

**Work Session**

**Attachments**

**JANUARY 10, 2017**

Office of the Superintendent  
Township of Ocean School District  
January 6, 2017

MEMORANDUM FOR: All Members of the Board  
FROM: James Stefankiewicz, Ed.D., Superintendent of Schools  
RE: **Miscellaneous Information**

1. **On the Calendar**

January 10, 2017

- 6:00 pm - Disciplinary Hearing – Board attorney will be in attendance
- 7:00 pm – Executive Session (Closed)
- 7:30 pm - Work Meeting

January 17, 2017

- 7:00 pm – Executive Session (Closed)
- 7:30 pm – Work Meeting
- 8:00 pm – Regular Monthly Meeting

January 24, 2017 – No Meeting

January 31, 2017

- 7:00 pm – Executive Session (Closed)
- 7:30 pm - Work Meeting

2. **Members of the Board of Education/Phone and Address List** – attached.
3. **Board of Education Meeting Schedule/January 2017 – December 2017** – attached.
4. **Committees of the Board/January 2017 – December 2017** – attached.

**MEMBERS OF THE BOARD OF EDUCATION**

<b><u>Name and Address</u></b>	<b><u>Business Phone</u></b>	<b><u>Residence</u></b>
James Dietrich, President (Lynn) 21 Buckingham Drive Ocean, NJ 07712	(646) 530-2897	(732) 922-7727 - H (732) 221-8966 - C <a href="mailto:james.d.dietrich@gmail.com">james.d.dietrich@gmail.com</a>
Michael Palutis, Vice-President (Nancy) 1506 Walnut Avenue Ocean, NJ 07712-4254		(732) 531-4021 - H (570) 815-3461 - C <a href="mailto:mpalutis@oceanschools.org">mpalutis@oceanschools.org</a>
Steven Clayton 10 Willow Drive Apt. 8A Ocean, NJ 07712	(646)-475-8055	(732) 567-6815 - C <a href="mailto:sclayton24@gmail.com">sclayton24@gmail.com</a>
Joseph Hadden, 813 Roseld Avenue Ocean, NJ 07712	(732) 935-5900	(732) 695-3493 - H (732) 610-1433 - C <a href="mailto:haddjose7@aol.com">haddjose7@aol.com</a>
Dr. David C. Marshall (Susan) 1307 Franklin Parkway Ocean, NJ 07712	(732) 571-4465	(732) 241-9386 - C <a href="mailto:dcmteach@gmail.com">dcmteach@gmail.com</a>
Amy McGovern (Bryan) 600 Palmer Avenue West Allenhurst, NJ 07711		(908) 309-2975 - C <a href="mailto:amymcgovs@yahoo.com">amymcgovs@yahoo.com</a>
Denise Parlamas (Frank) 334 Roosevelt Avenue Oakhurst, NJ 07755	(732) 531-4866 Fax	(732) 531-7321 - H (908) 902-4935 - C <a href="mailto:supermoma7@aol.com">supermoma7@aol.com</a>
John Stuppi (Diane) 13 Marisa Court Ocean, NJ 07712	(732) 516-5994	(732) 660-0885 - H (732) 319-3886 - C <a href="mailto:istuppi@cisco.com">istuppi@cisco.com</a>
Sylvia Sylvia – Cioffi (Michael) 200 Lincoln Drive Ocean, NJ 07712		(732) 493-4418 - H (732) 720-9742 - C <a href="mailto:WanaLaf@aol.com">WanaLaf@aol.com</a>
James Stefankiewicz, Ed.D., Superintendent (Kristin) 512 Laurel Avenue West Allenhurst, NJ 07711	(732) 531-5600, Ext. 3000	(732) 695-3062 - H (732) 778-2188 - C <a href="mailto:jstefankiewicz@oceanschools.org">jstefankiewicz@oceanschools.org</a>
Kelly Weldon 1311 Allenhurst Avenue Ocean, NJ 07712	(732) 531-5600, Ext. 3200	(732) 610-1073 - C <a href="mailto:kweldon@oceanschools.org">kweldon@oceanschools.org</a>
Dr. Denise Ricciardi PO Box 618 Allenwood, NJ 08720	(732) 531-5600, Ext. 3300	(732) 754-1376 - C <a href="mailto:dricciardi@oceanschools.org">dricciardi@oceanschools.org</a>
Kenneth Jannarone, Business Administrator (Christina) 122 Mesa Verde Lane Howell, NJ 07731	(732) 531-5600, Ext. 3100	(732) 256-4133 -H (732) 259-7599 - C <a href="mailto:kjannarone@oceanschools.org">kjannarone@oceanschools.org</a>
Cleary, Giacobbe, Alfieri, Jacobs LLC (General School Board Counsel) 5 Ravine Drive PO Box 533 Matawan, NJ 07747	(732) 583-7474 (732) 290-0753 Fax	
Kenney, Gross, Kovats & Parton (Labor/Negotiations Counsel) The Courts of Red Bank 130 Maple Ave./Bldg. 8 Red Bank, NJ 07701	(732) 530-7500 (732) 530-1739 Fax	

**TOWNSHIP OF OCEAN BOARD OF EDUCATION MEETING SCHEDULE**  
**January 2017 – December 2017**

<b><u>Jan.'17</u></b>		<b><u>July'17</u></b>	
3	Re-organization	4	No Meeting
10	Work Meeting	11	Work Meeting
17	Work Meeting & Regular Monthly Meeting	18	No Meeting
24	No Meeting	25	Work Meeting & Regular Monthly Meeting
31	Work Meeting		
<b><u>Feb.'17</u></b>		<b><u>Aug.'17</u></b>	
7	Work Meeting	1	No Meeting
14	No Meeting (Valentine's Day)	8	Work Meeting
21	Work Meeting & Regular Monthly Meeting	15	No Meeting
28	Work Meeting	22	Work Meeting
		29	Work Meeting & Regular Monthly Meeting
<b><u>March'17</u></b>		<b><u>Sept.'17</u></b>	
7	Work Meeting	5	No Meeting
14	Work Meeting	12	Work Meeting
21	Work Meeting & Regular Monthly Meeting	19	Work Meeting & Regular Monthly Meeting
28	No Meeting	26	No Meeting
<b><u>April'17</u></b>		<b><u>Oct.'17</u></b>	
4	Work Meeting	3	Work Meeting
11	No Meeting	10	Work Meeting
18	Work Meeting & Regular Monthly Meeting	17	Work Meeting & Regular Monthly Meeting
25	Budget Hearing (Tentative)	24	No Meeting (School Boards)
		31	No Meeting (Halloween)
<b><u>May'17</u></b>		<b><u>Nov.'17</u></b>	
2	No Meeting	7	Work Meeting/School Bd. Elections
9	Work Meeting	14	Work Meeting
16	Work Meeting	21	No Meeting
23	Work Meeting & Regular Monthly Meeting	28	Work Meeting & Regular Monthly Meeting
30	No Meeting		
<b><u>June'17</u></b>		<b><u>Dec.'17</u></b>	
6	Work Meeting	5	Work Meeting
13	Work Meeting	12	Work Meeting
20	Work Meeting & Regular Monthly Meeting	19	Work Meeting & Regular Monthly Meeting
27	No Meeting	26	No Meeting

**Meeting Start Times**

Executive (Closed) Session - 7:00 pm  
Work Meeting 7:30 pm  
Regular Monthly Meeting - 8:00 pm

January 4, 2017

**COMMITTEES OF THE BOARD  
JANUARY 2017 – DECEMBER 2017**

**COMMUNITY LIAISON, COMMUNICATIONS, AND  
CO-CURRICULAR STUDENT ACTIVITIES**

Sylvia Sylvia-Cioffi, Chair  
Amy McGovern  
Michael Palutis  
Denise Parlamas

**NEGOTIATIONS**

Joseph Hadden, Chair  
James Dietrich  
David Marshall  
Sylvia Sylvia-Cioffi

**FINANCIAL MANAGEMENT & RESOURCE  
SERVICES**

Amy McGovern, Chair  
Steven Clayton  
Joseph Hadden  
Sylvia Sylvia-Cioffi

**PERSONNEL**

Denise Parlamas, Chair  
Steven Clayton  
David Marshall  
Amy McGovern

**INSTRUCTION & EDUCATION**

David Marshall, Chair  
John Stuppi  
Amy McGovern  
Denise Parlamas

**PLANNING & CONSTRUCTION**

Michael Palutis, Chair  
James Dietrich  
Joseph Hadden  
John Stuppi

**LEGISLATIVE POLICY**

Steven Clayton, Chair  
Joseph Hadden  
Denise Parlamas  
Sylvia Sylvia-Cioffi

**TECHNOLOGY**

John Stuppi, Chair  
James Dietrich  
David Marshall  
Michael Palutis

**LIAISONS & DELEGATE**

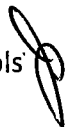
NJSBA/MCSB Representative – Sylvia Sylvia-Cioffi  
Special Education/SEPTA Representative – Amy McGovern  
Technology Committee Liaison – John Stuppi

**Office of the Superintendent of Schools**  
**Township of Ocean Schools**

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**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools 

**DATE:** December 21, 2016

**RE:** Employment Opportunity/2016-2017 School Year

**POSITION:** Basic Skills Teacher – Intermediate School

**QUALIFICATIONS:**

- Elementary School with Subject Matter Specialization: Language Arts/Literacy specialization in Grades 5-8 required or
- English certification required

**SALARY:** Salary will be commensurate with the Township of Ocean School District Teachers' 2016-2017 Salary Guide.

**APPLICATION DEADLINE:**

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Tuesday, January 3, 2017.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

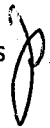
\*Culturally diverse and Bilingual candidates encouraged to apply.

*Office of the Superintendent of Schools*

*Township of Ocean Schools*



**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools 

**DATE:** December 21, 2016

**RE:** Employment Opportunity/**LEAVE REPLACEMENT  
NON-TENURED TRACK POSITION  
Effective January 23, 2017 thru June 30, 2017**

**POSITION:** Special Education Teacher – Part Time – Wayside School

**QUALIFICATIONS:**

- Teacher of the Handicapped or Teacher of Students with Disabilities required
- Elementary certification required

**SALARY:** Salary will be commensurate with the Township of Ocean School District Teachers' 2016-2017 Salary Guide.

**APPLICATION DEADLINE:**

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Tuesday, January 3, 2017.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

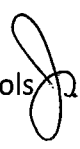
\*Culturally diverse and Bilingual candidates encouraged to apply.

**Office of the Superintendent of Schools**

**Township of Ocean Schools**



**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools 

**DATE:** January 3, 2017

**RE:** Employment Opportunity/Immediate Opening

**POSITION:** Guidance Counselor – TOIS – 5<sup>th</sup> Grade

**QUALIFICATIONS:**

- School Counselor certification required
- Minimum experience as determined by the Board
- Knowledge of computerized master schedule development desirable.
- Broad knowledge of testing and evaluation, theories of individual and group guidance techniques, elementary/secondary school guidance program design and career education information and placement.
- Demonstrated ability to communicate and work effectively with students, parents, staff and community groups and organizations.
- Such alternatives to the above qualifications as the Board may find appropriate

**SALARY:** Salary will be commensurate with the Township of Ocean School District Teachers' 2016-2017 Salary Guide.

**APPLICATION DEADLINE:**

- Qualified candidates should send cover letter and resume to Personnel at 163 Monmouth Rd., Oakhurst, NJ 07755 by the end of the day, Thursday, January 12, 2017.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

\*Culturally Diverse and Bilingual candidates encouraged to apply.



