

**MINUTES OF THE REGULAR MONTHLY MEETING  
TOWNSHIP OF OCEAN  
May 23, 2017**

**CALL TO ORDER**

The Board President, James Dietrich, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the Cafeteria of the Ocean Township High School, 550 West Park Avenue, Oakhurst, NJ .

**STATEMENT OF NOTICE**

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, January 17, 2017 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website [www.oceanschools.org](http://www.oceanschools.org) on January 4, 2017.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 6, 2017 and The New Coaster Newspapers on January 6, 2017.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 4, 2017.

**ROLL CALL**

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas, Mr. John Stuppi and Mrs. Sylvia Sylvia-Cioffi.

**PRESIDENT’S REPORT** – No Report

**STUDENT REPRESENTATIVES:** Maxwell Hoyle and Sydney Burger

The following item(s) were reported:

- Track and Field, B-North champs and other spring sport records and achievements were discussed.
- School events coming up: National Honor Society Induction, Chorus concert, and Student Council Class Olympics.

**SUPERINTENDENT’S REPORT** – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following:

Superintendent and Board President gave a Certificate of Achievement for ‘excellence in service’ to the Township of Ocean Board of Education to the student representatives for the 2016-2017 school year.

Sydney Burger

Maxell Hoyle

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Superintendent gave a Strategic Planning process intro and then introduced Kathy Winecoff, New Jersey School Boards Association, who gave a presentation on the entire process to the public.

Superintendent then proceeded with announcing the student awards:

**OTHS - DECA**

The Ocean Township High School DECA Team competed at the NJ DECA State Career Development Conference held at the Harrah’s Riverfront Conference Center, February 21-24, 2017 and at the International Career Development Conference held, April 26-29, 2017 in Anaheim, California. The following students placed in the events:

- |                 |                |
|-----------------|----------------|
| Nikhil Bagchi   | Angelica Patel |
| Sofia Escandon  | Henry Ramirez  |
| Gianna Gambino  | Ryleigh Rawson |
| Scottie Germain | Giverny Risse  |
| Giana Graziano  | Vanshika Shah  |
| Isaac Greenspan | Thomas Stuppi  |
| Shareef Hannout |                |

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**Academic Team – High School**

The High School Academic Team under the direction of advisor, Diane Rinaldi, took first place at the “Allentown Academic Open 2017” held on March 30<sup>th</sup>. “The original field consisted of 24 teams from all over the state, in a jeopardy style competition. The team won six individual games to earn the title of Champions, and had previously, in November, won the Donovan Catholic Academic Challenge.

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|-----------------|-------------------|
| Sameul Beson    | Joshua Miller     |
| Daniel Gerdon   | Oluwatobi Omosoto |
| Matthew Gronert | Rida Rahman       |
| Tayde Guzman    |                   |

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**Italian Language Culture Day – TOIS Students**

TOIS Italian students placed second in the middle school level in the annual Italian Language and Culture Day, on March 16, 2017, sponsored by ITANJ and the Coccia Institute of Montclair State University, and also won best overall performance ‘of the day’ which included twelve high schools. A middle school group had never won this prize before.

The contest theme was: "*Paese che vai, usanza che trovi*" to reflect the different customs and traditions throughout the regions of Italy. The students chose an event from the small beach town of Lavagna on the eastern riviera of Liguria, "La Torta dei Fieschi" which is celebrated every August 14<sup>th</sup> wherein the town recreates a wedding from the 1200’s between Count Opizzo dei Fieschi to Bianca dei Bianchi and feeds the entire population of Lavagna a special italian cake (la torta). The production, under the guidance of Italian teacher Susan Fischer, was created and written by students, McKenna Costello and Madison Farina, in Italian, in order to represent this at a language competition level, and they gave is a humorous side. Michael Reid stole the show with his interpretation of the arrogant town baker (il pasticciere). Every student had a part, be it directing, making props, doing acrobatics or being in the actual play.

