

Work Session

Attachments

October 10, 2017

Office of the Superintendent
Township of Ocean School District
October 6, 2017

MEMORANDUM FOR: All Members of the Board

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

RE: **Miscellaneous Information**

1. **On the Calendar**

October 10, 2017

- 4:30 pm – Construction walk through, meet at the High School Football Field
- 5:30 pm – Negotiations Committee Meeting
- 7:00 pm - Executive Session (Closed) – Superintendent’s Office
- 7:30 pm - Work Meeting– Auditorium

October 17, 2017

- 6:15 pm – Technology Committee Meeting
- 7:00 pm – Executive Session (Closed) – Superintendent’s Office
- 7:30 pm – Work Meeting– Superintendent’s Office
- 8:00 pm – Regular Monthly Meeting– Auditorium

October 24, 2017 – No Meeting (School Boards)

October 31, 2017 – No Meeting (Halloween)

November 7, 2017 - **School Board Elections**

- 7:00 pm - Executive Session (Closed) – Superintendent’s Office
- 7:30 pm - Work Meeting– Auditorium

November 14, 2017

- 7:00 pm - Executive Session (Closed) – Superintendent’s Office
- 7:30 pm - Work Meeting– Auditorium

November 21, 2017 – No Meeting

November 28, 2017

- 7:00 pm – Executive Session (Closed) – Superintendent’s Office
- 7:30 pm – Work Meeting– Superintendent’s Office
- 8:00 pm – Regular Monthly Meeting– Auditorium

2. **Enrollment for the Month of September 2017** – attached.

Office of the Superintendent of Schools

Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools 

DATE: October 5, 2017

RE: Anticipated Employment Opportunity/2017-2018 School Year
Maternity Leave Replacement – Non-tenured track position
January 11, 2018 through June 30, 2018

POSITION:

- Speech Therapist

QUALIFICATIONS:

- Speech Language Specialist NJ Dept. of Education certification required
- Speech Language NJ License preferred

SALARY: Salary will be commensurate with the Township of Ocean School District Teachers' 2017-2018 Salary Guide.

APPLICATION DEADLINE:

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Friday, October 27, 2017.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

*Culturally Diverse and Bilingual candidates encouraged to apply.

**COMMUNITY LIAISON AND
CO-CURRICULAR STUDENT ACTIVITIES**

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
October 3, 2017**

CALL TO ORDER

Mr. James Dietrich, President, called the meeting to order at 6:00 p.m. in the Superintendent's Conference Room at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Dietrich read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden (Arrived at 6:03 pm), Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis and Mrs. Denise Parlamas and Mr. John Stuppi.
Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator; Dr. James Stefankiewicz, Superintendent of Schools; Mrs. Dawn Kaszuba, Principal-Ocean Township High School, Mr. Michael Lambusta, Asst. Principal-Ocean Township High School and Ms. Jodi Howlett, Board Attorney.

Enter Executive Session – 6:01 p.m.

Approval: Motion offered by Mr. Dietrich, seconded by Mrs. McGovern and carried 8-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda) and Student Matters. It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. The Board of Education will be in executive session for approximately 90 minutes and will not take action upon returning to work session.

Adjourn Executive Session – 7:42 p.m.

Approval: Motion offered by Mrs. McGovern, seconded by Mrs. Parlamas and carried 9-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Dietrich

The following item(s) were discussed:

- Thanked board members for Back to School nights.
- Asked the committee chairs to look for information at the school board workshops to assist their committees.

VICE PRESIDENT'S REPORT: No Report

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

The following item(s) were discussed:

- High school document is being developed for teachers regarding guidance on safety and security procedures.
- Ms. Kelly Weldon to present 2017 testing data at the October 17th regular Board meeting.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

The following item(s) were discussed:

- Correspondence from United Soccer, thank you for letting them utilize the soccer fields.
- Update on Administration Building accident - \$50,775.06 total - \$5,000 deductible will hopefully be recovered.
- Guest network – Technology department, for wireless Board of Education access, was distributed.
- Lead testing update to go out to all parents via web backpack.
- SYBC – request for use of facilities for a camp purpose.

Twp of Ocean BOE Work Meeting Minutes (continued) – October 3, 2017

- Negotiation Committee reminder – Tuesday, October 10th at 5:30 pm, meeting with Board Attorney & NJSBA.

PUBLIC COMMENT:

- Dr. Meller, resident, asked about minutes and how they reflected prior public comments regarding an appraisal of the administration building. He also asked about class trips and who pays for the chaperones to go on the trips. The Superintendent discussed the trips.
- Gino Dellomo, resident, asked about tuition for special education students. The Superintendent discussed the CST process of special education out of district placements.

COMMITTEE REPORTS:

COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITIES: Mrs. Fuller

The following item(s) were discussed:

1. **Discussion: 2017-2018 Board of Education Goals & Objectives**
Board of Education and Administration discussed the Board of Education Goals & Objectives for the 2017-2018 school year.
2. **Discussion: NJSBA Board of Education Workshop and Training-2017**
Board of Education and Administrators discussed the upcoming School Boards Annual workshops on October 23rd, 24th, 25th and 26th.

Mrs. Fuller made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

5. **Approval of Minutes**
Move to approve the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – September 19, 2017
Regular Meeting Minutes – September 19, 2017

Strategic Plan Goal 6: Community Outreach

Motion(s) carried: 9-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

1. **Use of Facilities**
Move to approve the use of facilities according to the attached list dated October 3, 2017.

Strategic Plan Goal 5: Finances, Objective 2

Motion(s) carried on item 9-0

Twp of Ocean BOE Work Meeting Minutes (continued) – October 3, 2017

The committee chairperson discussed the review of Use of Facilities charges that will be on the agenda for October 10th workshop meeting.

INSTRUCTION & EDUCATION: Dr. Marshall

The following item(s) were discussed:

1. **Discussion: Trip Requests**

Board of Education and Administration discussed the following trip requests:

Group: TOIS Band/Grades 7 & 8
Number of Students: 78
Date: Friday, June 8, 2018
Departure Time: 8:00 am Return Time: 10:00 pm
Destination: High Note Music Festival & Hershey Park
Hershey, PA
Purpose: Collegiate Band Festival
Transportation: 2- Charter Buses (Raritan Valley Bus Services)
Teacher Chaperones: 1 - Alyssa Clark
Parent Chaperones: 7 - TBD
Cost per pupil: \$110.00 paid for by pupil (This is an estimated cost that includes the fees for the festival and the charter buses. High Note Music Festival organizers have yet to determine the final costs for their event. Once we are notified of their fees, the cost per pupil rate will be adjusted. Fundraisers will be held during the school year to defray pupil out-of-pocket expenses.)

Group: Middle and High School Students
Number of Students: 20
Date: Wednesday, October 11, 2017
Departure Time: 9:15 am Return Time: 1:00 pm
Destination: Monmouth University, West Long Branch
Purpose: Conference - Central Jersey Consortium for Excellence and Equity. Conference title; "Disproportionality and Access Across Intersectionalities."
Transportation: School Bus
Teacher Chaperones: 2 - TBD
Parent Chaperones: -0-
Cost per pupil: -0-

2. **Discussion: Overnight Trip Request**

Board of Education and Administration discussed the following overnight trip request:

Group: High School Marching Band & Choir (itinerary is attached)
Number of Students: 90
Date: Departure Date/Time: Wednesday, April 25, 2018, 2:00 pm
Return Date/Time: Sunday, April 29, 2018, 11:30 pm
Destination: Disney's Music in the Parks, Anaheim, CA
Purpose: Music Competitions
Transportation: Charter Buses to the Airport, Plane to California

Twp of Ocean BOE Work Meeting Minutes (continued) – October 3, 2017

Teacher Chaperones: Alyssa Clark, Teddy Kernizan, Kyle Titmas, Kristin Titmas
Administrative Chaperone: Mike Lambusta
Parent Chaperones: - 0-
Cost per pupil: \$1,459.00 paid for by pupil (Included in the cost; food, hotel, transportation, and park fees. Fundraisers will be held during the school year to defray pupil out-of-pocket expenses.)

Dr. Marshall made a motion, seconded by Mr. Hadden, for approval of the following item(s):

3. **Cancellation to Out of District Public Tuition for the 2017-2018 School Year**
Move to approve a cancellation to out of district public tuition for the 2017-2018 school year in accordance with the attached memorandum dated September 20, 2017.
4. **Reinstatement to Out of District Public Tuition for the 2017-2018 School Year**
Move to approve a reinstatement to out of district public tuition for the 2017-2018 school year in accordance with the attached memorandum dated September 28, 2017.
5. **Professional Development Activities – Staff**
Move to approve the attached memorandums (2) dated September 29, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Strategic Plan Goal 1: Student Success, Objective 1, Activities 9 & 16

6. **Student Observers**
Move to approve Student Observers for the 2017-2018 school year in accordance with the attached memorandum dated September 29, 2017.

Motion(s) carried on items #3 thru #6: 9-0 (Dr. Marshall recused himself on item #6)

LEGISLATIVE: No Report

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas
The following item(s) were discussed:

1. **Discussion: Retirement**
Board of Education and Administration discussed the retirement of Pamela S. Larsen, Bus Driver, Transportation Department effective January 1, 2018.

Mrs. Parlamas made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

2. **Resignation**

Twp of Ocean BOE Work Meeting Minutes (continued) – October 3, 2017

Move to approve the resignation of Pamela J. Kacen, Class-Size Reduction Teacher, Wanamassa Elementary School effective October 3, 2017.