*Office of the Superintendent of Schools*

*Township of Ocean Schools*



**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools 

**DATE:** January 5, 2017

**RE:** Employment Opportunity/2016-2017

**POSITION:** Computer Repair Technician (Reports to the Network Manager)

**QUALIFICATIONS:**

- Computer repair experience, solid background in troubleshooting
- Must be able to install and debug network hardware and software
- Familiar with DOS, all Windows Operating Systems, Mac OS, Android and IOS, OS, Microsoft Office and E-Mail Client software
- Able to repair printers a plus
- Must be able to lift computers, monitors and printers
- A+ and Network + certifications preferred
- Must have a valid NJ driver's license

**SALARY:** Salary to be determined by the Board of Education

**APPLICATION DEADLINE:** Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the business day, Wednesday, January 25, 2017.

\*Culturally Diverse and Bilingual candidates encouraged to apply.

**Office of the Superintendent of Schools**

**Township of Ocean Schools**



**MEMORANDUM FOR:** All Professional Staff Members

**FROM:** James Stefankiewicz, Ed.D., Superintendent of Schools

**DATE:** January 5, 2017

**RE:** Employment Opportunity/February 1, 2017

**POSITION:** Special Education Teacher – High School

**QUALIFICATIONS:**

- Teacher of the Handicapped or Teacher of Students with Disabilities (SWD) required
- Highly Qualified in Secondary Math required w/SWD

**SALARY:** Salary will be commensurate with the Township of Ocean School District Teachers' 2016-2017 Salary Guide.

**APPLICATION DEADLINE:**

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Monday, January 16, 2017.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

\*Culturally Diverse and Bilingual candidates encouraged to apply.

**COMMUNITY LIAISON & COMMUNICATIONS COMMITTEE**

## 9140 ADVISORY COMMITTEES TO THE BOARD

The Board of Education will rely on various advisory committees to counsel it as one means of discerning the needs and desires of the school district and its residents. The central purpose of all advisory committees is to contribute to the educational program by conducting studies, identifying problems, and developing recommendations that will enhance the effectiveness of the decision making process. The ultimate authority to make decisions will continue to reside in the powers and duties of the Board as imposed by law.

Residents of the district are encouraged to express ideas, concerns, and judgments about the schools through such means as written suggestions or proposals, presentations at hearings, responses to surveys, and comments at meetings of the Board.

Advisory committees to the Board shall be formed at such times and for such specific purposes as the Board deems necessary. They shall function until their assigned goal has been accomplished, and shall then be dissolved. Generally, advisory committees shall be assigned to investigate areas of the educational program which need development, change, or reorganization and areas of community involvement in district affairs. Members shall be broadly representative of the community's population and chosen from among residents who have shown an interest in the topic to be studied and who express a sincere interest in the advancement of public education.

Once activated, a committee shall report periodically to the Board keeping it informed of progress and problems. The Board may designate the intervals at which it will hear from the committee, but any significant developments shall be reported as they occur. No announcement may be made by any committee or its members to the public or press until such release has been cleared with the Board President. The Board shall provide advisory committees with a suitable meeting place and other required facilities.

N.J.A.C. 6:8-4.3(a)2v

Adopted: 18 November 1975

Revised: 20 January 1976, 17 July 1990



**TOWNSHIP OF OCEAN BOARD OF EDUCATION  
WORK MEETING MINUTES  
December 20, 2016**

**CALL TO ORDER**

Mr. Joseph Hadden, President, called the meeting to order at 7:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

**STATEMENT OF ADEQUATE NOTICE**

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

**ROLL CALL OF ATTENDANCE**

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.  
Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator, Dr. James Stefankiewicz, Superintendent of Schools.

**Enter Executive Session – 7:02 p.m.**

*Approval: Motion offered by Mr. Hadden, seconded by Mrs. Sylvia-Cioffi and carried 9-0.*

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel, Litigation (Tracy versus Township of Ocean Board of Education), and Student Matters (HIB Report). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will not take action upon returning to work session.

**Adjourn Executive Session – 7:28 p.m.**

*Approval: Motion offered by Mr. Clayton, seconded by Mrs. Parlamas and carried 9-0.*

Move for the approval to adjourn from Executive Session and resume public session.

**PRESIDENT'S REPORT:** Mr. Hadden

Mr. Hadden discussed the following item(s):

- President thanked everyone for their support and the great year.

**SUPERINTENDENT'S REPORT:** Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Superintendent followed-up and displayed a flyer for the new school of business and finance program at the high school. Will have an 8<sup>th</sup> grade orientation soon to introduce the program.
- Superintendent discussed the number of refusals to take the PARCC test.

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT:** Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Updated phone list – asked Board members to look over.

**PUBLIC COMMENT:** None

**COMMITTEE REPORTS:**

**CO-CURRICULAR STUDENT ACTIVITIES:** No Report

**COMMUNITY LIAISON & COMMUNICATIONS:** Mrs. Sylvia-Cioffi

The following item(s) were discussed:

**Twp of Ocean BOE Work Meeting Minutes (continued) – December 20, 2016**

1. **Discussion: Board of Education Meeting Schedule for January 2017-December 2017**

Board of Education and Administration discussed their meeting schedule for the period of January 2017-December 2017; copy of a proposed schedule is attached.

2. **Discussion: Approval of Minutes:**

Board of Education and Administration discussed the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – December 13, 2016

3. **Discussion: Policy(s)/Regulation(s)**

Board of Education and Administration discussed the second and final reading of revisions of the following policy(s) and regulation(s):

Policy 0169 – Board Member Use of Electronic Mail/Internet (*new*)

Policy 1310 – Employment of School business Administrator/Board Secretary

Regulation 2414 – Programs & Services for Students in High Poverty and in High Need School Districts  
Administrators (M)

Policy 3111 – Creating Positions

Policy 3141 – Resignation

Policy 3144 – Certification of Tenure Charges

Regulation 3144 – Certification of Tenure Charges

Policy 3159 – Teaching Staff Member/School district Reporting Responsibilities

Policy 3231 – Outside Employment as Athletic Coach (*new*)

Policy 3244 – In-Service Training (M) (*Abolished*)

Regulation 3244 – In-Service Training (M) (*Abolished*)

Policy 3282 – Use of Social Networking Sites (Teaching Staff)

Policy 4159 – Support Staff Member/School District Reporting Responsibilities

Policy 4282 – Use of Social Networking Sites (Support Staff)

Policy 7481 – Unmanned Aircraft Systems (UAS also known as Drones) (*new*)

**FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Moore**

The following item(s) were discussed:

1. **Discussion: Use of Facilities**

Board of Education and Administration discussed the use of facilities according to the attached list dated December 20, 2016.

2. **Discussion: Federal Work-Study Program**

Board of Education and Administration discussed the renewal of the agreement to place Monmouth University students as part of the Federal Work-Study Program. This program agreement allows students to work with Teachers as Academic Tutors during after school instruction for Elementary and Intermediate School students at no cost to the District. It also allows students to work in the Administration Building and Technology Department. The Township of Ocean will reimburse Monmouth University 30% of the hourly rate or \$2.70 per hour for these students.

**INSTRUCTIONAL & EDUCATION:** Dr. Marshall

The following item(s) were discussed:

1. **Discussion: Professional Development Activities – Staff**

Board of Education and Administration discussed the attached memorandum dated December 2, 2016 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

2. **Discussion: Nursing Services Plan for the 2016-2017 School Year**

Board of Education and Administration discussed the Nursing Services Plan for the 2016-2017 school year; see attached memorandum dated December 16, 2016. The plan has been reviewed and approved by Dr. Murphy. Upon Board approval, the plan will be submitted to the Executive County Superintendent for his review and approval.

3. **Discussion: Student Teacher**

Board of Education and Administration discussed a Student Teacher Placement, for the period of January 17, 2017 – May 25, 2017, in accordance with the attached memorandum dated December 9, 2016.

4. **Discussion: Addendum to Out of District Private Tuition for the 2016-2017 School Year**

Board of Education and Administration discussed an addendum to out of district private tuition for the 2016-2017 school year in accordance with the attached memorandum dated December 15, 2016.

5. **Discussion: Student Observer**

Board of Education and Administration discussed a Student Observer for the 2016-2017 school year in accordance with the attached memorandum dated December 9, 2016.

**NEGOTIATIONS:** No Report

**PERSONNEL:** Mrs. Parlamas

The following item(s) were discussed:

1. **Discussion: Revised Contract**

Board of Education and Administration discussed issuing a revised contract to the following employee effective January 1, 2017:

Michelle Shappirio	From: Elementary Teacher Township of Ocean Intermediate School/ Fifth Grade Wing	
	To: Supervisor of English Language Arts Literacy and Social Studies, K-5 and Library, K-8	*\$94,500.00 Prorated Administrator's Guide #4 Step 1

**Twp of Ocean BOE Work Meeting Minutes (continued) – December 20, 2016**

(\*The revised contract reflects a revision in job title, salary and work year/going from a 10-month position to a 12-month position. Mrs. Shappirio replaces Eleanor Hughes who will retire January 1, 2017.)

**2. Discussion: Job Description**

Board of Education and Administration discussed the following new job description:

Supervisor of Educational Technology & Innovation/Grades K-12

**3. Discussion: Technology Assistant/Federal Work Study (FWS) Program**

Board of Education and Administration discussed hiring Zack Neugebauer, a student at Monmouth University, to work in the Technology Department, (pending criminal history background check). Mr. Neugebauer would work under the direction of Michael Hall during the period of January 2017 through June 2017. This work opportunity is part of a participation agreement with Monmouth University's Federal Work-Study (FWS) program. Reimbursement for the technology position shall be made to Monmouth University via a purchase order at 30% of the \$9.00 hourly or \$2.70 per hour for this position.

**4. Discussion: Issuance of Contract**

Board of Education and Administration discussed issuing a contract to the following:

James Cazeau	Custodian I – Night Shift	\$33,140.00
	Ocean Township High School	Step A
	Actual Start Date: January 3, 2017	Prorated
	Effective Date: January 1, 2017	

(Mr. Cazeau replaces Alcibiades Mota who retired November 1, 2016.)

**5. Discussion: Substitute Playground Aide**

Board of Education and Administration discussed hiring Kristen Weber as Substitute Playground Aide, at the Wanamassa Elementary School, for the 2016-2017 school year.

**6. Discussion: Employee Transfer**

Board of Education and Administration discussed the following employee transfer effective January 30, 2017:

Valerie DeCotis	From: Art Teacher
	Township of Ocean Intermediate School
	To: Art Teacher
	High School

(Mrs. DeCotis's transfer is based on the needs of the District and student enrollment. She replaces Eileen Glynn who will retire February 1, 2017.)

**7. Discussion: Substitute Teachers**

Board of Education and Administration discussed hiring Substitute Teachers for the 2016-2017 school year in accordance with the attached list dated December 16, 2016.

**8. Discussion: Instructional Assistant/Bowling**





**MINUTES OF THE REGULAR MONTHLY MEETING  
TOWNSHIP OF OCEAN  
December 20, 2016**

**CALL TO ORDER**

The Board President, Joseph Hadden, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

**STATEMENT OF NOTICE**

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, December 20, 2016 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website [www.oceanschools.org](http://www.oceanschools.org) on January 7, 2016.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 7, 2016 and The New Coaster Newspapers on January 7, 2016.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 7, 2016.