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|---------------------|-------------------|------------------|
| Alexandra Ankiewicz | Gabiella Goehring | Alezandra Murphy |
| Adriana Ardizzone   | Carisa Graziano   | Lindsey Niles    |

Sydney Bendik	Alice Gil-Limardo	Giovanni Poniros
Logan Caplan	Mackenzie Haar	Krista Pustrom
McKenna Costello	Avery Hughes	Michael Reid
Audrey DeLia	Madison Martin	Victoria Suza deSilva
Michael DeLia	Macey McAllister	Giovanna Ucles
Madison Farina	Francesca Monteferrante	Jack Zimmerman
	Margaret Mulvaney	

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**Future Chef**

Sodexo held the annual “Future Chefs” Culinary Competition, open to all students in grades 3, 4 and 5. This year’s challenge held on March 18, 2017 was, “Healthy Comfort Food.” and this year’s winner was fifth grader Mallory Brannen., her winning dish was “Delicious Grilled Cheese & Tomato Soup casserole.” Mallory also advanced to the nation Competition.

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**Student Voice Winner**

Sophia Gemignani won first place Student Voice Essay contest held on April 26, 2017. This year’s essay topic was, “How my teacher won me over.” Sophia wrote about Mr. Ryan Pringle, her fourth grade teacher, at the Wanamassa Elementary School.

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**PUBLIC COMMENTS-AGENDA:** None

**APPROVAL OF BILLS:** Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following paid items:

1. **APPROVAL OF BILLS**

Move for the approval of the following paid items:

Bills List	May 23, 2017	4,568,430.74
Payroll	April 28, 2017	2,023,564.23
Employer FICA & DCRP	April 28, 2017	39,282.70
Payroll	May 15, 2017	2,060,279.77
Employer FICA & DCRP	May 15, 2017	42,190.46
	Total	<u>\$8,733,747.90</u>

Motion(s) carried: 9-0

**COMMITTEE REPORTS:**

**COMMUNITY LIAISON COMMUNICATIONS & CO-CURRICULAR**

**STUDENT ACTIVITIES:** Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **HIB Report**

The Board of Education affirms the following Harassment, Intimidation, and Bullying (HIB) Incident Summary Report for the 2016-2017 school year. The report was previously provided to the Board by the Superintendent of Schools. The Board has reviewed the report and affirms the

Superintendent’s decision.

HIB Report # 8 - Presented May 9, 2017

HIB Report # 9 - Presented May 16, 2017

2. **Approval of Minutes**

Move to approve the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – May 16, 2017

3. **NJSIAA Membership Resolution**

Move to approve the attached NJSIAA Membership Resolution for the 2017-2018 school year.

Motion(s) for item(s) #1 thru #3 carried: 9-0

4. **Presentation of the District’s Strategic Plan**

Kathy Winecoff from New Jersey School Boards, presented the District’s Strategic Plan to the Board of Education and the public.

**FINANCIAL MANAGEMENT & RESOURCE SERVICES:** Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

*The following resolution certifies that budget balances at the end of April were adequate to pay all remaining obligations of the 2016-2017 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.*

**RESOLUTION**

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of April 30, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of April 30, 2017 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending April 30, 2017.

2. **Transfers**

*The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.*

Move for approval of the attached RESOLUTION dated, April 30, 2017 covering APPROPRIATION TRANSFERS in the 2016-2017 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for April 2017:**

**Fire Drill**

Ocean Township High School..... April 24, 2017  
Twp. of Ocean Intermediate School ..... April 5, 2017  
Ocean Township Elementary School ..... April 27, 2017  
Wanamassa Elementary School ..... April 27, 2017  
Wayside Elementary School..... April 3, 2017

**Lockdown Drill**

Ocean Township Elementary School. ....April 28, 2017  
Wayside Elementary School.....April 28, 2017

**Table Top Security Drill**

Wanamassa Elementary School ..... April 20, 2017

**Bomb Threat Drill**

Ocean Township High School.....April 26, 2017  
Twp. of Ocean Intermediate School.....April 20, 2017

4. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated May 23, 2017.

5. **Requisition for Taxes for the 2017-2018 School Year**

Move to approve the requisitioning of taxes from the Township of Ocean and the Village of Loch Arbour in the total amount of \$64,926,944 for the 2017-2018 school year as per the attached breakdown.

