

REGULAR MEETING

ATTACHMENTS

JANUARY 17, 2017

COMMUNITY LIAISON & COMMUNICATIONS COMMITTEE

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
January 10, 2017**

CALL TO ORDER

Mr. James Dietrich, President, called the meeting to order at 6:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Dietrich read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi. Mr. John Stuppi was absent.

Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator; Dr. James Stefankiewicz, Superintendent of Schools; Ms. Danielle Pantaleo, Board Attorney; Mrs. Dawn Kaszuba, High School Principal and Mr. Michael Lambusta, Asst. Principal.

Enter Executive Session – 6:01 p.m.

Approval: Motion offered by Mr. Dietrich, seconded by Mr. Clayton and carried 8-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel, Litigation (Loch Arbour versus Township of Ocean Board of Education), and Student Matters (Student Hearing & HIB Report). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 90 minutes and will take action upon returning to work session.

Adjourn Executive Session – 7:30 p.m.

Approval: Motion offered by Mr. Clayton, seconded by Mrs. Parlamas and carried 8-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Deitrich

Mr. Dietrich discussed the following item(s):

- Look into social media, have Strauss Esmay look to policy.
- Vice President report.

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- PARCC testing refusals, which are mostly in the 10th and 11th grades at the high school.
- Future ready conference for Administrative staff will be attended this week.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- 'Serving Smiles' program at Wayside School where the Superintendent and principal will serve lunch to the students.

PUBLIC COMMENT: None

COMMITTEE REPORTS:

COMMUNITY LIAISON, COMMUNICATIONS AND

CO-CURRICULAR STUDENT ACTIVITIES: Mrs. Sylvia-Cioffi

The following item(s) were discussed:

1. **Discussion: Village of Loch Arbour versus Township of Ocean**

Board of Education and Administration discussed the following resolution:

“Be It Resolved that the Township of Ocean Board of Education, hereby authorizes it’s attorneys to take those steps necessary to effectuate an appeal to overturn the Acting Commissioner of Education’s determination dated December 22, 2016, concerning the Petition of the Village of Loch Arbour to form an Independent School District”

2. **Discussion: Board of Education Committees**

The Board President discussed the assignment of committees for Board members and also district Policy 9140. (See Attachment)

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

3. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

- Work Meeting/Executive Session Minutes – December 20, 2016
- Regular Meeting Minutes – December 20, 2016
- Re-Organization Meeting Minutes – January 3, 2017

Motion(s) for item #3 carried: 8-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

The following item(s) were discussed:

1. **Discussion: Budget 2017-2018**

Board of Education and administration began initial budget discussions for the 2017-2018 budget. See the attached budget calendar. The School Business Administrator discussed the process being followed in district and at the Board level.

2. **Discussion: Jointure Agreement**

Board of Education and Administration discussed the Township of Ocean School District in a transportation jointure agreement with West Long Branch Board of Education with the Township of Ocean Board of Education to act as host as follows:

<u>Joiner District</u>	<u>Destination</u>	<u>Duration</u>	<u>Joiner Cost</u>
West Long Branch Board of Educa	Hawkswood School ESY	7/6/16-8/15/16	\$ 2,406.60
West Long Branch Board of Educa	Hawkswood School	9/6/16-6/13/17	\$11,691.00

3. **Discussion: SREC Solar Auction**

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Board of Education and administration discussed Spectron Energy Inc. as the highest auction bidder in the amount of \$240.00 per credit for a total net amount of \$83,837.50.

The results of the online auction for 353 Solar Renewable Energy Certificates credits took place on Thursday, January 5, 2017.

Mrs. McGovern made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

4. **Career Pathways Grant:Pilot Program for Comprehensive High Schools**

Move to approve the second year of the five year limited grant titled “The Building Capacity for Career Pathways: A Pilot Program for Comprehensive High Schools” with the State Department of Education. This multi-year limited grant supports up to eight comprehensive high school districts with up to \$100,000.00 in grant funds per grant year, totaling a maximum award of \$500,000.00 per grantee for the entire five-year grant period. Career Pathways is an integrated approach to developing students’ core academic, technical, and employability skills in a broad career area.

5. **Professional Services Resolution: School Physician**

Move to approve Dr. Robert Murphy, Elementary School Physician of Meridian Health Systems, to fill in for Dr. Bernard Adler, Intermediate School Physician, also of Meridian Health Systems, from January 9, 2017 through May 1, 2017 at the prorated amount of \$9,000 per year.

6. **Professional Services Resolution: School Physician**

Move to accept the resignation of Dr. Jay Wortzel, Immediate Medical Services, effective immediately, and to appoint Atlantic Medical Associates, to complete new employee physicals with drug testing at \$120.00 each.

7. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated January 10, 2017.

8. **Professional Services Resolutions**

Move to approve the following Therapy Contract.

Awarded to:	EBS-Education Based Services
Duration:	January 17, 2017 to May 26, 2017
	Not to exceed 30 hours per week
	Includes 1 day Orientation
Nature and Type of Contract:	Speech Therapy
Amount of Contract:	\$79.00 per hour

a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.

b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.

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- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

Motion(s) for items #4 thru #8 carried: 8-0

INSTRUCTIONAL & EDUCATION: Dr. Marshall

The following item(s) were discussed:

1. **Discussion: Home Instruction, Credit Recovery, and Summer School 2017**

Board of Education and Administration discussed on-site Summer School 2017 for grades 6-8, Algebra I, and PARCC Portfolio, using New Jersey Virtual School (NJVS) and Educere (both are on-line learning) for all other 2017 summer school courses, grades 9-12, and using NJVS and Educere as alternate online options for Home Instruction as outlined in the attached memorandum dated December 12, 2016.

2. **Discussion: Adoption of Biliteracy Awards in Our District on Both the High School and Intermediate School Levels**

Board of Education and Administration discussed the adoption of the State of New Jersey's Seal of Biliteracy High School Graduation Award and a pathway award at the middle school level, titled the Township of Ocean Intermediate School's Bilingual Participation and Achievement Award, as outlined in the attached letter dated December 16, 2016.

3. **Discussion: Fall 2017 –Memorandum of Agreement Between Georgian Court University and Ocean Township High School for the School of Finance**

Board of Education and Administration discussed, in accordance with the attached document, the Memorandum of Agreement between Georgian Court University and Ocean Township High School for the School of Finance. The joint program, referred to as Course Ahead, for the School of Finance, will afford an opportunity for approved high achieving high school students to pursue educational topics that fulfill high school course requirements while earning college credit awarded by Georgian Court University. The partnership will begin the Fall 2017-semester.