3. **Volunteer Coach**
Move to approve Sophie Eilbacher as a Volunteer Cross Country Coach at the Township of Ocean Intermediate School for the 2017-2018 school year.
4. **Stage Crew Manager – High School**
Move to approve Katherine Tabor as Stage Crew Manager, High School for the 2017-2018 school year. Ms. Tabor will be placed on the Group I, Year 5 Non-Athletic Program Guide and will receive \$5,823.00. (Ms. Tabor was previously approved, at the August 29, 2017 regular monthly meeting, pending completion of the Substitute Teacher packet; papers are in order.)
5. **SAT Test Center Supervisor**
Move to approve Greg Colón, Business Education Teacher, High School to be the Supervisor for the SAT Test Center at the High School. The high school administers the test on four Saturdays per year; twice in the Fall and twice in the Spring. Mr. Colón will be paid directly by ETS (Educational Testing Service).
6. **OTHS After School Help and Homework Club Teachers for the 2017-2018 School Year**
Move to approve, for the 2017-2018 school year, Pamela Siciliano and Jean Collins as teachers for the After School Help and Homework Club at the High School. Teachers will be paid at a rate of \$28.00 per hour. The High School Help and Homework Club will operate on Mondays, Tuesdays and Wednesdays, 2:00 pm-3:00 pm, October 2017 through June 2018.
7. **OTHS Central Detention Teacher for the 2017-2018 School Year**
Move to approve Karen Dunn as a Central Detention Teacher at the High School for the 2017-2018 school year. Central Detention in the High School will operate every Monday, Tuesday, and Wednesday from 2:00 pm to 3:00 pm, beginning October 2017 through June 2018. Mrs. Dunn will be paid \$28.00 per hour.
8. **After School Help and Homework Club Teachers/Ocean Township Elementary School**
Move to approve, for the 2017-2018 school year, Sandra Kelly and Mary Maggs, as teachers for the 3rd and 4th grade Help and Homework Club and Ashley Oberson and Anne Wagar as teachers for the 1st and 2nd grade Help and Homework Club at Ocean Township Elementary School. Teachers will be paid at a rate of \$28.00 per hour. The club will run October 2017 through June 2018, Monday – Thursday, 3:15 – 4:30 pm.
9. **Substitute Teachers for the After School Help and Homework Club/Ocean Township Elementary School**
Move to approve, for the 2017-2018 school year, Melissa Donohue, Christine Roventini, Gil Unger and Christina Urban as Substitute Teachers for the Help and Homework Club at Ocean Township Elementary School/Grades 1-4. Substitute Teachers would work if one of the regular teachers were unavailable at a rate of \$28.00 per hour.
10. **After School Help and Homework Club Teachers/Wayside Elementary School**
Move to approve, for the 2017-2018 school year, Megan Grace and Lisa Houllier as teachers for the

Twp of Ocean BOE Work Meeting Minutes (continued) – October 3, 2017

3rd and 4th grade Help and Homework Club and Lisa Mazza and Gail McInerney as teachers for the 1st and 2nd grade Help and Homework Club at Wayside Elementary School. Teachers will be paid at a rate of \$28.00 per hour. Both clubs will run October 2017 through June 2018. The 3rd and 4th grade club will operate Monday – Thursday, 3:30 pm – 4:30 pm and the 1st and 2nd grade club, Mondays and Tuesdays, 3:30 pm – 4:30 pm.

11. **Substitute Teachers for the After School Help and Homework Club/Wayside Elementary School**
Move to approve, for the 2017-2018 school year, Lisa Mazza and Gail McInerney as Substitute Teachers for the 3rd and 4th grade Help and Homework Club and Andrea Malerba and Amy Volek as Substitute Teachers for the 1st -4th grade Help and Homework Clubs at Wayside Elementary School. The substitute teachers would work if one of the regular teachers were unavailable at a rate of \$28.00 per hour.
12. **After School Detention Teachers/TOIS/Grade 5**
Move to approve, for the 2017-2018 school year, John Kelsey and Lauren Mount as teachers for the After School Detention Program/TOIS, Grade 5. Mr. Kelsey and Ms. Mount will be paid at a rate of \$28.00 per hour. The After School Detention Program will operate Monday – Thursday, 2:30 pm – 3:15 pm, October 2017 through June 2018.
13. **After School Detention Teachers/TOIS/Grades 6-8**
Move to approve, for the 2017-2018 school year, Jenifer Marks and Jeff Wilderotter as teachers for the After School Detention Program/ TOIS, Grades 6-8. Ms. Marks and Mr. Wilderotter will be paid at a rate of \$28.00 per hour. The After School Detention Program will operate Monday – Thursday, 2:30 pm – 3:15 pm, October 2017 through June 2018.
14. **Substitute Teacher for the After School Detention Program/TOIS/Grades 5-8**
Move to approve, for the 2017-2018 school year, Andrea Sodhi as a Substitute Teacher for the After School Detention Program/TOIS, Grades 5-8. Ms. Sodhi would work if one of the regular teachers were unavailable at rate of \$28.00 per hour.
15. **Teachers for the Skills for Success Clubs/ Intermediate School**
Move to approve, for the 2017-2018 school year, the following teachers to provide instructional services as part of the Skills for Success Clubs at the Township of Ocean Intermediate School. The clubs will run October 2017 – May 2018, 2:30 pm – 3:30 pm, Monday through Thursday (meeting dates will vary from month to month). Teachers will be paid at a rate of \$28.00 per hour.

Grade 5 Club Teachers: Gail Gall and Lynne Thomasey
Grade 6 Club Teachers: Susan English and Kathleen Friel

16. **Issuance of Contracts**
Move to approve that contracts be issued to the following:

To fill a vacancy position:

Laura Dorony	Ten-Month Secretary	\$26,758.00*
	Township of Ocean Intermediate School	Step 1
	Actual Start and Effective Date: Pending	Prorated
	release from current employer and criminal history background check.	

Twp of Ocean BOE Work Meeting Minutes (continued) – October 3, 2017

(*Ms. Dorony replaces Marcy Morelli who resigned.)

17. **Substitute Teachers for the 2017-2018 School Year**

Move to approve Substitute Teachers for the 2017-2018 school year in accordance with the attached list dated September 29, 2017.

18. **Substitute Instructional Assistants (Contracted) for the 2017-2018 School Year**

Move to approve Substitute Instructional Assistants for the 2017-2018 school year in accordance with the attached list dated September 29, 2017. Those noted on the list are employed by the District. They would work on a Substitute basis, when needed, before and after their contracted work day. When they work as substitutes, they will be paid at their hourly contractual rate.

19. **Makerspace Club Co-Advisor – Wayside Elementary School**

Move to approve Melissa McHugh as a Makerspace Club Co-Advisor at the Wayside Elementary School for the 2017-2018 school year in accordance with the attached memorandum dated September 29, 2017.

20. **Playground Aide Substitute**

Move to approve, for the 2017-2018 school year, Anita Vena as a Playground Aide Substitute at the Wanamassa Elementary School.

21. **Instructional Assistant/Cross Country and Track**

Move to approve Muriel Papa, an Instructional Assistant, to provide aide support to a high school student with disabilities participating in Cross Country and Track. Mrs. Papa will shadow the student/Cross Country and Track Team member during practices and events, during the period of September 7, 2017 through May 30, 2018. Mrs. Papa will be paid her hourly contractual rate. (Schedule: Cross Country, September 7, 2017 – October 26, 2017; Indoor Track, December 1, 2017 – February 7, 2018; Outdoor Track, March 1, 2018 – May 30, 2018.)

22. **Instructional Assistant/Cross Country and Track**

Move to approve Heidi Costa, an Instructional Assistant, to provide aide support to a high school student with disabilities participating in Cross Country and Track. Mrs. Costa will shadow the student/Cross Country and Track Team member during practices and events, during the period of September 7, 2017 through May 30, 2018. Mrs. Costa will be paid her hourly contractual rate. (Schedule: Cross Country, September 7, 2017 – October 26, 2017; Indoor Track, December 1, 2017 – February 7, 2018; Outdoor Track, March 1, 2018 – May 30, 2018.)

23. **Instructional Assistant/Chorus**

Move to approve Mike Pembleton, an Instructional Assistant, to provide aide support to a high school student with disabilities participating in Chorus. Mr. Pembleton will shadow the student/Chorus member during practices, rehearsal and concert(s) during the period of September 7, 2017 through June 20, 2018. Mr. Pembleton will be paid his hourly contractual rate.

24. **Instructional Assistant/Chorus**

Move to approve Betty Williams, an Instructional Assistant, to provide aide support to five Township

Twp of Ocean BOE Work Meeting Minutes (continued) – October 3, 2017

of Ocean Intermediate School students with disabilities participating in Chorus for Grades 6-8. Ms. Williams will shadow the students/Chorus members to practices, the evening rehearsal, and to the Winter Chorus Concert during the period of September 26, 2017 through December 13, 2017. Ms. Williams will be paid at her hourly contractual rate.

25. Instructional Assistant/Chorus

Move to approve Kathi Kotowski, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (5th grade) with disabilities participating in Fifth Grade Chorus. Mrs. Kotowski will shadow the student/Chorus member to practices, the evening rehearsal, and to the Intermediate School Fifth Grade Winter Chorus Concert during the period of September 26, 2017 through December 13, 2017. Mrs. Kotowski will be paid at her hourly contractual rate.

26. Instructional Assistant/Chorus

Move to approve Rosanna Higgins, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (5th grade) with disabilities participating in Fifth Grade Chorus. Ms. Higgins will shadow the student/Chorus member to practices, the evening rehearsal, and to the Intermediate School Fifth Grade Winter Chorus Concert during the period of September 26, 2017 through December 13, 2017. Ms. Higgins will be paid at her hourly contractual rate.

27. Instructional Assistant/Chorus

Move to approve Romy Georinow, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (5th grade) with disabilities participating in Fifth Grade Chorus. Mrs. Georinow will shadow the student/Chorus member to practices, the evening rehearsal, and to the Intermediate School Fifth Grade Winter Chorus Concert during the period of September 26, 2017 through December 13, 2017. Mrs. Georinow will be paid at her hourly contractual rate. (Chorus practices are after school on Mondays from 2:30 pm – 3:30 pm.)

28. Instructional Assistant/Band

Move to approve Romy Georinow, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (5th grade) with disabilities participating in Fifth Grade Band. Mrs. Georinow will shadow the student/Band member to practices, the evening rehearsal and to the Intermediate School Fifth Grade Band Concert during the period of September 26, 2017 through May 31, 2018. Mrs. Georinow will be paid at her hourly contractual rate. (Band practices are after school on Wednesdays from 2:30 pm-3:30 pm.)

29. Instructional Assistant/Fifth and Sixth Grade Social

Move to approve Gregg Krzyzanowski, an Instructional Assistant, to provide aide support to a Township of Ocean Intermediate School student (5th grade) with disabilities attending the Fifth and Sixth Grade Social on September 26, 2017. Mr. Krzyzanowski will shadow the student at the event for a period of two hours. Mr. Krzyzanowski will be paid his hourly contractual rate.

30. Issuance of Contracts

Move to approve that contracts be issued to the following:

To fill vacancy, non-tenure track positions:

Chanelle Dunn	Part-Time Instructional Assistant	\$19,250.00*
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Twp of Ocean BOE Work Meeting Minutes (continued) – October 3, 2017

Township of Ocean Intermediate School Step 1
Non-Tenure Track Position Prorated
Actual Start Date: October 4, 2017
Effective Date: October 1, 2017

(*Ms. Dunn replaces Kathi Kotowski whose contract was revised from that of a part-time Instructional Assistant to a full-time Instructional Assistant.)

Luz Ramirez Part-Time Instructional Assistant (Bilingual) \$15,714.00*
Wayside Elementary School Step 1
Non-Tenure Track Position Prorated
Actual Start and Effective Dates: Pending new employee
physical.

(*Ms. Ramirez replaces Bernice Guzman who resigned.)

Robyn Wolf Part-Time Instructional Assistant \$18,660.00*
Ocean Township Elementary School Step 1
Non-Tenure Track Position Prorated
Actual Start and Effective Dates: Pending new employee
physical.

