McGovern for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

The following resolution certifies that budget balances at the end of September were adequate to pay all remaining obligations of the 2016-2017 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.

RESOLUTION

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of September 30, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of September 30, 2016 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending September 30, 2016.

2. **Transfers**

The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.

Move for approval of the attached RESOLUTION dated, September 30, 2016 covering APPROPRIATION TRANSFERS in the 2016-2017 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for September 2016:**

Fire Drill

Ocean Township High School.....	September 9, 2016
Twp. of Ocean Intermediate School	September 12, 2016
Ocean Township Elementary School	September 13, 2016
Wanamassa Elementary School	September 8, 2016
Wayside Elementary School.....	September 8, 2016

Evacuation Drill

Ocean Township High School.....	September 28, 2016
Wayside Elementary School.....	September 15, 2016

Lockdown/Active Shooter Drill

Wanamassa Elem. School	September 19, 2016
Twp. of Ocean Intermediate School.....	September 13, 2016

Table Top Security Drill

Ocean Township Elem. School	September 30, 2016
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4. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated October 18, 2016.

5. **3rd Party Administrator**

Move to approve utilizing the OMNI Group as a 3rd party administrator to provide administration services to the Township of Ocean Board of Education 403(b) and 457(b) employee plans. There will be no direct fee to the Board of Education. The 403(b) and 457(b) providers will incur the fees.

6. **Five Year Comprehensive Maintenance Plan**

Move to approve the Five Year Comprehensive Maintenance Plan 2016-2017 through 2020-2021 as per N.J.A.C. 6:24 and the annual maintenance budget amount (M-1) per N.J.A.C. 6:26-12.1. as per attached.

7. **Diesel Fuel**

Move to approve the Cooperative Bid Award (#HCESEC-Fuel-16/17-1) with Allied Oil, for 2016-2017, through the Hunterdon Educational Services Commission. (See attached)

8. **Pool Rental**

Move to approve a rental agreement for use of the pool facility at the JCC Jersey Shore for high school swim team practices and swim meets for the 2016-2017 season for a total cost of \$17,850. (As per attached)

9. **NJDOE Science Grant**

Move to approve a “Stem Partnership Material Resources” grant from the NJDOE in the amount of \$6,000. (See attached)

Motion(s) carried: 8-0

INSTRUCTION & EDUCATION: Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

1. **Professional Development Activities – Board Members**

Move to approve in accordance with District Policy 6471, that the following Board Members: James Dietrich, Steve Clayton, Joseph Hadden, David Marshall, Amy McGovern, Michael Palutis, Denise Parlamas, and Sylvia Sylvia-Cioffi attend the NJSBA Workshops, October 25-27, 2016 at a group rate of \$1,400.00 for the Board of Education and Administration.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and NJOMB A-87.

2. **Professional Development Activities – Staff**

Move to approve the attached memorandums (5) dated October 14, 2016 (4) and October 17, 2016 (1), re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

3. **Revision to the 2016-2017 School Calendar**

Move to approve a revision to the 2016-2017 school calendar (for teachers and students). Revision reflects the scheduling of an early dismissal on December 23, 2016, copy of calendar is attached.

4. **2016-2017 District Goals & Objectives**

Move to approve District Goals & Objectives for the 2016-2017 school year, copy attached.

5. **Suspension Report**

Move to approve the District's Suspension Report for the month of September 2016.

6. **Trip Requests**

Move to approve the following trip requests:

Group:	Gifted and Talented/Grade 8
Number of Students:	21
Date:	Thursday, November 17, 2016
	Departure time: 8:00 am
	Return time: 5:00 pm
Destination:	Lincoln Arts Center & Nuryricon Café
	New York City
Purpose:	Backstage tour of Lincoln Arts Center & the Nuryricon Café
Transportation:	Private Bus – paid for by Gifted and Talented Consortium
Teacher Chaperone:	1 (Christine Haney)
Parent Chaperones:	2 - To be determined
Cost per pupil:	Paid for by Gifted and Talented Accounts

Group:	Gifted and Talented/Grade 8
Number of Students:	21
Date:	Tuesday, March 14, 2017
	Departure time: 10:00 am
	Return time: 2:45 pm

Minutes of the Regular Monthly Meeting –
October 18, 2016 Continued:

Destination: Lincoln Arts Center
New York City
Purpose: Poetry Slam Performances
Transportation: Private Bus – paid for by Gifted and Talented Consortium
Teacher Chaperone: 1 (Christine Haney)
Parent Chaperones: 2 - To be determined
Cost per pupil: Paid for by Gifted and Talented Accounts

Group: Italian Classes/Grade 8
Number of Students: 40
Date: Tuesday, December 6, 2016
Departure time: 7:15 am
Return time: 2:30 pm

Destination: EATALY, NYC
(Italian food hall offering imported groceries and multiple eateries.)