4. **Discussion: Administrative Internship- January 18, 2017-June 30, 2017**

Board of Education and Administration discussed the request, as outlined in the attached memorandum dated January 6, 2017, of John Bosmans, Social Studies Teacher, Ocean Township High School to perform an Administrative Internship as part of the Educational Leadership Program at Thomas Edison State University, during the period of January 18, 2017 – June 30, 2017.

5. **Discussion: Preliminary 2016 ESEA Accountability Profiles**

Board of Education and Administration discussed mSGP scores and the Preliminary 2016 ESEA Accountability Profiles, both District and individual school levels, (copies of the profiles are attached.)

Dr. Marshall made a motion, seconded by Mr. Clayton, for approval of the following item(s):

6. **Suspension Report**

Move to approve the District's Suspension Report for the month of December 2016, copy attached.

Twp of Ocean BOE Work Meeting Minutes (continued) – January 10, 2017

7. **Addendum to Out of District Private Tuition for the 2016-2017 School Year**

Move to approve an addendum to out of district private tuition for the 2016-2017 school year in accordance with the attached memorandum dated December 21, 2016.

8. **Professional Development Activities – Staff**

Move to approve the attached memorandum dated January 6, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

9. **Student Teacher**

Move to approve a Student Teacher placement for the 2016-2017 school year in accordance with the attached memorandum dated January 6, 2017.

10. **Overnight Trip Request**

Move to approve the following overnight trip request:

Group:	DECA – Grades 9-12
Number of Students:	12 (Number may change based on State results)
Date:	Depart: Tuesday, April 25, 2017, 1:55 pm Return: Sunday, April 30, 2017, 6:00 pm (time may change pending flight back to New Jersey)
Destination:	Anaheim, CA
Purpose:	DECA International Career Development Conference
Transportation:	School bus to EWR Airport, plane to LAX Airport, CA
Teacher Chaperones:	2 - Greg Colón and Karen Marrone
Cost Per Student:	\$450.00 for registration and housing; \$450.00 for the flight (Costs will be covered by School Store revenue. Students will pay the balance.)

11. **Student Suspension**

BE IT RESOLVED THAT the Board of Education approves the following:

WHEREAS, Student ID No. 73958 (“Student”) has been duly noticed and afforded the opportunity to participate in a hearing before the Board of Education, and has been afforded certain due process rights; and

WHEREAS, Student was advised of his/her right to appeal to the Commissioner of Education; and,

WHEREAS, Student participated in a hearing before the Board of Education, which took place on January 10, 2017, and has been afforded certain due process rights; and

WHEREAS, the preponderance of the evidence indicated that he/she engaged in prohibited conduct on November 15, 2016 and that said behavior constitutes good cause for further discipline.

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NOW, THEREFORE, BE IT RESOLVED THAT Student ID No. 73958 will be suspended and placed in an interim alternative placement for the remainder of the semester ending June 30, 2017.

BE IT FURTHER RESOLVED THAT upon the recommendations of the Principal and Superintendent, Student ID No. 73958 will attend and complete any counseling program recommended by his individualized academic program to the satisfaction of the District Administration.

BE IT FURTHER RESOLVED THAT Student ID No. 73958 will be excluded from participating in all Ocean Township High School extracurricular school activities and is not permitted on any school property or at any other school function without prior approval of the Superintendent during the period ending June 30, 2017.

Motion(s) for items #6 thru #11 carried: 8-0 (Dr. Marshall recused himself on item #9)

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas
The following item(s) were discussed:

1. **Discussion: Spring Coaching Recommendations**
Board of Education and Administration discussed Spring Coaching recommendations for the 2016-2017 school year in accordance with the attached memorandum dated December 22, 2016.
2. **Discussion: Retirement**
Board of Education and Administration discussed the retirement of Susan Henderson, Guidance Counselor, High School effective July 1, 2017.
11. **Discussion: Retirement**
Board of Education and Administration discussed the retirement of Caricella Johnson, Music Teacher, Township of Ocean Intermediate School, effective July 1, 2017.

Mrs. Parlamas made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

3. **Issuance of Contract**
Move to approve that a contract be issued to the following:

To fill a vacancy position:

Louis Russoniello	Health & Physical Education Teacher	\$54,515.00
	Wanamassa Elementary School	BA /Step 1
	Actual Start Date: January 3, 2017	Prorated
	Effective Date: January 1, 2017	

(Mr. Russoniello was previously approved at the December 12, 2016 work meeting of the Board pending criminal history background check. Clearance has been received. Mr. Russoniello replaces Tom Reilly who retired January 1, 2017.)

Twp of Ocean BOE Work Meeting Minutes (continued) – January 10, 2017

4. **Resignation**
Move to approve the resignation of James Sheppard, Computer Technician/Level I, District-wide effective January 22, 2017.
5. **Substitute Teacher for the 2016-2017 School Year**
Move to approve Brian Vandermark as a Substitute Teacher, all areas grades K-12, for the 2016-2017 school year.
6. **Revision to an Unpaid Family Leave of Absence**
Move to approve a revision to an unpaid family leave of absence, to reflect an earlier start date, for Melissa Morano, Speech Language Specialist, Wayside Elementary and High School. Mrs. Morano will be out on three weeks of unpaid family leave, as designated under FMLA, for the period of February 1, 2017 through February 22, 2017 and twelve weeks unpaid family leave, as designated under FMLA and NJFLA, for the period beginning February 23, 2017 through May 26, 2017. Mrs. Morano's last day of work will be January 6, 2017. She is expected to return to work on May 30, 2017. While out on an unpaid family leave of absence, Mrs. Morano will be responsible for paying the appropriate contribution towards her health insurance coverage. (Mrs. Morano's request was previously approved at the November 15, 2016 regular monthly meeting with her last day of work being January 27, 2017 and her leave starting February 22, 2017.)
7. **Clerical Substitutes**
Move to approve Jenna Strollo-Caramanica and RoseAmy Mouta as Clerical Substitutes for the 2016-2017 school year.
8. **Substitute Playground Aide**
Move to approve Bette Bourlokas as a Substitute Playground Aide at Wayside Elementary School for the 2016-2017 school year.
9. **Playground Aides/Office Copying**
Move to approve Jenna Strollo-Caramanica and RoseAmy Mouta, Playground Aides at the Ocean Township Elementary School to work in the main office copying instructional materials* for teachers during the 2016-2017 school year.