(*Mrs. Wolf replaces Paula Wnorowski whose contract was revised from that of a part-time Instructional Assistant to a full-time Instructional Assistant.)

31. Revised Contract

Move to approve that a revised contract be issued to the following employee:

Nichole Del Pizzo Instructional Assistant \$24,370.00*
Wayside Elementary School Retroactive
Non-Tenure Track Position
Effective: Retro to September 1, 2017

(*This is a revision in work hours from 7 hrs. to 6 hrs. a day and a revision in salary.)

32. Class-Size Reduction Teacher

Move to approve, for the 2017-2018 school year, Kelly Flanagan as a Class-Size Reduction Teacher at Wanamassa Elementary School, pending new employee physical. Mrs. Flanagan will work 3 hours a day (9:00 am – 12:00 pm), at a rate of \$30.00 per hour. (Mrs. Flanagan replaces Pamela Kacen who resigned.)

33. Playground Aide Substitute

Move to approve, for the 2017-2018 school year, Kelly Flanagan as a Playground Aide Substitute at the Wanamassa Elementary School.

Motion(s) carried on items #2 thru #33: 9-0

PLANNING & CONSTRUCTION: Mr. Palutis

The following item(s) were discussed:

- Chairperson and School Business Administrator gave an update with pictures on construction projects. A walk-thru is scheduled for October 10th at 4:30 pm for the high school construction project.

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS:

- Adaptive handicapped swings – Wayside (OTES & Wanamassa) were discussed.
- Tuition policy for students was discussed. It was clarified that the policy applied to individual parent payments for tuition, not for school districts to send students, at this time.

NEW BUSINESS: None

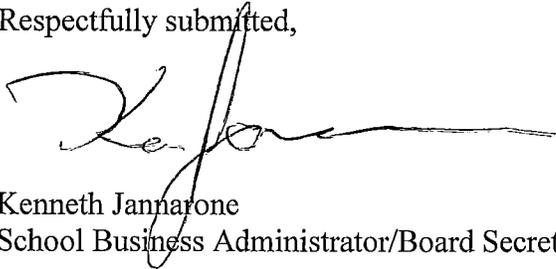
PUBLIC COMMENT:

- Gino Dellomo, resident, asked how the student redistribution worked out. The Superintendent discussed specific numbers regarding Ocean Township Elementary, Wayside Elementary and Wanamassa Elementary schools. He also clarified that only new students were affected unless they had a sibling currently in school.
- Gino Dellomo, resident, asked whether the bus cameras were installed on the busses and will cameras be installed in the contracted buses for next year. Mr. Dellomo also inquired about an update on Loch Arbour court dates, and then asked if the town comes to Board of Education meetings. The Superintendent and the School Business Administrator addressed the progress of the bus cameras, Loch Arbour and the positive relationship with the township.

ADJOURN MEETING: 8:44 p.m.

There being no further business Mrs. Parlamas made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,



Kenneth Jannarone
School Business Administrator/Board Secretary

FINANCIAL MANAGEMENT & RESOURCE SERVICES

**Township of Ocean Schools
Five Year Comprehensive Maintenance Plan**

Oct. 2017

ITEM	Total					
	<u>Estimated Cost</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
<u>Outside Contractors:</u>						
Air Conditioning Maintenance	\$ 67,000	\$ 7,000	\$ 8,000	\$ 10,000	20,000	22,000
Asbestos Abatement	\$ 70,000	\$ 14,000	\$ 14,000	\$ 14,000	14,000	14,000
Auditorium Maintenance	\$ 17,700	\$ 3,000	\$ 3,000	\$ 3,500	4,000	4,200
Bleacher/Gym Maintenance-Repair	\$ 24,200	\$ 4,000	\$ 5,000	\$ 5,000	5,000	5,200
Boiler/Burner maintenance-repair	\$ 176,000	\$ 35,000	\$ 35,000	\$ 35,000	35,000	36,000
Burglar Alarm Maintenance/Service	\$ 36,500	\$ 7,500	\$ 7,000	\$ 7,000	7,500	7,500
Cleaning Services-Instructional	\$ 74,500	\$ 14,000	\$ 15,000	\$ 15,000	15,000	15,500
Cleaning Services-Non Instructional	\$ 56,000	\$ 10,500	\$ 10,500	\$ 11,000	12,000	12,000
Clock & Bell Repair Services	\$ 43,800	\$ 7,800	\$ 8,000	\$ 8,000	10,000	10,000
Continued Door Replacement	\$ 104,000	\$ 24,000	\$ 20,000	\$ 20,000	20,000	20,000
Elevator Maintenance	\$ 59,000	\$ 11,700	\$ 11,700	\$ 11,700	11,900	12,000
Equipment, Athletic- Maintenance	\$ 149,000	\$ 27,000	\$ 29,000	\$ 30,000	31,000	32,000
Equipment, Audio/Visual- Maint	\$ 40,000	\$ 8,000	\$ 8,000	\$ 8,000	8,000	8,000
Equipment, Instructional- Maint	\$ 257,000	\$ 51,000	\$ 51,000	\$ 51,000	52,000	52,000
Equipment, Janitorial- Maintenance	\$ 38,700	\$ 7,700	\$ 7,700	\$ 7,700	7,800	7,800
Equipment, Office- Maintenance	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	10,000	10,000
Fence and Backstop repairs	\$ 40,000	\$ 7,500	\$ 8,000	\$ 8,000	8,000	8,500
Field upgrades	\$ 122,000	\$ 20,000	\$ 25,000	\$ 25,000	25,000	27,000
Fields-complete sprinklers	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	5,000	5,000
Fire Alarm Maintenance/Testing	\$ 101,000	\$ 20,000	\$ 20,000	\$ 20,000	20,000	21,000
General Building Maintenance	\$ 345,000	\$ 68,000	\$ 68,000	\$ 69,000	70,000	70,000
Grounds Maintenance	\$ 220,000	\$ 43,000	\$ 43,000	\$ 44,000	45,000	45,000
HVAC Maintenance	\$ 72,000	\$ 7,000	\$ 10,000	\$ 15,000	20,000	20,000
Electrical Maintenance	\$ 26,200	\$ 5,200	\$ 5,200	\$ 5,200	5,300	5,300
Maintenance Agreements-Other	\$ 265,000	\$ 53,000	\$ 53,000	\$ 53,000	53,000	53,000
Roof Repair and Maintenance	\$ 75,000	\$ 13,000	\$ 15,000	\$ 15,000	15,000	17,000
Sidewalk & Curb replacement	\$ 43,500	\$ 8,000	\$ 8,000	\$ 9,000	9,000	9,500
Sound System Maintenance	\$ 27,000	\$ 5,000	\$ 5,000	\$ 5,000	6,000	6,000
Water Pump Maintenance	\$ 21,000	\$ 4,000	\$ 4,200	\$ 4,200	4,200	4,400
Window Maintenance	\$ 35,000	\$ 7,000	\$ 7,000	\$ 7,000	7,000	7,000
Totals:	\$ 2,681,100	\$ 507,900	\$ 519,300	\$ 531,300	\$ 555,700	\$ 566,900

**Township of Ocean Schools
Five Year Comprehensive Maintenance Plan**

Oct. 2017

ITEM	Total					
	Estimated Cost	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<u>Inhouse Maintenance Materials:</u>						
Carpentry	\$ 412,000	\$ 80,000	\$ 82,000	\$ 83,000	\$ 83,000	\$ 84,000
Doors	\$ 188,000	\$ 36,000	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000
Electrical	\$ 278,000	\$ 52,000	\$ 55,000	\$ 55,000	\$ 58,000	\$ 58,000
Floor Tile Replacement	\$ 102,000	\$ 22,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
General	\$ 451,000	\$ 89,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 92,000
HVAC	\$ 310,000	\$ 50,000	\$ 60,000	\$ 60,000	\$ 70,000	\$ 70,000
Lighting	\$ 53,000	\$ 9,000	\$ 10,000	\$ 11,000	\$ 11,000	\$ 12,000
Maintenance Vehicles	\$ 175,000	\$ 32,000	\$ 30,000	\$ 35,000	\$ 38,000	\$ 40,000
Plumbing	\$ 235,000	\$ 46,000	\$ 47,000	\$ 47,000	\$ 47,000	\$ 48,000
Roofs	\$ 140,000	\$ 11,000	\$ 25,000	\$ 32,000	\$ 35,000	\$ 37,000
Site Improvements	\$ 99,000	\$ 19,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Window Replacement	\$ 54,000	\$ 10,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Totals:	\$ 2,497,000	\$ 456,000	\$ 488,000	\$ 502,000	\$ 521,000	\$ 530,000
Total Projected Maintenance Costs	\$ 5,178,100	\$ 963,900	\$ 1,007,300	\$ 1,033,300	\$ 1,076,700	\$ 1,096,900

**HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION
COOPERATIVE PURCHASING PROGRAM**

37 Hoffmans Crossing Road

Califon, NJ 07830

Phone: (908) 439-4280 Fax: (908) 975-3753

www.hunterdonesc.org

Hunterdon County October 4, 2017

Bids (#HCESC-Fuel-17-18) were received and opened for the cooperative pricing of #2 Fuel Oil, Ultra Low Sulfur Diesel Fuel and Gasoline on September 19, 2017. The following awards are effective 10/8/2017 through 10/7/2018.

#2 Fuel Oil (#2 Low Posted Newark Reseller Rack)

Essex, Hunterdon, Mercer, Middlesex, Morris, Somerset, Monmouth, Union, & Warren County

Allied Oil +0.0908

25 Old Camplain Road *******If you have an above ground tank – use winterized diesel fuel during winter months**

Hillsborough, NJ 08844

Receptionist – (908) 575-7577

#2 Fuel Oil (#2 Low Posted Newark Reseller Rack)

Sussex, Passaic, Bergen, Ocean, Burlington, Camden, Gloucester, Atlantic, Salem, Hudson, Cumberland, and Cape May Counties

Riggins, Inc. +0.1147

3938 S. Main Road *******If you have an above ground tank – use winterized diesel fuel during winter months**

Vineland, NJ 08360

Dispatch – (856) 825-7600, option 2

wholesaledispatch@riginsoil.com

Ultra-Low Sulfur Diesel (ULS Diesel Dyed Low Posted Newark Reseller Rack)

Essex, Hunterdon, Mercer, Middlesex, Morris, Somerset, Monmouth, Union, Warren

Allied Oil Summer +0.1347

25 Old Camplain Road Winter +0.1588 (November 1, 2017 – April 15, 2018)

Hillsborough, NJ 08844

Receptionist – (908) 575-7577

Ultra-Low Sulfur Diesel (ULS Diesel Dyed Low Posted Newark Reseller Rack)

Sussex, Passaic, Bergen, Ocean, Burlington, Camden, Gloucester, Atlantic, Salem, Hudson, Cumberland, and Cape May Counties

Riggins, Inc. Summer +0.1439

3938 S. Main Road Winter +0.1589 (November 1, 2017 – April 15, 2018)

Vineland, NJ 08360

Dispatch – (856) 825-7600, option 2

wholesaledispatch@riginsoil.com

Gasoline – Regular, Unbranded (Low Posted Newark Reseller Rack)

All Counties

Riggins, Inc. +0.155

3938 S. Main Road

Vineland, NJ 08360

Dispatch – (856) 825-7600, option 2

wholesaledispatch@riginsoil.com

The bidder's margin is added to the low posted price. Please be sure you are billed the correct margin and reference Bid #HCESC-Fuel-17-18

#34HUNCCP

POLICY AND REGULATIONS EXCERPT #7510

FEE SCHEDULE AND PROCEDURE:

Charges for the use of school facilities shall be based on the priority of the activity, and personnel/supervision cost.