Purpose: Working Lesson/Food Vocabulary, Cooking Class, Culture and Lunch
Transportation: 1 Bus (Durham)
Teacher Chaperones: 2 (Susan Fischer and Joe Palumbo)
Parent Chaperone: 0
Cost per pupil: \$15.00 for lunch plus bus fee (Bus rate is being determined. It should be about 7 or 8 dollars additional. Lunch and bus will be paid for by the student.)

Group: High School Art Students/Grades 10-12
Number of Students: 5
Date: Thursday, November 3, 2016
Departure time: 8:00 am
Return time: 4:30 pm

Destination: NYC Chelsea Art Galleries
Purpose: Tour of galleries to view contemporary and historic artworks
Transportation: Train (School van will take students and teacher to the Long Branch Train Station. Train will leave Long Branch at 8:29 am. Students will return to the Long Branch area by train around 4:30 pm. They will have their own transportation waiting to take them home.)

Teacher Chaperone: 1 (Eileen Glynn)
Parent Chaperones: -0-
Cost per pupil: \$32.50 (Train fare, paid for by students)

7. **Addendums to Out of District Private Tuition for the 2016-2017 School Year**

Move to approve addendums to out of district private tuition for the 2016-2017 school year in accordance with the attached memorandums (3) dated October 6, 2016 (2) and October 11, 2016 (1).

8. **District Assessment Results for the 2015-2016 School Year**

Ms. Weldon, Assistant Superintendent/Curriculum & Instruction, will present to the Board of Education and residents of the Township, the District's Assessment Results for the 2015-2016 school year. (Handout on the back table).

Motion(s) carried: 8-0 (All Board members mentioned in item #1 recused themselves on their name only)

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mr. Palutis, for approval of the following item(s):

1. **Winter Coaching Assignments for the 2016-2017 School Year**

Move to approve Winter Coaching Assignments for the 2016-2017 school year in accordance with the attached memorandum dated September 27, 2016.

2. **Resignation**

Move to approve the resignation of Elizabeth House, Special Education Teacher, Wayside Elementary School effective November 21, 2016.

3. **Retirement**

Move to approve the retirement of Alcibiades Mota, Custodian I, High School effective November 1, 2016.

4. **Instructional Assistant Substitutes for the 2016-2017 School Year**

Move to approve the following as Instructional Assistant Substitutes for the 2016-2017 school year:

Rosemarie Lakeman
Merrydth Smeriglio
Jeanine Wagner

5. **Clerical Substitute for the 2016-2017 School Year**

Move to approve Julieann Fiorentino as a Clerical Substitute for the 2016-2017 school year.

6. **Substitute Teachers for the 2016-2017 School Year**

Move to approve Substitute Teachers for the 2016-2017 school year in accordance with the attached list dated October 14, 2016.

7. **Credit Reimbursement – Spring and Summer 2016**

Move to approve credit reimbursement for courses completed during Spring and Summer 2016, in accordance with the attached list dated October 14, 2016.

8. **Revision to Contract (Effective) Date**

Move to approve a revision to a contract (effective) date for the following employee:

Jessica Melton	Special Education Teacher	\$41,974.00
	Part-Time	MA+30/Step 13-14
	Wanamassa Elementary School	Prorated
	Actual Start Date: September 28, 2016	
	Effective Date: October 1, 2016	

(Ms. Melton was previously approved, at the September 27, 2016 work meeting of the Board, to be issued a revised contract with an effective date of November 1, 2016. That

School student (9th grade) with disabilities participating in the Yearbook and Key Clubs. Ms. Eliadis will shadow the student/Yearbook and Key Club member after school in accordance with the clubs' meeting schedules beginning October 17, 2016 through June 2017. Ms. Eliadis will be paid at her hourly contractual rate.

