

Work Session

Attachments

MARCH 21, 2017

Office of the Superintendent
Township of Ocean School District
March 17, 2017

MEMORANDUM FOR: All Members of the Board

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

RE: **Miscellaneous Information**

1. **On the Calendar**

March 18, 2017 (Saturday)

- 9:30 am - 11:30 am – Intermediate School
Future Chefs Culinary Competition sponsored by Sodeño. District finalists, Grades 3-5, will compete in the final challenge of the culinary competition. The winner of this event will be entered into the National Competition!

March 21, 2017

- 5:30 pm - Disciplinary Hearing (Closed)
- 6:15 pm - Disciplinary Hearing (Closed)
- 7:00 pm - Executive Session (Closed)
- 7:30 pm - Work Meeting
- 8:00 pm - Regular Monthly Meeting
 - Greg Colón, Career Pathways Coordinator, High School and representatives from Georgian Court will be in attendance for an “*Articulation Agreement Ceremony*” for the Career Pathways Program.

March 28, 2017 - No Meeting

April 4, 2017

- 7:00 pm - Executive Session (Closed)
- 7:30 pm - Work Meeting

April 11, 2017 – No Meeting

April 18, 2017

- 7:00 pm – Executive Session (Closed)
- 7:30 pm – Work Meeting
- 8:00 pm – Regular Monthly Meeting
 - Mrs. Michelle Shappirio, Supervisor of English and Social Studies, Grades, K-5 and Mrs. Kristin Vona, Supervisor of Special Education, Grades PreSchool-5 will be in attendance to give a presentation on the Wonders Program.


April 25, 2017 – Budget Hearing, 8:00 pm

Office of the Superintendent of Schools

Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools 

DATE: March 16, 2017

RE: Employment Opportunity/Special Ed. ESY Program
July 10, 2017 – August 17, 2017 (Monday – Thursday)

POSITION: Summer ESY Facilitator
(Full time – 6 hrs. per day)

QUALIFICATIONS: Supervisor certificate required

STIPEND: \$5,000

APPLICATION DEADLINE: Candidates interested in applying for this position should notify the Personnel Office in writing as soon as possible on or before the end of the business day, Monday, March 27, 2017, 4:30 pm.

**COMMUNITY LIAISON, COMMUNICATIONS &
CO-CURRICULAR STUDENT ACTIVITIES COMMITTEE**

0155 BOARD COMMITTEES

The Board of Education authorizes the creation of committees of Board members charged to conduct studies, make recommendations to the Board, and act in an advisory capacity. Committees are not authorized to take action on behalf of the Board.

An ad hoc committee may be created and charged at any time by the President or a majority of the Board members present and voting. The President shall appoint members to any committee so created and charged; members shall serve until the committee is discharged.

Committees shall consist of no more than **four** Board members. The President shall serve as ex officio member on all Board committees **at his discretion. The Board President shall appoint members to each committee.** A member may request or refuse appointment to a committee; a member's refusal to serve on any one committee shall not prejudice his or her appointment to another committee.

A chairperson shall be appointed by the President and shall report to the Board for the committee.

Committee meetings may be called at any time by the committee chairperson or when a meeting is requested by two members of the committee. Committee meetings shall not be open to the public, except that a majority of the committee or the chairperson may open the meeting to the public or invite persons whose knowledge or expertise may be useful to the committee. **The chairperson may seek to have a standing member of the community as a part of their committee. A fair and equitable process will be established to solicit interested members of the community by the committee chair. Formal board approval of the community member is required on a year to year basis.**

Community members appointed to any committee shall serve with no remuneration or benefit of any kind and shall not be given access to information that is not fully public record at that time.

The chairperson will distribute copies of this policy to the committee and community members must sign an acknowledgement that they have received and have read this policy on a yearly basis.

Adopted: 20 January 1976

Revised: 17 July 1990, 21 March 2017



5466 GRADUATION AND YEARBOOK FEES

The Board of Education recognizes that the cost of graduation ceremonies, if any, directly paid by graduating pupils and the cost of a yearbook directly paid by the graduating pupil may create a financial hardship for the parent, legal guardian or other person having legal custody of the graduating pupil.

The Board of Education will not exclude from the graduation ceremony any pupil who is unable to pay the fees required of the graduating pupil to participate in the graduation ceremony because of financial hardship for the parent, legal guardian or other person having legal custody of the graduating pupil.

The Board of Education will permit a current or former member of the Township of Ocean Board of Education to hand the high school diploma to their child during the child's high school graduation ceremony.

Furthermore, the Board will pay the cost for a graduating pupil to purchase a yearbook if the graduating pupil is unable to pay the fees required because of financial hardship for the parent, legal guardian or other person having legal custody of the graduating pupil.

In determining financial hardship, the criteria will be the same as the Statewide eligibility standards established by the State Board of Education for free and reduced price meals under the State School Lunch Program.

N.J.S.A. 18A:7C-5.1

Adopted: 25 November 1997

Revised: 21 March 2017



**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
March 16, 2017**

CALL TO ORDER

Mr. Kenneth Jannarone, School Business Administrator, adjourned the meeting at 6:15 p.m., in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J., due to lack of quorum.

CALL TO ORDER

Mr. James Dietrich, President, called the meeting to order at 7:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Dietrich read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas and Mr. John Stuppi.

Mrs. Sylvia Sylvia-Cioffi was absent.

Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator and Dr. James Stefankiewicz, Superintendent of Schools.

Enter Executive Session – 7:02 p.m.

Approval: Motion offered by Mr. Dietrich, seconded by Mr. Clayton and carried 8-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda) and Litigation (Loch Arbour versus Township of Ocean). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will take action upon returning to work session.

Adjourn Executive Session – 7:21 p.m.

Approval: Motion offered by Mrs. Parlamas, seconded by Mr. Clayton and carried 8-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Dietrich

Mr. Dietrich discussed the following item(s):

- Future Chefs competition, Saturday, March 18th, at 9:30 am.
- Reported that he spoke with Sean Moore, former Board of Education member, about change of policy regarding graduation procedures.

VICE PRESIDENT'S REPORT: Mr. Palutis

Mr. Palutis discussed the following item(s):

- Technology issues regarding Chromebooks and loaners for students will be reviewed in committee.

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Superintendent discussed the weather for the week and school closings.
- Presentation for the Wonders Program on April 18th.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

Twp of Ocean BOE Work Meeting Minutes (continued) – March 16, 2017

Mr. Jannarone discussed the following item(s):

- Upcoming 4 day NJ Department of Agriculture SOARS audit/review including Wanamassa Elementary and Deal School starting Monday, March 20th.
- IDEA Special Education Federal Grant Funds audit coming in May.