(*This is in alignment with the Playground Aide job description.)
10. **Technology Assistant/Federal Work Study (FWS) Program**
Move to approve Zack Neugebauer, a student at Monmouth University, to work in the Technology Department, under the direction of Michael Hall, during the period of January 2017 through June 2017. This work opportunity is part of a participation agreement with Monmouth University's Federal Work-Study (FWS) program. (Mr. Neugebauer was previously approved, at the December 20, 2016 regular monthly meeting pending criminal history background check. Clearance has been received.)
12. **Sick Leave/Notice of Retirement**
Move to approve extending the deadline to submit a July 1, 2017 letter of retirement to Wednesday, February 15, 2017. Present deadline is January 15, 2017.
13. **Issuance of Contract**

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Move to approve that a contract be issued to the following:

To fill a replacement/non-tenure track position:

Pamela Kacen	Special Education Teacher/Part-time	\$29,208.00
	Wayside Elementary School	MA/Step 1
	Leave of Absence Replacement	Prorated
	Non-Tenure Track Position	
	Actual Start & Effective Dates: Pending criminal history background check.	

(Ms. Kacen replaces Lauren Caruso who will be out on an unpaid leave of absence until June 30, 2017.)

Motion(s) for items #3 thru #10 and #12 and #13 carried: 8-0 (Dr. Marshall recused himself on item #10)

PLANNING & CONSTRUCTION: Mr. Palutis

The following item(s) were discussed:

1. **Discussion: Referendum Projects**

The School Business Administrator gave an update on the ongoing referendum projects.

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS: None

NEW BUSINESS:

- Board of Education discussed possible policy revision regarding giving out senior diploma's during the graduation ceremonies. Administration will investigate.

PUBLIC COMMENT: None

ADJOURN MEETING: 9:17 p.m.

There being no further business Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. Parlamas, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,



Kenneth Jannarone
School Business Administrator/Board Secretary

FINANCIAL MANAGEMENT RESOURCE SERVICES COMMITTEE

Twp of Ocean BOE

Expense Account Adjustment Analysis By Adjustment#

Current Cycle : December

va_exaa2.082406
12/23/2016

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000113	BT: DEC-001	11-000-2620-42037-01-31	ATHL. EQUIP. R&M	12/01/2016	GSTONE	\$14,900.00	(\$75.00)	\$14,825.00
	BT: DEC-001	11-402-1000-59001-01-31	PURCHASED SERVICES	12/01/2016	GSTONE	\$1,300.00	\$75.00	\$1,375.00
				Total for Adjustment #	000113		\$0.00	
000114	BT: DEC-002	11-000-2130-34005-01-14	STUDENT PHYSICAL TESTING	12/02/2016	GSTONE	\$0.00	\$2,000.00	\$2,000.00
	BT: DEC-002	11-000-2300-34005-10-26	STAFF REL/NEG MED EXAM	12/02/2016	GSTONE	\$15,000.00	(\$2,000.00)	\$13,000.00
				Total for Adjustment #	000114		\$0.00	
000116	BT: DEC-003	11-000-2660-61008-01-41	O/M SECUR GUARD SUPP	12/07/2016	GSTONE	\$600.00	\$1,080.00	\$1,680.00
	BT: DEC-003	11-190-1000-61008-01-41	REG INSTR DUP SUPP SHS	12/07/2016	GSTONE	\$18,841.00	(\$1,080.00)	\$17,761.00
				Total for Adjustment #	000116		\$0.00	
000118	BT: DEC-004	11-240-1000-58001-00-06	BILINGUAL TRAVEL	12/09/2016	GSTONE	\$1,879.00	(\$650.00)	\$1,229.00
	BT: DEC-004	11-240-1000-61006-00-06	BILINGUAL GEN SUPP	12/09/2016	GSTONE	\$47,562.00	\$650.00	\$48,212.00
				Total for Adjustment #	000118		\$0.00	
000119	BT: DEC-005	11-000-2190-58003-10-38	CST/SP ED PROF DEV: RPDA	12/12/2016	GSTONE	\$7,935.00	\$3,000.00	\$10,935.00
	BT: DEC-005	11-213-1000-61006-06-21	RES CNTR GEN SUPP INT	12/12/2016	GSTONE	\$14,898.00	(\$3,000.00)	\$11,898.00
				Total for Adjustment #	000119		\$0.00	
000126	BT: DEC-006	10-000-1000-56900-10-25	TRANSFER TO CHARTER SCHO	12/21/2016	GSTONE	\$28,624.00	(\$28,624.00)	\$0.00
	BT: DEC-006	11-000-1000-56100-10-25	TUIT LEA IN STATE REG	12/21/2016	GSTONE	\$26,000.00	\$28,624.00	\$54,624.00
				Total for Adjustment #	000126		\$0.00	
000127	BT: DEC-007	11-000-2300-58500-10-25	BOE TRAVEL	12/21/2016	GSTONE	\$2,200.00	\$200.00	\$2,400.00
	BT: DEC-007	11-000-2300-61008-10-25	GENERAL SUPPLIES	12/21/2016	GSTONE	\$5,200.00	(\$200.00)	\$5,000.00
				Total for Adjustment #	000127		\$0.00	
000128	BT: DEC-008	11-000-2400-89002-01-41	DUES: KASZUBA TOAA	12/21/2016	GSTONE	\$1,620.00	\$69.00	\$1,689.00
	BT: DEC-008	11-190-1000-61008-01-41	REG INSTR DUP SUPP SHS	12/21/2016	GSTONE	\$17,761.00	(\$69.00)	\$17,692.00
				Total for Adjustment #	000128		\$0.00	
000131	BT: DEC-009	11-000-2700-42000-07-37	BUS REPAIRS & MAINT.	12/23/2016	GSTONE	\$470,000.00	\$10,000.00	\$480,000.00
	BT: DEC-009	11-000-2700-61506-07-37	TRANS GASOLINE	12/23/2016	GSTONE	\$160,000.00	(\$10,000.00)	\$150,000.00
				Total for Adjustment #	000131		\$0.00	
Total Current Appropriation Adjustments							\$0.00	

Office of the School Business Administrator
Township of Ocean School District
January 17, 2017

REQUESTS FOR USE OF SCHOOL FACILITIES

Ocean Rec Wrestling

OTHS, Cafeteria, Gym

February 26, 2017

8:00 am – 4:00 pm

Purpose: 2nd Annual Spartan 300 Tournament

Use of Facility Fee: \$280.00

Custodial Reimbursement: \$840.00

Ecliptic Financial Advisors, Inc.

