

**MINUTES OF THE REGULAR MONTHLY MEETING
TOWNSHIP OF OCEAN
January 17, 2017**

CALL TO ORDER

The Board President, James Dietrich, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, January 17, 2017 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 4, 2017.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 6, 2017 and The New Coaster Newspapers on January 6, 2017.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 4, 2017.

ROLL CALL

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas, Mr. John Stuppi and Mrs. Sylvia Sylvia-Cioffi.

PRESIDENT'S REPORT – No Report

STUDENT REPRESENTATIVES: Sydney Burger & Maxwell Hoyle

The following item(s) were reported:

- High school sport teams standings.
- Freshmen Academy at high school January 17- 20, 2017
- High School Mid-Term Exams begin January 23rd.

SUPERINTENDENT'S REPORT – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following:

The Intermediate School Forensics team participated in a forensics competition held at the Rumson Country Day School on December 3, 2016, under the direction of team advisor, Kimberly Welch. The following students received finalist awards in the following categories:

Juliet Nies and Paige Pickelny, *Dramatic Pairs* (6th Grade)
Dylan Birnbaum and Jagger Jacobson, *Dramatic Pairs* (6th Grade)

Christina Constandi and McKenna Costello, *Humorous Interpretation of Literature* (8th Grade)
Elizabeth Warren, *Storytelling* (7th Grade)

Elliot Gindi, grade 12, member of the Ocean Township High School Cross Country Team earned the distinguished honor of “Champion” in the following events: Monmouth County Tournament, Shore Conference Tournament, Central Jersey Tournament, Group III Tournament and Meet of Champions. Mr. Mark DeSomma is the Cross Country Team coach.

Students in grades 4-8 competed in the Geography Bee within their grade levels and schools. Final competition which was held on Tuesday, December 13, 2016.

The following students were finalists:

- William Toth, 4th Grade, Wanamassa – teacher: Leann Bishop (**Champion**)
- Charles Raynor, 6th Grade, TOIS – teacher: Kevin Mark (**Second Place**)
- Zachary Sutton, 4th Grade, OTEs – teacher: Kevin Ruane
- Abhijit Nair, 4th Grade, Wayside – teacher: Ryan Pringle
- Haley Foster, 5th Grade, TOIS - teacher: Kathleen Friel
- Jane Rogers, 5th Grade, TOIS – teacher: Jennifer Tuohy
- Jane Alto, 6th Grade, OTEs – teacher: Kevin Mark
- Christian Anderson, 7th Grade, TOIS – Jeanette Speck
- Elijah Huey, 7th Grade, TOIS – teacher: Jeanette Speck
- John Aldarelli, 8th Grade, TOIS – teacher: Michael Salum
- Reif Birzin, 8th Grade, TOIS – teacher: Michael Salum

The Superintendent read and reviewed the statistics of the Harassment and Bullying report of which copies were available. The Superintendent also reviewed the self-assessment grades and scores of the HIB report and thanked the administration, teachers and students for their work.

The Superintendent asked the public if anyone would like to comment on the report and there were no comments.

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PUBLIC COMMENTS-AGENDA: None

APPROVAL OF BILLS: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following paid items:

1. **APPROVAL OF BILLS**

Move for the approval of the following paid items:

Bills List	January 17, 2017	2,935,286.88
Payroll	December 23, 2016	2,070,937.61
Employer FICA & DCRP	December 23, 2016	39,145.34
Payroll	January 13, 2017	2,332,101.48
Employer FICA & DCRP	January 13, 2017	<u>61,042.28</u>
	Total	<u>\$7,438,513.59</u>

Motion(s) carried: 9-0 (Mrs. Parlamas recused herself on the G&P Parlamas bills)

COMMITTEE REPORTS:

COMMUNITY LIAISON COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITIES: Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mr. Clayton, for approval of the following item(s):

1. **Village of Loch Arbour versus Township of Ocean**

Move to approve that the Township of Ocean Board of Education, hereby authorizes it's attorneys to take those steps necessary to effectuate an appeal to overturn the Acting Commissioner of Education's determination dated December 22, 2016, concerning the Petition of the Village of Loch Arbour to form an Independent School District.

2. **HIB Report**

The Board of Education affirms the following Harassment, Intimidation, and Bullying (HIB) Incident Summary Report for the 2016-2017 school year. The report was previously provided to the Board by the Superintendent of Schools. The Board has reviewed the report and affirms the Superintendent's decision.

HIB Report # 6 - Presented January 10, 2017

3. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education Bylaws #168 "Recording of Board Meetings" of the following meeting(s):

Work Meeting/Executive Session Minutes – January 10, 2017

Motion(s) carried: 9-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

The following resolution certifies that budget balances at the end of December were adequate to pay all remaining obligations of the 2016-2017 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.

RESOLUTION

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of December 31, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of December 31, 2016 it is to the best of our knowledge that no major account or fund has been over-expended

and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending December 31, 2016.

2. **Transfers**

The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.

