

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
May 23, 2017**

CALL TO ORDER

Mr. James Dietrich, President, called the meeting to order at 6:30 p.m. in room A105 at the Ocean Township High School, 550 West Park Avenue, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Dietrich read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas, Mr. John Stuppi and Mrs. Sylvia Sylvia-Cioffi.
Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator and Dr. James Stefankiewicz, Superintendent of Schools.

The Board of Education then went on a walk-thru of the high school construction areas and then reconvened back in room A105 of the Ocean Township High School in order to continue the work meeting.

Enter Executive Session – 7:08 p.m.

Approval: Motion offered by Mr. Dietrich, seconded by Mrs. Parlamas and carried 9-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), Litigation (Loch Arbour versus Township of Ocean), and Student Matters. It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will take action upon returning to work session.

Adjourn Executive Session – 7:30 p.m.

Approval: Motion offered by Mrs. McGovern, seconded by Mr. Clayton and carried 9-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Dietrich

Mr. Dietrich discussed the following item(s):

- National Honor Society Induction ceremony tomorrow, May 24th at 7:00 p.m. at the high school.

VICE PRESIDENT'S REPORT: Mr. Palutis

Mr. Palutis discussed the following item(s):

- Yearly evaluation of the Superintendent coming up.

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Superintendent discussed Kathy Winecoff, New Jersey School Boards Association, who will be presenting the District's Strategic Plan at the Regular Meeting.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- IDEA Special Education audit to take place tomorrow, May 24th.
- Technology meeting to be held June 6th at 6:00 p.m.
- Tentative finance committee meeting scheduled for June 20th at 6:00 p.m.

PUBLIC COMMENT: None

COMMITTEE REPORTS:

COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITIES: Mrs. Sylvia-Cioffi

The following item(s) were discussed:

1. **Discussion: Policy**

Board of Education and Administration discussed the following policy:

Policy 5111.01 – *(New)* Tuition for Non-Resident Students

2. **Discussion: Approval of Minutes**

Board of Education and Administration discussed the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – May 16, 2017

3. **Discussion: NJSIAA Membership Resolution**

Board of Education and Administration discussed the attached NJSIAA Membership Resolution for the 2017-2018 school year.

4. **Discussion: District Strategic Plan**

Board of Education and Administration discussed the District’s Strategic Plan.

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

The following item(s) were discussed:

1. **Discussion: State Contract Purchases**

The Board of Education and Administration discussed the purchase of district computer, maintenance, security cameras, equipment, and other budgeted items from the following vendors utilizing the State of New Jersey Purchasing Bureau contract on a year-long basis as needed/budgeted in the 2017-2018 school year:

Office Business Systems	Contract #70264
Dell Computers	Contract #88967/A88796
Hewlett Packard	Contract #MO483-89974/A70262

2. **Discussion: Donation**

Board of Education and Administration discussed a donation of \$500.00 by Mr. Gino Dellomo, of Shrewsbury Volkswagen, Shrewsbury, NJ, for the Wanamassa Elementary School anti-bullying program,

3. **Discussion: Use of Facilities**

Board of Education and Administration discussed use of facilities according to the attached list dated May 23, 2017

Twp of Ocean BOE Work Meeting Minutes (continued) – May 23, 2017

(*This is a change in salary that includes a \$1,900.00 stipend for the in-charge responsibilities. The stipend is reflected in the salary noted above.)

Annie Varga	From: Custodian I – Day Shift	*\$35,040.00
	Township of Ocean Intermediate School	Prorated
	To: Day Custodian-in-Charge	
	Township of Ocean Intermediate School	

(*This is a change in salary that includes a \$1,900.00 stipend for the in-charge responsibilities. The stipend is reflected in the salary noted above.)

3. Discussion: Revised Contracts for the 2017-2018 School Year

Board of Education and Administration discussed issuing revised contracts, for the 2017-2018 school year, to the following employees, effective September 1, 2017:

Jessica Melton	Special Education Teacher, Part-time	*\$45,636.00
	Wanamassa Elementary School	

Cristy Molnar	Special Education Teacher, Part-time	*\$36,683.00
	Wanamassa Elementary School	

(*This is an increase in salary, reflected above, as a result of an increase in work hours per week, from 20.5 to 21.5.)

4. Discussion: Affirmative Action Officer for the 2017-2018 School Year

Board of Education and Administration discussed hiring Christine Fogler as the District's Affirmative Action Officer for the 2017-2018 school year. Mrs. Fogler's salary will be \$11,087.00.

5. Discussion: Unpaid Leave of Absence

Board of Education and Administration discussed the request of James Coakley, Grounds and Maintenance Department, to take an unpaid leave of absence, for the period of June 7, 2017 through September 7, 2017 (exact return date to be determined).

6. Discussion: Custodial Substitutes for the 2016-2017 School Year

Board of Education and Administration discussed hiring Victoria Flores-Diaz and Chris Psomias as Custodial Substitutes for the 2016-2017 school year.

7. Discussion: Resignation

Board of Education and Administration discussed the resignation of Jacqueline Castronovo, Supervisor of Special Education, Grades 6-12, effective June 30, 2017.

8. Discussion: 2017 Summer Curriculum Writing

Board of Education and Administration discussed curriculum writing, to be completed by teachers, during the 2017 Summer months, in accordance with the attached memorandum dated May 19, 2017. Teachers will be paid at a rate of \$35.00 per hour.

9. Discussion: Salaries for the 2017-2018 School Year Non-Represented Employees

Twp of Ocean BOE Work Meeting Minutes (continued) – May 23, 2017

Board of Education and Administration discussed salaries for Non-Represented Employees for the 2017-2018 school year.

10. **Discussion: Fall Coaching Assignments (updated list) for the 2017-2018 School Year**
Board of Education and Administration discussed Fall Coaching Assignments (updated list) for the 2017-2018 school year in accordance with the attached memorandum dated May 19, 2017.

PLANNING & CONSTRUCTION: Mr. Palutis

1. **Referendum: High School Construction**
Board of Education and Administration conducted a walk-thru and update of the high school construction project.
2. **Discussion: Referendum Furniture & Casework Award**
Board of Education and Administration discussed the award of art and music classroom casework and cafeteria tables for Wanamassa Elementary Schools utilizing the ESCNJ 15/16-09 Cooperative Purchasing Contract to the following: (As per attached quotes)
- a. Nickerson, Union, NJ, Wanamassa Cafeteria Tables\$29,328.78
 - b. Nickerson, Union, NJ, Wanamassa Art & Music Classroom Case Work\$33,915.80
- \$63,244.58

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT:

- Paul Mayerowitz, resident, asked about the tuition policy for students and the reason for it. Mr. Mayerowitz also asked about the district budget and guidance from the county office regarding Loch Arbour.
- Mrs. Loushine, Loch Arbour resident, asked about students from Loch Arbour, and where they will attend school next year. The Superintendent reiterated that as of now, the district expects the student of Loch Arbour to attend the Township of Ocean schools next school year.

ADJOURN MEETING: 7:50p.m.

There being no further business Mr. Clayton made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/Board Secretary