**ROLL CALL**

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

**PRESIDENT'S REPORT** – Mr. Hadden

- Mr. Hadden presented outgoing Board of Education member Mr. Moore with a resolution thanking him for his outstanding service.
- Mr. Moore thanked the Board of Education and past Boards for their work for the students of the Township of Ocean. He discussed how rewarding his position of the Board of Education has been.

**STUDENT REPRESENTATIVES:** Sydney Burger & Maxwell Hoyle

The following item(s) were reported:

- Booster Club annual pancake breakfast.
- High school 'Spirit Week'.
- Winter Chorus concert.
- Winter sports: Track, Basketball, swim and bowling teams.

**SUPERINTENDENT'S REPORT** – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following:

Lindsey Nilles, an 8<sup>th</sup> grade student in Mrs. JoAnne Devito's Language Arts Class, was selected as 3<sup>rd</sup> Place Winner in the November Asbury Park Press Student Voice Essay Contest. The question for November's essay contest was "What do you think will be the biggest challenge facing our new President?" Lindsey's paper was titled, "*Immigration, economy will be two key issues.*"

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Jennie Orwick, teacher, Wayside Elementary School, was a winner on the ‘Wheel of Fortune’ game show.

**PUBLIC COMMENTS-AGENDA:** None

**APPROVAL OF BILLS:** Mr. Moore

Mr. Moore made a motion, seconded by Mr. Clayton, for approval of the following paid items:

1. **APPROVAL OF BILLS**

Move for the approval of the following paid items:

Bills List	December 20, 2016	4,188,483.10
Payroll	November 30, 2016	2,052,870.47
Employer FICA & DCRP	November 30, 2016	38,021.93
Payroll	December 15, 2016	2,138,217.08
Employer FICA & DCRP	December 15, 2016	<u>46,002.55</u>
	Total	<u>\$8,463,595.13</u>

Motion(s) carried: 9-0 (Mrs. Parlamas recused herself on the G&P Parlamas bills)

**COMMITTEE REPORTS:**

**CO-CURRICULAR STUDENT ACTIVITIES:** No Report

**COMMUNITY LIAISON & COMMUNICATIONS:** Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **Resolution**

Move to approve the attached resolution honoring the outgoing Board of Education member Mr. Sean Moore.

2. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – December 13, 2016

3. **Policy(s)/Regulation(s)**

Move to approve the second and final reading of revisions of the following policy(s) and regulation(s):

Policy 0169 – Board Member Use of Electronic Mail/Internet (*new*)

Policy 1310 – Employment of School business Administrator/Board Secretary

Regulation 2414 – Programs & Services for Students in High Poverty and in High Need School Districts  
Administrators (M)

Policy 3111 – Creating Positions

Policy 3141 – Resignation

Policy 3144 – Certification of Tenure Charges

Regulation 3144 – Certification of Tenure Charges

- Policy 3159 – Teaching Staff Member/School district Reporting Responsibilities
- Policy 3231 – Outside Employment as Athletic Coach (*new*)
- Policy 3244 – In-Service Training (M) (*Abolished*)
- Regulation 3244 – In-Service Training (M) (*Abolished*)
- Policy 3282 – Use of Social Networking Sites (Teaching Staff)
- Policy 4159 – Support Staff Member/School District Reporting Responsibilities
- Policy 4282 – Use of Social Networking Sites (Support Staff)
- Policy 7481 – Unmanned Aircraft Systems (UAS also known as Drones) (*new*)

4. **Monmouth County LINC Agreement**

Move to approve participation in facility use with health department and local and county officials as per attached.

5. **HIB Report**

The Board of Education affirms the following Harassment, Intimidation, and Bullying (HIB) Incident Summary Report for the 2016-2017 school year. The report was previously provided to the Board by the Superintendent of Schools. The Board has reviewed the report and affirms the Superintendent's decision.

HIB Report # 5 - Presented December 13, 2016

Motion(s) carried: 9-0

**FINANCIAL MANAGEMENT & RESOURCE SERVICES:** Mr. Moore

Mr. Moore made a motion, seconded by Mr. Dietrich for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

*The following resolution certifies that budget balances at the end of November were adequate to pay all remaining obligations of the 2016-2017 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.*

**RESOLUTION**

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of November 30, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of November 30, 2016 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending November 30, 2016.

2. **Transfers**

*The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.*

Move for approval of the attached RESOLUTION dated, November 30, 2016 covering APPROPRIATION TRANSFERS in the 2016-2017 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for November 2016:**

**Fire Drill**

Ocean Township High School..... November 13, 2016  
Twp. of Ocean Intermediate School ..... November 3, 2016  
Ocean Township Elementary School ..... November 2, 2016  
Wanamassa Elementary School ..... November 8, 2016  
Wayside Elementary School..... November 18, 2016

**Evacuation Drill**

Ocean Township High School..... November 8, 2016

**AED Alert Drill**

Twp. of Ocean Intermediate School..... November 9, 2016

**Lock Down Drill**

Wayside Elementary School..... November 22, 2016  
Wanamassa Elementary School.. ..... November 21, 2016  
Ocean Township Elementary School..... November 29, 2016

4. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated December 20, 2016.

5. **Professional Services Resolutions**

Move to approve the following Therapy Contract:

Awarded to:	EBS-Education Based Services
Duration:	January 30, 2017 to May 26, 2017 Not to exceed 30 hours per week Includes 1 day Orientation
Nature and Type of Contract:	Speech Therapy
Amount of Contract:	\$79.00 per hour

a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.

b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.

- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

**6. Professional Services Resolutions**

Move to approve the following Therapy Contract:

Awarded to:	Invo Healthcare Associates
Duration:	January 3, 2017 to February 13, 2017
	Not to exceed 35 hours per week
Nature and Type of Contract:	Occupational Therapy
Amount of Contract:	\$79.00 per hour

- a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

**7. Tuition Contract**

Move to approve the following tuition contract for a homeless Township of Ocean student attending Wall Township High School.

<u>Student</u>	<u># of Days</u>	<u>Grade</u>	<u>Period of Time</u>	<u>Tuition Cost</u>
XG	161	10	9/6/16-6/21/17	\$27,204.00

**8. Approval of Tax Sheltered Annuity (403b)/Section 529 College Savings Plan Companies and Section 457 Plans**

Move to approve the following Companies and standard sharing and hold harmless agreements per IRS regulations, to provide Tax Sheltered Annuity (403b), Section 529 College Savings Services, and Section 457 Plans to all District employees for calendar year 2017.

AXA Equitable	VOYA Annuities	Metropolitan Life
Ameriprise	Variable Annuity Life Insurance Company (VALIC)	
Aspire	Lincoln Investments	

**9. Cafeteria 125 Plan - Health (FSA)**

Move to approve the annual approval of the school district Cafeteria 125 plan. The plan allows for the carry-over of up to \$500 of unused balances to the next year with a total contribution limit of \$2,600.

**10. Accidental and Personal Indemnity Insurance Policy**

Move to approve the following companies to provide optional accidental and personal sickness indemnity insurance policy coverage for all District employees at their own expense for the calendar year 2017.

AFLAC

Allstate Insurance

11. **Federal Work-Study Program**

Move to approve the renewal of the agreement to place Monmouth University students as part of the Federal Work-Study Program. This program agreement allows students to work with Teachers as Academic Tutors during after school instruction for Elementary and Intermediate School students at no cost to the District. It also allows students to work in the Administration Building and Technology Department. The Township of Ocean will reimburse Monmouth University 30% of the hourly rate or \$2.70 per hour for these students.

12. **Report: Annual Independent Audit for 2015-2016 School Year**

School Business Administrator gave a report on the 2015-2016 annual school district audit as performed by the independent Certified Public Accounting firm of Smolin Lupin LLC, per the attached.

Motion(s) carried: 9-0 (Dr. Marshall recused himself on item # 11)

Mr. Jannarone, School Business Administrator, thanked Mr. Moore and then reported the following:

*The annual independent audit has been completed by the firm of Smolin Lupin Certified Public Accountants. Their summary report is part of tonight's meeting attachments. Their report did not have audit findings for this year, 2015-2016, and noted that the one finding from last year, 2014-2015, has been corrected. The auditor, Laura DiTommaso, was present at the last work session meeting and reviewed the report with the Board and as you all know, the full report has been posted to the Website with the prior year reports.*

Mr. Jannarone declared that during the public comments he would be happy to answer any questions from the public.

**INSTRUCTION & EDUCATION:** Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Trip Request**

Move to approve the following trip request:

Group:	TOIS, Grades 6 & 7 Science Classes
Number of Students:	40
Date:	Thursday, January 19, 2017
	Departure time: 8:00 am
	Return time: 4:00 pm
Destination:	Philadelphia Zoo
Purpose:	*Part of "UNLESS Project" in conjunction with the zoo
Transportation:	1 Bus
Teacher Chaperones:	4 (Angelica DeFilippis, Meghan Edson, Samantha Hoffman, and Jessica Vigil-Mackintosh)
Instructional Assistant	

Chaperones: 3 (Betty Williams, Cheryl Woolley, and Sherryl Cesario/IA substitute)

Parent Chaperones: 0

Cost per pupil: None

\*("UNLESS someone like YOU cares a whole awful lot, nothing is going to get better. It's not." The project's goal - By driving demand for palm oil that's "deforestation-free," reducing waste, and reusing and recycling paper products, UNLESS Project advocates can help protect the forests where gorillas and other wildlife live.)

2. **Overnight Trip Request**

Move to approve the following overnight trip request:

Group: Marching Band and Choir/Grades 9-12 (Itinerary attached)

Number of Students: 90

Date: Departure: Thursday, April 27, 2017, 6:30 am

Return: Sunday, April 30, 2017, 11:00 pm

Destination: International Music Festival, Norfolk, VA

Purpose: Music and Choir Competition

Transportation: Roundtrip Motorcoach Transportation (included in the trip package)

Administrative

Chaperone: Michael Lambusta

Teacher Chaperones: 4 (Teddy Kernizan, Edith Minott, Susan Smith, and Kyle Titmas)

Parent Chaperones: 0

Cost per pupil: \$789.00 per pupil (costs to be offset by fundraising)

3. **Student Observer/Speech**

Move to approve Abbey Wortman, a student at Caldwell University to observe Jennifer Walk, Speech Language Specialist, Wayside Elementary School for a period of 25 hours beginning January 3, 2017. The observation hours are an American Speech Language Hearing Association's (ASHA) requirement and a prerequisite to the Speech Pathology Graduate Program at Monmouth University.

4. **Student Teachers**

Move to approve Student Teacher Placements, for the period of January 17, 2017 – May 25, 2017, in accordance with the attached memorandums (2) dated December 9, 2016.

5. **Student Observer**

Move to approve a Student Observer for the 2016-2017 school year in accordance with the attached memorandum dated December 9, 2016.

6. **Professional Development Activities – Staff**

Move to approve the attached memorandum dated December 2, 2016 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.



Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

7. **Nursing Services Plan for the 2016-2017 School Year**

Move to approve the Nursing Services Plan for the 2016-2017 school year; see attached memorandum dated December 16, 2016. The plan has been reviewed and approved by Dr. Murphy. Upon Board approval, the plan will be submitted to the Executive County Superintendent for his review and approval.

8. **Addendum to Out of District Private Tuition for the 2016-2017 School Year**

Move to approve an addendum to out of district private tuition for the 2016-2017 school year in accordance with the attached memorandum dated December 15, 2016.