- A.** First priority activities will not be charged for facility use. Custodial fees will be waived unless determined to be extensive, unusual or money making activities.
- B.** Second and third priority activities will not be charged a facility use fee. However, charges will include the appropriate custodian coverage rate.
- C.** Fourth priority activities will be charged a non-profit rate for facility use. Charges will also include the appropriate custodian coverage rate.
- D.** Fifth priority activities will be charged a profit rate for facility use. Charges will also include the appropriate custodian coverage rate.

AREA	PROFIT	NONPROFIT		ADD: Additional Facilities
		½ Day (5 Hrs.)	Full Day	
Auditorium (HS & TOIS)*	930	200	300	
Auditorium (all other)*	730	100	200	Black Box
Library	150	50	100	
Gymnasium (HS & TOIS)	530	80	160	Auxiliary Gym HS
Gymnasium (all others)	330	60	120	Wan Gym & HS wrestling room
Cafeteria with kitchen** (OTES, TOIS & HS)	330	80	160	
Cafeteria without kitchen	180	60	120	
Dance Studio (HS)	160	50	100	NEW
Classrooms (each)	130	40	80	
Grounds/Fields***	230	75	150	
Specialty	The Board reserves the right to make adjustments to the policy in the case of a special event.			

* May be charged additional fee if School Lighting Technician is required.

** District personnel are required to utilize kitchen equipment and appropriate fee will be charged to the group.

*** Excludes High School Stadium

HIGH SCHOOL STADIUM*

TIME FRAME	PROFIT	NONPROFIT
2 hours – weekday	600	200
2 hours – weekend	750	250
4 hours – weekday	900	300
4 hours – weekend	1,125	375
8 hours – weekday	1,800	600
8 hours – weekend	2,250	750
Light usage charge	25/hour	25/hour
Specialty	The Board reserves the right to make adjustments to the policy in the case of a special event.	

*May be charged additional fee if School Personnel is required for rest rooms, lights or press box usage.

Office of the School Business Administrator
Township of Ocean School District
October 10, 2017

REQUESTS FOR USE OF SCHOOL FACILITIES
In Accordance with Policy #7510

Powerline /Surfrider Foundation

TOIS, Cafeteria
November 19, 2017
9:00 am – 1:00 pm
Purpose: Public Community Mtg to Protect the
Shore for Middle Class & Working Class
Group 4 Non Profit Civic and Service Groups
Facility Fee: \$60.00
Custodial reimbursement: \$420.00

Monmouth County Democrats, Inc.

TOIS, Parking Lot
October 15, 2017
2:00 pm – 6:00 pm
Purpose: Political Function
Group 3 Community Related Groups
Facility Fee: \$00.00

INSTRUCTION & EDUCATION



Ocean Township High School

Est. 1965

Office of the Principal

TO: James Stefankiewicz
DATE: September 29, 2017
FROM: Dawn C. Kaszuba

SUBJECT: Doctoral Candidate Sports Survey

An Ocean Township High School alumnus (and doctoral candidate) would like permission to survey athletes in regard to student perception of the impact of athletic involvement on academic performance; the survey would be voluntary and anonymous. I have attached the survey and the proposal to this document. I recommend that we allow student-athletes to participate in this survey during the period of October 18th through the end of November.

Thank you.

cc: H. Todd

DK:amg



- b) Implications of possible findings
 - c) Relevance of the study to the theory and practice of psychology
 - d) Possible findings as related to future work in the area
 - e) Possible implications related to diversity and/or advocacy
 - f) Suggestions for future work
- 7) References
- 8) Appendices

The Final Dissertation

The form and content of the dissertation will vary according to the topic, nature of the project, and the requirements of the committee. The following is a suggested outline to organize the final dissertation. Regardless of the degree to which this format is followed, the main areas suggested should be given consideration in the document:

- 1) Front Matter
- 2) Chapter 1: Introduction. This is intended to be a brief (approximately five page) overview of the dissertation.
 - a) Statement of the problem
 - b) Purpose of the study
 - c) A very brief review of the relevant literature that includes:
 - i) the theoretical foundation for the study
 - ii) the empirical studies that are related to the topic
 - iii) the relevant constructs to be utilized in the methodology
 - d) Summary
- 3) Chapter 2: The Literature Review. This should be a comprehensive and critical review of the relevant literature that pertains to the proposed study.
 - a) Brief restatement of the problem and purpose of the study
 - b) Theoretical support for the topic
 - c) Discussion of and critical review of empirical studies related to the topic
 - d) Discussion of literature of relevant constructs to be utilized in the methodology
 - e) Research questions/hypotheses
 - f) Summary
- 4) Chapter 3: Method
 - a) Overview
 - b) Design and design justification
 - c) Participants

- d) Inclusion and exclusion criteria (including screening procedures for how these will be identified)
 - e) Recruitment
 - f) Measures
 - g) Procedure
 - i) Description of plan in enough detail for possible replication
- 5) Chapter 4: Results
- a) Statistical analyses performed organized around the hypotheses
 - b) Tables/Graphs as appropriate
- 6) Chapter 5: Discussion
- a) Summary of findings organized around the hypotheses
 - b) Significance of the findings
 - c) Findings as related to previous work in this area
 - d) Relevance of the study to the theory and practice of psychology
 - e) Implications of research findings
 - f) Statistical, methodological and/or theoretical explanations for unexpected findings
 - g) Implications of research findings as related to diversity
 - h) Implications of research findings as related to advocacy
 - i) Limitations of the current study
 - j) Suggestions for future work
 - k) Summary and conclusions
- 7) References
- 8) Appendices as appropriate

Research Designs

Selection of the Dissertation Research Design

The dissertation is designed to demonstrate the students' scholarly research skills and is the culmination of students' practitioner/scholar work. Questions are formulated, literature pertaining to the selected area of interest is reviewed, data are collected (or accessed) and statistically analyzed, and the results are interpreted. Students may collect new data for their dissertation, or they may use existing data bases (such as a school record review or data related to an already implemented program) for their study, upon approval of their dissertation committee and after obtaining appropriate institutional and IRB approval. Students' completion of the dissertation will demonstrate that they can do the following: (1) review theoretical and empirical literature to provide a rationale for conducting an empirical study in the identified topic area; (2) develop research questions and hypotheses based on professional experience and

existing professional literature; (3) develop and carry out appropriate research methodology, and (4) analyze, interpret, and discuss results.

There are four main types of psychological research: correlational, descriptive, experimental, and qualitative. Within each of these, there are a number of specific methodologies available including (but not exclusive): archival, case study, single subject, multiple baseline, experimental, quasi-experimental, action research, interview, observation, and survey. In addition, students may choose to develop and evaluate a new intervention program. Doctoral students have the option of choosing from any of these different research designs for their dissertations. Each is considered to be of equal level of difficulty, time commitment, evidence of doctoral scholarship, and potential contribution to the field. Selection of a particular research design will depend on a number of factors such as research question, career goals, interests, practicality (for example, access to study populations), availability of chairs and committee members with appropriate areas of expertise, and the overall dissertation load of individual faculty members.

Courses in the Dissertation Process

Development Seminar

In the third year, students will take three terms of Dissertation Seminar. The focus of this sequence is on developing the statement of the problem, the purpose of the study, a research question, the overview and beginning of the literature review, methodology, and the reference list. Students will also secure a Dissertation Chairperson.

Dissertation Advisement

Students will register for Dissertation Advisement for every term following Dissertation Seminar until they have successfully defended their Dissertation Thesis.

The Dissertation Proposal Oral Defense

Preparation of the dissertation proposal should be completed and the manuscript approved by the Dissertation Committee before the student proceeds to carry out the proposal. The student is expected to defend the proposal before the committee members and to demonstrate knowledge and background sufficient to justify undertaking the doctoral dissertation as it has been proposed. This is a safeguard for the student to ensure that the appropriate approval has been given to proceed with the project.

The Proposal Meeting is scheduled by the student when, in the opinion of the Dissertation Committee Chair, the proposal is sufficiently developed to be used as the basic plan for an acceptable doctoral dissertation. Coordinating the date of defense is the student's responsibility. The student is responsible for requesting a room reservation for the agreed upon date from the Departmental Administrative Assistant. After the student has successfully

. The Sports Participation Question Questionnaire is an anonymous survey without any identifiers that was divided into five sections of executive functions which included demographic data and the sections of inhibiting, flexibility engaging, shifting, and holding and working with information in mind (working memory). The first section was the demographic data and the following sections has questions that students will respond to on a Likert scale.

The first section was inhibiting. This section explored student beliefs on whether playing sports helps them wait for their turn more easily, helps them consider consequences before actions, helps them refrain from aggression, helps them avoid making inappropriate comments, helps them maintain emotional control in frustrating situations, and helps them maintain emotional control when disagreeing with others. The second section is flexibly engaging. This section explored how playing sports helps them be more willing to try a different way do school tasks when they get stuck, helps them accept changes in relationships and in routines. The third section is shifting. This section gathers information on whether playing sports helps them move from one school task to another without difficulty and helps them change from one activity to another in social situations without difficulty. The fourth section is working memory which gathered information on whether playing sports helps them keep information in mind for short periods of time when doing school tasks and helps them keep information in mind for short periods of time when talking with others. The fifth section is attention which gathers information on whether playing sports helps them focus on tasks at hand if it helps them sustain attention for extended periods of time.

Executive functions (EF) are the cognitive processes necessary for goal-directed cognition and behavior which develop across child-hood and adolescence. Executive functioning can be defined as the cognitive abilities that maintain the ability to problem-solve in

order to attain a future goal. It is thought to be relevant for daily life activities, appropriate behavior, and academic and social functions. Executive functioning includes the skills of planning, scheduling, inhibition, working memory, and shifting. When a child has difficulty with executive functions, it can cause them difficulty in the classroom. These issues can include difficulty processing information, being able to identify relevant information, inhibition of irrelevant thoughts, and staying focused on tasks (Gapin, Labban, & Etnier, 2011). When students have difficulties with executive functioning they have difficulty with understanding academic concepts, socializing with peers, sustaining attention for instruction, and they may exhibit other behavioral symptoms that represent executive dysfunctions.