6. **Approval of Petty Cash for 2017-2018**

Move to approve the approval of the following Petty Cash accounts:

1.	Board Secretary's Office	\$150.00
2.	Accounting Office	150.00
3.	Transportation Office	150.00
4.	High School	150.00
5.	Intermediate School	150.00
6.	OT Elementary School	150.00
7.	Wanamassa Elem. School	150.00
8.	Wayside Elem. School	150.00
9.	Maintenance/Grounds	200.00

7. **Outstanding Checks**

Move to approve the voiding old outstanding checks in various Board of Education accounts. (See attached list)

8. **School Funds Investor for the 2017-2018 School Year**

Move to approve the School Business Administrator/Board Secretary and/or the Assistant School Business Administrator/Assistant Board Secretary be approved as the School Funds Investor for the 2017-2018 school year pursuant to NJSA 17:12B-24.

9. **Qualified Purchasing Agent 2017-2018**

Move to approve to designate Kenneth Jannarone as Qualified Purchasing Agent and to set the bid threshold in accordance with NJSA 18A:18A-3a and NJAC 5:34-5, currently \$40,000. The qualified purchasing agent is also authorized for the purchase of goods and services entered into on behalf of the state by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing agent shall make known to the Board the commodity/service, vendor and state contract number utilized.

10. **Public Agency Compliance Officer (P.A.C.O.)**

Move to approve to designate Kenneth Jannarone as Public Agency Compliance Officer to oversee all matters concerning implementation and administration of the legal requirements of State of New Jersey Department of Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program.

11. **Director of Facilities**

Move to approve to designate Gary Tattersall as the: Integrated Pest Management Coordinator, Right to Know Officer, AHERA Coordinator, Asbestos Management Officer and Indoor Air Quality Management Officer.

12. **Textbooks**

Move to approve the renewal of existing textbooks used for the district's curriculum.

13. **Curriculum/Standard Adoption**

Move to approve the Board of Education approval for the renewal of existing curriculum in support of the NJ Student Learning Standards:

Fine and Performing Arts	Health & Physical Education
Language Arts Literacy	Mathematics
Science	Social Studies
World Languages	Technological Literacy
Career Education	Gifted and Talented
Pre-School	English Language Learners

14. **Custodian of Government Records**

Move to approve the appointment of the School Business Administrator/Board Secretary as the "Custodian of Government Records" in accordance with the Public Access to Government records Law P.L.2001,C.404 amendment to the Right-to-Know Law (N.J.S.A.47A:1A-2 et seq.) for the 2017-2018 school year.

15. **Cooperative Agreements and Shared Service: 2017-2018**

Move to approve renewal of Cooperative Pricing Agreements with Hunterdon County Educational Services Commission (HCEC) and Educational Services Commission of New Jersey (ESCNJ) and Commodity Resale and Shared Services with County of Monmouth for 2017-2018.

16. **Additional Tax Sheltered Annuity (403b)/ Companies and Section 457 Plans**

Move to approve s the addition of the following Company and standard sharing and hold harmless agreement per IRS regulations, to provide Tax Sheltered Annuity (403b), and Section 457 Plans to all District employees for calendar year 2017.

National Life Group

17. **Budget Uniform Minimum Charts of Accounts**

Move to approve the adoption of the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools and the implementation of the school budget for the 2017-2018 school year.

18. **Approval to Advertise for Bids**

Move to approve advertising for bids for budgeted items for the 2017-2018 school year that exceed the bid threshold in accordance with NJSA 18A:18A-3a. Separate resolutions will need to be approved for individual bid results.

19. **Plan Approvals**

Move to approve the renewal of:

Indoor Air Quality Plan (IAQ)

3 Year Technology Plan

Exposure Control Plan

Emergency Management Plan

Standard Operating Procedures Manual (SOP)

Student Activity Groups Handbook

Parent Organization Handbook

20. **MOCSSIF 2017 Safety Grant Program:**

Move to approve the submission of the grant application for the 2017 Safety Grant Program through the NJSIG MOCSSIF Sub Fund for identified safety and security facility upgrades in the amount of \$22,650.00 for the period of July 1, 2017 thru June 30, 2018.

