

Work Session

Attachments

November 7, 2017

Office of the Superintendent
Township of Ocean School District
November 3, 2017

MEMORANDUM FOR: All Members of the Board

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

RE: **Miscellaneous Information**

1. **On the Calendar**

November 7, 2017 - **School Board Elections**

- 7:00 pm - Executive Session (Closed) – Superintendent's Office
- 7:30 pm - Work Meeting– Auditorium

November 14, 2017

- 4:00 pm - School Based Technology Meeting
Board of Education Technology Meeting (immediately following School Based Meeting)
Both meetings will be held in the Auditorium of the Administration Bldg.
- 6:00 pm - Finance Committee Meeting
- 7:00 pm - Executive Session (Closed) – Superintendent's Office
- 7:30 pm - Work Meeting– Auditorium

November 21, 2017 – No Work Meeting

- 6:45 pm - Negotiations Committee Meeting

November 28, 2017

- 7:00 pm - Executive Session (Closed) – Superintendent's Office
- 7:30 pm - Work Meeting– Superintendent's Office
- 8:00 pm - Regular Monthly Meeting– Auditorium

December 5, 2017

- 7:00 pm - Executive Session (Closed) – Superintendent's Office
- 7:30 pm - Work Meeting– Auditorium

December 12, 2017

- 7:00 pm - Executive Session (Closed) – Superintendent's Office
- 7:30 pm - Work Meeting– Auditorium

December 19, 2017

- 7:00 pm - Executive Session (Closed) – Superintendent's Office
- 7:30 pm - Work Meeting– Superintendent's Office
- 8:00 pm - Regular Monthly Meeting– Auditorium

December 26, 2017 – No Meeting

2. **The C108 News** – copy attached.



THE C108 NEWS

Volume 2 ~~~ Edition 1 ~~~ November 1, 2017

WELCOME!

By: Mojan Nassiripour



This year C108 welcomes five new students: three freshmen, Brandon Salmoran, Matt Wheary, and Chris Olivadotti; and two seniors, Eric Altschuler and Anna Paula Duarte. They are all very nice. Welcome to C108!

VIC'S RESTAURANT

By: Ryan Green

Vic's Restaurant is at 60 Main St. in Bradley Beach. This restaurant is famous for its pizza! Vic's opened in 1947 and this year is their 70th Anniversary!



Mrs. Minott, Mrs. Costa, Mr. Dawson, Mrs. Imperato, Mrs. Rogers, Mr. West, Mrs. Zimmerman, and all the students in our class agree that our favorite food to order at Vic's is the large Special Pizza.

Memory Books

By: Rebecca Dunn

On Friday, October 20th and 27th, we went to Allegría at Ocean Grove. It used to be called The Francis Asbury Manor. We helped senior citizens make "memory books" by cutting out



pictures from magazines of animals, flowers, food, cars, and travel. Next we glued them on



colored paper and put them in binders. Memory Books will help the senior citizens to look at the pictures and remember things.



Apple Picking

By: Brandon Salmoran

On September 29th, our class went to Eastmont Orchards in Colts Neck because we wanted to pick apples to take home. We picked the Red Delicious and Jonathan apples. There was even

an apple named the Spartan! We made apple pie in Life Skills class. That was my first time to make apple pie. After apple picking we went to McDonalds for lunch. I got buttermilk chicken tenders, French fries, and a medium coke.



HOMECOMING

By: Nick Racioppi

Homecoming is an annual tradition at Ocean Township High School. During this exciting event, a King and Queen are chosen. This year's King was Tommy Stuppi and the Queen was Neena Shah. The boys and girls of the Homecoming Court rode in convertible cars. I was part of the Homecoming Court.



This year's football game was between Ocean vs. Manasquan. Unfortunately, Ocean lost 27 to 0.

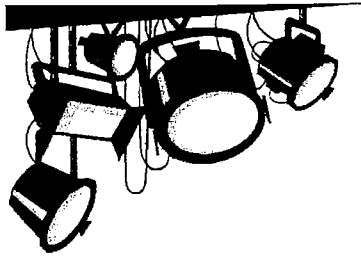
Birthday Corner

By: Anna Paula Duarte

NOVEMBER

11/4 Mrs. Maryann Rogers

11/18 Matt Wheary



THE C108 NEWS

STUDENT SPOTLIGHT

Interview by: Matt Wheary

My name is Chris Frank Olivadotti.