Move for approval of the attached RESOLUTION dated, December 31, 2016 covering APPROPRIATION TRANSFERS in the 2016-2017 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for December 2016:**

Fire Drill

Ocean Township High School..... December 23, 2016
 Twp. of Ocean Intermediate School..... December 14, 2016
 Ocean Township Elementary School December 2, 2016
 Wanamassa Elementary School December 14, 2016
 Wayside Elementary School..... December 2, 2016

Bus Evacuation Drill

Ocean Township High School.....December 1, 2016
 Wanamassa Elem. SchoolDecember 1, 2016
 Wayside Elem. School.....December 1, 2016
 Ocean Township Elem. SchoolDecember 1, 2016
 Twp. of Ocean Intermediate School.....December 1, 2016

4. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated January 17, 2017.

5. **Jointure Agreement**

Move to approve the Township of Ocean School District in a transportation jointure agreement with West Long Branch Board of Education with the Township of Ocean Board of Education to act as host as follows:

<u>Joiner District</u>	<u>Destination</u>	<u>Duration</u>	<u>Joiner Cost</u>
West Long Branch Board of Educa	Hawkswood School ESY	7/6/16-8/15/16	\$ 2,406.60
West Long Branch Board of Educa	Hawkswood School	9/6/16-6/13/17	\$11,691.00

6. **SREC Solar Auction**

Move to approve Spectron Energy Inc. as the highest auction bidder in the amount of \$240.00 per credit for a total net amount of \$83,837.50. The results of the online auction for 353 Solar Renewable Energy Certificates credits took place on Thursday, January 5, 2017.

7. **Donation of Vehicle**

Move to approve the donation of a 1998 GMC 2500 diesel turbo utility body truck from the Township of Ocean Governing Body to be used by the Maintenance Department.

Motion(s) carried: 9-0

INSTRUCTION & EDUCATION: Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **Fall 2017 –Memorandum of Agreement Between Georgian Court University and Ocean Township High School for the School of Finance**

Move to approve, in accordance with the attached document, the Memorandum of Agreement between Georgian Court University and Ocean Township High School for the School of Finance. The joint program, referred to as Course Ahead, for the School of Finance, will afford an opportunity for approved high achieving high school students to pursue educational topics that fulfill high school course requirements while earning college credit awarded by Georgian Court University. The partnership will begin the Fall 2017 semester.

2. **Administrative Internship- January 18, 2017-June 30, 2017**

Move to approve, as outlined in the attached memorandum dated January 6, 2017, for John Bosmans, Social Studies Teacher, Ocean Township High School to perform an Administrative Internship as part of the Educational Leadership Program at Thomas Edison State University, during the period of January 18, 2017 – June 30, 2017.

3. **Professional Development Activities – Staff**

Move to approve the attached memorandums dated January 12, 2017 (1) and January 13, 2017 (2) re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

4. **ESEA Accountability Action Plan - 2016 Participation Rate**

Move to approve the District's ESEA Accountability Action Plan - 2016 Participation Rate. Copies of the district and school plans are attached.

5. **Classroom Observers**

Move to approve the request of students from Kean University to observe Adaptive Physical Education classes at the Wayside Elementary School, in accordance with the attached memorandum dated January 13, 2017.

6. **Student Observers**

Move to approve Student Observers for the 2016-2017 school year in accordance with the attached memorandum dated January 13, 2017.

Motion(s) carried: 9-0 (Dr. Marshall recused himself on item #6)

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Spring Coaching Recommendations**

Move to approve Spring Coaching recommendations for the 2016-2017 school year in accordance with the attached memorandum dated December 22, 2016.

2. **Retirements**

Move to approve the following retirements effective July 1, 2017:

Susan Henderson, Guidance Counselor, High School

Caricella Johnson, Music Teacher, Township of Ocean Intermediate School

3. **Issuance of Contract**

Move to approve that a contract be issued to the following:

To fill a vacancy non-tenure track position:

Alexander Dawson	Instructional Assistant	\$23,410.00
	Ocean Township High School	Prorated
	Non-Tenure Track Position	Step 1
	Actual Start Date: January 30, 2017	
	Effective Date: February 1, 2017	

(Mr. Dawson replaces Thomas Magrini who resigned.)

4. **Change on Guide – Revised Contracts – February 1, 2017**

Move to approve change on guide, effective February 1, 2017, for staff members who have submitted proof of completion of their required courses in accordance with the attached list dated January 13, 2017.

5. **Substitute Teachers**

Move to approve Substitute Teachers for the 2016- 2017 school year in accordance with the attached list dated January 13, 2017.

Motion(s) carried: 9-0

PLANNING & CONSTRUCTION: No Report

TECHNOLOGY: No Report

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS:

- Dr. Marwin Meller, resident, asked about the lawsuit with Loch Arbour and how their taxes will

increase. He also asked the Board of Education to watch the budget and keep it as low as possible considering residents on fixed incomes.

- Mrs. Hudson, resident, discussed the movie “The Cartel” from 2010, and she asked about the charter schools and their progress.
- John Baye, resident, asked about federal health insurance and the possibility of having the lower cost federal insurance for Township of Ocean staff members.

ADJOURNMENT: 8:42 p.m.

There being no further business, Mrs. Parlomas made a motion, seconded by Mr. Palutis, that the Meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/
Board Secretary