

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
June 6, 2017**

CALL TO ORDER

Mr. Michael Palutis, Vice President, called the meeting to order at 7:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Palutis read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton (Arrived 8:50 pm), Mr. James Dietrich (Arrived 8:14 pm), Mr. Joseph Hadden (Left 9:14 pm), Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas, Mr. John Stuppi (Left at 10:47 pm) and Mrs. Sylvia Sylvia-Cioffi.

Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator; Dr. James Stefankiewicz, Superintendent of Schools; Ms. Kelly Weldon, Asst. Superintendent-Curriculum/Instruction, Mr. Larry Kostula, Principal-Intermediate School and Mr. Christopher Amato, Vice Principal, Intermediate School-5th Grade.

Enter Executive Session #1 – 7:02 p.m.

Approval: Motion offered by Mr. Palutis, seconded by Mrs. Parlamas and carried 7-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), Litigation (Loch Arbour versus Township of Ocean), and Student Matters (HIB). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will take action upon returning to work session.

Adjourn Executive Session #1 – 7:37 p.m.

Approval: Motion offered by Mr. Palutis, seconded by Mrs. McGovern and carried 7-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT’S REPORT: No Report

VICE PRESIDENT’S REPORT: Mr. Palutis

- Mr. Dietrich was detained due to the high school sports awards.

SUPERINTENDENT’S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- I-Steam School Board workshop
- High school graduation tickets – for Board of Education members
- Change in 5th grade schedule. Mr. Amato and Mr. Kostula, TOIS administrators, discussed the proposed schedule for 2017-2018 school year regarding lunch, recess, and other class schedules. The Board of Education discussed the schedule with the administrators.
- Superintendent introduced Pat O’Neill, Supervisor of Technology & Innovation-Grades K-12; Mike Huston (Media Specialist), Christopher Ippolito, Applied Technology Teacher-OTHS; Kelly Weldon, Asst. Superintendent and Jamie Doyle (Elementary Technology Specialist). They showed a video regarding the new educational technology in the district. Each talked about their job responsibilities and how they support teachers and technology. They discussed their shared technology vision of the district for the future.

SCHOOL BUSINESS ADMINISTRATOR’S REPORT: No Report

PUBLIC COMMENT:

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- Paul Mayerowitz, resident, discussed the length of the lunch period and the scheduling at the Township of Ocean Intermediate School.

COMMITTEE REPORTS:

COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITIES: Mrs. Sylvia-Cioffi

The following item(s) were discussed:

1. **Discussion: Policy**

Board of Education and Administration discussed a first reading of the following policy:

Policy 5111.01 – *(New)* Tuition for Non-Resident Students

The Board of Education spoke about the outreach to parents regarding the proposed policy.

2. **Discussion: Donation of Backpacks and School Supplies for the 2017-2018 School Year**

Board of Education and Administration discussed the request of Cedar Village at Ocean, an over 55 community, to donate backpacks filled with school supplies (pencils, crayons, pens, notebooks, etc.) to needy children, grades K-5, in our district. This is an entire community project and is titled “Stuff the Bus.”

3. **Discussion: District Strategic Plan**

Board of Education and Administration discussed and provide feedback on the District’s Strategic Plan Goals Action Plans, copy attached.

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

4. **Approval of Minutes**

Move to approve the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/ Executive Session Minutes – May 23, 2017

Regular Meeting/Minutes – May 23, 2017

Motion on item #4 carried: 8-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

The following item(s) were discussed:

1. **Discussion: Professional Services Resolution**

Board of Education and Administration discussed the award of this contract to the following:

Awarded to:

Smolin Lupin Certified Public Accountants

Duration:

July 1, 2017 to January 1, 2018

Nature and Type of Contract

Auditors

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Amount of Contract: \$35,500

Note: Peer review has been received

- a. This contract will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

Mrs. McGovern made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

2. Use of Facilities

Move to approve use of facilities according to the attached list dated June 6, 2017.

Motions for item #4 carried: 8-0

INSTRUCTION & EDUCATION: Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. Sylvia-Cioffi, for the following items:

1. Professional Development Activities – Staff

Move to approve the attached memorandums (2) dated May 26, 2017 and June 2, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Motion on item carried: 8-0

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

The following item(s) were discussed:

1. Discussion: Salaries for the 2017-2018 School Year Non-Represented Employees

Board of Education and Administration discussed salaries for Non-Represented Employees for the 2017-2018 school year in accordance with the attached list.

2. Discussion: Issuance of Contract

Board of Education and Administration discussed issuing a contract to the following:

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Gary Tattersall, Director of Facilities	\$2,000.00 per month
John Bosmans, Maintenance Department	\$2,500.00 per month

Motions on items #8 and #9 carried: 8-0

PLANNING & CONSTRUCTION: Mr. Palutis

The following item(s) were discussed:

1. **Discussion: Referendum Construction Management**

Board of Education and Administration discussed the expiration of the Construction Management contract.

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS: None

NEW BUSINESS:

- Board of Education discussed Board members going paperless for the Board meeting and using Chromebooks. The administration and technology committee will investigate.

PUBLIC COMMENT:

- Gino Dellomo, resident, asked about the Loch Arbour issue. The Board of Education discussed how nothing has changed regarding the students and the Board of Education budget. Mr. Dellomo also discussed an app for students to report bullying incidents.
- Emily Halsey, student, discussed encouraging more girls to be involved in Maker Space programs.
- Gino Dellomo, resident, talked about the hand washing and the school water fountains.
- Thomas Lavin, student, talked about the computer coding in the earlier grade levels.

Enter Executive Session # 2 – 10:47 p.m.

Approval: Motion offered by Mr. Dietrich, seconded by Mrs. McGovern and carried 8-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Negotiation (Superintendent’s Contract). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will not take action upon returning to work session.

Mr. Stuppi left the room and did not return.

School Business Administrator left the room at 10:48 pm.

Adjourn Executive Session – 11:16 p.m.

Approval: Motion offered by Mrs. Parlamas, seconded by Mrs. McGovern and carried 7-0.

Move for the approval to adjourn from Executive Session.

School Business Administrator returned.

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ADJOURN MEETING: 11:17 p.m.

There being no further business Mrs. McGovern made a motion, seconded by Mrs. Parlamas, that the meeting be adjourned and go back into Executive Session. This motion carried: 7-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/Board Secretary