My birthday is on July 21st, 2003.

I live in Wayside, New Jersey.

I am in the 9th grade.

This is a picture of Chris helping a senior citizen in Allegria at Ocean Grove, make a Memory Book.

These are my *favorite* things:

Food: Tacos

TV Show: WWE and Criminal Minds

Movie: Game Plan

Sport: Football

Hobby: Reading

Activity: Playing video games

Singers: Curtis James Jackson, 50 Cent

Future Plans: I would like to be a FBI Agent.



Do You Know?

By: Chris Olivadotti

My name is Chris, and it's my first year taking Digital Photography. Taking pictures with my friends in the hallways and outside, are my favorite part of the class. Mr. Collins is my photography teacher. He is very nice and patient. We are using Photoshop and it is a pretty cool thing to do. My favorite picture to take, is of my dog. My dog's name is Roxy.

Office of the Superintendent of Schools
Township of Ocean Schools



MEMORANDUM FOR: All Non-Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools 

DATE: November 1, 2017

RE: Employment Opportunity

POSITION: Bus Driver

QUALIFICATIONS:

- Valid CDL Drivers License with P, S and Air Brake Endorsements in good standing with a valid medical certificate and current criminal history background check.
- Some training available.

SALARY: Salary will be commensurate with the Township of Ocean School District Bus Drivers' 2017-2018 Salary Guide.

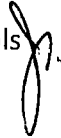
APPLICATION DEADLINE: Qualified candidates should notify the Personnel Office in writing at 163 Monmouth Rd., Oakhurst, NJ 07755 by the end of the business day, Wednesday, November 15, 2017, 4:00 pm.

Office of the Superintendent of Schools

Township of Ocean Schools



MEMORANDUM FOR: All Non-Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools 

DATE: November 2, 2017

RE: Employment Opportunity/Immediate Opening

POSITION: Head Custodian – High School
12 month employee

QUALIFICATIONS:

- Possess leadership potential & ability to work well with others
- Have Black Seal boiler license
- Be physically able-bodied
- Be adaptable to working around children
- Have necessary skills in the position

SALARY: Salary will be commensurate with experience and leadership abilities.

APPLICATION DEADLINE: Qualified candidates should notify the Personnel Office in writing by the end of the business day, Thursday, November 16, 2017, 4:30 pm.

Office of the Superintendent of Schools

Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

DATE: November 2, 2017

RE: Employment Opportunities/2017-2018 School year
Anticipated Openings – January 1, 2018

POSITION:

- Special Education Teacher (Full Time)
- Special Education Teacher (Part Time)

QUALIFICATIONS:

- Teacher of the Handicapped or Teacher of Students with Disabilities required and
- Elementary certification required

SALARY: Salary will be commensurate with the Township of Ocean School District Teachers' 2017-2018 Salary Guide.

APPLICATION DEADLINE:

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Monday, November 13, 2017.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

*Culturally diverse and Bilingual candidates encouraged to apply.

**COMMUNITY LIAISON AND
CO-CURRICULAR STUDENT ACTIVITIES**

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
October 17, 2017**

CALL TO ORDER

Mr. James Dietrich, President, called the meeting to order at 7:00 p.m. in the Superintendent's Conference Room at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Dietrich read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present: Mr. Steven Clayton, Mr. James Dietrich, Mrs. Janice Fuller, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis and Mrs. Denise Parlamas.

Mr. John Stuppi were absent.

Staff in attendance: Mr. Kenneth Jannarone, School Business Administrator and Dr. James Stefankiewicz, Superintendent of Schools.

Enter Executive Session – 7:02 p.m.

Approval: Motion offered by Mr. Dietrich, seconded by Mrs. Parlamas and carried 8-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda) and Student Matter. It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. The Board of Education will be in executive session for approximately 30 minutes and will take action upon returning to work session.

Adjourn Executive Session – 7:32 p.m.

Approval: Motion offered by Mr. Palutis, seconded by Mr. Clayton, and carried 8-0.