PUBLIC COMMENT: None

COMMITTEE REPORTS:

COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITIES: Mr. Palutis

The following item(s) were discussed:

1. **Discussion: Policies**

Board of Education and Administration discussed first reading of revisions to the following policies:

Policy 0155 – Board Committees

Policy 5466 – Graduation and Yearbook Fees

Mr. Palutis made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

2. **Approval of Minutes**

Move to approve the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – March 7, 2017

Motion(s) on item #2 carried: 8-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

The following item(s) were discussed:

1. **Discussion: Budget 2017-2018**

Board of Education and administration continued budget discussions for the 2017-2018 budget. Items for discussion were the capital outlay budget, personnel budget, technology budget and tax levy cap status.

2. **Discussion: Shared Services – Deal School**

Board of Education and Administration discussed the attached master shared services resolution between the Township of Ocean Board of Education and the Deal Board of Education. Addendum I and II detail the shared services scope of work for cafeteria and maintenance services. This agreement will be in place from July 1, 2017 to June 30, 2018.

3. **Discussion: Renewal of Food Service Management Contract**

Board of Education and Administration discussed the renewal of the Food Service Management contract with Sodexo Food Services for the 2017-2018 school year. The proposed management fee is \$46,350; the Administrative Fee is \$67,980, this is a 1.5% increase. The minimum financial client guaranteed return

Twp of Ocean BOE Work Meeting Minutes (continued) – March 16, 2017

for the food service program will be a surplus of \$15,810. The guarantee is limited to 100% of the management fee.

4. Discussion: Student Lunch Program Prices

Board of Education and Administration discussed the prices of the student lunch program for the 2017-2018 school year as follows: Breakfast \$1.75 and Adult meal will be \$3.85.

| Deal School | Elementary Schools | Intermediate School | High School |
|-------------|--------------------|---------------------|-----------------|
| \$3.10 | \$2.85 | \$3.10 - \$4.00 | \$3.35 - \$4.25 |

NOTE: The above prices represent no increase from last year and continue a tiered pricing approach. The price will be variable depending on the food cost of the meal served.

5. Discussion: Professional Services Resolutions

Board of Education and Administration discussed the following Therapy Contract.

| | |
|------------------------------|---|
| Awarded to: | BAYADA Home Health Care, Inc. |
| Duration: | April 3, 2017 to June 21, 2017 |
| Nature and Type of Contract: | In-School Nursing Care & Transportation to and from |
| Amount of Contract: | \$54.00/hour RN Services-2 days/wk \$44.00/hour LPN Services-2 days/wk |

- a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

6. Discussion: Cooperative Purchasing Services for the 2017-2018 School Year

Board of Education and Administration discussed the Educational Data Services (EDS) Cooperative Purchasing Program, at a fee of \$11,940 for the following supplies:

| | | |
|-------------------|---------------------------|--------------------|
| Office & Computer | Copy Duplicator | Science |
| Industrial Arts | Fine Arts | Physical Education |
| Health | Audio/Visual | Athletic |
| Custodial | Family & Consumer Science | |

Note: By participating in this cooperative purchasing program the district realized a savings.

8. Discussion: Professional Services Resolution

Board of Education and administration discussed the following Consultant Contract:

Twp of Ocean BOE Work Meeting Minutes (continued) – March 16, 2017

Awarded to: Interactive Kids, Inc.
Duration: April 3, 2017 to June 21, 2017
Nature and Type of Contract: Special Staff Training
Amount of Contract: \$150.00/hour w/\$35.00 travel

- a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

7. Use of Facilities

Move to approve the use of facilities according to the attached list dated March 16, 2017.

Motion(s) for item #7 carried: 8-0 (Mr. Clayton abstained on Township application, Mrs. McGovern abstained on AYF application)

INSTRUCTION & EDUCATION: Dr. Marshall

The following item(s) were discussed:

1. Discussion: Classroom Observation

Board of Education and Administration discussed the request of Leila Jerusalem, Senior Project Specialist at the College Board in New York City to observe Science classes at Ocean Township High School on Tuesday, April 4, 2017 in accordance with the attached memorandum dated March 10, 2017.

2. Discussion: Student Observers

Board of Education and Administration discussed Student Observers in accordance with the attached memorandum dated March 10, 2017

3. Discussion: Administrative Internship

Board of Education and Administration discussed the request of Mrs. Jayne D’Ambrosio, Guidance Counselor, Township of Ocean Intermediate School to perform 300 hours of Administrative Internship in accordance with the attached memorandum dated March 10, 2017. Mr. Larry Kostula, Principal and Mr. James Maliff, Assistant Principal at the Township of Ocean Intermediate School will mentor Mrs. D’Ambrosio. The internship hours will not conflict with Mrs. D’Ambrosio’s contractual hours.

4. Discussion: Administrative Internship

Twp of Ocean BOE Work Meeting Minutes (continued) – March 16, 2017

Board of Education and Administration discussed the request of Mrs. Meghan Hoyle, Special Education Teacher, Township of Ocean Intermediate School to perform 300 hours of Administrative Internship in accordance with the attached memorandum dated March 10, 2017. Mr. James Maliff, Assistant Principal, Township of Ocean Intermediate School will mentor Mrs. Hoyle. The internship hours will not conflict with Mrs. Hoyle's contractual hours.

Dr. Marshall made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

5. **Professional Development Activities – Staff**

Move to approve the attached memorandum dated March 10, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

6. **Suspension Report**

Move to approve the District's Suspension Report for the month of February 2017, copy attached.

7. **Administrative Internship**

Move to approve Ms. Ashley Klimik, Social Studies Teacher, Township of Ocean Intermediate School to perform 300 hours of Administrative Internship (beginning March 6, 2017), in accordance with the attached memorandum dated March 10, 2017. Mr. Larry Kostula, Principal, Township of Ocean Intermediate School will mentor Ms. Klimik. The internship hours will not conflict with Ms. Klimik's contractual hours.

Motions on item(s) #5 thru #7 carried: 8-0

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

The following item(s) were discussed:

1. **Discussion: Revised Contract**

Board of Education and Administration discussed offering a revised contract to the following employee effective April 1, 2017:

| | | |
|----------------|---------------------------------------|-----------------|
| John Fornicola | From: Head Custodian | |
| | Township of Ocean Intermediate School | |
| | To: Head Custodian | \$79,500.00* |
| | High School and Intermediate School | Non-Represented |
| | | Prorated |

(This is a revision in job title and salary. Mr. Fornicola is currently the Head Custodian at the Intermediate School. His position is being revised, under the new job description, to include the position of Head Custodian at the High School also. Mr. Fornicola replaces Ira James at the high school. *Salary revision reflects a base of \$77,000.00 plus a \$2,500.00 stipend for the dual Head Custodian assignment.)