There has been a growing body of research on how exercise helps development, peer relationships, and the use of executive functions. Physical activity and sports can play a very positive role in children's lives. They have a great potential to increase a child's self-esteem and motivation. Researchers have demonstrated that that being on a sports team can play an important role in the development of identify, self-esteem and individual competence. By participating in sports, adolescents have less free time on their hands and find motivation to do well in school. Students have to perform well academically to maintain eligibility to play sports which increases their motivation to excel on and off the field. Physical activity also plays an important role in developing and maintaining effective interpersonal relationships. Many of the sports activities that children engage in entail participation in group activities that require complex cognition in order to cooperate with teammates, anticipate the behavior of other players, employ of strategies, and adapt to changing task demands. Sports such as soccer, basketball, and baseball require these skills. EF tasks place similar demands on children's executive processes by requiring them to create, monitor, and shift a cognitive plans to meet task demands.

These aerobic activities and EF tasks require a similar way of thinking. It is hoped that the cognitive skills gained by participating in consistent participation in sports would transfer to EF tasks that are placed on them in school.

Statement of the Problem

Many students have difficulty with executive functions; and thus there is an impact on performance in the classroom, studying, and completing homework. Interventions involving these skills can be put into place during the school day, however the interventions are not always permanent and do not always translate into the home setting. There are also students who have difficulties with executive functions that are not receiving interventions. Teachers often do not have a clear understanding of the definition of executive functions. Many teachers have heard of the term, but may not have a clear understanding of everything that executive functions entail and may not have a solid understanding of how executive functions manifest. This lack of understanding may lead them to misunderstand how these executive functions play a role in a student's feelings, perceptions, and actions.

In the classroom teachers have expectations of student's performance. When a student has difficulties with executive functions, they have difficulty performing at the level that is expected which can lead to frustration for the teacher and student. Teachers sometimes do not know what to look for when determining if a student is having difficulties with executive functioning, and they may not have a clear understanding of how to assist the student. Teachers and school staff would benefit from learning techniques and ideas to help students with executive functions so they can learn the skills necessary to perform at their best.

There has been a great deal of research on how exercise can improve brain performance in the areas of concentration, attention, inhibition, and working memory. During exercise there

is an increase in the neurons that are responsible for these skills. When students are engaging in sports they are practicing using these skills, and the boost of neurons it can improve their performance post exercise.

Purpose of the Study

The purpose of this study is to examine student athletes on whether they perceive a relationship between engaging in sports and executive functions. This study will examine how students perceive their abilities and if they perceive sports as having a positive impact on their life. The study will examine if they perceive sports as having a positive effect on their emotions and their peer relationships. The study is going to examine the perception of student athletes that participate in a variety of sports. Different sports impact different types of cognition skills such as attention, concentration, working memory, and inhibition. It is hoped that this study will show to the teachers there is a positive relationship between playing sports and displaying good executive function performance. It is hoped by determining that student athletes perceive a positive relationship between playing sports and executive functions, we can encourage current athletes to stay active, and encourage non-athletes to begin to be physically active. For students who struggling teachers can encourage students to play sports and can give students advise and encouragement on how to improve. Coaches and teachers can use the findings to develop professional development activities that will help teachers understand that being physically active can have an extremely positive role in the student's life. The hope is for teachers and coaches to come together to promote and engage students in becoming physically active and performing at their best. Teachers and coaches can come together to present to parents the importance of exercise and to work together to keep their students healthy and to maintain academic success.

The goals are to increase understanding of what executive functions are, how to best promote academic success, and to understand the student's perception of their abilities and what they feel makes them successful.

Sports Participation Questionnaire

What is your age? _____

What is your grade level? _____

How many seasons a year do you play a sport? _____

What sports do you play or engage in? Check all that apply

Baseball _____

Softball _____

Basketball _____

Tennis _____

Track and field _____

Cross Country _____

Gymnastics _____

Swimming _____

Volleyball _____

Field hockey _____

Lacrosse _____

Cheer leading _____

Football _____

Other _____

How many years have you played sports in school (include elementary and middle school years)? _____

1-1 years _____

2-3 years _____

4-5 years _____

6 or more years _____

Do you play on a club sport team?

Do you play on a travel team?

Have you ever been diagnosed with a sports related concussion? Yes-___ No_____

For each statement below, circle the option that best describes you:

SA = Strongly Agree

A = Agree

NS = Not Sure

D = Disagree

DA = Disagree

MOTIVATION					
Playing sports has increased my motivation to do well in school.					
Playing sports has increased my motivation to make friends and/or spend time with others.					
GOAL-SETTING					
Playing sports has increased my desire to make academic goals and work to achieve them.					
Playing sports has increased my desire to make personal goals and work to achieve them.					
FOCUSING ATTENTION					
Playing sports helps me focus attention on school tasks.	SA	A	NS	D	SD
Playing sports helps me focus attention on others in social situations.	SA	A	NS	D	SD
SUSTAINING ATTENTION					
Playing sports helps me sustain attention for school tasks until a task is completed.	SA	A	NS	D	SD
Playing sports helps me sustain attention to others in social situations.	SA	A	NS	D	SD
INHIBITING					
Playing sports helps me wait for my turn more easily.	SA	A	NS	D	SD
Playing sports helps me consider the consequences before saying or doing things I may regret.	SA	A	NS	D	SD
Playing sports helps me refrain from acts of physical aggression.	SA	A	NS	D	SD
Playing sports helps me avoid making inappropriate or thoughtless comments (for example, name-calling, insulting, inappropriately tattling on others).	SA	A	NS	D	SD
Playing sports helps me maintain emotional control in frustrating situations.	SA	A	NS	D	SD
Playing sports helps me maintain emotional control when doing challenging school work.	SA	A	NS	D	SD
Playing sports helps me maintain emotional control when disagreeing with others.	SA	A	NS	D	SD
FLEXIBLY ENGAGING					
Playing sports helps me be more willing to try a different way to do school tasks when I get stuck.	SA	A	NS	D	SD
Playing sports helps me accept a good idea when it is what most others in a group want to do.	SA	A	NS	D	SD
Playing sports helps me accept changes in school work or school routines without getting upset about it.	SA	A	NS	D	SD
Playing sports helps me accept changes in a person I know or accept unfamiliar persons without getting upset.	SA	A	NS	D	SD
SHIFTING					
Playing sports helps me move from one school task to another without difficulty.	SA	A	NS	D	SD
Playing sports helps me change from one activity to another in social situations without difficulty.	SA	A	NS	D	SD

HOLDING and WORKING WITH INFORMATION IN MIND					
Playing sports helps me keep information in mind for short periods of time when doing school tasks. (For example, can add 3 or more numbers without pencil and paper; can remember directions that were just given by the teacher.)	SA	A	NS	D	SD
Playing sports helps me keep information in mind for short periods of time when talking with others. (For example, can follow and participate in a longer conversation.)	SA	A	NS	D	SD

SPECIAL SERVICES OFFICE
TOWNSHIP OF OCEAN SCHOOL DISTRICT
DATE: October 5, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Addendum Out of District Private Tuition 2017-2018

Please submit the following for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Collier High School	1	*ESERS 160 days @ \$307.00	\$49,120.00

Effective: 10/5/2017

*Eligible for Special Education and Related Services

cc: K. Weldon
K. Jannarone
M. Mosca

**Office of the Assistant Superintendent of Schools
Teaching & Learning**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz , Ed. D.

FROM: Janet Forino

DATE: October 6, 2017

RE: Student Observer

Please present for Board Approval at the next scheduled board meeting the student observer to fulfill her hours from October 11 – November 24.

Kaitlyn Zuczek
Monmouth U
20 hours
OTHS
Kristen Molnar

**Office of the Assistant Superintendent of
Teaching and Learning**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: October 6, 2017
CC: Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Registration Fee*
Collins	Thomas	Applied Tech	Photo Plus 2017 Conference - NYC	October 27, 2017	**Registration \$170 + Travel

* Registration fees are supported by local professional development funds and Title IIA of NCLB.
**Staff member will seek reimbursement

**Office of the Assistant Superintendent of
Teaching and Learning**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: October 6, 2017
CC: Kelly Weldon, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB-circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Fee*
Lynch	William	Social Studies	Ken Burns - Brookdale Community College	10/27/17	\$10.00**
Devinsky	Janine	Reading Resource	Monmouth Univ Fall Literacy Symposium	10/20/17	\$100.00**
Gibbons	Ellen	3rd Grade	Monmouth Univ Fall Literacy Symposium	10/20/17	\$100.00**
Ernst	Lorraine	3rd Grade	Monmouth Univ Fall Literacy Symposium	10/20/17	\$100.00**
Walker	Crystal	ELA	Monmouth Univ Fall Literacy Symposium	10/20/17	\$100.00**
Willems	Melinda	ELA	Monmouth Univ Fall Literacy Symposium	10/20/17	\$100.00**
Horton	Stephanie	ELA	Monmouth Univ Fall Literacy Symposium	10/20/17	\$100.00**
Kelly	Lauren	ELA	Monmouth Univ Fall Literacy Symposium	10/20/17	\$100.00**
Gower	Chelsea	Theater Arts	STANJ: Improvisation with Ryan Huban - Montclair U	10/17/17	\$140***^
Gower	Chelsea	Theater Arts	STANJ: Theatre Education - Papermill Playhouse - Millburn	4/12/18	***^
Rasmussen	Kelly	Supv of Spec Education	Tiered System of Supports - Trenton	10/12/2017	\$149.00
Aldino	Kathleen	Gifted &	NJTEEA**** Conference and	10/20/17	\$150.00

*Registration fees are supported by local professional development funds and Grant Funds