18. **Substitute Teachers for the After School Help and Homework Club/Wayside Elementary School**

Move to approve, for the 2016-2017 school year, Andrea Malerba and Josemaria Olaguera as substitute teachers for the 3rd and 4th grade Help and Homework Club at Wayside Elementary School. The substitute teachers would work if one of the regular teachers were unavailable at a rate of \$28.00 per hour.

19. **Substitute Security Guards**

Move to approve the following Substitute Security Guards for the 2016-2017 school year:

William Chasey
Harry Harsin
John Keating
George Leather
Frank Martuscelli
Charles Weinkofsky

20. **Substitute Bus Driver**

Move to approve Scott Lenahan as a Substitute Bus Driver for the 2016-2017 school year.

21. **Substitute Teachers for the After School Detention Program/TOIS/Grade 5**

Move to approve, for the 2016-2017 school year, Samantha Wild and Paul McGrade as Substitute Teachers for the After School Detention Program/TOIS, Grade 5. The substitute teachers would work if one of the regular teachers were unavailable at rate of \$28.00 per hour.

22. **Substitute Teachers for the After School Detention Program/TOIS/Grades 6-8**

Move to approve, for the 2016-2017 school year, Derek Tranchina and Angelica DeFilippis as Substitute Teachers for the After School Detention Program/TOIS, Grades 6-8. The substitute teachers would work if one of the regular teachers were unavailable at rate of \$28.00 per hour.

Motion(s) carried: 8-0

PLANNING & CONSTRUCTION: No Report

TECHNOLOGY: No Report

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS:

- Pam Gutman and Sandy Abdelaziz, parents, discussed district test scores and their issues with the state and the graduation requirements. They discussed resolutions from other districts that were passed asking

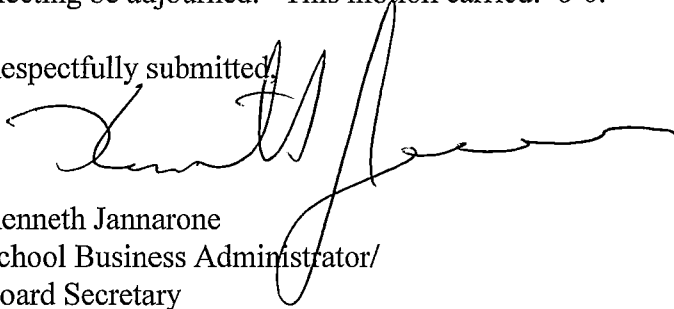
the state to do away with the graduation requirements.

- Brian Lefferson, resident, asked about Ben Harvey and the construction bid awarded. He also asked about the tennis center and notification to the district by the planning board.
- Dr. Marwin Meller, resident, asked about adding microphones for the auditorium.
- Jim Guley, ex-resident and ex-teacher discussed the ASEOP sub call system. He discussed the pay for substituting and the need for higher pay.

ADJOURNMENT: 10:03 p.m.

There being no further business, Mrs. Parlamas made a motion, seconded by Mr. Clayton, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,



Kenneth Jannarone
School Business Administrator/
Board Secretary

FINANCIAL MANAGEMENT & RESOURCE SERVICES

Office of the School Business Administrator
Township of Ocean School District
November 1, 2016

REQUESTS FOR USE OF SCHOOL FACILITIES

Twp of Ocean Recreation Dept.

TOIS, Cafeteria
November 3, 2016
7:00 pm – 8:00 pm
Purpose: Parent Meeting, Youth Wrestling
Use of Facility Fee: \$0.00

Ocean Twp Little League

OTHS, Cafeteria, Gym
February 4, 2017
1:00 pm – 4:30 pm
February 5, 2017
9:00 am – 4:00 pm
Purpose: Evaluations & Registration
Use of Facility Fee: \$525.00

Barnabus Health

OTHS, Cafeteria
November 19, 2016
8:00 am – 12:00 pm
Purpose: Health Screenings for Students
Use of Facility Fee: \$0.00

GOTCC

Admin Bldg., Auditorium
December 6, 2017
7:00 am – 10:00 am
Purpose: Holiday Meeting
Use of Facility Fee: \$0.00