Twp of Ocean BOE Work Meeting Minutes (continued) – March 16, 2017

2. Discussion: Job Descriptions

Board of Education and Administration discussed revisions to the following job descriptions, copies attached:

- Assistant Superintendent, Teaching and Learning
- Supervisor of Educational Technology and Innovation, Grades K-12
- Supervisor of English and Social Studies, Grades K-5
- Supervisor of Humanities, Grades 6-12
- Supervisor of Special Education, Grades PreSchool-5
- Supervisor of Special Education, Grades 6-12

3. Discussion: Credit Reimbursement – Summer 2016 and Fall 2016

Board of Education and Administration discussed credit reimbursement for staff who completed courses during the Summer 2016 and Fall 2016, in accordance with the attached list dated March 10, 2017.

4. Discussion: Retirement

Board of Education and Administration discussed the retirement of Susan M. MacDonald, Instructional Assistant, Wanamassa Elementary School effective July 1, 2017.

5. Discussion: Instructional Assistant/After School Activity

Board of Education and Administration discussed hiring MaryAnn Rogers, an Instructional Assistant, to provide aide support to a high school student with disabilities who will be participating in extra help after school. Ms. Rogers will shadow the student after school in accordance with the teacher's extra help schedule beginning March 22, 2017 through June 20, 2017. Ms. Rogers will be paid at her hourly contractual rate.

Mrs. Parlamas made a motion, seconded by Mr. Stuppi, for approval of the following item(s):

6. Employee Suspension

Move to approve the suspension, without pay, of employee number 7461 beginning March 9, 2017 and continuing until further notice.

7. Revised Contract

Move to approve that a revised contract be issued to the following employee effective March 16, 2017.

| | | |
|---------------|--------------------------------------|--------------|
| Cristy Molnar | Special Education Teacher, Part-time | \$34,214.00* |
| | Wanamassa Elementary School | Prorated |

(*This is a revision in work hours from 19.5 hrs. to 20.5 hrs. a week and a revision in salary.)

8. Substitute Teachers

Move to approve Substitute Teachers for the 2016-2017 school year in accordance with the attached list dated March 10, 2017.

9. Instructional Assistant/Extra-Curricular Activity

Twop of Ocean BOE Work Meeting Minutes (continued) – March 16, 2017

Move to approve Lee-Ann Gutierrez, an Instructional Assistant, to provide aide support to a high school student with disabilities attending International Night on Friday, March 17, 2017. Ms. Gutierrez will shadow the student from 6:00 pm - 9:00 pm. Ms. Gutierrez will be paid at her hourly contractual rate.

Motions for items #6 thru #9 carried: 9-0

PLANNING & CONSTRUCTION: Mr. Palutis

The following item(s) were discussed:

1. **Discussion: Referendum Projects**

The School Business Administrator gave an update on the ongoing referendum projects and also discussed the sound amplification project to be discussed further and placed on the agenda for approval on the March 21st meeting.

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS:

- The Superintendent gave an update on Strategic Planning notes from the 3rd meeting held on March 1st and their distribution.
- Elementary student redistribution plan was discussed at the Ocean Township Elementary School PTA meeting.

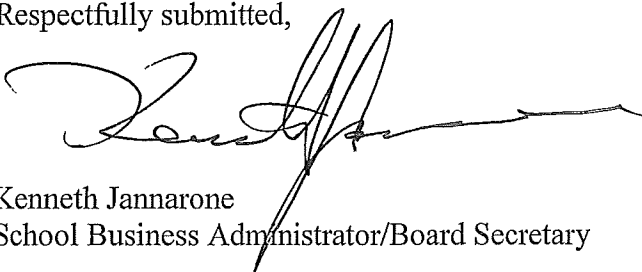
NEW BUSINESS: None

PUBLIC COMMENT: None

ADJOURN MEETING: 10:44 p.m.

There being no further business Mrs. Parlamas made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,



Kenneth Jannarone
School Business Administrator/Board Secretary

FINANCIAL MANAGEMENT & RESOURCE SERVICES



Flanders
 149 Gold Mine Rd.
 Flanders, NJ 07836
 973-347-4210
 F 973-347-0170

Toms River
 1784 Route 9
 Toms River, NJ 08755
 732-341-2128
 F 732-341-8854

Cinnaminson
 1504 Mainline Rd
 Cinnaminson, NJ 08077
 856-773-4600
 F 856-773-4610

Mailing Address
 PO Box 719
 Flanders, NJ 07836

<http://www.hoovertruckcenters.com>

PROPOSAL TO TOWNSHIP OF OCEAN
SCHOOL DISTRICT

**2018 Model Year 54 Passenger Blue Bird T3FE Type D School Bus
 with Diesel Engine and Air Brakes as per Bid Item #10 in
 the Educational Services Commission of New Jersey
 Cooperative Bid #ESCNJ 16/17-35 Opened on 10/20/2016**

Unit Base Price.....\$89,990.00

Optional Equipment Additions:

| <u>Blue Bird Feature</u> | <u>Description</u> | <u>MSRP Less 20% Discount As Bid</u> |
|--------------------------|--|--|
| <u>Chassis</u> | | |
| 07814-00 | Loom Protection for Battery Cables, Complete | \$17.36 |
| 40000-14 | 14,600# Front Axle | \$200.00 |
| 40004-13 | 14,600# Front Spring Suspension | \$406.40 |
| 40005-12 | 21,000# Rear Spring Suspension | \$226.80 |
| 40049-05 | EZ Grip Parking Brake Cover | \$8.00 |
| 40070-06 | Air Brakes, 5" Front, 7" Rear | \$886.40 |
| 40081-19 | Air Dryer, Bendix AD-IP | \$526.40 |
| 40097-04 | Tilt/Telescope Steering Column | Standard |
| 40098-01 | Cruise Control | Standard |
| 40111-02 | Synthetic Transmission Fluid | Standard |
| 40111-08 | Extended Life Anti-Freeze | Included |
| 40141-03 | Standard Battery Compartment | Standard |
| 40142-01 | Battery Disconnect Switch | \$193.20 |
| 40168-01 | 750 Watt Block Heater | \$173.20 |
| 40179-29 | CUMMINS Diesel Engine, ISB, 200 HP/520 Ft-Lb | Standard |
| 40241-01 | 60 Gallon Fuel Tank Mounted BFR in ROH | Standard |
| 40280-01 | Transmission Temperature Gauge | Standard |
| 40280-02 | Ammeter | \$100.00 |
| 40354-14 | Hankook Mud & Snow Tires, 11R x 22.5 | \$440.00 |
| 40411-01 | Front Tow Hooks | Included |
| 40432-14 | Allison 2500 PTS Transmission | Standard |