21. **Student Evaluation**

Move to approve a contract for behavioral assessment/evaluation services of a special education student with Behavior Therapy Associates. The contract for services will be an anticipated 14 hours at \$150 per hour, for an approximate cost of \$2,100.

22. **Shared Services – MOESC**

Move to approve the shared services resolution with the Monmouth Ocean Educational Services Commission regarding detailed scope of work for custodial and maintenance services. (As per the attached)

23. **Translator Service**

Move to approve Maria V. Cavadas, LLC-Middletown, of Paradox, to provide Portuguese translator services at an hourly rate of \$50.00 per hour, for a Portuguese speaking child and family.

24. **GovDeals – Online Auction**

Move to approve the sale of surplus property no longer needed for public use thru GovDeals Online Auctioning: The list of surplus property to be sold will be retired schools buses.

The surplus property shall be sold in an “as is” condition without express or implied warranties. The Board reserves the right to accept or reject any bid submitted. Please check the website: [www.Oceanschools.org](http://www.Oceanschools.org) for details on availability.

25. **Professional Services Resolutions**

Move to approve the following Therapy Contracts.

Awarded to:	Invo Healthcare
Duration:	July 10, 2017 to August 17, 2017 Approximately 40 hours per week (2 Therapists @ 20 hrs. ea. per week)
Nature and Type of Contract:	Occupational Therapy
Amount of Contract:	\$79.00 per hour

Awarded to:	Invo Healthcare
Duration:	July 10, 2017 to August 17, 2017 Approximately 15 hours per week
Nature and Type of Contract:	Physical Therapy
Amount of Contract:	\$79.00 per hour

- a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection.

26. **Professional Legal Services for the 2017-2018 School Year**

Move to approve the award of legal services contracts to the following for the 2017-2018 school year:

Awarded to:	Kenney, Gross, Kovats, & Parton
Awarded to:	Cleary, Giacobbe, Alfieri, Jacobs, LLC
Duration:	1 year
Nature and type of contract:	General School Board Counsel
Amount of Contract	Hourly rate of \$135

Awarded to:	Cleary, Giacobbe, Alfieri, Jacobs, LLC
Duration:	1 year
Nature and type of contract:	Special Services Counsel
Amount of Contract	Hourly rate of \$135



Awarded to:	Kenney, Gross, Kovats, & Parton
Duration:	1 year
Nature and type of contract:	Labor/Negotiations Counsel
Amount of Contract	Hourly rate of \$135

- a. This contract will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

27. **Professional Services Resolutions for the 2017-2018 School Year**

Move to approve the award of contracts to the following for the 2017-2018 school year:

Awarded to:	Connor Strong Co., Inc.
Duration:	July 1, 2017 to June 30, 2018
Nature and Type of Contract:	Property & Casualty Consulting Services
Amount of Contract:	\$34,924.00

Awarded to:	Management & Environmental Consulting Services, Inc.
Duration:	July 1, 2017 to June 30, 2018
Nature and Type of Contract:	Environmental Consultation Services
Amount of Contract:	Rates to be Approved by Project

- a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

28. **State Contract Purchases**

Move to approve the purchase of district computer, maintenance, security cameras, equipment, and other budgeted items from the following vendors utilizing the State of New Jersey Purchasing Bureau contract on a year-long basis as needed/budgeted in the 2017-2018 school year:

Office Business Systems  
Dell Computers  
Hewlett Packard

Contract #70264  
Contract #88967/A88796  
Contract #MO483-89974/A70262

29. **Donation**

Move to approve a donation of \$500.00 by Mr. Gino Dellomo, of Shrewsbury Volkswagen, Shrewsbury, NJ, for the Wanamassa Elementary School anti-bullying program.

Motion(s) carried: 9-0

**INSTRUCTION & EDUCATION:** Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. Sylvia-Cioffi for approval of the following item(s):

1. **2017 Summer Bridge Program – Rising Ninth Grade Students**

Move to approve the 2017 Summer Bridge Program for students rising to 9<sup>th</sup> grade. The program will be held at the Ocean Township High School for a period of six weeks, July 5, 2017 – August 10, 2017, 7:30 am – 10:30 am, Monday- Thursday.