**Substitute at rate of \$85 per day

***Regional Professional Development Academy

****NJ Technology and Engineering Educators Assn

+Staff member will seek reimbursement

^cost covers multiple sessions

		Talented	Expo - William Paterson University		
Haney	Christine	Gifted & Talented	NJTEEA**** Conference and Expor - William Paterson University	10/20/17	\$150.00**
Eisenbarth	Emily	Spec Ed	Rutgers Literacy Conference - East Brunswick	10/27/17	\$180.00**
Konefal	Karolanne	2nd Grade	Rutgers Literacy Conference - East Brunswick	10/27/17	\$180.00**
Tetto	Stacey	1st Grade	Rutgers Literacy Conference - East Brunswick	10/27/17	\$180.00**
Clark	Laurie	Reading	Rutgers Literacy Conference - East Brunswick	10/27/17	\$180.00**
Schwartz	Ian	Basic Skills	Rutgers Literacy Conference - East Brunswick	10/27/17	\$180.00**
Hagerman	Gina	Asst Principal	HIB - Prevention Training Program - Strauss Esmay Associates - Toms River	10/31/17	\$190.00**
Kabourakis	Summer	Guidance	Anxiety in the Classroom - Eatontown	11/30/17	\$199.00
Griffin	Rose	Guidance	Anxiety in the Classroom - Eatontown	11/30/17	\$199.00
Eisenbarth	Emily	Spec Ed	Wilson Reading System: Level I - W. Long Branch	Year Long	\$2,349.00* *
Fischer	Susan	Italian	Teaching ItalianX: Made in Italy - Montclair State	10/20/17	\$50.00**
DeSane	Denise	3rd Grade	Elementary Maker Curriculum - Rutgers	10/12/17	\$75.00**
Musselman	Cathy	Reading	Monmouth Univ Fall Literacy Symposium	10/20/17	\$85.00**
Weldon	Kelly	Asst Supt of Teaching & Learning	HIB - Prevention Training Program - Strauss Esmay Associates - Toms River	10/31/17	\$95.00
Case	Audrey	Nurse	2018 Statewide Preschool Nurses' Meeting - NJDOE	2/7/18	**
Willems	Marc	Math	A Day with the New SAT Math Sections - Brookdale	11/28/17	**
Cocucci	Lisa	Algebra	A Day with the New SAT Math Sections - Brookdale	11/28/17	**
Gorga	Katie	5th Grade	Activities to Engage & Motivate Math Students - Brookdale	2/7/18	**
Carton	Krista	Science	Amazing Presentations - PBL - RPDA***	11/15/17	**
Marrone	Karen	Math	Amazing Presentations Best Tech Tools - Brookdale	2/15/18	**
DeBari	Kelly	Math	Closing the Gap: Spec Ed and Math - Brookdale	11/14/17	**
Holmes	Maryann	4th Grade	Differentiating with Technology & Mathematics - Brookdale	10/17/17	**
Connolly	Allison	Social Studies	Diversity Council Mtg - Kean	1/26/18	**
Lang	Joe	3rd Grade	Flip Out with Flipgrid -	11/18/17	**

*Registration fees are supported by local professional development funds and Grant Funds

**Substitute at rate of \$85per day

***Regional Professional Development Academy

****NJ Technology and Engineering Educators Assn

+Staff member will seek reimbursement

^cost covers multiple sessions

			Brookdale		
Marrone	Karen	Math	Get Moving! Turn Your Classroom Into a Cooperative Kinesthetic Learning Environment - Brookdale	11/15/17	**
Corcione	Kelly	Science	Google Tools to Support Struggling Learners - RPDA***	10/12/17	**
DeBari	Kelly	Math	Graphing Calculators 2.0 - Brookdale	2/22/18	**
Leahy	Erin	3rd Grade	Make the Most of the Google Suite - Brookdale	1/2/17	**
Tetto	Stacey	1st Grade	Make Time for Science - Brookdale	1/23/17	**
Trigani	Laura	3rd Grade	Make Time for Science - Brookdale	1/23/18	**
Kahikina	Andrea	Social Studies	Mock Trial Workshop - NJ Bar Foundation	10/26/17	**
Kubaska	Mary	1st Grade	NGSS in the Elementary School Classroom - Brookdale	10/25/17	**
Molnar	Kristen	Math	Nothing but Desmos - Brookdale	12/19/17	**
Carton	Krista	Science	STEM to STEAM - RPDA***	4/11/18	**
Holmes	Maryann	4th Grade	Supporting Differentiation in the K to 5 Classroom - Brookdale	12/5/17	**
Winter	Debra	Science	Use of Google Suite for Education - Brookdale	11/2/17	**
Molinelli	Jon	Spec Ed	Using Digital Tools for Assessments - Brookdale	11/30/17	**
Kinzel	John	Social Studies	Using Tech in Social Studies Class - Brookdale	1/25/18	**
Collins	Tom	Makerspace	Panasonic Creative Design Challenge Teacher Workshop - Newark	10/31/17	***+
Ippolito	Chris	Makerspace	Panasonic Creative Design Challenge Teacher Workshop - Newark	10/31/17	***+
Schwartz	David	CST	ADHD - The Best Strategies to know and use - RPDA***	10/20/17	n/a
Schwartz	David	CST	Behavior Intervention Plans - RPDA***	11/14/17	n/a
Griffin	Rose	Guidance	Culinary Education Center - Asbury Park	10/20/17	n/a
Schiavone	Caroline	Reading Specialist	Monmouth Univ Fall Literacy Symposium	10/20/17	n/a
Fisher	Susan	CST	NJ School Psychologists Winter Conference - East Windsor	12/8/17	n/a
Schwartz	David	CST	Role of Self-Regulation in Social, Emotional, Academic Success - Mountainside	12/5/17	n/a
Schwartz	David	CST	Social and Emotional Learning Tools - RPDA***	6/7/18	n/a

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*****NJ Technology and Engineering Educators Assn*

+Staff member will seek reimbursement

^cost covers multiple sessions

PERSONNEL

Personnel Office
 Township of Ocean School District
 October 6, 2017

MEMORANDUM TO: James Stefankiewicz, Ed.D., Superintendent of Schools
RE: Credit Reimbursement – Spring 2017 - Summer 2017

	Course Title	College	Credits	Reimbursement
HIGH SCHOOL				
Bosmans, John	Professional Portfolio Development	Thomas Edison University	3	\$ 1,233.00
Bosmans, John	Field Based Practicum	Thomas Edison University	3	\$ 1,233.00
Burns, Bridget	Dissertation Seminar - 8112	Fairleigh Dickinson	3	\$ 1,233.00
Burns, Bridget	Admin/Supervision Psyc Service	Fairleigh Dickinson	3	\$ 1,233.00
Burns, Bridget	Advanced Practicum II (School Psyc)	Fairleigh Dickinson	3	\$ 1,233.00
Burns, Bridget	Dissertation (School Psyc) - 8110	Fairleigh Dickinson	3	\$ 1,233.00
Burns, Bridget	Seminar in School Change	Fairleigh Dickinson	3	\$ 1,233.00
Cocucci, Lisa	School Law	Georgian Court University	3	\$ 1,233.00
Cocucci, Lisa	Organizational Leadership Practice in the Inclusive School	Georgian Court University	3	\$ 1,233.00
Garrity, Alma	American Modernism	Southern New Hampshire	3	\$ 1,233.00
Goldfarb, Matthew	Human Development	American College of Education	3	\$ 705.00
Kahikina, Andrea	Curricular Leadership	Georgian Court University	3	\$ 1,233.00
Kahikina, Andrea	Supervision & Leadership of Instruction & Learning	Georgian Court University	3	\$ 1,233.00
Titmas, Kyle	Music Production Using Pro Tools	University of the Arts	3	\$ 1,233.00
Titmas, Kyle	Curriculum & Assessment	University of the Arts	3	\$ 1,233.00
Titmas, Kyle	Teaching Music Improvisation w/Technology	University of the Arts	3	\$ 1,233.00
Titmas, Kyle	Sociological Foundations of Music Education	University of the Arts	3	\$ 1,233.00

	Course Title	College	Credits	Reimbursement
INTERMEDIATE SCHOOL				
D'Ambrosio, Jayne	Assessment Strategies	American College of Education	3	\$ 705.00
D'Ambrosio, Jayne	Strengthening Literacy for Educational Leaders	American College of Education	3	\$ 705.00
Gasser-Sebastian, Kristin	Curricular Leadership & Management for Diverse & Inclusive Schools	Georgian Court University	3	\$ 1,233.00
Gasser-Sebastian, Kristin	Supervision & Leadership of Instruction & Learning	Georgian Court University	3	\$ 1,233.00
Gorga, Katie	Supervised Counseling Practice	Edinboro University	3	\$ 1,233.00
Gorga, Katie	Research in Education	Edinboro University	3	\$ 1,233.00

	Course Title	College	Credits	Reimbursement
OCEAN TWP. ELEM. SCHOOL				
Garofalo, Lauren	Trends in Early Childhood Education	American College of Education	3	\$ 705.00
Garofalo, Lauren	Research Methods for Early Childhood Education	American College of Education	3	\$ 705.00

Klohr, Robin	Research Methods for Early Childhood Education	American College of Education	3	\$	705.00
Klohr, Robin	Curriculum Development: Methods and Strategies	American College of Education	3	\$	705.00
Leahy, Erin	Organizational Leadership Practice in Inclusive School	Georgian Court University	3	\$	1,233.00
Vinegra, Christine	School Finance	University of Scranton	3	\$	1,233.00
Vinegra, Christine	Principles & Practices of Supervision	University of Scranton	3	\$	1,233.00

WANAMASSA ELEM. SCHOOL

	Course Title	College	Credits		
Melton, Jessica	Legal & Ethical Issues in Professional Practice	U Mass Lowell	3	\$	1,233.00
Suit, Monik	Nature & Needs of Individuals w/Autism	Georgian Court University	3	\$	1,233.00
Suit, Monik	Project Applied Thesis I	Georgian Court University	3	\$	1,233.00

TOTAL PAGE 1

TOTAL PAGE 2

GRAND TOTAL

\$ 28,185.00
\$ 8,808.00
\$ 36,993.00

Southern New Hampshire University	\$627.00	U Mass Lowell	\$570.00
Fairleigh Dickinson University	\$784.00	Thomas Edison University	\$668.00
Georgian Court University	\$460.00	Rutgers University	\$678.00
American College of Education	\$215.00	University of the Arts	\$610.00
Edinboro University	\$531.00	University of Scranton	\$510.00

ADDENDUM TO CREDIT REIMBURSEMENT LIST

COURSE TITLE

COURSE DESCRIPTION

Professional Portfolio Development

As the capstone experience in the program, students prepare an electronic portfolio that demonstrates their incremental achievement of the program standards. Students compose self-assessment narratives that reflect their experiences in the program, analyzing and assessing the degree to which they have achieved their goals, the influences they experienced which enabled them to master the subject, and the barriers that inhibited their progress. Standards-based competencies may be substantiated through documentary evidence of site-based participation in educational leadership roles and responsibilities, letters of endorsement or support from qualified site administrators, class assignments and research papers, reflective journal entries, contact logs with mentors.

Field-Based Practicum

This class is a culminating activity for students completing the Master of Arts in Educational Leadership program. It requires you to engage in a 120-hour practicum experience, and thus the completion of 300 hours of practicum activities, at your school site or at an alternative site where you can put leadership theory into practice, working with a local school administrator and the course mentor. You design and implement a series of administrative, supervisory, curricular, and professional development activities that address the standards developed by the Interstate School Leaders License Consortium. Activities will be structured to address each of the six ISLLC Standards during the 12-week practicum. On completion of the activities, you will develop a final report that includes artifacts as well as analysis and reflective commentary on the practicum.