Motion(s) carried: 9-0 (Dr. Marshall recused himself on item #4)

**NEGOTIATIONS:** No Report

**PERSONNEL:** Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mr. Palutis, for approval of the following item(s):

1. **Adoption/Revisions - Job Descriptions**

Move to approve the adoption and/or revisions to the following job descriptions:

Supervisor of Educational Technology & Innovation/Grades K-12 (New/Adoption)  
Supervisor of English Language Arts Literacy and Social Studies, K-5 and  
Library K-8 (Revisions)

2. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA, for Ilene Theodore, Occupational Therapist, Township of Ocean Intermediate School, beginning at the conclusion of her eligible sick leave, February 2, 2017 and continuing through February 13, 2017. Ms. Theodore's last day of work will be December 23, 2016. She is expected to return to work on February 14, 2017. While out on an unpaid family leave of absence, Ms. Theodore will be responsible for paying the appropriate contribution towards her health insurance coverage.

3. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA and NJFLA, for Julie Peragallo, Science Teacher, Township of Ocean Intermediate School, beginning at the conclusion of her eligible sick leave, approximately May 30, 2017 and continuing to the end of the school year, June 30, 2017. Mrs. Peragallo's last day of work will be April 7, 2017. She is expected to return to the classroom on September 1, 2017. While out on an unpaid family leave of absence, Mrs. Peragallo will be responsible for paying the appropriate contribution towards her health insurance coverage.

4. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA and NJFLA, for Deborah Smith, Special Education Teacher, Ocean Township Elementary School, beginning at the conclusion of her eligible sick leave, approximately April 3, 2017 and continuing to the end of the

school year, June 30, 2017. Mrs. Smith's last day of work will be March 10, 2017. She is expected to return to the classroom on September 1, 2017. While out on an unpaid family leave of absence, Mrs. Smith will be responsible for paying the appropriate contribution towards her health insurance coverage.

5. **Request for an Unpaid Leave of Absence**

Move to approve an unpaid leave of absence, for the period of January 23, 2017 through June 30, 2017, for Lauren Caruso, Special Education Teacher, part-time, Wayside School. Mrs. Caruso is expected to return to the classroom September 1, 2017.

6. **Clerical Substitute**

Move to approve Kristin Zdan as a Clerical Substitute for the 2016-2017 school year.

7. **Substitute Playground Aide**

Move to approve Kristen Weber as Substitute Playground Aide, at the Wanamassa Elementary School, for the 2016-2017 school year.

8. **Technology Assistant/Federal Work Study (FWS) Program**

Move to approve Zack Neugebauer, a student at Monmouth University, to work in the Technology Department, (pending criminal history background check). Mr. Neugebauer would work under the direction of Michael Hall during the period of January 2017 through June 2017. This work opportunity is part of a participation agreement with Monmouth University's Federal Work-Study (FWS) program. Reimbursement for the technology position shall be made to Monmouth University via a purchase order at 30% of the \$9.00 hourly or \$2.70 per hour for this position.

9. **Revised Contracts**

Move to approve that revised contracts be issued to the following:

Timothy Patterson	Special Education Teacher High School Effective Date: January 30, 2017	**\$62,605.00 Prorated
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(\*\*The revised contract reflects an annual stipend of \$850.00 for the 2016-2017 school year. The stipend is the result of the teacher having a 6<sup>th</sup> period load (3 blocks), under the block scheduling format implemented September 1, 2013. The revised salary noted above includes the \$850.00 stipend.)

Michelle Shappirio	From: Elementary Teacher Township of Ocean Intermediate School/ Fifth Grade Wing To: Supervisor of English Language Arts Literacy and Social Studies, K-5 and Library, K-8	*\$94,500.00 Prorated Administrator's Guide #4 Step 1
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(\*The revised contract reflects a revision in job title, salary and work year/going from a 10-month position to a 12-month position. Mrs. Shappirio replaces Eleanor Hughes who will retire January 1, 2017.)

10. **Issuance of Contract**

Move to approve that a contract be issued to the following:

James Cazeau	Custodian I – Night Shift	\$33,140.00
	Ocean Township High School	Step A
	Actual Start Date: January 3, 2017	Prorated
	Effective Date: January 1, 2017	

(Mr. Cazeau replaces Alcibiades Mota who retired November 1, 2016.)

11. **Employee Transfer**

Move to approve the following employee transfer effective January 30, 2017:

Valerie DeCotis	From: Art Teacher
	Township of Ocean Intermediate School
	To: Art Teacher
	High School

(Mrs. DeCotis's transfer is based on the needs of the District and student enrollment. She replaces Eileen Glynn who will retire February 1, 2017.)

12. **Substitute Teachers**

Move to approve Substitute Teachers for the 2016-2017 school year in accordance with the attached list dated December 16, 2016.

13. **Instructional Assistant/Bowling**

Move to approve Muriel Papa, an Instructional Assistant, to provide aide support to a High School student (10<sup>th</sup> grade) with disabilities participating on the Bowling Team. Ms. Papa will shadow the student/Bowling team member after school and on weekends, in accordance with the Bowling team's practice and game schedule for the period of December 2016 – January 26, 2017. Ms. Papa will be paid at her hourly contractual rate. (At the November 22<sup>nd</sup> work meeting, Ms. Papa was approved to shadow this student while the student assisted the Athletic Trainer. The student will no longer be doing that activity. Instead, as noted above, the student has joined the bowling team.)

14. **Request for Days from the Sick/Personal Leave Bank Plan (Non-Work Related)**

Move to approve the request of district employee #5688 to use 38 days from the Sick/Personal Leave Bank Plan (Non-Work Related).

15. **Extension to an Assignment Transfer**

Move to approve an extension to the following assignment transfer:

Kathleen Friel	From: Language Arts Teacher (Academic Success Program)
	Township of Ocean Intermediate School
	To: Elementary Teacher/Grade 5
	Township of Ocean Intermediate School
	Transfer Extension Period: January 3, 2017 – June 30, 2017

16. **Assistant Wrestling Coaches (Half-Season)**

Move to approve Assistant Wrestling Coaches (Half Season), for the 2016-2017 school year, in accordance with the attached memorandum dated December 16, 2016.

Motion(s) carried: 9-0 (Dr. Marshall recused himself on item #8)

Dr Stefankiewicz introduced Michelle Shappirio the new Supervisor of Educational Technology & Innovation/Grades K-12. Dr. Stefankiewicz then thanked Candy Vasta for her service and wished her good luck on her retirement.

**PLANNING & CONSTRUCTION:** Mr. Palutis

Mr. Palutis made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Referendum Furniture & Casework Award**

Move to approve the award of furniture and casework for Wayside Elementary School utilizing the MRESC Cooperative Purchasing Contract to the following:

- a. Hertz Furniture, Ramsey, NJ, Classroom Loose Furniture ..... \$21,898.00
- b. Nickerson, Union, NJ, Art Room Case Work ..... \$25,864.80

Motion(s) carried: 9-0

**TECHNOLOGY:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

- The Board of Education thanked Mr. Sean Moore for all of his hard work, his valuable input and most of all his voice of reason. Each member individually thanked Mr. Moore for his service and how much he did as a Board of Education member.
- The Board members thanked the outgoing Board of Education President, Mr. Hadden, for his work over the past year.

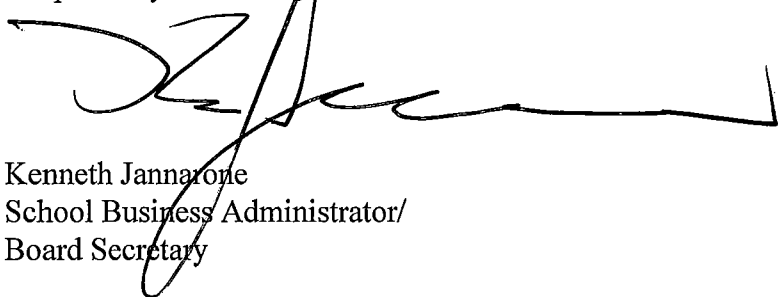
**PUBLIC COMMENTS:**

- Mr. Mayerowitz, resident, discussed his interactions with other seniors and asked about concerns of future tax increases.

**ADJOURNMENT:** 8:37 p.m.

There being no further business, Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, that the Meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,



Kenneth Jannarone  
School Business Administrator/  
Board Secretary

**MINUTES OF THE ANNUAL REORGANIZATION MEETING  
TOWNSHIP OF OCEAN BOARD OF EDUCATION**

**January 3, 2017**

**CALL TO ORDER**

The Board Secretary, Mr. Kenneth Jannarone, called the Annual Reorganization Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

**STATEMENT OF NOTICE**

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, January 3, 2017 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website [www.oceanschools.org](http://www.oceanschools.org) on January 4, 2017.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 4, 2017 and The New Coaster Newspapers on January 4, 2017.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 4, 2017.

**REORGANIZATION**

Mr. Kenneth Jannarone, Board Secretary, presided over the annual reorganization meeting until the new Board of Education President was elected. Mr. Jannarone welcomed everyone attending the meeting.

1. **REPORT ON THE ANNUAL SCHOOL ELECTION**

The OFFICIAL results of the Annual School Election held, for the Township of Ocean and Village of Loch Arbour, on November 8, 2016. The results of the election, per certification from the Monmouth County Board of Elections, are as follows:

**FOR MEMBERS OF THE BOARD OF EDUCATION FOR THREE (3) YEAR TERMS**

Sylvia Sylvia .....	6,310*
Amy McGovern .....	6,034*
John Stuppi .....	5,638*
James Sintic .....	5,185
(Write-Ins).....	103

\*Successfully elected to a seat on the Board of Education

2. **Oath of Office: Swearing in of Newly Elected Members by the Board Secretary**

Mr. Jannarone administered the Oaths of Office to the two (2) incumbents, re-elected, Amy McGovern and Sylvia Sylvia, and one newly elected member, John Stuppi, for 3 year terms on the Board of Education:

Sylvia Sylvia	Full 3 Year Term	Term Expires 2019
Amy McGovern	Full 3 Year Term	Term Expires 2019

John Stuppi

Full 3 Year Term

Term Expires 2019

3 **ROLL CALL OF ATTENDANCE**

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas, Mr. John Stuppi and Mrs. Sylvia Sylvia-Cioffi

4. **Board Members Term Expiration Dates**

James Dietrich.....	2017
Joseph Hadden .....	2017
Dr. David Marshall .....	2017
Steven Clayton.....	2018
Michael Palutis.....	2018
Denise Parlamas.....	2018

5. **Election of Board President**

Mr. Jannarone opened up for the floor for nominations for Board President.

- A. Nominating Motions Mr. James Dietrich was nominated by Mr. Hadden.
- B. Consent of the Nominees  
Board Secretary asked for consent of Nominee: Mr. Dietrich answered yes.
- C. Closing of Nominations & Vote on Nominations  
Seeing no other, nominations were closed.

Mrs. McGovern made a motion, seconded by Mrs. Parlamas for nomination of President.

Motion(s) carried: 9-0 To elect Mr. Dietrich as Board of Education President

6. **New President Assumes Chair**

Mr. Dietrich thanked the Board of Education for their confidence in him and he now conducted the election of Vice President.

7. **Election of Board Vice President**

Mr. Dietrich opened the floor for monimations for vice president.

- A. Nominating Motions Mr. Michael Palutis was nominated by Mr. Hadden.
- B. Consent of the Nominees  
Mr. Dietrich, President, asked for consent of Nominee (Board Vice President)  
Mr. Palutis answered yes.
- C. Closing of Nominations & Vote on Nominations  
Seeing no other, the President closed nominations

Mr. Clayton made a motion, seconded by Mrs. McGovern for nomination of Vice President:

Motion(s) carried: 9-0 To elect Mr. Palutis as Vice President

Mr. Dietrich thanked Mr. Hadden for his service as the past president.