Body

COLORADO RACKING TEST

| | | |
|----------|--|-------------------|
| | Driver Heater/Defrost System | Standard |
| 00989-05 | 5/8" Marine Grade Plywood Floor, Screwed Down | Standard |
| 01485-07 | Body Insulation | Included |
| 02330-01 | White Roof | Standard |
| 02836-11 | 3-Point Driver Seat Belt, Orange | Included |
| 30030-26 | Safe Fleet Roof Hatches | Included |
| 30060-21 | Rear Heater, 80,000 BTU | Included |
| 30155-01 | Driver Dome Light | Included |
| 30331-01 | Fused Circuit Protection | Included |
| 31202-29 | Tinted Windows | Included |
| 00505-05 | Fuel Tank Door; Spring Loaded with Key Lock | \$25.36 |
| 03470-10 | 77" Interior Headroom | Standard |
| 30109-01 | Pre-Trip Exterior Light Test | Standard |
| 30195-12 | 16 Lamp "Universal" Exterior Light Monitor | Included |
| 30328-02 | Full Loom on Body Harness | \$260.00 |
| 30481-01 | Remote Controlled Rearview Mirrors | \$102.80 |
| 30482-06 | Heated Mirrors with 15 Minute Timer | \$393.20 |
| 30758-01 | 4 Wheel Alignment Certification from Blue Bird | No Charge |
| 30797-01 | Right Hand Driver's Seat Armrest | \$41.40 |
| 30960-05 | 304 Stainless Steel Entrance Door Stepwell | \$693.60 |
| 30978-04 | Air Powered Entrance Door | \$380.00 |
| 30981-03 | Entrance Door Locking System | \$81.20 |
| 30102-15 | LED Clearance & Marker Lights | Standard |
| 30103-10 | LED ID Lights | Standard |
| 30105-10 | LED Intermediate Lights | Standard |
| 30117-32 | LED Side / Front Directionals, with Shields | \$140.00 |
| 30117-34 | LED Side / Rear Directionals with Shields | \$140.00 |
| 30158-07 | Single Control Dome Lights | Standard |
| 30185-02 | Sleeping Child Check System by Doran | \$160.00 |
| 30222-04 | Emergency Override Switch for Warning Lights | \$18.64 |
| 30260-21 | Radio with AM / FM / USB / MP3 / PA | \$566.40 |
| 30269-06 | Eight (8) Interior Ceiling Speakers | \$166.80 |
| 30269-12 | Outside Public Address Horn Speaker | \$54.60 |
| 40097-03 | All Buses Keyed Alike | \$10.68 |
| 06266-01 | Premium Undercoating | \$433.60 |
| 30384-03 | Undercoat Fuel Tank, All Sides | \$244.00 |
| 30385-05 | Paint All Rubrails Full Width - Black | \$240.00 |
| 30430-07 | 3M "Diamond Grade" 2.0" Side Reflective Vinyl | \$193.20 |
| 30430-08 | 3M "Diamond Grade" 1.75" Rear Reflective Vinyl | \$106.80 |
| 30906-02 | Overhead Driver's Storage Compartment w/ Lock | \$153.20 |
| 03315-01 | 2-Piece Curved and Tinted Windshield | Standard |
| 00600-00 | Heavy Duty Rubber Fenders at Rear Wheelhouse | \$173.20 |
| 00605-00 | Heavy Duty Rubber Fenders at Front Wheelhouse | \$160.00 |
| | Total MSRP Less 20% of Additions | \$8,116.44 |

Cost x 1.2

Markup As Bid

| | |
|--|-------------------|
| <u>Aftermarket Additions</u> | |
| Rostra Pedestrian Sensor System with 6 Sensors | \$1,758.00 |
| Total of Aftermarket Additions | \$1,758.00 |

| | |
|--|--------------------|
| Base Bid | \$89,990.00 |
| Total MSRP Less 20% of Additions | \$8,116.44 |
| Total of Aftermarket Additions | <u>\$1,758.00</u> |
| Total Cost of Bus | \$99,864.44 |
| Lettered, Prepared, Inspected, and Delivered | |

Respectfully Submitted,

Ken Koenig
Hoover Truck Centers

Office of the School Business Administrator
Township of Ocean School District
March 21, 2017

REQUESTS FOR USE OF SCHOOL FACILITIES

DSN (Deal Sephardic Network)

OTHS, Auditorium

April 4, & 5, 2017

5:00 pm – 8:00 pm

Purpose: Dance Recital

Use of Facility Fee: \$400.00

INSTRUCTION & EDUCATION

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: March 17, 2017
CC: Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

| Last Name | First Name | Subject | Workshop | Date | Fee |
|---------------|------------|----------------|--|---------------|----------|
| Stefankiewicz | Jim | Superintendent | ASCD Conference on Teaching Excellence - Denver CO | 6/30-7/2/2017 | \$363.00 |

*Office of the Assistant Superintendent of Schools
Curriculum & Instruction*

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: March 17, 2017
CC: Kelly Weldon, Ken Jannarone

Below is Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

| Last | First | Subject | Title | Date | FEE* |
|---------|-------|---------------|---|--------------|------------|
| Marrone | Karen | Math/Business | Mastering Quickbooks Level 1 - Eatontown | 4/24&25/2017 | \$549.95** |

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute rate @ \$85 per day

PERSONNEL

SUBSTITUTES FOR BOARD APPROVAL

March 17, 2017

| | |
|-----------------|-----|
| Caucino, Carlee | K-8 |
| Keeling, Lee | K-4 |
| Wolf, Robyn | K-4 |

PLANNING & CONSTRUCTION

Conductor Admin Station

The Conductor Admin Station is the "head-end" of the Conductor integrated school-wide audio system. It utilizes a client-server architecture comprised of a touch screen, graphical user interface based on a Windows PC, push-to-talk microphone, and a Linux server located in the IT server room. The touch screen user interface is where school administrators interact with the Conductor system for daily school-wide communications, while the Linux server is the engine that drives the Conductor system.