2. **2017 Summer School On-Site and On-line Program, Grades 9-12**

Move to approve an on-site and an on-line summer program for students in grades 9-12. Classes will be offered in most of the core subjects, PARCC Portfolio for ELA and Math, (so that students meet the requirement of the testing), and Algebra I (for credit recovery), will be offered on-site and the rest of the courses will be offered through the virtual on-line program, Educere. The cost for the virtual courses will be \$195.00 per course. Students, with the exception of those with free and reduced lunch designation, will be responsible for this cost. Students with reduced lunch designation must pay \$100.00 per course, and students with free lunch designation must pay \$50.00 for each course for which they register. The district will pay the remaining costs for free and reduced lunch students. The program will run July 5, 2017 – August 10, 2017, four days per week (Math – Mondays and Tuesdays, LAL – Wednesday and Thursdays), 2 hours per day.

3. **Summer Bridge Program - Spartan Academy of Business and Finance**

Move to approve the Summer Bridge Program for the Spartan Academy of Business and Finance. The program will run for two weeks, July 11, 2017-August 20, 2017, 7:30 am – 11:30 am, Tuesday through Thursday. This bridge program is funded through grant money.

4. **Core Academic Program of Skills (CAPS) for Summer of 2017**

Move to approve the Core Academic Program of Skills (CAPS) for Summer of 2017. The program would be offered to all students in Grades K-4 (for 2017-2018), who are struggling in mathematics and reading. The program will be held at the Ocean Township Elementary School from Monday, July 10, 2017 through Thursday, July 27, 2017, 8:30 am – 12:00 noon.

5. **2017 Summer Bridge Program**

Move to approve the 2017 Summer Bridge Program to be held at the Township of Ocean Intermediate School. The program would be offered to students rising to grades 5, 6, 7, and 8. The program would run Monday through Thursday, 7:40 am to 11:40 pm, July 10, 2017 – August 3, 2017.

6. **School Counseling Internship**

Move to approve the request of Amanda Slevin, a graduate student from Monmouth University, to complete 300 internship hours during the period of September 2017-December 2017. Ms. Slevin will perform her Masters Level internship under the supervision of Julia Brenna-Hall, Guidance Counselor at Ocean Township Elementary School.

7. **Bilingual/ESL Three-Year Program Plan for School Years 2017-2020 –**

Move to approve the District’s Bilingual/ESL Three-Year Program Plan for school years 2017-2020; copy of the plan is attached.

8. **Central Jersey Consortium for Excellence and Equity – 5<sup>th</sup> Annual Middle and High School Student Leadership Forum**

Move to approve sending twenty (20) students (high school and intermediate level) from our district to the 5<sup>th</sup> Annual Middle and High School Student Leadership Forum to be held at Monmouth University on June 5, 2017 from 9:15 am – 1:00 pm. The conference titled “Everything Counts,” designed for student leaders, “will provide attendees with new awareness related to equity and justice in school. Student leaders will also learn how everything counts, and even the smallest of actions can make an impact at their schools.”

9. **Professional Development Activities – Staff**

Move to approve the attached memorandums dated May 19, 2017 (3) and May 23, 2017 (1) re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

10. **Student Observers**

Move to approve student observers, for the period of May 24-June 16, 2017, in accordance with the attached memorandum dated May 19, 2017.

11. **Revision to Out of District Private Tuition for the 2016-2017 School Year**

Move to approve a revision to out of district private tuition, for the 2016-2017 school year, in accordance with the attached memorandum dated May 19, 2017.

Motion(s) carried: 9-0 (Dr. Marshall recused himself on items #8, #6 and #10)

**LEGISLATIVE POLICY:** No Report

**NEGOTIATIONS:** No Report

**PERSONNEL:** Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **2017 Summer Clerical Substitutes**

Move to approve the following Clerical Substitutes for the 2017 Summer months:

Roxanne Andrus  
Lois DeMarco  
Rachelle Lucarelli  
Babette Marchetti  
Robin Meyer  
Michelle Morgan

Laura Pembleton  
Louise Peterson  
Fran Pozerycki  
Margie Seager  
Janice Vale  
Karen Wegrzyniak

2. **Fall Coaching Assignments for the 2017-2018 School Year**

Move to approve the following Fall Coaching Assignments for the 2017-2018 school year in accordance with the attached memorandum dated May 19, 2017.