**PUBLIC COMMENT** (Agenda items only): None

**BOARD AS A WHOLE:**

Mr. Palutis made a motion, seconded by Mrs. Parlamas for approval of the following item(s):

1. **Notice of Open Public Meetings**

Resolved that, in compliance with the guidelines of the Open Public Meetings Act, Chapter 231 of the Public Laws, 1975, the Township of Ocean Board of Education hereby gives annual notice that until the next reorganization meeting which will be held in the auditorium of the School District Administration Building at 8:00 pm on Tuesday, January 2, 2018 or until further notice is given that

**Section 1.** The Regular Public Monthly Meetings of the Board are to be held every month in the auditorium of the School District Administration Building, except where noted, 163 Monmouth Road, Oakhurst, NJ at 8:00 p.m. as follows:

Tuesday, January 17, 2017	Tuesday, July 25, 2017
Tuesday, February 21, 2017	Tuesday, August 29, 2017
Tuesday, March 21, 2017	Tuesday, September 19, 2017
Tuesday, April 18, 2017	Tuesday, October 17, 2017
Tuesday, May 23, 2017	Tuesday, November 28, 2017
Tuesday, June 20, 2017	Tuesday, December 19, 2017

The Public Work Meetings are to be held on following Tuesday's January 10, 31, February 7, 28, March 7, 14, April 4, 25, May 9, 16, June 6, 13, July 11, August 8, 22, September 12, October 3, 10, November 7, 14, and December 5, 12, 2017 in the Superintendent's Office of the School District Administration Building, 163 Monmouth Road, Oakhurst, NJ at 7:30 p.m. Executive closed session will begin at 7:00 p.m. until approximately 7:30 p.m.

**Section 2.** The annual notice for Township of Ocean Board of Education meetings will be published in the Coaster, and the Asbury Park Press, and will be filed with the Municipal Clerk, Township of Ocean and the Village Clerk, Village of Loch Arbour and on the district website [www.oceanschools.org](http://www.oceanschools.org).

**Section 3.** The President of the Board will announce and have placed in the minutes of each meeting a statement indicating that the notice requirement of the law has been satisfied stating the time, place and manner in which the required notice was provided.

**Section 4.** Only emergency meetings as defined by law may be held without complying with the notice requirements of the law.

**Section 5.** The Township of Ocean Board of Education will hold closed meetings only to discuss those matters, which are specifically exempt from the law. Primarily, these closed portions of meetings will involve personnel matters and material, which would constitute an unwarranted invasion of an individual's privacy. Only the twelve types of material listed in the law will be discussed or acted upon in private.

**Section 6.** Before going into closed session, the Board will adopt a resolution indicating the specific nature of the subject to be discussed in the closed session, the estimated duration of the session and if and when that discussion can be disclosed to the public

**Section 7.** Appropriate minutes will be kept of all meetings including the time and place for the meeting, members present, method of notice of the meeting and the subjects considered. Minutes will be available for public inspection except items, which are specifically exempt from disclosure by law.

**Section 8.** The public's participation in work meetings is welcome and action may be taken.

**Section 9.** This resolution shall take effect immediately.

2. **Bank Depositories/Authorized Signatures for the 2017 Year**

Move to approve the following banks be appointed as official depositories for school district funds for the balance of the 2016-2017 school year, and that fund withdrawal authorization is to be granted by signature of those persons heretofore elected, appointed, and/or designated to the Offices of Board President, Board Vice-President (in the absence of the President), School Business Administrator/Board Secretary, Assistant School Business Administrator and/or Treasurer of School Monies.

<b>Account</b>	<b>Bank/Primary</b>	<b>Authorized Signatories</b>
a. For Custodial Accounts	Santander Bank	1, 2, 3
b. For Payroll	Santander Bank	2
c. For Payroll Agency	Santander Bank	2
d. For Investments	Santander Bank	1 or 4
	Morgan Stanley	
	N.J./ARM	
	N.J. State Cash Management Fund	
e. For Student Account	Santander Bank	1 or 4
f. For Athletic Fund	Santander Bank	1 or 4
g. For Cafeteria Fund	Santander Bank	1 or 4
h. For Lease Escrows	TD Bank	1 or 4

**\*Key Authorized Signatories:**

1. School Business Administrator/Board Secretary
2. Treasurer of School Monies
3. Board President
4. Assistant School Business Administrator/Asst. Board Secretary

3. **Annual Renewal and Approval of all Official Bylaws and Board Policies and Regulations**

Move for the renewal and approval of all the official Board of Education Bylaws and Policies of the Township of Ocean School District and as per the detailed policies currently found in the Township of Ocean Official Policy Manuals, which are on file and available for public review and inspection in every school building in the district, in the School District Administration Building at 163 Monmouth Road, Oakhurst, NJ, and on the district website: [www.oceanschools.org](http://www.oceanschools.org).



4. **Parliamentary Procedure**

Move that the Board of Education adopt Robert's Rules of Order (Newly Revised) as the official parliamentary procedure manual to conduct Board of Education meetings for the 2017 year, except where modified by board bylaws and/or policy.

5. **Official Newspapers**

Move that the Board of Education does hereby designate The New Coaster and/or the Asbury Park Press as the official newspapers for public notices. The district website [www.oceanschools.org](http://www.oceanschools.org) will also carry all public notices.

Motion(s) carried: 9-0

**SUPERINTENDENT'S REPORT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENTS:**

- Christopher Siciliano, Mayor, congratulations to new Board of Education members, looking forward to working together and if he can help with anything, please let him know.

**Enter Executive Session – 8:18 p.m.**

*Approval: Motion offered by Mr. Dietrich, seconded by Mr. Palutis and carried 9-0.*

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Litigation (Loch Arbour versus Township of Ocean Board of Education). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will not take action upon returning to work session.

**Adjourn Executive Session – 8:40 p.m.**

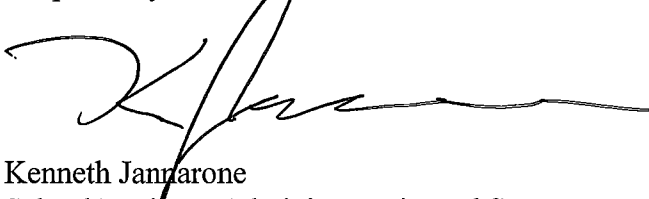
*Approval: Motion offered by Mrs. Parlamas, seconded by Mrs. McGovern and carried 9-0.*

Move for the approval to adjourn from Executive Session and resume public session.

**ADJOURNMENT: 8:41 p.m.**

There being no further business, Mrs. Parlamas made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,



Kenneth Jannarone  
School Business Administrator/Board Secretary

## **FINANCIAL MANAGEMENT & RESOURCE SERVICES**

# TOWNSHIP OF OCEAN BOARD OF EDUCATION

## 2017-2018 BUDGET PLANNING CALENDAR

DAY	DATE	EVENT	PRIMARY RESPONSIBILITY
Wed	19-Oct-16	Budget forms distributed to Administration @ Admin. Meeting	Business Administrator Asst Business Admin.
	November	Projected Enrollment Distributed to Principals	Business Administrator Info. Management Systems
	November	Budget procedures review and discussion @ Supervisor Meeting	Business Administrator Asst Business Admin.
all	OCT - NOV	Training held with support staff as needed please let me know if any special requests	Business Administrator Asst Business Admin.
Fri	2-Dec-16	Capital Improvements / Project Requests to Director of Facilities for review.	Principals
Fri	9-Dec-16	School/Central Office Budgets completed and submitted to Business Admin.	Principals/Central Office Administrators
Fri	9-Dec-16	School/Central Office personnel requests completed and submitted to Business Admin.	Principals/Central Office Administrators
Week of	16-Dec-16	Electronic Bid Book Supply orders distributed (EDS) to schools and departments (Cooperative Bid)	Business Administrator Asst Business Admin.
Weekly	January	Capital Improvement Projects site visits all schools/buildings	Superintendent Business Administrator Director of Facilities
Week of	3-Jan-17	Wayside Elem. Budget Review @ Central Office	Principal
Week of	3-Jan-17	Wanamassa Elem. Budget Review @ Central Office	Principal
Week of	3-Jan-17	Ocean Twp. Elem Schl. Budget Review @ Central Office	Principal
Week of	3-Jan-17	Intermediate School Budget Review @ Central Office	Principal/Asst Principals
Week of	3-Jan-17	High School Budget Review @ Central Office	Principal/Asst Principals
Week of	3-Jan-17	Curriculum Budget Review @ Central Office	Assistant Superintendent
Week of	3-Jan-17	Technology Department Budget Review @ Central Office	Supervisor of Technology Network Administrator
Week of	3-Jan-17	Special Services Budget Review @ Central Office	Assistant Superintendent
Week of	3-Jan-17	Facilities & Transportation Budget review @ Central Office	Transportation Coordinator Director of Facilities
	January	Budget review with each subject supervisor.	Superintendent Business Administrator Assistant Superintendent
Weekly	January February March	Board of Education initial budget review of significant items/programs/personnel proposals. Capital items, and technology initiatives.	Board of Education
	February	Electronic Bid Book Supply Budgets due online (EDS) (Cooperative Bid)	All Administrators
TBD	February	Governor gives budget address / State Aid figures	Within 2 days after address

# TOWNSHIP OF OCEAN BOARD OF EDUCATION

## 2017-2018 BUDGET PLANNING CALENDAR

DAY	DATE	EVENT	PRIMARY RESPONSIBILITY
TBD	Mid March	Budget review meeting with county executive supt and county business administrator	Superintendent Business Administrator
Tues	21-Mar-17	Tentative budget approval during board meeting to send to county superintendent.	Board of Education
Tues	21-Mar-17	Tentative Budget submission due to the County Superintendent of Schools	Board of Education
Monday	17-Apr-17	Advertising & public notice of the Tentative Budget for Public Hearing	Business Administrator
Tues	25-Apr-17	Public Hearing & Final Budget Adoption (special meeting)	<b>TENTATIVE</b> Board of Education

Note: Date of events is subject to change pending the "Official Budget Calendar" issued to the State Department of Education

Office of the School Business Administrator  
Township of Ocean School District  
January 10, 2017

## REQUESTS FOR USE OF SCHOOL FACILITIES

### **Ocean Lacrosse**

OTES, Gym

January 14, 21, & 28, 2017

February 4, & 11, 2017

2:00 pm – 4:00 pm

Purpose: Training for LAX

Use of Facility Fee: \$0.00

Custodial Reimbursement: \$600.00

### **Ocean Waves Baseball Team**

TOIS, 5<sup>th</sup> Grade Gym

January 13, 20, & 27, 2017,

February 3, & 10, 2017

5:00 pm – 6:30 pm

Purpose: Baseball Practice

Use of Facility Fee: \$0.00

### **Ocean Township United Soccer Club**

OTHS, Turf Athletic Field

March 11, 12, 2017, April 1, & 2, 2017

May 6, 7, 20, & 21, 2017, June 3, & 4, 2017

12:00 pm – 3:00 pm

March 18, 19, 25, & 26, 2017, April 8, 9, 15, 16,

22, 23, 29, & 30, 2017, May 13, 14, 27, & 28,

2017, June 3, 4, 17, 18, 24, & 25, 2017

12:00 pm – 4:30 pm

April 29, & 30, 2017

12:00 pm – 6:00 pm

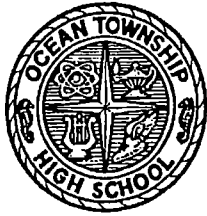
June 10, & 11, 2017 [Tournament]

Purpose: Soccer Games

Use of Facility Fee: \$0.00

Groundskeeper Reimbursement: TBD

## **INSTRUCTION & EDUCATION**



# Ocean Township High School

Est. 1965

Office of the Principal

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**TO:** James Stefankiewicz  
**DATE:** December 12, 2016  
**FROM:** Dawn C. Kaszuba

**SUBJECT:** Home Instruction, Credit Recovery, and Summer School 2017

As outlined in the OTHS budget proposal, we are seeking Board of Education approval for on-site summer school for grades 6-8, Algebra I, and PARCC Portfolio. All other courses for grades 9-12 will be provided by the New Jersey Virtual School (NJVS) and Educere (both are online learning) during the summer of 2017. We would also like to include NJVS and Educere as alternate online options for Home Instruction. The cost for all courses, on-site and virtual, will be \$350 per course. Students, with the exception of those with free and reduced lunch designation, will be responsible for this cost. Students with reduced lunch designation must pay \$150 per course, and students with free lunch designation must pay \$50 for each course for which they register. The district will pay the remaining costs for free and reduced lunch students.