US Amateur Baseball League, Ocean

Bombers

Admin Bldg., Athletic Field
October 30, 2016
9:00 am – 12:00 pm
Purpose: Baseball Game
Use of Facility Fee: \$0.00

Ocean Twp Historical Museum

Admin Bldg., Auditorium
June 6, 2017
6:45 pm – 9:00 pm
Purpose: Speaker Program for Members & the
Public
Use of Facility Fee: \$0.00

Ocean Waves Travel Baseball

Admin Bldg., Athletic Field
October 23, & 29, 2016
12:00 pm – 4:00 pm
Purpose: Baseball Games
Use of Facility Fee: \$0.00

GOTCC

Admin Bldg., Auditorium
January 12, 2017, February 2, 2017, March 2,
2017, April 6, 2017, June 1, 2017, July 13, 2017,
August 3, 2017, September 7, 2017, October 5,
2017, December 7, 2017
8:00 am – 9:00 am
November 2, 2017
4:30 pm – 9:00 pm
Purpose: Monthly Board Meetings
Use of Facility Fee: \$0.00

OT Youth Football & Cheer

OTHS, Turf Athletic Field
November 25, & 26, 2016
10:00 am – 12:00 pm
Purpose: Practice
Use of Facility Fee: \$0.00

INSTRUCTION & EDUCATION



Ocean Township High School

Department of Athletics and Activities

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent of Schools
FROM: H. Rusty Todd, ^{H.E.T.} Athletic Director
RE: Golf Trip

Description:

The golf team has a special opportunity to participate in The Palmetto High School Championship in Myrtle Beach, South Carolina from April 12 – April 15. The Varsity team will attend.

Reason for Trip:

This is an unbelievable opportunity for the team, and will certainly help as the season begins. We will have the opportunity to play two golf courses that are ranked in the "Top 100 Course You Can Play" in a tournament style format. The courses offer world-class driving ranges, putting greens, short game areas as well as individual instruction. It is difficult to get course time early in our season and the Tournament Play atmosphere is much different than our Match Play style format. This tournament will have us playing 54 holes of golf in 3 days along with practice time. The Tournament Play format is also a welcomed experience.

This is also a great way to promote team unity and, since we will attend the tournament with another team from the Shore Conference, it will also be great for the sportsmanship aspect of high school athletics. I believe that this trip can also be used as a great recruiting tool by getting out of the area and allowing our great golfers to be seen by coaches that wouldn't normally see them play. This will be a trip the players will remember for many years.

Payment/Cost:

The cost of the tournament is \$250.00 per golfer which will be paid for through the Student Activities, Golf account. We will be holding various fundraisers to pay for the cost of the tournament and the players are responsible for any remaining cost. We will be blocking off rooms in the Best Western of Pawley's Island, SC. Rooms will come to a total of \$305.00 which each player will be responsible for payment. If fundraising money is remaining, it will be put towards the total balance of the rooms.

Mode of Travel:

As we are a small team, and we have required a parent to accompany each golfer, the responsibility for travel will be on the parent and golfer. Those deciding to drive will meet in a location and travel down in caravan and carpool style. There will be a check point lunch stop for those carpooling down. In speaking with other teams from the Shore Conference who have taken this trip in past years, this has worked best to keep cost to a minimum, and to allow for families to join as well.

Home of the Spartans!





Ocean Township High School

Department of Athletics and Activities

Itinerary:

Wednesday April 12, 2017:

- 6:00 am- Leave Ocean Township High School for Myrtle Beach
- 7:00 pm - Arrive at Best Western Suites and check in
- 7:30 pm - 8:30pm- Team Registration
- 8:30pm - Team Dinner
- 10:30pm - Lights out

Thursday, April 13, 2017 - Friday, April 14, 2017

- 5:30am - Wake up and go to breakfast
- 7:30am - 12:00am – Rounds 1 and 2
- 12:00am - 2:00am - Lunch
- 2:30pm - 5:30pm Driving Range, putting green instruction, and short game practice
- 7:00 - Team dinner
- 10:30pm - Lights out

Saturday, April 15, 2017 .