The Conductor Admin Station gives you the freedom and flexibility to efficiently manage daily school-wide audio communications, bell schedules and emergency communications from one location. The easy-to-use Windows interface allows you to:

- **Set school year bell schedules and effortlessly make adjustments** for irregular school days, such as a late start or early release due to weather.
- **Quickly manage daily audio communications** by sending audio communications to the entire campus, to preconfigured school zones, or to any individual end point on your campus -- everything from a prerecorded bell schedule to a live announcement.
- **Create robust emergency alert communications** that include clear audio instructions, visual messaging, mass alerts and auxiliary support for fire alarm systems.



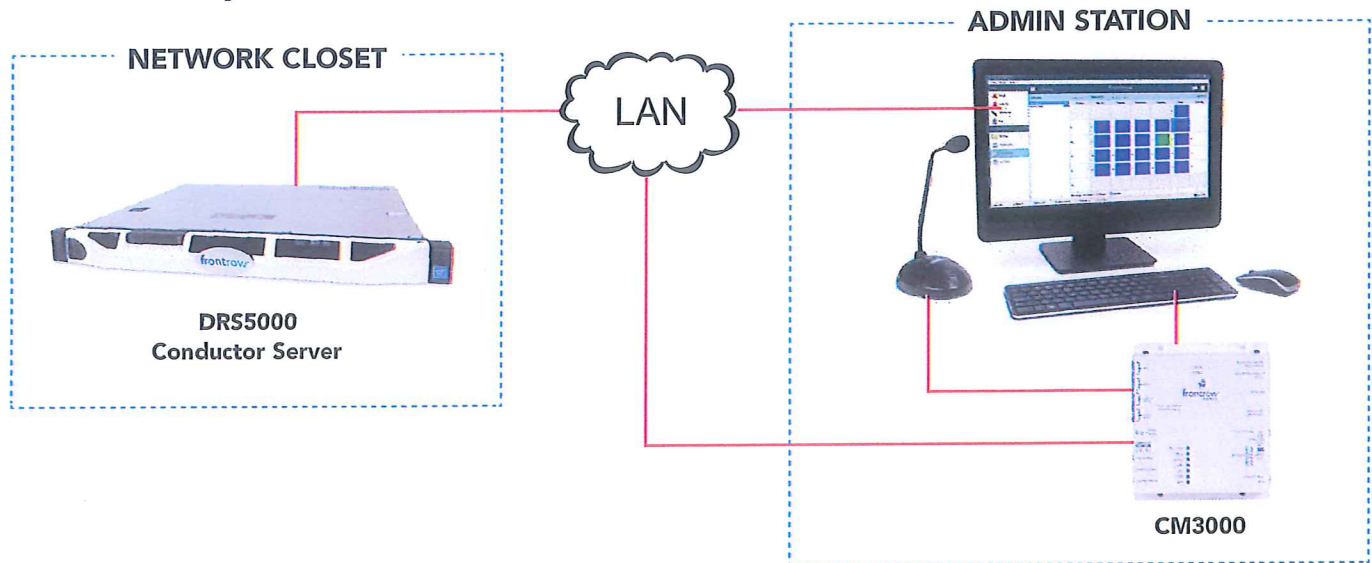
Key Benefits

- Easily adjust bell-schedules for standard or irregular days
- Clear IP audio communications to all school end points
- Flexible zones for efficient school-wide communications
- Robust emergency communications capability includes audio, visual, and mass notification

Key Components

- Conductor client software
- 19" capacitive touch screen PC
- Push-to-talk microphone
- CM3000 network audio controller/amplifier

Conductor Set-Up



FR-ADMIN ADMIN STATION



SPECIFICATIONS

PUSH-TO-TALK MICROPHONE

Input power: +12V (ITC port on CM-3000)
Connector: RJ45
Sensitivity: 5.6 Mv/Pa (millivolt/Pascal)
Size (WxHxD): 4.49 x 13.54 x 7.01 in
 (114 x 344 x 178 mm)
Weight: Net 24.340z (690g)

UPS BATTERY BACKUP (U.S./CAN Only)

Input voltage: 120 Vac Normal
Outlets: 10 (5 on battery)
Output: 750 VA, 450 Watts
Dimensions (LxWxH): 14 x 7 x 4 in
 (36 x 18 x 9 cm)
Weight: 11 lb (5kg)
Battery Life: 1 Hour of performance for FR-ADMIN

WINDOWS PC

- Wireless Keyboard and Mouse
- 128GB SSD
- 4GB Memory
- Windows 7 or later
- 19" capacitive touch screen
- Intel Dual Core i3 processor
- Computer Lock included

DRS5000 SERVER



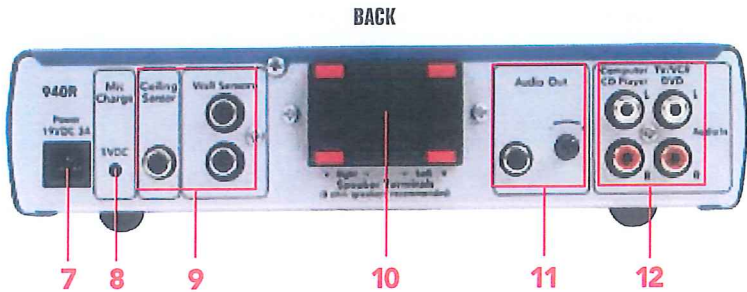
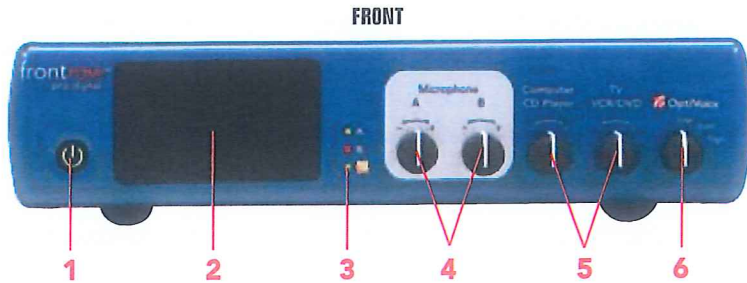
SPECIFICATIONS

Operating System: Linux Ubuntu
Remote Admin: Webmin
Dimensions (LxWxH): 10 x 15.27 x 1.73 in/
 (48.3 x 38.8 x 4.4 cm)
Weight: 20 lbs (9.07 kg)
Bandwidth/stream: <1% of a typical
 100 Mbps network (during audio streaming)
500GB RAID Array
Intel Celeron G1820 2.7GHz
Locking front Bezel
Sliding Rack Rails

NETWORK REQUIREMENTS

Streaming Devices with Conductor:
 253 (static IP addresses recommended)
Controllable Devices with Maestro:
 16M+
Subnet: Requires 255.255.255.0
 Class C subnet (Conductor only)
Internet access: Optional - only
 required if using outside domain for
 network time

PRO DIGITAL 940R RECEIVER/AMPLIFIER



1 One-Touch operation

Teachers need only turn on the mic to start teaching. The receiver automatically wakes up from its energy-saving sleep mode and goes to sleep when the mic is turned off.