3. **Non-Athletic Advisors for the 2017-2018 School Year**

Move to approve Non-Athletic Advisors for the 2017-2018 school year in accordance with the attached list dated April 28, 2017.

4. **Facilitator – 2017 Special Education Extended School Year Program (ESY)**

Move to approve Brianne Brannigan as the facilitator for the 2017 Special Education Extended School Year Program (ESY). The program will run July 10, 2017 – August 17, 2017 (Monday – Thursday). Ms. Brannigan will work 6 hours per day and will receive a \$5,000. stipend.

6. **Affirmative Action Officer for the 2017-2018 School Year**

Move to approve Christine Fogler as the District's Affirmative Action Officer for the 2017-2018 school year. Mrs. Fogler's salary will be \$11,087.00.

7. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA, for Ramona Chambers, Special Education Teacher, Township of Ocean Intermediate School for the period of June 19-June 22, 2017. While out on an unpaid family leave of absence, Ms. Chambers will be responsible for paying the appropriate contribution towards her health insurance coverage. Ms. Chambers is expected to return to work September 1, 2017.

8. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA and NJFLA, for Ashley Klimik, Social Studies Teacher, Township of Ocean Intermediate School for the period of September 1, 2017 through November 24, 2017. While out on an unpaid family leave of absence, Mrs. Klimik will be responsible for paying the appropriate contribution towards her health insurance coverage. Mrs. Klimik is expected to return to the classroom, November 27, 2017.

9. **Unpaid Leave of Absence**

Move to approve an unpaid leave of absence, for the period of June 7, 2017 through September 7, 2017 (exact return date to be determined), for James Coakley, Grounds and Maintenance Department.

10. **Revisions to Job Descriptions**

Move to approve revisions to the following job descriptions:  
Director of School Counseling, Grades K-12  
Education Technology Teaching Specialist  
Supervisor of Mathematics

11. **Repurposing a Teaching Position for the 2017-2018 School Year**  
Move to approve repurposing a teaching position to that of an Education Technology Teaching Specialist for the 2017-2018 school year.
12. **Elimination of a 12-Month Secretary Position**  
Move to approve to eliminate a 12-Month Secretary position in the Transportation Department for the 2017-2018 school year.
13. **Creating a New Assistant Dispatcher Position for the 2017-2018 School Year**  
Move to approve creating a new position (replacing the current Secretary position) for the 2017-2018 school year. The position would be that of an Assistant Dispatcher in the Transportation Department.
14. **Creating a Day Custodian In-Charge Stipend**  
Move to approve a Day Custodian In-Charge stipend in the amount of \$1,900.00, effective for the 2016-2017 school year.
15. **Instructional Assistant/Extracurricular Activity**  
Move to approve Bonnie Zimmerman, an Instructional Assistant at the High School, to provide aide support to a high school student with disabilities on June 1, 2016. Mrs. Zimmerman will accompany the student to the Senior Prom, an extracurricular activity, for a total of 10 ½ hours, (7:00 pm – 5:30 am; includes the prom and post prom activities ). Mrs. Zimmerman will be paid at her hourly contractual rate.
16. **Staffing – 2017 Special Education Extended School Year Program (ESY)**  
Move to approve staffing for the 2017 Special Education Extended School Year Program in accordance with the attached memorandum dated May 9, 2017. The ESY program will run July 10, 2017 – August 17, 2017 (Mondays- Thursdays), at the Wanamassa Elementary School.
17. **2017 Summer Hours for District Nurses**  
Move to approve 2017 Summer hours for District Nurses in accordance with the attached memorandum dated May 12, 2017.
18. **Custodial Substitutes for the 2016-2017 School Year**  
Move to approve Victoria Flores-Diaz and Chris Psomias as Custodial Substitutes for the 2016-2017 school year.
19. **Resignation**  
Move to approve the resignation of Jacqueline Castronovo, Supervisor of Special Education, Grades 6-12, effective on or about July 14, 2017.
20. **Employee Transfers**