- 5:30am - Wake up and attend breakfast, check out of hotel
- 8:00am – 3rd and Final round
- 12:30 – Lunch and Award Ceremony
- 2:00pm - Team leaves Myrtle Beach

Miscellaneous:

Parental permission slips and forms will be given out to the student and returned to the coach in order to attend this trip. A parent meeting will be held to discuss the commitment involved in the trip as well as the fundraising process. An additional parent meeting will be held just a few days prior to leaving.

Home of the Spartans!



**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: October 21, 2016
CC: Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Fee*
Ricciardi	Denise	Asst Supt of Spec Education	Learning and the Brain – Engaged, Empowered Minds – Boston MA	11/16-19/2016	\$599 Registration \$872.10 Hotel +

*Registration fees are supported by local professional development funds and Title IIA of NCLB
 +tolls, parking, mileage and meals at Per Diem

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM

FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: October 28, 2016
CC: Kelly Weldon, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last	First	Subject	Title	Date	FEE*
Burns	Bridget	CST	NJASP Winter Conference - Monroe	12/9/16	\$120.00
Franze	Vincenzo	Phys Ed	NJAHPERD***** Convention - Long Branch	2/26-27/2017	\$120.00**
Zimmerman	Katelyn	Sports Medicine	NJSIAA Fall 2016 Program - Jersey Shore Complex	11/4/16	\$180.00**
Llewellyn	Pamela	World Language	Powerful Practical Strategies - Long Branch	12/13/16	\$245.00**
Pesce	Cristina	Italian	Muoviti, muoviti – ITANJ***** webinar	11/12/16	\$35.00
Russo	Susan	History	Rutgers Institute for HS Teachers	2/10/17	\$35.00**
Kulat	Ryan	History	The Vietnam War and the Decades it Dominated - Rutgers	3/10/17	\$35.00**
Ohlott-Weiner	Barbra	History	The Vietnam War and the Decades it Dominated - Rutgers	3/10/17	\$35.00**
Weldon	Kelly	Asst Supt of C&I	Techspo Conference - Atlantic City	1/26-27/2017	\$425+ hotel
Gorga	Katie	Spec Ed	Wilson Foundations Level 2 & 3 - New Grange	2/9&10/2017	\$700.00**
Lynch	William	History	NJCHE Annual Conference - Princeton	12/2/16	\$80.00**
Collins	Jean	US History	NJCHE**** Annual Conference - Princeton	12/2/16	\$80.00**
Schultz	Deborah	Instructional Aide	ABA Beyond the Basics - RPDA***	6/6/17	**
Berg	Tracey	Instructional Aide	Applied Behavior Analysis for Teachers & Paraprofessionals Beyond the Basics - RPDA***	6/6/17	**

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute rate @ \$85 per day

***Regional Professional Development Academy

****NJ Council for History Education

*****NJ Assn for Health, Physical Education, Recreation and Dance

*****NJ Assn of School Psychologists

*****Italian Teachers Assn of NJ

Tennaro	Alicia	Math	Are Your Lessons Trending? - Brookdale	12/15/16	**
Cartaya	Michele	Social Studies	Blogging and Genius Hour - Brookdale	11/3/16	**
Horton	Stephanie	ELA	Blogging and Genius Hour - Brookdale	11/3/16	**
Kubaska	Maryann	1st Grade	Build Conceptual Understanding of Elementary Math - Brookdale	1/18/17	**
DiMiceli	Francesco	Math	Cool Tools for Organizing a Digital Classroom - Brookdale	2/21/16	**
Bolin	Algisa	US History	Discovery with Ourselves and the Science Class - Brookdale	12/14/16	**
Borenstein	Lauren	Spec Ed	Dyslexia & ADHD: Characteristics & Connections - RPDA***	11/29/16	**
Sherman	Dana	PreK	Effective IEP Development: Practical Applications - LRC - Trenton	2/13/17	**
Tennaro	Alicia	Math	Engaging in Formative Assessment Techniques with Tech - Brookdale	1/4/17	**
Beyda	Carol	Math	Envision 2.0 Turnkey session - TOIS	11/9/16	**
O'Rourke	Brienne	Kdg	Get Moving! Turn Your Classroom into Cooperative and Kinesthetic Learning Environments - Brookdale	11/17/16	**
Minott	Edith	Life Skills	Job Corps Career Training - Edison	11/7/16	**
Smith	Sue	Life Skills	Job Corps Career Training - Edison	11/7/16	**
Borenstein	Lauren	Spec Ed	More Writing.. Less Grading - RPDA***	12/1/16	**
Kelly	Sandra	3rd Grade	Multi-Sensory Teaching - Brookdale	5/5/17	**
Francisco	Carin	4th Grade	Next Generation Science Standards in the Elementary Classroom - Brookdale	2/7/17	**
Kelly	Sandra	3rd Grade	Next Generation Science Standards in the Elementary Classroom - Brookdale	2/7/17	**
Konefal	Karolanne	2nd Grade	Next Generation Science Standards in the Elementary Classroom - Brookdale	2/7/17	**
Ruane	Kevin	4th Grade	Reimagining Learning Environment - Brookdale	1/12/17	**
Borenstein	Lauren	Spec Ed	Strategies & Technology Tools to Support Collaboration, Project-Based Learning & Student Inquiry - RPDA***	6/1/17	**
Normile	Sandra	Kdg	The Chromebook classroom - RPDA***	11/3/16	**
O'Rourke	Brienne	Kdg	The Chromebook classroom - RPDA***	11/3/16	**