2 Talk without dropout

Built-in sensor with advanced optics ensure consistent signal pick-up

3 Feedback suppression

The ADAPTO light reassures you it is automatically suppressing feedback – before it starts

4 Two channels for more dynamic teaching

Encourage student participation with a pass-around mic; or amplify two teachers at the same time

5 Easy audio control

Quickly and easily adjust the volume level of streaming audio and video content, CDs and MP3 files

6 Optimize speech clarity

OPTIVOICE, FrontRow's patented technology, is specially designed to emphasize critical speech sounds, so kids comprehend even more

7 Power jack

8 Easy recharging

Up to two transmitters can be charged directly from the receiver

9 External sensor ports

Get great signal pickup in almost any classroom with convenient ceilings or wall sensors

10 Simple speaker hook-up

Color-coded stereo push terminals make speaker connection quick and easy

11 Auxiliary output and volume control

Connect to computer to record all audio content for podcasting, or connect personal FM systems for the hearing impaired

12 Complete tech integration

Easily connect a computer or other technology to integrate true stereo audio into lessons



SPECIFICATIONS

Transmission type: Infrared

Receiving frequency: 2.3MHz & 2.8MHz

Frequency response: 50Hz to 20kHz

Signal-to-noise: >65dB (system)

THD: <1% @ 1kHz into 8Ω

Maximum audio output power: 2 x 10w (8Ω), 2 x 20w (4Ω)

Power supply: 19VDC at 3.16A

Size (wxhxd): 21.5 x 4.75 x 19cm/8.5 x 1.75 x 7.5in

Weight: .94kg/2.11lbs

Operating range: 18.5m/60ft line-of-sight (typical)

Reception area: 139m²/1500ft² (typical) with ceiling sensor

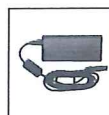
USER CONTROLS

- Power
- Microphone A volume
- Microphone B volume
- Two auxiliary audio volume
- OPTIVOICE™

INPUTS/OUTPUTS

- Input power jack
- 1.3mm mic charge jack
- 3 RCA jacks for external sensor connection
- 4 quick-connect speaker terminals
- RCA aux out jack
- 2 RCA stereo aux in jacks (with stereo sound output)

940R ACCESSORIES



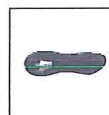
receiver power supply



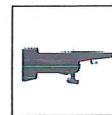
AC power cord (for power supply)



transmitter charge cord aux-out cord

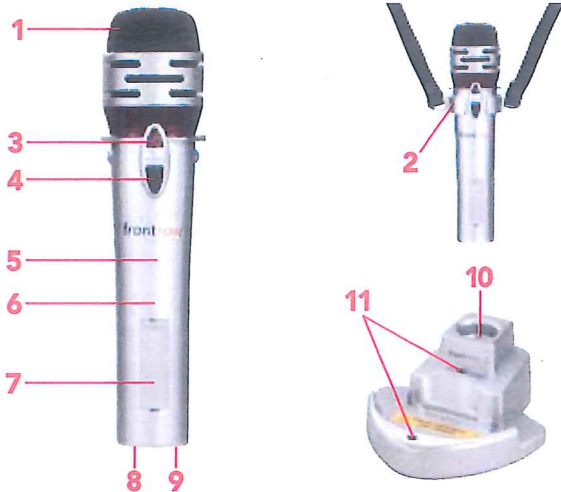


Aux-in cord



receiver wall mount

950H PASS-AROUND MICROPHONE AND DROP-IN CHARGER



950H MICROPHONE

- 1 Fits kids' small hands**
Less than 15cm/6in tall, this durable kid-sized mic is much easier for students to use
- 2 Comfortable hands-free option**
Easy, comfortable lavalier clip makes reading in front of class simple and lets the 950H double as a very lightweight teacher mic
- 3 3-way indicator light**
- 4 On/off switch**
- 5 Smart charge security**
SMARTCHARGE technology protects against charging incompatible batteries. Alkaline batteries may be used in an emergency, but the microphone will only charge the "silver-sleeve", auto-sensing battery that comes with your microphone.

- 6 A/B channel and mic gain selectors**
(inside battery compartment)
- 7 Name plate**
- 8 Optional charge input jack**
- 9 Portable audio interface**
A 3.5mm auxiliary input jack lets you use the transmitter/microphone to transmit audio from any secondary source, such as a TV, DVD, CD, computer, or MP3 player

950C CHARGER

- 10 Energy efficient drop-in charging**
Charges both the 940TM and 950H microphones neatly and securely. Powered by an ENERGY STAR® qualified battery charger.
- 11 3-way charging indicator lights**



SPECIFICATIONS

- Transmission type: infrared
- Transmitting frequency: 2.3MHz & 2.8MHz (switchable)
- Battery type: single AA, 2300mAh rechargeable NiMH
- Battery life: minimum 5 hours
- Operating range: 12.2m/40ft, line of sight (typical)
- Size (wxhxd) (mic): 3.5 x 14.6 x 2.8 cm/1.4 x 5.7 x 1.1 in
- Weight (mic): 74g/2.6oz (with battery)

USER CONTROLS (MIC)

- On/off
- Channel A/B
- Mic gain – 3 settings

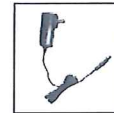
INPUTS/OUTPUTS (MIC)

- 3.5mm aux input, stereo summing
- 1.3mm DC charge jack

950H ACCESSORIES



SMARTCHARGE NiMH rechargeable battery

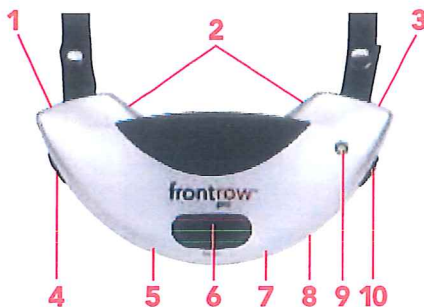


charger power supply



lavalier clip

940TM TRANSMITTER/MICROPHONE



- 1 Totally wireless**
Combination transmitter/microphone design eliminates the need for any cords
- 2 Amazing sound quality**
Patented dual-mic system ensures natural sound quality
- 3 Maximum comfort**
Efficient single-cell battery design is 25-40% lighter than competitor models
- 4 A/B channel selector**
Conveniently switch between microphone channels
- 5 Portable audio interface**
A 3.5mm auxiliary input jack lets you use the transmitter/microphone to transmit audio from any secondary source, such as a TV, DVD, CD, computer, or MP3 player