We would also like to include NJVS and Educere as alternate (online) options for Home Instruction services.

We will post for a Summer School facilitator and instructors for the on-site courses in the Spring of 2017.

Summer school will run for six weeks from early July to mid August in the science wing. Exact dates will be forthcoming as we approach the spring.

cc: K. Weldon  
D. Ricciardi  
S. Fierra

DK:amg





## OCEAN TOWNSHIP HIGH SCHOOL

### World Cultures

550 West Park Avenue  
Oakhurst, NJ 07755  
FAX: 732-571-4009

#### Dawn C. Kaszuba

Principal  
732-531-5650, extension 1000  
[dkaszuba@oceanschools.org](mailto:dkaszuba@oceanschools.org)

#### Christopher Wilson

Supervisor of World Cultures  
Social Studies, 6-12  
World Language, K-12  
ESL & Bilingual, K-12  
732-531-5650, extension 1009  
[cwilson@oceanschools.org](mailto:cwilson@oceanschools.org)

December 16, 2016

Dr. Stefankiewicz and the Township of Ocean Board of Education,

It is the desire of the World Cultures Department, in the Township of Ocean Schools, to adopt the State of New Jersey's Seal of Biliteracy High School Graduation Award in our district, and also establish a pathway award at the middle school level, titled the Township of Ocean Intermediate School's Bilingual Participation and Achievement Award.

The purpose for establishing this award in our school district ties in to many aspects of our district's vision and mission statement. First, this award furthers the cause of providing students an education encompassing 21<sup>st</sup> century skills for a multicultural and globalized workforce. It encourages global competence skills and learning about other cultures, while fostering a respect for diversity. Second, it allows students to develop and strengthen their language skills, while providing documented proof of a students' achievement in biliteracy to universities and future employers. Finally, these awards will encourage students to continue their language studies and provide students the opportunity to graduate proficient in English and at least one other language.

Both the high school and middle school awards are designed to recognize exemplary students who are native English speakers who reach a certain proficiency level in a second language, and students who are non-native English speakers and reach a certain proficiency level in the English language, through our district's English and ESL/Bilingual programs.

This award has been established in twenty-three states, plus the District of Columbia. I appreciate your time and consideration in adopting the Seal of Biliteracy in the Township of Ocean Schools. It would be my pleasure to present the specific criteria for the awards to the Board of Education at a future meeting.

Sincerely,

Christopher Wilson  
Supervisor of World Cultures





**GEORGIAN COURT UNIVERSITY**

THE MERCY UNIVERSITY OF NEW JERSEY

**Memorandum of Agreement: Course Ahead  
Between  
Georgian Court University  
And  
Ocean Township High School  
For The  
School of Finance**

**Purpose**

Ocean Township High School, Ocean Township, NJ (Ocean Township High School or OTHS) and Georgian Court University, Lakewood, NJ (Georgian Court University or GCU) agree to enter into a joint program, referred to as Course Ahead, for their School of Finance, in which approved high achieving high school students pursue educational topics that fulfill high school course requirements while earning college credit awarded by Georgian Court University. This partnership will commence for the Fall 2017 semester.

The purpose of this agreement is to provide a process whereby a student accepted into the above mentioned program of study, cooperatively administered by Georgian Court University, may receive college credit for a course, or a sequence of courses for a program of study successfully completed during secondary school. The goals of the School of Finance are to provide students with a wide variety of academic coursework that prepares them for an industry-recognized credential, an associate or baccalaureate degree, an apprenticeship, or a certificate program of study; recognize and reward students for college-level competencies achieved during high school; and assist students in making a smooth transition from high school to post-secondary education. College credits earned through this agreement will offer students more flexibility in course selection and reduce their college credit load during their enrollment at the above listed partnering postsecondary institutions of higher education.

**Course Selection and Approval**

Once a course has been approved to be offered in the Course Ahead program, Georgian Court University provides the course syllabus, course outline template and recommends textbooks. Georgian Court University approves the course outline (including assessment methods and grading methods), textbook, and qualifications of the high school teacher. Credit Hours are based on the listing of the course in the Georgian Court University catalog. Georgian Court University provides academic support and oversight.

Ocean Township High School certifies that the hours and content correspond to the guidelines established by Georgian Court University for academic credit, while allowing the students to meet the requirements of their high school program.

Ocean Township High School (or the individual student, as appropriate) obtains the textbooks, remits payment per student per course, compensates the faculty, provides room and time within the school day for the course to be successfully offered, allows the course to be observed during the semester by a Georgian Court University

faculty member at a mutually agreeable time, ensures that the course is evaluated using the Georgian Court University-approved form and procedures, and recognizes the course as fulfilling high school requirement.

Georgian Court University, Course Ahead Program, welcomes students from the School of Finance at Ocean Township High School for the following courses:

- BU121 Business Math – 3 semester credit hours
- AC171 Principles of Financial Accounting – 3 semester credit hours
- AC172 Principles of Managerial Accounting – 3 semester credit hours
- BU242 Managerial Communications – 3 semester credit hours
- BU314 Entrepreneurship – 3 semester credit hours

#### **Admissions Application Process and Procedures**

Each student who is approved by Ocean Township High School to participate in the School of Finance at Ocean Township High School must submit a Course Ahead Application prior to the beginning of their participation in the program. Applications can be submitted to Tracey Howard-Ubelhoer, Director of Admissions Operations and Technology.

#### **Credit Approval and Awarding**

A student must earn a grade of C or higher in each course to earn course credit on their Georgian Court University transcript. Georgian Court University will accept credit earned through this agreement as part of the student course of study should they matriculate into Georgian Court University.

Ocean Township High School must submit final grades for each course at the end of each semester to the Office of the Registrar at Georgian Court University.

Students may request their transcript through the Office of the Registrar.

#### **Tuition Costs**

The cost of one course for 2016-2017 academic year is \$222 per student. Payment must be received prior to the beginning of each course for each student to receive college credit for the successful completion of the course.

#### **Marketing and Public Relations**

Each institution will put forth its best efforts to independently publicize the Agreement describing the inter-institutional relationships. Each institution will provide an advance copy of planned publicity material to the respective public relations offices for approval prior to any release.

Possibilities of joint publicity, such as a brochure, may at times be beneficial and the public relations offices of both institutions will maintain contact to coordinate such efforts.

Georgian Court University will be invited to annually participate in at least one opportunity to welcome each cohort.

Georgian Court University will provide opportunities for students in the School of Finance at Ocean Township High School to visit the Georgian Court University campus. Visits will be structured, but can include opportunities to meet other students in the School of Business, meet faculty and sit in on a class, tour campus, information on the college search and financial aid process (not a GCU-exclusive presentation), and participate in activity.

Ocean Township High School and Georgian Court University will agree to explore other appropriate ways the two institutions might collaborate, including, but not limited to:

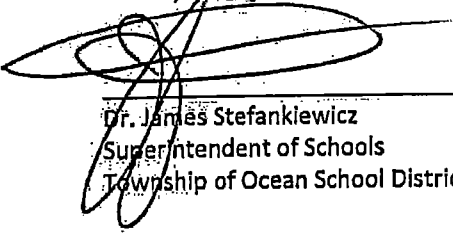
- Joint public relations, student recruiting, marketing, and promotion opportunities;
- Joint grant-funding opportunities;
- visiting faculty lectures and professional presentation exchanges;
- student collaboration and peer mentoring;
- facility and other resource sharing opportunities; and
- internship and cooperative education opportunities.

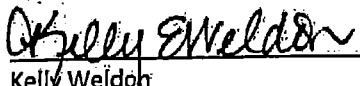
#### Revision, Renewal, and Termination of Agreement


Ocean Township High School and Georgian Court University will notify one another of curricular changes that impact the GCU courses Ocean Township High School is teaching as soon as the changes are approved institutionally. Review of the Course Ahead approved courses will happen every year by officials at Ocean Township High School and Georgian Court University to determine if it continues to meet the needs of both Institutions. The Agreement shall be deemed automatically renewed for succeeding academic years unless either party notifies the other party in writing of its intent to terminate this Agreement. Termination will become effective one year after such notice is received; however, all students currently enrolled in the program at Ocean Township High School will be permitted to complete the program and receive college credits for successful completion before final phase-out of this Agreement occurs. It is understood and agreed that the parties to this Agreement may modify or revise this Agreement by written amendment when both parties agree to such an amendment.

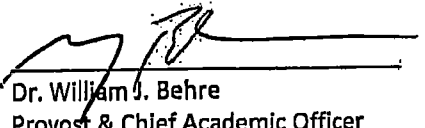
Each institution shall designate an individual as liaison to update course offerings and adjust terms as necessary. An audit trail of changes to this Agreement shall be documented in writing by each institution.

The undersigned representatives of the parties have executed this agreement effective this 1<sup>st</sup> day of December in the year 2016.

  
\_\_\_\_\_  
Dr. James Stefankiewicz  
Superintendent of Schools  
Township of Ocean School District

  
\_\_\_\_\_  
Kelly Weidon  
Assistant Superintendent for Curriculum & Instruction  
Township of Ocean School District

  
\_\_\_\_\_  
Dr. Joseph R. Marbach  
President  
Georgian Court University

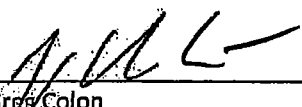
  
\_\_\_\_\_  
Dr. William J. Behre  
Provost & Chief Academic Officer  
Georgian Court University



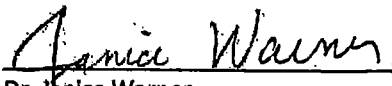
Dawn Kaszuba  
Principal  
Ocean Township High School



Samuel Fierra  
Director of School Counseling  
Ocean Township High School



Greg Colon  
Career Pathways Coordinator  
Ocean Township High School



Dr. Janice Warner  
Dean of School of Business and Digital Media  
Georgian Court University



Justin G. Roy  
Dean of Admissions & Chief Admissions Officer  
Georgian Court University

**Office of the Assistant Superintendent of Schools  
Curriculum & Instruction**

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**Township of Ocean Schools**



MEMORANDUM FOR: James Stefankiewicz , Ed. D.