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Rapuano	Jennifer	Kdg	The Chromebook classroom - RPDA***	11/3/16	**
Cancillieri	Karra	Math	Using KHAN Academy in Math Classrooms - Brookdale	12/6/16	**
Dunn	Karen	CST	4th Annual Social Work Alumni Lecture - Monmouth U	11/17/16	n/a
Schwartz	David	CST	4th Annual Social Work Alumni Lecture - Monmouth U	11/17/16	n/a
Sorce	Valerie	Supv of Humanities	AP Workshop - Monmouth Univ.	11/7/16	n/a
D'Ambrosio	Jayne	Guidance	Brain Injury in Students & Tourettes/Tic Disorders - Neptune HS	4/7/17	n/a
Milano	Victor	Principal	Effective IEP Development: Practical Applications - LRC - Trenton	2/13/17	n/a
Vona	Kristin	Supervisor of ASP & Spec Ed	Effective IEP Development: Practical Applications - LRC - Trenton	12/13/16	n/a
Vona	Kristin	Supervisor of ASP & Spec Ed	Google Applications for Education - Howell	11/2/16	n/a
Dunn	Karen	CST	Job Corps Career Training - Edison	11/7/16	n/a
Palaia	Denise	Principal	LRE Workshop - Effective IEP Development - Trenton	2/13/17	n/a
Fisher	Susan	CST	NJASP***** Winter Conference - Monroe	12/9/16	n/a
Magliaro	Dana	CST	Overview of the Shaywitz Dyslexia Screen - Millstone MS	11/3/16	n/a
Marks	Jenifer	CST	Overview of the Shaywitz Dyslexia Screen - Millstone MS	11/3/16	n/a

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute rate @ \$85 per day

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SPECIAL SERVICES OFFICE
TOWNSHIP OF OCEAN SCHOOL DISTRICT
DATE: October 20, 2016

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Addendum Out of District Private Tuition 2015-2016

Please submit the following for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Children's Center	1	*ESERS (148 days @\$293.96)	\$43,506.08
	1:1 Aide	(148 days @\$160.00)	\$23,680.00

Effective: 10/24/16

*Eligible for Special Education and Related Services

cc: K. Weldon
K. Jannarone
M. Mosca

SPECIAL SERVICES OFFICE
TOWNSHIP OF OCEAN SCHOOL DISTRICT
DATE: October 27, 2016

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Addendum Out of District Private Tuition 2015-2016

Please submit the following for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Hawkswood School	1	*ESERS (132 days @\$358.58)	\$47,332.56
	Plus cost of 1:1 Aide		TBD

Effective: November 7, 2016

*Eligible for Special Education and Related Services

cc: K. Weldon
K. Jannarone
M. Mosca

PERSONNEL

SUBSTITUTES FOR BOARD APPROVAL

October 28, 2016

Bielski, Alana	K-8
Donohue, Melissa	K-4
Fish, Stephanie	K-12
Illmensee, Michele	6-8
Roventini, Christine	K-4