- 6 Audio mute switch**
A convenient mute switch allows for private conversations
- 7 Auxiliary microphone input**
For teachers who prefer boom mics
- 8 smart charge security**
SMARTCHARGE technology protects against charging incompatible batteries. Alkaline batteries may be used in an emergency, but the microphone will only charge the "silver-sleeve", auto-sensing battery that comes with your microphone.
- 9 4-way indicator light**
- 10 On/off switch**



SPECIFICATIONS

- Transmission type: Infrared
- Transmitting frequency: 2.3MHz & 2.8MHz (switchable)
- Frequency response: 100Hz – 6kHz
- Microphones: dual uni-directional cardioid
- Battery life: minimum 8 hours
- Battery type: single AA, 2300mAh rechargeable NiMH
- Operating range: 18.5m/60ft line-of-sight (typical)
- Size (wxhxd): 11 x 6 x 2.5 cm/4.5 x 2.5 x 0.9 in
- Weight: 85g/3.0oz (with battery)

USER CONTROLS

- On/off
- mute
- channel A/B

INPUTS/OUTPUTS

- 2.5mm mic input
- 3.5mm aux input
- 1.3mm DC charge jack

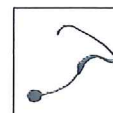
940TM ACCESSORIES



SMARTCHARGE NiMH rechargeable battery



aux-in cable



boom mic

CB2000 & CB2050

Effortless Classroom AV Control

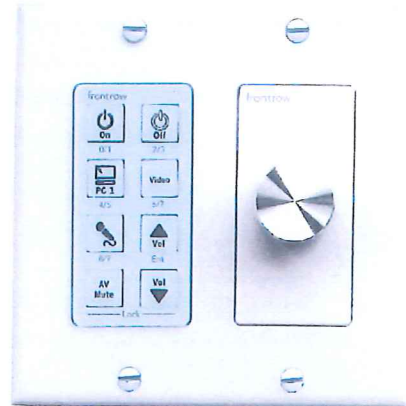
Two of the most common frustrations of teachers and technology directors: losing remotes, and managing classroom AV.

The CB2000 makes it easy with eight customizable buttons so you can control both the projector and the audio system with a single touch. Turn the projector on/off, change inputs, adjust volume, control devices like DVD players and AppleTV, call the office, or even trigger alerts. Unlike some other control panels, it's all possible with the CB2000.

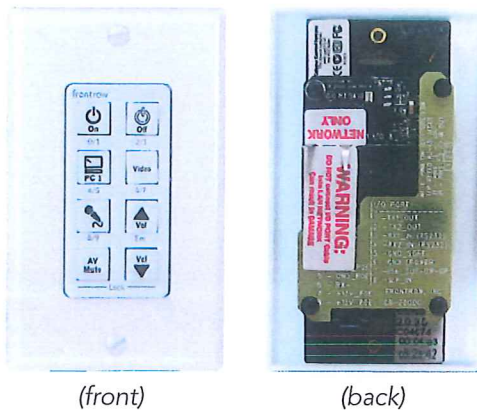
Multiple CB2000s can even be used together to replace multiple device remotes, and nearly any device with RS-232, IR, or network connectivity can be controlled.

The CB2050 adds a rotary volume control for convenient volume and mute control, or can be programmed as a push-button for intercom communication.

CB2050



CB2000



(front)

(back)



Includes 48 rubberized icon buttons to choose from.

Key Benefits

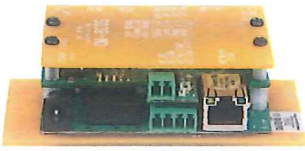
- Easy install and setup
- Schedule projector shut down
- Switch inputs, control volume
- Call the office or trigger alerts
- Remote configuration and monitoring
- Matching Windows/Mac control panel (with Encore software)

Key Features

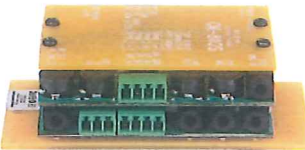
- 2 RS-232, plus 2 IR or 1 GPI
- IR command learning
- On-board scheduler
- Security pass-code
- Backlit buttons
- Decora mount
- Configuration using any web browser
- Powered via Cat 5e cable (*not POE)
- Network enabled
- Standalone control (EZ-B / EZ-B5) or as part of a complete ezRoom (CB-2000 / CB-2050)

CM800S

Left Side



Right Side



Network support: 10/100Mb/s (auto sensing)
Serial Baud rate: 2400 to 57600 baud
Power supply: 12VDC at 3.5A
Size (WxHxD): 10.8 x 8.1 x 3.1cm/4.25 x 2.5 x 1.2in

Amplifier Type: Class D
Maximum output power: 2 x 8w (8 Ω), 2 x 16w (4 Ω)
Weight: 0.14kg/0.30lbs

INPUTS/OUTPUTS

- (1) input power jack
- (1) RJ45 network jack
- (1) 3.5mm unbalanced stereo audio input jack
- (1) 3.5mm mic input jack
- (2) captive screw general purpose output (GPO) relay terminals (4 position)
- (3) captive screw general purpose input (GPI) relay terminals (4 position)
- (1) 3.5mm infrared control output jack
- (1) captive screw RS232 serial control input/output terminal (3 position)
- (1) captive screw loudspeaker terminal left and right, (mono output)
- (1) 3.5mm (audio output)
- (1) captive screw power adapter terminal

CM800Si

Left Side



Right Side



Network support: 10/100Mb/s (auto sensing)
Serial Baud rate: 2400 to 115200 baud
Power supply: 12VDC at 3.5A
Size (WxHxD): 10.8 x 8.2 x 3.7cm/4.25 x 2.5 x 1.5in

Amplifier Type: Class D
Maximum output power: 2 x 8w (8 Ω), 2 x 16w (4 Ω)
Weight: 0.14kg/0.30lbs

INPUTS/OUTPUTS

- (1) input power jack
- (1) RJ45 network jack
- (1) 3.5mm audio input jack (stereo, Line 2) (port shared with RJ45 mic input jack)
- (1) 3.5mm audio input jack (mono, Line 1)
- (2) captive screw general purpose output (GPO) relay terminals (4 position)
- (1) 3.5mm infrared control output jack
- (1) captive screw RS232 serial control input/output terminal (3 position)
- (1) captive screw loudspeaker terminal left and right, (mono output)
- (1) 3.5mm (audio output)
- (1) RJ45 Intercom jack for CB75 / CB85 (port shared with Line 2 input jack)