FROM: Janet Forino

DATE: January 6, 2017

RE: John Bosmans – Internship  
January 18, 2017 – June 30, 2017

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John Bosmans is continuing his education for Educational Leadership Program Administration through Thomas Edison State University.

At this point his requirements are to observe Mr. Michael Lambusta, Vice Principal at Ocean Township High School.

Mr. Bosmans is requesting Board Approval to observe Mr. Lambusta during his prep periods, other school activities before and after school. Mr. Bosmans understands that these observation hours will not conflict in any way with his contracted hours as a Social Studies Teacher at Ocean Township High School.

Thank you for your assistance in this matter.

# Preliminary 2016 ESEA Accountability Profiles District Level

25-3810-888

*Township of Ocean School District*  
**DISTRICT LEVEL**

This table presents the participation and performance determinations for this district under under §1112 of ESEA

### District Performance - English Language Arts/Literacy

Subgroup	District Participation Goal - 95%			District Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	2,204	15.0	NO	1,845	52.4
White	1,452	18.5	NO	1,174	59.0
Black	228	7.0	YES*	204	27.9
Hispanic	314	9.6	NO	279	34.7
American Indian			-		
Asian	192	6.3	YES*	175	63.5
Two or More Races			-		
Students with Disabilities	447	17.4	NO	361	18.5
English Language Learners			-	33	15.2
Economically Disadvantaged	530	10.4	NO	460	32.2

### District Performance - Mathematics

Subgroup	District Participation Goal - 95%			District Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	2,207	13.9	NO	1,872	49.0
White	1,450	17.4	NO	1,187	56.1
Black	228	5.3	YES	208	22.1
Hispanic	319	8.2	NO	288	30.5
American Indian			-		
Asian	192	5.7	YES*	176	61.9
Two or More Races			-		
Students with Disabilities	444	17.6	NO	358	19.9
English Language Learners			-	37	18.9
Economically Disadvantaged	535	9.5	NO	469	29.8

Only Includes full year students for performance (Time In School < Year students are removed).  
A dash (-) Indicates too few students to determine (N<40 for Participation and N<30 for Performance).  
% Meeting Standards include the percent of students in Performance Levels 4 and 5 in PARCC and 3 and 4 in DLM.

YES Met Participation rate  
YES\* Met Participation Rate (Participation Averaging applied)  
NO Missed Participation Rate

### Graduation Rate (High School)

Subgroup	Met 2015	Met 2014	Met Grad Rate Indicator
	Four-Yr Grad Rate >=81%	Five-Yr Grad rate >=85%	
Schoolwide	YES		YES
White	YES		YES
Black	YES		YES
Hispanic	-		
American Indian			
Asian	-		-
Two or More Races			
Students with Disabilities	NO	NO	NO
English Language Learners	-		
Economically Disadvantaged	YES		YES

**Attendance**  
(Grades 3 through 8)  
Met 2015 Attendance Rate >=90%

YES

# Preliminary 2016 ESEA Accountability Profiles School Level

25-3810-030

*Township of Ocean School District  
Ocean Township High School*

This table presents the participation and performance determinations for this school under §1112 of ESEA.

## School Performance - English Language Arts/Literacy

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	604	22.2	NO	458	40.2
White	388	26.5	NO	281	46.0
Black	73	12.3	NO	60	18.3
Hispanic	84	15.5	NO	69	26.1
American Indian			-		
Asian	54	11.1	NO	46	52.2
Two or More Races			-		
Students with Disabilities	106	22.6	NO	79	12.7
English Language Learners			-		
Economically Disadvantaged	148	15.5	NO	118	28.8

## School Performance - Mathematics

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	599	18.4	NO	477	32.7
White	385	23.1	NO	292	37.4
Black	71	7.0	NO	62	14.5
Hispanic	84	9.5	NO	74	18.9
American Indian			-		
Asian	54	9.3	NO	47	46.9
Two or More Races			-		
Students with Disabilities	103	22.3	NO	77	2.6
English Language Learners			-		
Economically Disadvantaged	149	12.1	NO	124	23.4

Only Includes full year students for performance (Time In School < Year students are removed).

A dash (-) Indicates too few students to determine (N<40 for Participation and N<30 for Performance).

% Meeting Standards include the percent of students in Performance Levels 4 and 5 in PARCC and 3 and 4 in DLM.

YES Met Participation rate

YES\* Met Participation Rate (Participation Averaging applied)

NO Missed Participation Rate

## Graduation Rate (High School)

Subgroup	Met 2015 Four-Yr Grad Rate >=81%	OR Met 2014 Five-Yr Grad rate >=85%	Met Grad Rate Indicator
Schoolwide	YES		YES
White	YES		YES
Black	YES		YES
Hispanic	-		
American Indian			
Asian	-		-
Two or More Races			
Students with Disabilities	NO	NO	NO
English Language Learners			
Economically Disadvantaged	YES		YES

## Attendance (Grades 3 through 8)

Met 2015 Attendance Rate >=90%

# Preliminary 2016 ESEA Accountability Profiles School Level

25-3810-040

*Township of Ocean School District  
Township of Ocean Intermediate School*

This table presents the participation and performance determinations for this school under §1112 of ESEA

### School Performance - English Language Arts/Literacy

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	1,081	14.2	NO	912	61.7
White	734	16.9	NO	604	67.7
Black	103	5.8	YES*	93	33.4
Hispanic	146	11.0	NO	127	45.7
American Indian			-		
Asian	93	6.5	YES*	84	72.7
Two or More Races			-		
Students with Disabilities	212	19.3	NO	166	18.7
English Language Learners			-		
Economically Disadvantaged	254	12.2	NO	215	40.9

### School Performance - Mathematics

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	1,087	14.1	NO	918	52.1
White	735	16.7	NO	606	59.4
Black	105	5.7	NO	95	18.9
Hispanic	149	11.4	NO	129	31.8
American Indian			-		
Asian	93	6.5	YES*	84	69.1
Two or More Races			-		
Students with Disabilities	212	19.8	NO	165	15.7
English Language Learners			-		
Economically Disadvantaged	257	12.5	NO	217	32.3

Only Includes full year students for performance (Time In School < Year students are removed).  
A dash (-) Indicates too few students to determine (N<40 for Participation and N<30 for Performance).  
% Meeting Standards include the percent of students in Performance Levels 4 and 5 in PARCC and 3 and 4 in DLM.

YES Met Participation rate  
YES\* Met Participation Rate (Participation Averaging applied)  
NO Missed Participation Rate

### Graduation Rate (High School)

Subgroup	Met 2015 Four-Yr Grad Rate >=81%	OR	Met 2014 Five-Yr Grad rate >=85%	Met Grad Rate Indicator
Schoolwide				
White				
Black				
Hispanic				
American Indian				
Asian				
Two or More Races				
Students with Disabilities				
English Language Learners				
Economically Disadvantaged				

### Attendance (Grades 3 through 8)

Met 2015 Attendance Rate >=90%

YES



# Preliminary 2016 ESEA Accountability Profiles School Level

25-3810-060

*Township of Ocean School District  
Ocean Township Elementary School*

This table presents the participation and performance determinations for this school under §1112 of ESEA.

## School Performance - English Language Arts/Literacy

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	164	1.8	YES	161	44.7
White	108	2.8	YES	105	47.7
Black			-		
Hispanic			-		
American Indian			-		
Asian			-		
Two or More Races			-		
Students with Disabilities	45	4.4	YES	43	14.0
English Language Learners			-		
Economically Disadvantaged			-	39	23.1

## School Performance - Mathematics

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	164	1.8	YES	161	52.8
White	108	2.8	YES	105	59.0
Black			-		
Hispanic			-		
American Indian			-		
Asian			-		
Two or More Races			-		
Students with Disabilities	45	4.4	YES	43	20.9
English Language Learners			-		
Economically Disadvantaged			-	39	35.9

Only Includes full year students for performance (Time In School < Year students are removed).

A dash (-) Indicates too few students to determine (N<40 for Participation and N<30 for Performance).

% Meeting Standards include the percent of students in Performance Levels 4 and 5 in PARCC and 3 and 4 in DLM.

**YES** Met Participation rate

**YES\*** Met Participation Rate (Participation Averaging applied)

**NO** Missed Participation Rate

## Graduation Rate (High School)

Subgroup	Met 2015 Four-Yr Grad Rate >=81%	OR	Met 2014 Five-Yr Grad rate >=85%	Met Grad Rate Indicator
	Schoolwide			
White				
Black				
Hispanic				
American Indian				
Asian				
Two or More Races				
Students with Disabilities				
English Language Learners				
Economically Disadvantaged				

## Attendance (Grades 3 through 8)

Met 2015 Attendance  
Rate >=90%

**YES**

# Preliminary 2016 ESEA Accountability Profiles School Level

25-3810-070

*Township of Ocean School District  
Wanamassa Elementary School*

This table presents the participation and performance determinations for this school under §1412 of ESEA.

## School Performance - English Language Arts/Literacy

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	124	8.9	NO	113	57.5
White	95	8.4	NO	87	60.9
Black			-		
Hispanic			-		
American Indian			-		
Asian			-		
Two or More Races			-		
Students with Disabilities			-		
English Language Learners			-		
Economically Disadvantaged			-		

## School Performance - Mathematics

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	124	8.9	NO	113	74.3
White	95	8.4	NO	87	77.0
Black			-		
Hispanic			-		
American Indian			-		
Asian			-		
Two or More Races			-		
Students with Disabilities			-		
English Language Learners			-		
Economically Disadvantaged			-		

Only includes full year students for performance (Time In School < Year students are removed).  
A dash (-) indicates too few students to determine (N<40 for Participation and N<30 for Performance).  
% Meeting Standards include the percent of students in Performance Levels 4 and 5 in PARCC and 3 and 4 in DLM.

YES Met Participation rate  
YES\* Met Participation Rate (Participation Averaging applied)  
NO Missed Participation Rate

## Graduation Rate (High School)

Subgroup	Met 2015	OR	Met 2014	Met Grad Rate Indicator
	Four-Yr Grad Rate >=81%		Five-Yr Grad rate >=85%	
Schoolwide				
White				
Black				
Hispanic				
American Indian				
Asian				
Two or More Races				
Students with Disabilities				
English Language Learners				
Economically Disadvantaged				

**Attendance  
(Grades 3 through 8)  
Met 2015 Attendance  
Rate >=90%**

YES

# Preliminary 2016 ESEA Accountability Profiles School Level

25-3810-080

*Township of Ocean School District  
Wayside Elementary School*

This table presents the participation and performance determinations for this school under 51112 of ESEA

## School Performance - English Language Arts/Literacy

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	231	13.0	NO	201	41.3
White	127	23.6	NO	97	53.6
Black			-		
Hispanic	47	0.0	YES	47	19.1
American Indian			-		
Asian			-		
Two or More Races			-		
Students with Disabilities	54	16.7	NO	45	26.7
English Language Learners			-		
Economically Disadvantaged	75	1.3	YES	74	17.6

## School Performance - Mathematics

Subgroup	School Participation Goal - 95%			School Performance	
	# Enrolled	% Not Tested	Met Participation	Total Valid Scores	% Meeting Standards
Schoolwide	233	12.9	NO	203	55.7
White	127	23.6	NO	97	70.1
Black			-		
Hispanic	49	0.0	YES	49	34.7
American Indian			-		
Asian			-		
Two or More Races			-		
Students with Disabilities	54	16.7	NO	45	42.3
English Language Learners			-		
Economically Disadvantaged	76	1.3	YES	75	28.0

Only Includes full year students for performance (Time In School < Year students are removed).  
A dash (-) Indicates too few students to determine (N<40 for Participation and N<30 for Performance).  
% Meeting Standards include the percent of students in Performance Levels 4 and 5 in PARCC and 3 and 4 in DLM.