OTHS, Classroom

March 9, 2017

6:00 pm – 9:00 pm

Purpose: Free Saving & Planning for College
Workshop

Use of Facility Fee: \$40.00

INSTRUCTION & EDUCATION



GEORGIAN COURT UNIVERSITY

THE MERCY UNIVERSITY OF NEW JERSEY

**Memorandum of Agreement: Course Ahead
Between
Georgian Court University
And
Ocean Township High School
For The
School of Finance**

Purpose

Ocean Township High School, Ocean Township, NJ (Ocean Township High School or OTHS) and Georgian Court University, Lakewood, NJ (Georgian Court University or GCU) agree to enter into a joint program, referred to as Course Ahead, for their School of Finance, in which approved high achieving high school students pursue educational topics that fulfill high school course requirements while earning college credit awarded by Georgian Court University. This partnership will commence for the Fall 2017 semester.

The purpose of this agreement is to provide a process whereby a student accepted into the above mentioned program of study, cooperatively administered by Georgian Court University, may receive college credit for a course, or a sequence of courses for a program of study successfully completed during secondary school. The goals of the School of Finance are to provide students with a wide variety of academic coursework that prepares them for an industry-recognized credential, an associate or baccalaureate degree, an apprenticeship, or a certificate program of study; recognize and reward students for college-level competencies achieved during high school; and assist students in making a smooth transition from high school to post-secondary education. College credits earned through this agreement will offer students more flexibility in course selection and reduce their college credit load during their enrollment at the above listed partnering postsecondary institutions of higher education.

Course Selection and Approval

Once a course has been approved to be offered in the Course Ahead program, Georgian Court University provides the course syllabus, course outline template and recommends textbooks. Georgian Court University approves the course outline (including assessment methods and grading methods), textbook, and qualifications of the high school teacher. Credit Hours are based on the listing of the course in the Georgian Court University catalog. Georgian Court University provides academic support and oversight.

Ocean Township High School certifies that the hours and content correspond to the guidelines established by Georgian Court University for academic credit, while allowing the students to meet the requirements of their high school program.

Ocean Township High School (or the individual student, as appropriate) obtains the textbooks, remits payment per student per course, compensates the faculty, provides room and time within the school day for the course to be successfully offered, allows the course to be observed during the semester by a Georgian Court University

faculty member at a mutually agreeable time, ensures that the course is evaluated using the Georgian Court University-approved form and procedures, and recognizes the course as fulfilling high school requirement.

Georgian Court University, Course Ahead Program, welcomes students from the School of Finance at Ocean Township High School for the following courses:

BU121 Business Math – 3 semester credit hours

AC171 Principles of Financial Accounting – 3 semester credit hours

AC172 Principles of Managerial Accounting – 3 semester credit hours

BU242 Managerial Communications – 3 semester credit hours

BU314 Entrepreneurship – 3 semester credit hours

Admissions Application Process and Procedures

Each student who is approved by Ocean Township High School to participate in the School of Finance at Ocean Township High School must submit a Course Ahead Application prior to the beginning of their participation in the program. Applications can be submitted to Tracey Howard-Ubelhoer, Director of Admissions Operations and Technology.

Credit Approval and Awarding

A student must earn a grade of C or higher in each course to earn course credit on their Georgian Court University transcript. Georgian Court University will accept credit earned through this agreement as part of the student course of study should they matriculate into Georgian Court University.

Ocean Township High School must submit final grades for each course at the end of each semester to the Office of the Registrar at Georgian Court University.

Students may request their transcript through the Office of the Registrar.

Tuition Costs

The cost of one course for 2016-2017 academic year is \$222 per student. Payment must be received prior to the beginning of each course for each student to receive college credit for the successful completion of the course.

Marketing and Public Relations

Each institution will put forth its best efforts to independently publicize the Agreement describing the inter-institutional relationships. Each institution will provide an advance copy of planned publicity material to the respective public relations offices for approval prior to any release.

Possibilities of joint publicity, such as a brochure, may at times be beneficial and the public relations offices of both institutions will maintain contact to coordinate such efforts.

Georgian Court University will be invited to annually participate in at least one opportunity to welcome each cohort.

Georgian Court University will provide opportunities for students in the School of Finance at Ocean Township High School to visit the Georgian Court University campus. Visits will be structured, but can include opportunities to meet other students in the School of Business, meet faculty and sit in on a class, tour campus, information on the college search and financial aid process (not a GCU-exclusive presentation), and participate in activity.

Ocean Township High School and Georgian Court University will agree to explore other appropriate ways the two institutions might collaborate, including, but not limited to:

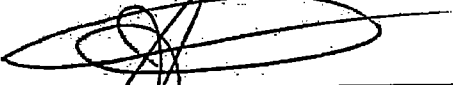
- joint public relations, student recruiting, marketing, and promotion opportunities;
- joint grant-funding opportunities;
- visiting faculty lectures and professional presentation exchanges;
- student collaboration and peer mentoring;
- facility and other resource sharing opportunities; and
- internship and cooperative education opportunities.

Revision, Renewal, and Termination of Agreement


Ocean Township High School and Georgian Court University will notify one another of curricular changes that impact the GCU courses Ocean Township High School is teaching as soon as the changes are approved institutionally. Review of the Course Ahead approved courses will happen every year by officials at Ocean Township High School and Georgian Court University to determine if it continues to meet the needs of both institutions. The Agreement shall be deemed automatically renewed for succeeding academic years unless either party notifies the other party in writing of its intent to terminate this Agreement. Termination will become effective one year after such notice is received; however, all students currently enrolled in the program at Ocean Township High School will be permitted to complete the program and receive college credits for successful completion before final phase-out of this Agreement occurs. It is understood and agreed that the parties to this Agreement may modify or revise this Agreement by written amendment when both parties agree to such an amendment.

Each institution shall designate an individual as liaison to update course offerings and adjust terms as necessary. An audit trail of changes to this Agreement shall be documented in writing by each institution.