1X2 CEILING ENCLOSURE

Weight: 4.08kg/9lbs

Size (wxhxd): 60.3 x 30.5 x 6.4cm/23.75 x 12 x 2.5in



1X2 LAY-IN CEILING SPEAKER

Average sensitivity: 92dB-SPL 1W/1M

Speaker type: 8in full range cone

Impedance: 8Ω nominal

Loudspeaker power rating: 12W-RMS EIA 426A Standard

Calculated maximum system output: 103dB-SPL, 12W/1M

Magnet type: 4.8oz BeFe Ceramic

Size (wxhxd): 29.9 x 32.5 x 9.7cm/11.81 x 12.81 x 3.81in

Frequency response: 65Hz – 17kHz EIA 426A standard

Nominal coverage angle: 100° included angle -6dB/2kHz half space

Audio connection: Pre-cut 17.8cm/7in

Mounting: Replaces existing ceiling tile, mounts in tile grid, built for Plenum spaces



CB-75 / CB-85 INTERCOM MICROPHONE

Power supply: +12V, 100mA, over UTP Cat 5e from CM800Si

Size (wxhxd): Fits standard North American single-gang electrical boxes

INPUTS/OUTPUTS

- (1) RJ45 input jack



PD-20W HIGH-POWER POE EXTRACTOR

Network support: 10/100Mb/s (auto sensing)

Power supply: 12VDC at 3.5A

Size (wxhxd): 10.8 x 6.4 x 2.3cm/4.25 x 2.5 x .91in

MIDSPAN INJECTOR REQUIREMENTS

POE Type: High Power Midspan Injector

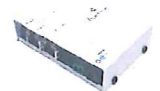
POE Standard: POE IEEE 802.3a f

Device Pin-out: 1pins 4,5 DC power (+), pins 7, 8 DC power (-)

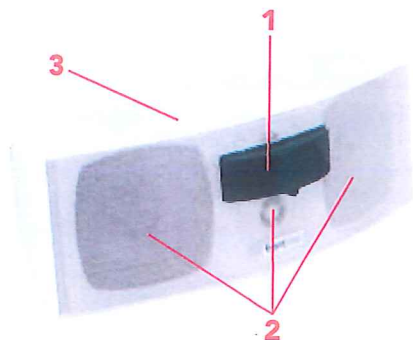
POE Protection: Over Temp, Over Current, Over/Under Voltage

Shielded RJ-45 Ports: 16 or 24 Ports

Power: > 16.8W per Port (e.g., Tycon 16.8E, 350mA @48V)



IR SPEAKER



- 1 Integrated sensor**
Provides extremely robust IR coverage throughout the classroom
- 2 Two 4" woofers, one 1" tweeter**
Each cluster gives full range sound quality and twice the coverage of a single speaker
- 3 Cut installation time in half**
Install only two IR speakers per classroom – same coverage as four speakers and two sensors with half the labor



SPEAKER SPECIFICATIONS

Speaker type: Two 10cm/4in woofers; 2.5cm/1in tweeter
Impedance: 4Ω nominal
Continuous power: 20W
Peak power: 30W
Frequency response: 150Hz to 20kHz
Dimensions (wxhxd): 355x130x230mm/14x5x9in
Weight: 3.4kg /7.5lbs
Mounting: Wall mounting brackets provided
Combo cable incorporates:
Speaker wire: 18 AWG 2 conductor UL listed CL3P Plenum-rated
Sensor wire: 15.25m/50ft RG58/u coaxial cable CL3P shielded, UL listed Plenum rated jacket available

SENSOR SPECIFICATIONS

Operating frequency: 2.3MHz & 2.8MHz
Operating range: 18.5m/60ft line-of-sight (typical)
Signal/Power interface: RCA female jack
Number of IR photodiodes: 3
Power indicator LED: Green
Reception area: 139m²/1500ft² (typical with receiver sensors)



DISTRIBUTED CEILING SPEAKER (REQUIRES SEPARATE SENSORS)



- Full range for faithful reproduction of voice and music
- Great sound coverage
- Separate back enclosure, designed for plenum spaces, prevents sound from traveling to other classrooms
- Mounts flush with ceiling for neat installation



SPECIFICATIONS

Speaker type: coaxial: 10cm/6.5in woofer, 2.5cm/1in tweeter
Impedance: 8Ω nominal
Continuous power: 30W
Peak power: 45W
Frequency response: 60Hz to 20kHz
Dimensions (Dia x d): 21.7 x 7 cm / 8.5 x 2.75 in
Weight: 1.1kg/2.5lbs
Mounting: Metal tile bridge, steel back enclosure, built for Plenum spaces
Speaker wire: 18 AWG 2 conductor UL listed CL3P Plenum-rated

SENSORS (NOT NEEDED WITH IR SPEAKER)

CEILING SENSOR



- Easy-to-install bracket allows quick and easy installation
- LED power indicator lets you know when unit is connected properly
- 360 degree 'full-sweep' signal coverage helps prevent signal dropout



SPECIFICATIONS

Operating frequency: 2.3MHz & 2.8MHz
Operating range: 18.5m/60ft line-of-sight (typical)
Signal/Power interface: RCA-female jack, 8" lead
Number of IR photodiodes: 6
Power indicator LED: Green
Reception area: 139m²/1500ft² (typical with receiver sensors)
Dimensions (Dia x h): 13.5 x 3.3 cm / 5.1 x 1.3 in
Weight: 224g/7.9oz (with bracket)
Mounting: Drop ceiling acoustic tile or sheetrock ceiling
Sensor wire: 15.25m/50ft RG59/u coaxial cable CL2P double shielded, UL listed Plenum rated jacket available

WALL SENSOR



- Easy-to-install bracket allows proper angling for optimum room coverage
- LED power indicator lets you know when unit is connected properly
- Great for covering rooms with high ceilings, hanging student art, projector mounts, or other challenging obstructions
- Corner-compatible mounting bracket



SPECIFICATIONS

Operating frequency: 2.3MHz & 2.8MHz
Operating range: 18.5m/60ft line-of-sight (typical)
Signal/Power interface: RCA-female jack
Number of IR photodiodes: 3
Power indicator LED: Green
Reception area: 139m²/1500ft² (with 2 wall sensors)
Dimensions (wxhxd): 7.5 x 3.9 x 6.0 cm / 2.9 x 1.5 x 2.4 in
Weight: 80g/2.5oz
Mounting: Wall mount bracket provided
Sensor wire: Two 15.25m/50ft RG59/u coaxial cables CL2P double shielded, UL listed Plenum rated jacket available