YES Met Participation rate  
YES\* Met Participation Rate (Participation Averaging applied)  
NO Missed Participation Rate

## Graduation Rate (High School)

Subgroup	Met 2015	OR	Met 2014	Met Grad Rate Indicator
	Four-Yr Grad Rate >=81%		Five-Yr Grad rate >=85%	
Schoolwide				
White				
Black				
Hispanic				
American Indian				
Asian				
Two or More Races				
Students with Disabilities				
English Language Learners				
Economically Disadvantaged				

**Attendance  
(Grades 3 through 8)  
Met 2015 Attendance  
Rate >=90%**

YES

**TOWNSHIP OF OCEAN SCHOOL DISTRICT  
SUSPENSION REPORT  
REPORTING OFFICIAL – JAMES STEFANKIEWICZ, Ed.D.**

**MONTH/YEAR: December/2016**

<b>STUDENT'S ID NUMBER</b>	<b>DATE SUSPENDED</b>	<b>DATE RE-ADMITTED</b>	<b>TYPE</b>	<b>LOCATION/REASON</b>
72766	12/09/2016	12/13/2016	Bus Suspension	TOIS – Physical altercation on the bus
76417	12/02/2016	12/06/2016	In-School	TOIS – Hitting another student
73547	12/06/2016	12/07/2016	In-School	TOIS – Harassing another student
74089	12/07/2016	12/08/2016	In-School	TOIS – Physical altercation with another student
75623	12/07/2016	12/08/2016	In-School	TOIS – Physical altercation with another student
74783	12/20/2016	12/22/2016	In-School	TOIS – Verbal and physical conflict with another student
73369	12/01/2016	12/05/2016	Out-of-School	TOIS – Making threats
74502	12/08/2016	12/12/2016	Out-of-School	High School – Fighting
70840	12/08/2016	12/12/2016	Out-of-School	High School – Fighting
74511	12/08/2016	TBA	Out-of-School	High School – Physical aggression and threat to a staff member
76632	12/15/2016	12/21/2016	Out-of-School	High School – Violation of Policy 5530
71105	12/22/2016	01/03/2017	Out-of-School	High School – Fighting
70083	12/22/2016	01/03/2017	Out-of-School	High School – Fighting
73369	12/22/2016	12/23/2016	Out-of-School	TOIS – Throwing an object and injuring another student
76293	12/22/2016	01/03/2017	Out-of-School	TOIS – Blatant violation of District Policy 2361
74970	12/23/2016	01/03/2017	Out-of-School	High School – Defiance

SPECIAL SERVICES OFFICE  
TOWNSHIP OF OCEAN SCHOOL DISTRICT  
DATE: December 21, 2016

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Addendum Out of District Private Tuition 2016-2017

Please submit the following for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Search Day Program	1	*ESERS	\$32,609.58
		111 days@ \$293.78 per Diem	
	Plus cost of 1:1 Aide		\$18,315.00
		111 days@ \$165.00 per Diem	

Effective: January 3, 2017

\*Eligible for Special Education and Related Services

cc: K. Weldon  
K. Jannarone  
M. Mosca

**Office of the Assistant Superintendent of Schools  
Curriculum & Instruction**

**Township of Ocean Schools**



**MEMORANDUM FOR:** James Stefankiewicz, Ed. D.  
**FROM:** Melody Ragle  
**RE:** N.J.A.C. 6A:23B-1.2(c)3  
**DATE:** January 6, 2017  
**CC:** Kelly Weldon, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last	First	Subject	Title	Date	FEE*
Prentice	Janet	Phys Ed	NJAHPERD*** Convention - Long Branch	2/27&28/2017	\$100.00 **
Ecke	Crystal	Phys Ed	NJAHPERD*** Convention - Long Branch	2/27&28/2017	\$100.00 **
Reisler	Jeffrey	5th Grade	Motivation, Mindset & GRIT - BER - New Brunswick	2/14/2017	\$245.00 **
Pierson	Patty	Kdg	Makerspace: Creating Motivating, Engaging Workspaces - Eatontown	1/25/2017	\$245.00 **
Wahlgren	LorriAnn	Librarian	Makerspace: Creating Motivating, Engaging Workspaces - Eatontown	1/25/2017	\$245.00 **
Krueger	Heather	5th Grade	Fundations Training - Level 2 - Robinowicz - Princeton	2/7/2017	\$350.00 **
Krueger	Heather	5th Grade	Fundations Training - Level 3 - Robinowicz - Princeton	2/10/2017	\$350.00 **
Ryan	Doreen	Principal	Techspo Conference - Atlantic City	1/26&27/2017	\$425.00
Vona	Kristin	Supv ASP & Spec Ed	Techspo Conference - Atlantic City	1/26&27/2017	\$425.00
Johnson	Rosann	Reading Resource	Just Words Training - Princeton	2/15&16/2017	\$450.00 **
Sain	Tara	Science	Collaborative NGSS Lesson Planning for Gr 6 - 12 - Raritan Valley Community College	4/25/2017	**
Palaia	Denise	Principal	Future Ready – Newark	1/11&12/2017	n/a
Vona	Kristin	Supv ASP & Spec Ed	Hot Legal Topics – Tinton Falls	2/2/2017	n/a
Stefankiewicz	James	Superintendent	Future Ready – Newark	1/11&12/2017	n/a

\* Registration fees are supported by local professional development funds and Title IIA of NCLB

\*\*Substitute rate @ \$85 per day

\*\*\*NJ Assn of Health Physical Education Recreation and Dance

**Office of the Assistant Superintendent of Schools  
Curriculum & Instruction**

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**Township of Ocean Schools**



MEMORANDUM FOR: James Stefankiewicz , Ed. D.

FROM: Janet Forino

DATE: January 6, 2017

RE: Student Teacher – January 17 – May 25, 2017

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Please present for Board Approval at the next scheduled board meeting the student teacher listed below.

Cameron Klein  
Monmouth U  
OTHS  
Jeffrey Soares

## PERSONNEL





## Ocean Township High School

550 West Park Avenue  
Oakhurst, NJ 07755  
[www.oceanschools.org](http://www.oceanschools.org)  
732-531-5650

**James Stefankiewicz, Ed.D.**  
Superintendent of Schools

**Gina Hagerman**  
Assistant Principal  
**Michael Lambusta**  
Assistant Principal  
**Samuel Fierra**  
Director of School Counseling  
**H. Rusty Todd**  
Director of Athletics & Student Activities

**Dawn C. Kaszuba**  
Principal

**MEMORANDUM FOR:** Dr. Stefankiewicz, Superintendent of Schools  
**FROM:** H. Rusty Todd, Director of Athletics & Student Activities/Grade 5-12  
**DATE:** December 22, 2016  
**RE:** Spring Coaching Recommendations

Attached are my recommendations for spring coaching positions for the 2016-2017 school year.

I have also included a bulleted biography for all "new" coaching recommendations for the spring 2016-2017 school year.

If you have any questions, please do not hesitate to call me.

HRT:tpc  
Enclosures

**New Coaching Recommendations for the 2016-2017 Spring Season**



*Home of the Spartans!*

NAME	SPORT	POSITION	GROUP	Year	SALARY	School
1 Apicelli, Cipriano	Baseball	Head	II	5	\$6,938.00	OTHS
2 Hyndsman, Marc	Baseball (Var.)	Asst.	II	5	\$5,886.00	OTHS
3 Siciliano, Tom	Baseball (JV)	Asst.	II	5	\$5,886.00	OTHS
4 Fischer, Steve	Baseball (Frosh)	Asst.	II	5	\$5,886.00	OTHS
5 Egger, Jason	Baseball (7/8)	Asst.	II	4	\$5,270.00	TOIS
6 Pringle, Ryan	Softball	Head	II	5	\$6,938.00	OTHS
7 Garofalo, Lauren	Softball (Var)	Asst.	II	5	\$5,886.00	OTHS
8 D'Esposito, Denise	Softball (Frosh)	Asst.	II	5	\$5,886.00	OTHS
9 Pembleton, Michael Jr.	Softball (JV)	Asst.	II	1	\$4,895.00	OTHS
10 Walker, Crystal	Softball (7/8)	Asst.	II	4	\$5,270.00	TOIS
11 Kulat, Ryan	Golf	Head	III	4	\$6,222.00	OTHS
12 Reisler, Jeff	Boys Tennis	Head	III	5	\$6,556.00	OTHS
13 DeSomma, Mark	Boys Track	Head	II	5	\$6,938.00	OTHS
14 Salum, Michael	Boys Track	Asst.	II	5	\$5,886.00	OTHS
15 Patterson, Timothy	Boys Track	Asst.	II	2	\$4,972.00	OTHS
16 Hoyle, Matthew	Boys Track, (7/8)	Asst.	II	5	\$5,886.00	TOIS
17 Henderson, Susan	Girls Track	Head	II	5	\$6,938.00	OTHS
18 Lewis-Lee, Dana	Girls Track	Asst.	II	5	\$5,886.00	OTHS
19 Looney, Paul	Girls Track	Asst.	II	5	\$5,886.00	OTHS
20 Lyster, Susan	Girls Track (7/8)	Asst.	II	5	\$5,886.00	TOIS
21 Towns, Warren	Boys Lacrosse	Head	II	5	\$6,938.00	OTHS
22 TBA	Boys Lacrosse	Asst.	II			OTHS
23 Krueger, Heather	Girls Lacrosse	Head	II	5	\$6,938.00	OTHS
24 Dilger, Brittany	Girls Lacrosse (JV)	Asst.	II	2	\$4,972.00	OTHS
25 TBA	Girls Lacrosse (Frosh)	Asst.	II			OTHS
26 Zimmerman, Katelyn	Trainer	Head	I	1	\$6,720.00	OTHS

NAME	SPORT	POSITION	GROUP	Year	SALARY	School
27 Desimini, John	Jr. High Coordinator		II	5	\$5,886.00	OTHS
28 Frankel, Mark	Volunteer-Softball					OTHS
29 Thompson, Josh	Volunteer-Track					OTHS
30 Vandermark, Dave	Volunteer-Golf					OTHS
31 Goldfarb, Matthew	Volunteer-Tennis					OTHS
* 32 DelPizzo, Nicole	Volunteer-Softball					OTHS
33 English, Kelsey	Volunteer-Track					OTHS

\*Pending issuance of Substitute Teacher Certificate

### **Michael Pembleton, Jr. – JV Softball**

- Alumni of Ocean Township High School and our athletic program
- Volunteer coach with the baseball team for the past few years
- Coaches a year-round competitive travel softball team of high school aged athletes
- Familiar with our coaching policies and procedures
- Current teacher's aide at TOIS and an approved substitute teacher in the Ocean Township School District
- Played collegiate baseball

### **Brittany Dilger – JV Girls Lacrosse**

- Alumni of Ocean Township High School where she played soccer and lacrosse
- Played lacrosse for 4 years at Montclair State University
- While at Montclair she received the conference “Rookie of the Week Award” and “Defensive Player of the Week Award”
- Coached JV lacrosse at Long Branch during the 2016 spring season
- Currently conducts practices, clinics and one on one training with the Wall Lacrosse Club
- Current and approved substitute in the Ocean Township School District