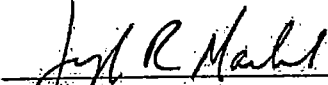
The undersigned representatives of the parties have executed this agreement effective this 1st day of December in the year 2016.



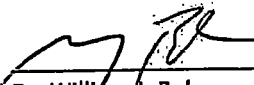
Dr. James Stefankiewicz
Superintendent of Schools
Township of Ocean School District



Kelly Weldon
Assistant Superintendent for Curriculum & Instruction
Township of Ocean School District



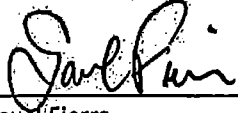
Dr. Joseph R. Marbach
President
Georgian Court University



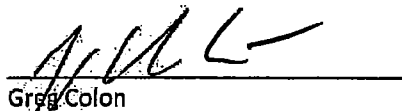
Dr. William J. Behre
Provost & Chief Academic Officer
Georgian Court University



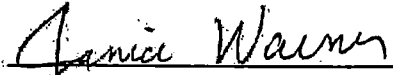
Dawn Kaszuba
Principal
Ocean Township High School



Samuel Fierra
Director of School Counseling
Ocean Township High School



Greg Colon
Career Pathways Coordinator
Ocean Township High School



Dr. Janice Warner
Dean of School of Business and Digital Media
Georgian Court University



Justin G. Roy
Dean of Admissions & Chief Admissions Officer
Georgian Court University

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz , Ed. D.
FROM: Janet Forino
DATE: January 6, 2017
RE: John Bosmans – Internship
January 18, 2017 – June 30, 2017

John Bosmans is continuing his education for Educational Leadership Program Administration through Thomas Edison State University.

At this point his requirements are to observe Mr. Michael Lambusta, Vice Principal at Ocean Township High School.

Mr. Bosmans is requesting Board Approval to observe Mr. Lambusta during his prep periods, other school activities before and after school. Mr. Bosmans understands that these observation hours will not conflict in any way with his contracted hours as a Social Studies Teacher at Ocean Township High School.

Thank you for your assistance in this matter.

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: January 12, 2017
CC: Kelly Weldon, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last	First	Subject	Title	Date	FEE*
Nahrebne	Lisa	Spec Ed	Orton-Gillingham Comprehensive Training - Secaucus	2/21-24/17	\$1,075.00**
Buerck	Paul	Phys Ed	NJAHPERD*** Convention - Long Branch	2/27&28/17	\$100.00**
Lister	Pamela	French	Sucessfully Flip Learning in your World Language Classroom - BER - New Brunswick	2/14/17	\$245.00**
Anderson	Valerie	Italian	Sucessfully Flip Learning in your World Language Classroom - BER - New Brunswick	2/14/17	\$245.00**
Llewellyn	Pamela	Spanish	101 Best Strategies for World Language BER - Long Branch	3/7/17	\$245.00**
Yonelunas	Alanna	BD	Oppostional Defiant Disorder - Webinar	1/19/17	\$299****
Thompson	Josh	SE - Math	Oppostional Defiant Disorder - Webinar	1/19/17	\$299****
Patterson	Timothy	SE - Social Studies	Oppostional Defiant Disorder - Webinar	1/19/17	\$299****
Castronovo	Jacqui	Supv of Spec Ed	Oppostional Defiant Disorder - Webinar	1/19/17	\$299****
Castronovo	Jacqui	Supv of Spec Ed	Hot Legal Topics in Education - NJAPSA - Tinton Falls	2/2/17	\$45.00
Lopes	Nicole	5th	Just Words Training - Princeton	2/15&16/17	\$450.00**
Mount	Lauren	Spec Ed	Wilson Foundations Level 2 & 3 - New Grange	2/9&10/17	\$700.00**
Ruane	Kevin	4th Grade	Raspberry Pi Jam - Rutgers	2/8/17	\$75.00**

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute rate @ \$85 per day

***NJ Assn of Health Physical Education Recreation and Dance

****Fee is for 5 staff members

Last	First	Subject	Title	Date	FEE*
O'Neill	Patrick	4th Grade	Raspberry Pi Jam - Rutgers	2/8/17	\$75.00**
Ruane	Kevin	4th Grade	Introduction to Robotics/Rubaccon - Rutgers	2/23/17	\$75.00**
O'Neill	Patrick	4th Grade	Introduction to Robotics/Rubaccon - Rutgers	2/23/17	\$75.00**
Marks	Jenifer	LDTc	Identify Reading Disabilities - Millstone MS	1/26/17	n/a
Magliaro	Dana	LDTc	Identify Reading Disabilities - Millstone MS	1/26/17	n/a
Sorce	Valerie	Supv of Humanities	The Road to Disproportionality - Monmouth U	3/20/17	n/a
Sullivan	Patrick	Supv of Science	Effective IEP Development: Practical Applications - LRC - Trenton	2/13/17	n/a

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute rate @ \$85 per day

***NJ Assn of Health Physical Education Recreation and Dance

****Fee is for 5 staff members

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: January 13, 2017
CC: Kelly Weldon, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Fee*
Castronovo	Jacqui	Supv of Spec Ed & ASP 6-8	2017 Special Education Conference- Brain Based Learning & Achievement - Seattle WA	3/8-10/2017	\$1,221.32
Vona	Kristin	Supv of Spec Ed & Elem ASP	2017 Special Education Conference- Brain Based Learning & Achievement - Seattle WA	3/8-10/2017	\$1,221.32

*Registration fees are supported by local professional development funds and Title IIA of NCLB

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: January 13, 2017
CC: Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Fee*
Pesce	Cristina	Italian	NECTFL*** Annual Conference – New York City	February 10&11/2017	n/a**

*Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute Rate@\$85 per day

***Northeast Conference on the Teaching of Foreign Language

DISTRICT CODE: 3810	DISTRICT NAME: Township of Ocean
Subgroup(s) Not Meeting <input checked="" type="checkbox"/> Participation Rate of 95% <input type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input checked="" type="checkbox"/> Total Population <input type="checkbox"/> Black <input checked="" type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input checked="" type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input checked="" type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	Improve communication to all stakeholders regarding the importance of participation and performance; Analyze and present participation and performance results; Use evidence summaries and other performance results to drive teaching, learning, and professional development.