Move to approve the following employee transfers effective May 30, 2017:

Hugo Baez	From: Wayside Elementary School –Day Shirt (6:30 am – 3:00 pm) To: High School – Day Shift (5:30 am – 2:00 pm)
Luis Arcos	From: High School – Day Shift (8:00 am – 4:30 pm) To: Wayside Elementary School – Day Shift (9:00 am – 5:30 pm)

21. **Revised Contracts**

Move to approve that revised contracts be issued to the following employees effective June 1, 2017:

Craig Matthews	From: Custodian I – Day Shift Ocean Township High School To: Day Custodian-in-Charge Ocean Township High School	*\$42,640.00 Prorated
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(\*This is a change in salary that includes a \$1,900.00 stipend for the in-charge responsibilities. The stipend is reflected in the salary noted above.)

Annie Varga	From: Custodian I – Day Shift Township of Ocean Intermediate School To: Day Custodian-in-Charge Township of Ocean Intermediate School	*\$35,040.00 Prorated
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(\*This is a change in salary that includes a \$1,900.00 stipend for the in-charge responsibilities. The stipend is reflected in the salary noted above.)

22. **Revised Contracts for the 2017-2018 School Year**

Move to approve that revised contracts be issued, for the 2017-2018 school year, to the following employees, effective September 1, 2017:

Jessica Melton	Special Education Teacher, Part-time Wanamassa Elementary School	*\$45,636.00
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Cristy Molnar	Special Education Teacher, Part-time Wanamassa Elementary School	*36,683.00
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(\*This is an increase in salary, reflected above, as a result of an increase in work hours per week, from 20.5 to 21.5.)

23. **2017 Summer Curriculum Writing**

Move to approve curriculum writing, to be completed by teachers, during the 2017 Summer months, in accordance with the attached memorandum dated May 19, 2017. Teachers will be paid at a rate of \$35.00 per hour.

Motion(s) on items #1 thru #4 and #6 thru #23 carried: 9-0

Mrs. Parlamas made a motion, seconded by Mrs. Sylvia-Cioffi, to table the following item(s):

5. **Salaries for the 2017-2018 School Year Non-Represented Employees**

Move to approve salaries for Non-Represented Employees for the 2017-2018 school year.

Motion to Table item #5 carried: 9-0

**PLANNING & CONSTRUCTION:** Mr. Palutis

Mr. Palutis made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Referendum Furniture & Casework Award**

Move to approve the award of Move to approve of art and music classroom casework and cafeteria tables for Wanamassa Elementary Schools utilizing the ESCNJ 15/16-09 Cooperative Purchasing Contract to the following: (As per attached quotes)

a. Nickerson, Union, NJ, Wanamassa Cafeteria Tables .....	\$29,328.78
b. Nickerson, Union, NJ, Wanamassa Art & Music Classroom Case Work .....	\$33,915.80
	\$63,244.58

Motion(s) carried: 9-0

**TECHNOLOGY:** Mr. Stuppi

Mr. Stuppi made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

1. **Computer Co-Operative Purchase**

Move to approve the purchase of \$45,831.00 of Internal Connections, consisting of Universal Power Supplies and Battery Packs, from Ocean Computer Group, Inc. Matawan, NJ, during the 2017-2018 E-Rate funding year, as indicated in the bid dated 3/23/2017, NJ State Contract #89967. (It is anticipated that E-rate funding will represent a 50% discount for a final price of \$22,915.50).

Motion(s) carried: 9-0

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENTS:**

- Dr. Meller, resident, discussed the Community Outreach strategic goal and suggested televising the meeting.
- Mr. Mayerowitz, resident, discussed item #11 on the Instruction Committee regarding out of district tuition students. He also questioned the elimination of the Transportation Secretary position and creation of a new Asst. Dispatch position.
- Mr. Mayerowitz asked about the legal service and co-council for future litigation.

Minutes of the Regular Monthly Meeting –  
May 23, 2017 Continued:

**ADJOURNMENT: 9:06 p.m.**

There being no further business, Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,

Kenneth Jannarone  
School Business Administrator/  
Board Secretary