Dissertation Seminar - 8112

This seminar will guide students through the often difficult process of conceptualizing a dissertation topic, writing proposals and defending both the proposal and the final project. Areas covered will include, but not be limited to, the development of a research statement; review of relevant literature; the writing process; internal review board approval; data collection and analysis.

Admin/Supervision Psych

This doctoral-level seminar introduces the student to the theory and practice of administration & supervision of psychological services. Topics will include strategic planning, budget, human resources, marketing, and staff development. Students are required to supervise a masters-level school psychology student.

Advanced Practicum II

Supervised training experience at FDU's Center for Psychological Services. Doctoral students are supervised by faculty on two or more child, adolescent or adult treatment and/or testing cases during the course. Practicum encompasses approximately 100 hours of training.

Dissertation - 8110

Research project required of all doctoral candidates in school psychology.

Seminar in School Change

This advanced level course focuses on synthesizing theoretical formulations and evidenced-based research findings in order to facilitate significant changes in the educational environment. Issues focusing on barriers and resistance to change as well as contributors to resilient environments will be examined.

School Law

Consider the impact of school law on the administration of schools and student learning. Examine the manner in which state and federal courts, through case law, balance the rights of individuals with those of the schools. Investigate the rights of schools, teachers, students, parents and the general public regarding education in 21st century public schools. Emphasis on the law pertaining to public education as prescribed by the New Jersey Administrative Code Title 18: A, state courts, commissioner's decisions, and local school board policies and administrative procedures required for compliance.

Organizational Leadership Practice in the Inclusive School

Build on the view of schools as open social systems in this second organizational leadership course for candidates in the administration and leadership program. Explore this useful model for understanding schools as complex learning organizations and for guiding the actions of school leaders. Emphasis on the need for stability in an organization and for routine management tasks and functions required of school administrators. Evaluate core administrative functions including strategic planning, organizing, and staffing are considered within the social systems model for 21st century learning institutions. Examine best practices and sound educational research that lead to achievement for all students and learn strategies to create a culture of high expectations for organizational success.

American Modernism

Using a thematic approach, this course explores important aspects of literary modernism as it pertains to the American historical, social, technological, intellectual, and political experience between the end of World War I and the 1950s. The course immerses students in modernism via fiction, poetry, and critical essays by major American authors and poets of the period. It also asks students to identify and articulate the relationship between race, gender, regional perspectives, and ethnicity in the context of modernist American Literature.

Human Development

Addressing lifespan development from birth to death, this course of study focuses on ways physical health controls affective and cognitive changes. Consideration is given to factors influencing development and lifespan changes related to decisions in healthcare. The course also addresses the impact of aging on family relationships, sexuality and socialization, altering how individuals relate and respond to life choices.

Curricular Leadership in Management

Build upon skill and knowledge in curriculum planning and focus on the roles and responsibilities of the development, management, supervision, evaluation, and improvement of curriculum programs. Emphasis on how school leaders can facilitate and support curriculum improvement for student learning, equity, and social justice by employing research-based practices that have been proven to be effective in closing the achievement gap for students of varied ability, income, and ethnicity. Explore the processes of curriculum alignment, revision, delivery, monitoring and evaluation required for managing and supervising a standards-based, 21st century, culturally responsive curriculum that meets the needs of P-12 general education students as well as diverse and exceptional learners.

Supervision & Leadership of Instruction & Learning	Review the strategies, problems and trends in instructional supervision, including an analysis of the function of the supervisor/principal/school administrator in improving instruction and learning in an organization. Building on the foundation in supervision presented in EDC5102, research the use of technology to interact with school leaders as well as for the organization and reporting of data related to school supervision. Examine the practical application of supervisory tasks in the areas of instructional supervision, curriculum development, and organizational staff development, including consideration of ethical and legal obligations of the school leader. Explore non-classroom supervision related to personnel, who support the educational mission of the school and thereby influence learning outcomes. Develop supervisory approaches based on mandates and best practices.
Curriculum & Assessment	The course covers the development, writing, and evaluation of curriculum as a dynamic interactive process based on research. Students develop curriculum writing and evaluation skills through critical review of various curricula, analyses of curriculum models, and developing their own curricula. Measurement and assessment of learning, which is the crucial dynamic element in curricula, is covered in depth. Upon completion of the course, students should be able to critically analyze curricula, design curricula, and develop appropriate assessment tools for various music learning situations.
Teaching Music Improvisation with Technology	This course is designed for elementary and secondary music educators who want to enhance improvisation skills in their students. No previous experience with improvisation is required. Participants will learn how technology can be used to support improvisational growth and musical development in the practice room, music classroom, and ensemble rehearsal. Participants will learn the basic mechanics of improvising and the essential music theory elements needed to teach improvisation including modal improvisation, the blues, ii-V-I progressions and chord bracketing. Computer software (Band-in-a-Box, SmartMusic, Note Flight, Audacity, and GarageBand) will be incorporated to create custom improvisation accompaniments and exercises.
Sociological Foundations of Music Education	An intensive reading, research, and discussion course in the sociology of music education's role in society. Students develop a basic understanding of the sociological functioning of music in society and how education in music should, but often does not, meet the greater society's needs. Socialization in performing groups, group identity, and sociology of schools is studied. Current trends in US music education will be analyzed from a sociological perspective. Students will also develop basic sociological research and reporting skills.
Music Production Using Pro Tools	This course will focus on recording and producing music with Pro Tools, the industry-standard professional music production software. Participants will record audio with microphones, MIDI from the electronic keyboard, and make extensive use of software instruments. This course is designed for the elementary and secondary educator interested in making professional sounding recordings of his/her ensembles and integrating music production into the music curriculum.
Supervised Counseling Practice	This course assists students in identifying and developing skills of an effective helper. Students participate in counseling experiences using role-playing and "real life" clients and critique in class audio and video tapes of counseling sessions conducted by students.
Research in Education	This course develops the point of view and skills which enable students to apply research procedures to professional problems. Students gain the expertise necessary to be critical consumers of research and to carry out completed research projects.

Trends in Early Childhood Education	This course explores current trends in early childhood education by examining public policy, research, professional development relevant to classroom practices, and program management. Creating a connection between theory and current information will help to maintain relevance for the profession.
Research Methods for Early Childhood Education	This methods course takes an action research approach, providing a systematic framework for early childhood professionals to apply data-based decision making for the improvement of their practice. The course differentiates quantitative, qualitative, and mixed methods action research with a focus on application of results in the workplace. Emphasis is placed on development of a literature review featuring evidence-based strategies as a part of a research proposal.
Curriculum Development: Methods and Strategies	This content will focus on curriculum design using learning expectations across different standards and the developmental needs of children. Curriculum design methods, developmentally appropriate practices, and application methods will be explored by relating distinctive age-appropriate ideas.
Assessment Strategies	Embracing the value of assessment and evaluation is the first step in improving learner outcomes through data-driven decision-making. This course develops relevant competencies and promotes a healthy balance of utilizing formative and summative assessments, evaluation practices and data to inform and guide integrated curriculum development and instructional delivery. Assessments can provide facilitators with the knowledge and skills required to meet the needs of diverse learners, including special populations, in a variety of school and organizational settings.
Strengthening Literacy for Educational Leaders	This course provides students the opportunity to complete an approved concept paper as the first step toward the Ed.S. original research project. Students will apply advanced research skills to address a real-world application of scholarly expertise as it relates to solving an existing problem. A description of the project will provide the rationale for the goals and objectives and includes a literature review, methodology, and the anticipated results of the research project.
School Finance	An introduction to public school finance. Emphasis is on responsibilities in handling student funds, district budgeting and accounting, and modern planning-programming-budgetary systems.
Principles & Practices of Supervision	A description of a philosophy of supervision, principles of supervision, the role of the supervisor, planning a supervisory program, techniques of supervision, evaluation, coordinating the instructional program, and trends in supervision.
Legal & Ethical Issues in Professional Practice	This course will explore the legal and ethical issues facing professionals working with individuals diagnosed with disabilities, particularly those on the autism spectrum. The goal is to provide behavior analysts and other professionals the opportunity to develop skills in dealing with the complex legal and ethical issues that arise when working in human service fields.

Nature & Needs of Individuals
w/Autism

This course is an overview of Autism Spectrum Disorders including differential diagnosis of Autism, Asperger Syndrome, Rett Syndrome, Childhood Disintegrated Disorder, and Pervasive Developmental Disorder Not Otherwise Specified. Characteristics of individuals as manifesting in different degrees of autism from early childhood through adolescence will be examined. Theories of etiology, development, behavior, neurological issues, theoretical perspectives, and implications for family impact will be reviewed and explored.

Project Applied Thesis I

The Project Applied Thesis is the capstone experience for several of the graduate degrees in education. During two consecutive semesters, candidates develop a scholarly, written applied thesis under the direction of a faculty advisor. The action research project enables candidates to extend their knowledge in an area of practice, focus on an issue related to supporting student learning outcomes, apply theory and best practice, and reflect on the outcomes of their efforts.



Ocean Township High School

550 West Park Avenue
Oakhurst, NJ 07755
www.oceanschools.org
732-531-5650

James Stefankiewicz, Ed.D.
Superintendent of Schools

Gina Hagerman
Assistant Principal

Michael Lambusta
Assistant Principal

Anthony DePasquale
Director of School Counseling

H. Rusty Todd
Director of Athletics & Student Activities

Dawn C. Kaszuba
Principal

MEMORANDUM FOR: Dr. Stefankiewicz, Superintendent of Schools

FROM: H. Rusty Todd, Director of Athletics & Student Activities/Grades 5-12

DATE: October 5, 2017

RE: Winter Coaching Recommendations

Attached are my recommendations for winter coaching positions for the 2017-2018 school year.

As for the boys basketball coaching positions, all five coaches (Head, Asst. JV, Asst. Fresh, 8th, and 6th/7th) have agreed to forgo a portion of their stipend to get an extra coach on staff. The head coach (John Terlecsky) has agreed to forgo \$800.00, and the four assistants \$500.00 each for a total of \$2,800.00. That \$2,800.00 will go to Tom Ryan who is recommended as the junior varsity coach.

The assistant wrestling coaching position at the freshman level will also be shared by two coaches. The stipend for that position at the Group I, Assistant at Year 2 is \$5,514.00. Derek Tranchina will receive \$4,114.00 and Andrew VanDyke will receive \$1,400.00.

I have also included a bulleted biography for all "new" recommendations.

Any questions please contact me.

HRT: tpc
Enclosures

Home of the Spartans!