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1	Analyze Data	Assistant Superintendent C & I, Principals, Supervisors, Teachers	Time	Fall 2016
2	Provide Individual Score Reports with a cover letter that explains the value of the report	Superintendent	Mailing	Fall 2016
3	Use score reports and evidence summaries to drive curricular discussions at the department level	Supervisors, teachers	Time	On-going
4	Present 2015-2016 PARCC Scores at a public BOE meeting	Assistant Superintendent C & I	Time	Fall 2016
5	Present 2015-2016 PARCC Scores at each school	Building Principal	Time	Fall 2016
6	Present newly released graduation assessment requirements at BOE meeting, parent meetings, and faculty meetings	Superintendent, Assistant Superintendent C & I, Principals, Director of School Counseling	Time	On-going
7	Disseminate PARCC information that describes the purpose, content and format of the assessments with the community via mailings, district website, social media, Evenings with the Superintendent, PTA Parent meetings and PTA building meetings	Superintendent, Assistant Superintendents, Principals	Time	Ongoing
8	Increase communication regarding PARCC/DLM and accommodations with parents of students with disabilities via SEPTA and SEPAG meetings	Assistant Superintendent Special Services	Time	Ongoing

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

10	Provide continued professional development with CST and other service providers regarding PARCC/DLM and accommodations to maximize student participation and achievement	Assistant Superintendent Special Services	Time, Funds	Ongoing
11	Offer continued professional development for staff regarding PARCC content, item types, score reports and using results to drive instruction	Assistant Superintendent C & I, Supervisors	Time, Funds	Ongoing

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT CODE: 3810	DISTRICT NAME: Township of Ocean
Subgroup(s) Not Meeting <input type="checkbox"/> Participation Rate of 95% <input checked="" type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input type="checkbox"/> Total Population <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	N/A (goal met)

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1				
2				

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT CODE: 3810	DISTRICT NAME: Township of Ocean
Subgroup(s) Not Meeting <input type="checkbox"/> Participation Rate of 95% <input type="checkbox"/> Attendance Rate of 90% <input checked="" type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input type="checkbox"/> Total Population <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input checked="" type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	Improve communication regarding the importance of participation in multiple PARCC assessments for Students with Disabilities.

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1	Increase communication regarding PARCC/DLM and accommodations with parents of students with disabilities via SEPTA and SEPAG meetings	Assistant Superintendent Special Services	Time	Ongoing
2	Provide continued professional development with CST and other service providers regarding PARCC/DLM and accommodations to maximize student participation and achievement	Assistant Superintendent Special Services	Time, Funds	Ongoing
3				
4				
5				

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT/SCHOOL CODE: 3810/030	SCHOOL NAME: Ocean Township High School
<input type="checkbox"/> Subgroup(s) Not Meeting <input checked="" type="checkbox"/> Participation Rate of 95% <input type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input checked="" type="checkbox"/> Total Population <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	Improve communication to all stakeholders regarding the importance of participation and performance; analyze and present participation and performance results; use evidence summaries and other performance results to drive teaching, learning, and professional development

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1	Analyze Data	Assistant Superintendent C & I, Principals, Supervisors, Teachers	Time	Fall 2016
2	Provide Individual Score Reports with a cover letter that explains the value of the report	Superintendent	Mailing	Fall 2016
3	Use score reports and evidence summaries to drive curricular discussions at the department level	Supervisors, teachers	Time	On-going
4	Present 2015-2016 PARCC Scores at a public BOE meeting	Assistant Superintendent C & I	Time	Fall 2016
5	Present 2015-2016 PARCC Scores at each school	Building Principal	Time	Fall 2016
6	Present newly released graduation assessment requirements at BOE meeting, parent meetings, and faculty meetings	Superintendent, Assistant Superintendent C & I, Principals, Director of School Counseling	Time	On-going
7	Engage students in groups to discuss purpose of PARCC, plans to use it to improve instruction, and ideas for increasing participation	Principal, Director of School Counseling	Time	Ongoing
8	Disseminate PARCC information that describes the purpose, content and format of the assessments with the community via mailings, district website, social media, Evenings with the Superintendent, PTA Parent meetings and PTA building meetings	Superintendent, Assistant Superintendents, Principals	Time	Ongoing

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

9	Increase communication regarding PARCC/DLM and accommodations with parents of students with disabilities via SEPTA and SEPAG meetings	Assistant Superintendent Special Services	Time	Ongoing
10	Provide continued professional development with CST, school counselors and other service providers regarding PARCC/DLM, and accommodations to maximize student participation and achievement	Assistant Superintendent Special Services, Director of School Counseling	Time, Funds	Ongoing
11	Offer continued professional development for staff regarding PARCC content, item types, score reports and using results to drive instruction	Assistant Superintendent C & I, Supervisors	Time, Funds	Ongoing
12	Engage students in groups to discuss purpose of PARCC, plans to use it to improve instruction, and ideas for increasing participation	Principal, Director of School Counseling	Time	Ongoing
13	Make individual contact with parents who have refused PARCC testing for their children	Principal, Director of School Counseling, School Counselors	Time	Ongoing

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT/SCHOOL CODE: 3810/030	SCHOOL NAME: Ocean Township High School
Subgroup(s) Not Meeting <input type="radio"/> Participation Rate of 95% <input type="radio"/> Attendance Rate of 90% <input checked="" type="radio"/> Five-Year Cohort Graduation Rate of 85%	<input type="radio"/> Total Population <input type="radio"/> Black <input type="radio"/> Hispanic <input type="radio"/> White <input type="radio"/> American Indian <input type="radio"/> Asian <input type="radio"/> Two or More Races <input checked="" type="radio"/> Students with Disabilities <input type="radio"/> Limited English Proficient Students <input type="radio"/> Economically Disadvantaged
Strategy(ies) to be implemented:	Improve communication regarding the importance of participation in multiple PARCC assessments for Students with Disabilities.

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1	Increase communication regarding PARCC/DLM and accommodations with parents of students with disabilities via SEPTA and SEPAG meetings	Assistant Superintendent Special Services	Time	Ongoing
2	Provide continued professional development with CST, school counselors and other service providers regarding PARCC/DLM and accommodations to maximize student participation and achievement	Assistant Superintendent Special Services, Director of School Counseling	Time, Funds	Ongoing
3	Engage students in groups to discuss purpose of PARCC, plans to use it to improve instruction, and ideas for increasing participation	Principal, Director of School Counseling	Time	Ongoing
4	Make individual contact with parents who have refused PARCC testing for their children	Principal, Director of School Counseling, School Counselors	Time	Ongoing
5				

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT CODE: 3810/040	DISTRICT NAME: Township of Ocean Intermediate School
Subgroup(s) Not Meeting <input checked="" type="checkbox"/> Participation Rate of 95% <input type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input checked="" type="checkbox"/> Total Population <input type="checkbox"/> Black <input checked="" type="checkbox"/> Hispanic <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input checked="" type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input checked="" type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	Improve communication to all stakeholders regarding the importance of participation and performance; Analyze and present participation and performance results; Use evidence summaries and other performance results to drive teaching, learning, and professional development.

Action Steps		Person(s) Responsible	Resources Needed*	Completion Date
1	Analyze Data	Assistant Superintendent C & I, Principals, Supervisors, Teachers	Time	Fall 2016
2	Provide Individual Score Reports with a cover letter that explains the value of the report	Superintendent	Mailing	Fall 2016
3	Use score reports and evidence summaries to drive curricular discussions at the department level	Supervisors, teachers	Time	On-going
4	Present 2015-2016 PARCC Scores at a public BOE meeting	Assistant Superintendent C & I	Time	Fall 2016
5	Present 2015-2016 PARCC Scores at each school	Building Principal	Time	Fall 2016
6	Present newly released graduation assessment requirements at BOE meeting, parent meetings, and faculty meetings	Superintendent, Assistant Superintendent C & I, Principals, Director of School Counseling	Time	On-going
7	Disseminate PARCC information that describes the purpose, content and format of the assessments with the community via mailings, district website, social media, Evenings with the Superintendent, PTA Parent meetings and PTA building meetings	Superintendent, Assistant Superintendents, Principals	Time	Ongoing
8	Increase communication regarding PARCC/DLM and accommodations with parents of students with disabilities via SEPTA and SEPAG meetings	Assistant Superintendent Special Services	Time	Ongoing

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

10	Provide continued professional development with CST and other service providers regarding PARCC/DLM and accommodations to maximize student participation and achievement	Assistant Superintendent Special Services	Time, Funds	Ongoing
11	Offer continued professional development for staff regarding PARCC content, item types, score reports and using results to drive instruction	Assistant Superintendent C & I, Supervisors	Time, Funds	Ongoing

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT CODE: 3810/040	DISTRICT NAME: Township of Ocean Intermediate School
Subgroup(s) Not Meeting <input type="checkbox"/> Participation Rate of 95% <input checked="" type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input type="checkbox"/> Total Population <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	N/A (goal met)

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1				
2				

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT/SCHOOL CODE: 3810/070	SCHOOL NAME: Wanamassa Elementary School
Subgroup(s) Not Meeting <input checked="" type="checkbox"/> Participation Rate of 95% <input type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input checked="" type="checkbox"/> Total Population <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	Improve communication to all stakeholders regarding the importance of participation and performance; Analyze and present participation and performance results; Use evidence summaries and other performance results to drive teaching, learning, and professional development.

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1	Analyze Data	Assistant Superintendent C & I, Principals, Supervisors, Teachers	Time	Fall 2016
2	Provide Individual Score Reports with a cover letter that explains the value of the report	Superintendent	Mailing	Fall 2016
3	Use score reports and evidence summaries to drive curricular discussions at the department level	Supervisors, teachers	Time	On-going
4	Present 2015-2016 PARCC Scores at each school	Building Principal	Time	Fall 2016
5	Disseminate PARCC information that describes the purpose, content and format of the assessments with the community via mailings, district website, social media, Evenings with the Superintendent, PTA Parent meetings and PTA building meetings	Superintendent, Assistant Superintendents, Principals	Time	Ongoing
6	Increase communication regarding PARCC/DLM and accommodations with parents of students with disabilities via SEPTA and SEPAG meetings	Assistant Superintendent Special Services	Time	Ongoing
7	Provide continued professional development with CST and other service providers regarding PARCC/DLM and accommodations to maximize student participation and achievement	Assistant Superintendent Special Services	Time, Funds	Ongoing
8	Offer continued professional development for staff regarding PARCC content, item types, score reports and using results to drive instruction	Assistant Superintendent C & I, Supervisors	Time, Funds	Ongoing

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT CODE: 3810/070	DISTRICT NAME: Wanamassa Elementary School
Subgroup(s) Not Meeting <input type="checkbox"/> Participation Rate of 95% <input checked="" type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input type="checkbox"/> Total Population <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	N/A (goal met)

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1				
2				

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT/SCHOOL CODE: 3810/080	SCHOOL NAME: Wayside Elementary School
Subgroup(s) Not Meeting <input checked="" type="checkbox"/> Participation Rate of 95% <input type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input checked="" type="checkbox"/> Total Population <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	Enhance communication with stakeholders; Review, analyze, and communicate data; Offer professional development relevant to PARCC

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1	Analyze Data	Assistant Superintendent C & I, Principals, Supervisors, Teachers, Testing coordinator	Time	February 2016
2	Provide continued professional development with CST and other service providers regarding PARCC/DLM and accommodations to maximize student participation and achievement	Assistant Superintendent Special Services, Testing coordinator, Principal	Time, Funds	Ongoing
3	Offer continued professional development for staff regarding PARCC content, item types, score reports and using results to drive instruction.	Assistant Superintendent C & I, Supervisors, Principal, Testing Coordinator	Time, Funds	Ongoing
4	Disseminate PARCC information that describes the purpose, content and format of the assessments with the community via mailings, district website, social media, Evenings with the Superintendent, PTA Parent meetings and PTA building meetings	Superintendent, Assistant Superintendents, Principals	Time	Ongoing
5	Use score reports and evidence summaries to drive curricular discussions at the department level	Supervisors, teachers	Time	Ongoing

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

DISTRICT CODE: 3810/080	DISTRICT NAME: Wayside Elementary School
Subgroup(s) Not Meeting <input type="checkbox"/> Participation Rate of 95% <input checked="" type="checkbox"/> Attendance Rate of 90% <input type="checkbox"/> Five-Year Cohort Graduation Rate of 85%	<input type="checkbox"/> Total Population <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Strategy(ies) to be implemented:	N/A (goal met)

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1				
2				

Notes:

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: Kean University Students
DATE: January 13, 2017
CC: Kelly Weldon

Please present for Board approval at the next scheduled Board meeting:
Kean University students listed below for classroom observation and presentation. Their
teacher/professor, Janet Prentice, and the principal have given approval.