David Ilaria – Assistant Wrestling Coach – OTHS

- Wrestled collegiately at Seton Hall University and The College of New Jersey
- Was an NCAA Division III National Champion in wrestling
- Has 14 years experience coaching at the collegiate and high school levels
- Is a clinician, instructor, and technician at numerous wrestling clubs, camps, and clinics
- Brings a wealth of knowledge and experience to our OTHS wrestling program

Tom Ryan – Assistant Basketball Coach (JV) - OTHS

- English Teacher at TOIS
- Has volunteered with our boys basketball program for the past 3 years
- Volunteers time in the summer for workouts with our basketball student-athletes
- Coached basketball at Pt. Pleasant Boro High School as an assistant
- Has a good rapport with coaching staff and student-athletes

Matthew Goldfarb – Assistant Swimming – OTHS

- Health and Physical Education Teacher at OTHS/OTES
- Alumni of OTHS and Swimming Program
- Earned 4 varsity letters in swimming and served as team captain during his time at OTHS
- Served as a volunteer swim coach at OTHS
- Club swimmer with Monmouth Barracudas 1995-2008
- Currently Coaches Girls JV Tennis
- CPR/AED, Lifeguard and Water Safety Instructor Certified

Paul Casner – Assistant Swimming – OTHS

- Social Studies Teacher at OTHS
- Earned 4 varsity letters in swimming at Wall HS from 2007-2011
- Currently Girls Soccer varsity assistant coach
- Good rapport with student-athletes
- CPR/AED, Lifeguard and Water Safety Instructor Certified

	NAME	SPORT	POSITION	GROUP	SCHOOL	YEAR FOR 2017-2018	SALARY FOR 2017-2018
1	Terlecksky, John#	Boys Basketball	Head	I	OTHS	5	\$6,900.00
2	Ryan, Thomas#	Boys Basketball (JV)	Asst.	I	OTHS		\$2,800.00
3	Pringle, Ryan#	Boys Basketball (Frosh)	Asst.	I	OTHS	5	\$5,749.00
4	Krzyzanowski, Gregg#	Boys Basketball (Asst. All levels)	Asst.	I	OTHS	5	\$5,749.00
5	Miller, Sean	Boys Basketball (8)	Asst.	I	TOIS	5	\$5,749.00
6	Reisler, Jeff	Boys Basketball (6/7)	Asst.	I	TOIS	5	\$5,749.00
7	Lazur, Mike	Girls Basketball	Head	I	OTHS	5	\$7,700.00
8	Athans, Dean	Girls Basketball (JV)	Asst.	I	OTHS	2	\$5,514.00
9	Vac**	Girls Basketball (Frosh)	Asst.	I	OTHS		
10	Krueger, Heather	Girls Basketball (8)	Asst.	I	TOIS	4	\$5,856.00
11	Musselman, Cathy	Girls Basketball (6/7)	Asst.	I	TOIS	5	\$6,249.00
12	Apicelli, Cipriano	Wrestling	Head	I	OTHS	5	\$7,700.00
13	Ilaria, David	Wrestling (JV)	Asst.	I	OTHS	5	\$6,249.00
14	Tranchina, Derek*	Wrestling (Frosh) - Co	Asst.	1	OTHS	2	\$4,114.00
15	Van Dyk, Andrew**	Wrestling (Frosh) - Co	Asst.	1	OTHS	2	\$1,400.00
16	Hoff, Ken	Wrestling (7/8)	Asst.	I	TOIS	5	\$6,249.00
17	Fischer, Steven	Wrestling (7/8)	Asst.	I	TOIS	5	\$6,249.00
18	Siciliano, Tom	Boys Bowling	Head	IV	OTHS	5	\$6,175.00
19	D'Esposito, Denise	Girls Bowling	Head	IV	OTHS	5	\$6,175.00
20	Smith, Susan	Cheering (Winter)	Head	IV	OTHS	5	\$6,175.00
21	Kelly, Leslie	Cheering (Winter)	Asst.	IV	OTHS	5	\$5,336.00
22	Lyster, Susan	Cheering (TOIS)	Asst.	IV	TOIS	5	\$5,336.00
23	Towns, Warren	Swimming	Head	II	OTHS	5	\$6,938.00
24	Goldfarb, Matthew	Swimming	Asst.	II	OTHS	1	\$4,895.00
25	Casner, Paul	Swimming	Asst.	II	OTHS	1	\$4,895.00
26	DeSomma, Mark	Indoor Track	Head	II	OTHS	5	\$6,938.00
27	Lewis-Lee, Dana	Indoor Track	Asst.	II	OTHS	5	\$5,886.00
28	Klein, Donald	Indoor Track	Asst.	II	OTHS	5	\$5,886.00
29	Smith, Dave	Ice Hockey	Head	II	OTHS	5	\$6,938.00
30	Ryan, Robert Michael	Ice Hockey	Asst.	II	OTHS	5	\$5,886.00
31	Zimmerman, Katelyn	Trainer	Head	I	OTHS	2	\$6,870.00
32	Fish, Stephanie	Girls Basketball-Volunteer					
33	Ribsam, Devon	Ice Hockey-Volunteer					
34	Falco, Joseph	Wrestling-Volunteer					
35	Falco, Garrett	Wrestling-Volunteer					
36	Rant, Thomas**	Wrestling-Volunteer					
37	Gerstein, Rachael	Bowling-Volunteer					
38	Looney, Paul	Indoor Track-Volunteer					
39	Patterson, Timothy	Indoor Track-Volunteer					
40	Singleton, Logan **	Boys Basketball-Volunteer					
	#Stipend Adjustment						
	* Shared **Pending completion of Substitute Paperwork						

PLANNING & CONSTRUCTION

CHANGE ORDER LOG

CHANGE ORDER LOG - (C.O.)

CONTRACTOR P.C.O. No.	SOLUTIONS C.O. No.	DATE RECEIVED	GENERATED BY:	DESCRIPTION OF THE ISSUE REQUIRING A CHANGE ORDER	AMOUNT REQUESTED	PENDING AMOUNT	AMOUNT AGREED TO	COMMENTS
3		8/22/16	General	UNFORESEEN FOOTING REMOVAL IN EXISTING TECH ROOM FOR SANITARY LINE	\$ 59,524.41		\$ 40,000.00	APPROVED - GENERAL ALLOWANCE
4		8/22/16	Plumbing	FIRE RATED ASSEMBLY FOR TEMPORARY EGRESS AT TRAINERS'S ENTRANCE PER BLDG DEPT.	\$ 4,102.00		\$ 3,899.50	APPROVED - CONSTRUCTION CHANGE DIRECTIVE
7		9/27/16	General	INSTALL & REMOVE ADDITIONAL TRACKING PAD CONSTRUCTION ENTRANCE AT PAC REQUIRED BY FSCD	\$ 6,624.25		\$ 5,709.36	APPROVED - CONSTRUCTION CHANGE DIRECTIVE
9R		12/2/16	General	ADDITIONAL GAS LINE FROM PARKING LOT TO METERS TO EXISTING BUILDING	\$ 2,334.50		\$ 2,000.00	APPROVED - GENERAL ALLOWANCE
11		12/22/16	General	PROVIDE 12" HDPE PIPE IN LIEU OF SPECIFIED 8" HDPE PIPE FOR FUTURE CONNECTION BY OWNER	\$ 20,226.89		\$ 16,054.00	APPROVED - GENERAL ALLOWANCE
12		12/6/16	General	RELOCATE FIRE DEPARTMENT CONNECTION AS PER MARSHAL	\$ 1,840.00		\$ 1,496.00	APPROVED - GENERAL ALLOWANCE
13		1/5/17	Fire Protection	ADDED STEEL DECK SUPPORTS AS PER RFI #27	\$ 4,114.75		\$ 3,525.17	APPROVED - GENERAL ALLOWANCE
14		1/10/17	General	REVISED WORK AT PAC ENTRANCE DOOR OPENINGS - REVISED WITH METAL FRAMING	\$ 1,108.35		\$ 949.55	APPROVED - GENERAL ALLOWANCE
15R2		2/16/17	General	LINTEL FOR ATH A3.8 - VESTIBULE F117 ADDED DURING SHOP DRAWING APPROVAL	\$ 3,302.33		\$ 2,429.16	APPROVED - GENERAL ALLOWANCE
17		2/23/17	Steel	HARDWARE CHANGES MADE DURING SUBMITTAL REVIEW & APPROVAL	\$ 1,418.55		\$ 1,215.30	APPROVED - GENERAL ALLOWANCE
19		2/16/17	General	UPGRADE COLOR OF METALS INCLUDING ROOF AND PANELS	\$ 3,160.20		\$ 3,160.20	APPROVED - GENERAL ALLOWANCE
20		2/27/17	General	FIRE WALL INFILL IN PAC RENO AREA IN MUSIC SUITE CORRIDOR	\$ 9,047.35		\$ 7,751.00	APPROVED - GENERAL ALLOWANCE
23		5/4/17	General	SET GYM DIVIDER CURTAIN ON TOP CORD INSTEAD OF DESIGNED BOTTOM CORD	\$ 5,333.10		\$ 4,568.95	APPROVED - GENERAL ALLOWANCE
25		5/15/17	General	ALUMINUM RAILING CREDIT	\$ 2,559.78		\$ 2,193.00	APPROVED - GENERAL ALLOWANCE
26		6/7/17	General	DELETION OF SPRUNG FLOORING SYSTEM IN BLACK BOX	\$ (3,449.00)		\$ (3,449.00)	ACCEPTED
28		7/29/17	General	Credit for revised auditorium ductwork layout, add for revisions to bleacher ductwork	\$ (28,377.51)		\$ (28,377.51)	APPROVED - COST OFFSET BY PLYWOOD FLOORING SUBSTITUTION.
29		6/30/17	Mechanical	Additional corridor speakers and change to hand sets	\$ (3,005.00)		\$ (3,005.00)	APPROVED - ADDED TO GENERAL ALLOWANCE
31		8/5/17	Electrical	New masonry wall at Main Entry	\$ 8,688.56		\$ 7,436.48	APPROVED - GENERAL ALLOWANCE
32		8/15/17	General	Black Box Theater flooring	\$ 1,882.34		\$ 1,636.82	APPROVED - GENERAL ALLOWANCE
33		8/16/17	General	dimmer controls for Black Box house lighting	\$ 12,664.66		\$ 10,850.00	APPROVED - OFFSET BY CREDIT FOR SPRUNG FLOORING
35		8/22/17	Electrical	Concrete sidewalk along gym	\$ 2,585.38		\$ 2,214.93	APPROVED - GENERAL ALLOWANCE
40		9/29/17	Owner		\$ 4,064.00		\$ 4,064.00	APPROVED - GENERAL ALLOWANCE
				AMOUNT REQUESTED TOTAL	\$ 287,070.49			
				PENDING TOTAL	\$ 14,642.73			
				ADJUSTMENTS IN COST	\$ (43,688.09)			