**Observations of the Adapted Physical Education Program at Wayside Elementary
Three times during current semester – February, March and April**

Jared Angster
Joseph Buttacavoli
Karen Carney
Matt Demjancik
Islam El-Rayess
Christopher Herdt
Sebastian Joulain
Michael Kelderman
Jay Lublang
Jennifer Mauri
Danielle Padovani
James Sorenson
Megan Staub
Shawn Tisch
Nicholas Tyson
Danielle Williams

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz , Ed. D.

FROM: Janet Forino

DATE: January 13, 2017

RE: Student Observers – January 18 – May 24, 2017

Please present for Board Approval at the next scheduled board meeting the student teachers listed below.

Angela Malgeri
Brookdale
60 hours
Wayside
Leslie Kelly

Patrick Devine
Brookdale
60 hours
OTHS
Michelle Conklin

Grace Roeder
Monmouth U
15 hours
OTHS
Nicole Fulciniti

Katheryn Burgess
Monmouth U
20 hours
TOIS
Alicia Tennaro

Arianna Labetti
Monmouth U
10 hours
Wanamassa
Kristin Poniros

Ryan Real
Monmouth U
15 hours
OTHS
Kyle Titmas

Emily Ann Minieri
Monmouth U
10 hours
Wanamassa
Christine Koob

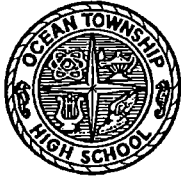
Brittany Mirrione
Monmouth U
20 hours
Wayside
Lisa Houllier

Benjamin Callahan
Monmouth U
15 hours
OTHS
Morgan Devlin

Danielle Pinelli
Monmouth U
60 hours
TOIS
Karra Cancillieri
Jacquelyn Levine-Salum

Ashley Mount
Monmouth U
15 hours
Peter Ryan

PERSONNEL



Ocean Township High School

550 West Park Avenue
Oakhurst, NJ 07755
www.oceanschools.org
732-531-5650

James Stefankiewicz, Ed.D.
Superintendent of Schools

Gina Hagerman
Assistant Principal
Michael Lambusta
Assistant Principal
Samuel Fierra
Director of School Counseling
H. Rusty Todd
Director of Athletics & Student Activities

Dawn C. Kaszuba
Principal

MEMORANDUM FOR: Dr. Stefankiewicz, Superintendent of Schools
FROM: H. Rusty Todd, Director of Athletics & Student Activities/Grade 5-12
DATE: December 22, 2016
RE: Spring Coaching Recommendations

Attached are my recommendations for spring coaching positions for the 2016-2017 school year.

I have also included a bulleted biography for all "new" coaching recommendations for the spring 2016-2017 school year.

If you have any questions, please do not hesitate to call me.

HRT:tpc
Enclosures

New Coaching Recommendations for the 2016-2017 Spring Season



Home of the Spartans!

NAME	SPORT	POSITION	GROUP	Year	SALARY	School
1 Apicelli, Cipriano	Baseball	Head	II	5	\$6,938.00	OTHS
2 Hyndsman, Marc	Baseball (Var.)	Asst.	II	5	\$5,886.00	OTHS
3 Siciliano, Tom	Baseball (JV)	Asst.	II	5	\$5,886.00	OTHS
4 Fischer, Steve	Baseball (Frosh)	Asst.	II	5	\$5,886.00	OTHS
5 Egger, Jason	Baseball (7/8)	Asst.	II	4	\$5,270.00	TOIS
6 Pringle, Ryan	Softball	Head	II	5	\$6,938.00	OTHS
7 Garofalo, Lauren	Softball (Var)	Asst.	II	5	\$5,886.00	OTHS
8 D'Esposito, Denise	Softball (Frosh)	Asst.	II	5	\$5,886.00	OTHS
9 Pembleton, Michael Jr.	Softball (JV)	Asst.	II	1	\$4,895.00	OTHS
10 Walker, Crystal	Softball (7/8)	Asst.	II	4	\$5,270.00	TOIS
11 Kulat, Ryan	Golf	Head	III	4	\$6,222.00	OTHS
12 Reisler, Jeff	Boys Tennis	Head	III	5	\$6,556.00	OTHS
13 DeSomma, Mark	Boys Track	Head	II	5	\$6,938.00	OTHS
14 Salum, Michael	Boys Track	Asst.	II	5	\$5,886.00	OTHS
15 Patterson, Timothy	Boys Track	Asst.	II	2	\$4,972.00	OTHS
16 Hoyle, Matthew	Boys Track, (7/8)	Asst.	II	5	\$5,886.00	TOIS
17 Henderson, Susan	Girls Track	Head	II	5	\$6,938.00	OTHS
18 Lewis-Lee, Dana	Girls Track	Asst.	II	5	\$5,886.00	OTHS
19 Looney, Paul	Girls Track	Asst.	II	5	\$5,886.00	OTHS
20 Lyster, Susan	Girls Track (7/8)	Asst.	II	5	\$5,886.00	TOIS
21 Towns, Warren	Boys Lacrosse	Head	II	5	\$6,938.00	OTHS
22 TBA	Boys Lacrosse	Asst.	II			OTHS
23 Krueger, Heather	Girls Lacrosse	Head	II	5	\$6,938.00	OTHS
24 Dilger, Brittany	Girls Lacrosse (JV)	Asst.	II	2	\$4,972.00	OTHS
25 TBA	Girls Lacrosse (Frosh)	Asst.	II			OTHS
26 Zimmerman, Katelyn	Trainer	Head	I	1	\$6,720.00	OTHS

NAME	SPORT	POSITION	GROUP	Year	SALARY	School
27 Desimini, John	Jr. High Coordinator		II	5	\$5,886.00	OTHS
28 Frankel, Mark	Volunteer-Softball					OTHS
29 Thompson, Josh	Volunteer-Track					OTHS
30 Vandermark, Dave	Volunteer-Golf					OTHS
31 Goldfarb, Matthew	Volunteer-Tennis					OTHS
* 32 DePizzo, Nicole	Volunteer-Softball					OTHS
33 English, Kelsey	Volunteer-Track					OTHS

*Pending issuance of Substitute Teacher Certificate

SUBSTITUTES FOR BOARD APPROVAL

January 13, 2017

Hutzley, Keelin	K-5
Isaacs, Alexander	K-8
Kievit, Donna	K-5
Kulka, Joseph	K-12
Murtha, Vincent	K-12
Psomias, Stella	K-12