Move for the approval to adjourn from Executive Session and resume public session in the Superintendent's conference room of the Administration Building.

PRESIDENT'S REPORT: Mr. Dietrich

The following item(s) were discussed:

- Discussed social media postings about school business should work through the communication liaison, Mr Palutis, Vice President of the Board of Education.

VICE PRESIDENT'S REPORT: Mr. Palutis

The following item(s) were discussed:

- School Boards workshop and the valuable information that can be acquired by the Board of Education members.

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

The following item(s) were discussed:

- Clean sweep participation with the Town and the positive results.
- Spartan School advisory board and the starting of the new schools.
- 8th Grade night, Thursday, November 16th, coming up.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

The following item(s) were discussed:

- School Boards badges - check your email regarding the electronic information for access to the workshops.
- Budget roll out for next year starting with teachers gathering budget needs

Twp of Ocean BOE Work Meeting Minutes (continued) – October 17, 2017

- Follow-up on snow removal ordinance being proposed by the municipality.

PUBLIC COMMENT: None

COMMITTEE REPORTS:

COMMUNITY LIAISON, COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITIES: Mrs. Fuller

The following item(s) were discussed:

1. **Discussion: Approval of Minutes**

Board of Education and Administration discussed the minutes in accordance with Board of Education Bylaws #168 "Recording of Board Meetings" of the following meeting(s):

Work Meeting/Executive Session Minutes – October 10, 2017

Strategic Plan Goal 6: Community Outreach

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

The following item(s) were discussed:

1. **Discussion: Renewal of Automatic Temperature Control Contract**

Board of Education and administration discussed the extension of award of the Automatic Temperature Controls and Monitoring for the 2017-2018 school year with Jersey State Controls, Lakewood, NJ.

Vendor	School	2017-2018
Jersey State Controls	OT High School Twp. of Ocean Intermediate OT Elementary School Wanamassa School Wayside Elem. School	\$46,200.00

2. **Discussion: Transportation Cooperative with MOESC: 2017-2018**

Board of Education and administration discussed the Transportation Cooperative with MOESC as lead agency utilizing Jays, Klarr, Seman-Tov and Seashore for the non-public school routes as follows:

Route #	Destination	# Days	Cost Per Annum	Contractor	# of Students
HG1	Hillel Grammar	180	\$ 824.40	Seman-Tov	1
HC8	Hillel Grammar	180	20,615.40	Semen-Tov	25
HG10	Hillel Grammar	180	20,631.60	Seman-Tov	39
HG11	Hillel Grammar	180	30,407.40	Seman-Tov	57
HH6	Hillel HS	180	26,499.60	Seman-Tov	53
HH7	Hillel HS	180	22,496.40	Seman-Tov	57

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HHS3	Hillel HS & Grammar	180	3,268.80	Seman-Tov	7
IL4	Ilan HS	180	7,905.60	Jays	12
CT174	CBA/Leo/Oak Hill	180	34,227.00	Jays	41
RS/TH1	Ranney	180	30,540.60	Seman-Tov	36
SRB71	St. Rose HS/Grammar	180	12,528.00	Klarr	16
SJ18	St.Jerome	180	8,080.20	Jays	9
SJER7	St. Jerome	180	21,628.80	Seashore	30
YKT2	Yeshiva Keter Torah Gr K-4	180	7,219.80	Jays	9
YKT1	Yeshiva Keter Torah 5-8	180	4,300.20	Seman-Tov	8

3. Discussion: Transportation Cooperative with MOESC: 2017-2018

Board of Education and administration discussed the Transportation Cooperative with MOESC as lead agency utilizing Durham, First Student, Seashore, Seman Tov, Unlimited, Vamvas and Z&S for the vocational school routes as follows:

Route #	Destination	# Days	Cost	Contractor	# of Students
V515	High Tech HS	180	\$12,520.80	Durham	6
V725	Career Ctr-CPC Shuttle	180	6,634.80	Vamvas	1
V803	Communications HS	180	10,962.00	Seashore	6
V707	Communications HS	180	39,808.80	Seman Tov	14
V840	Middletown Voc - PM	180	48,925.80	First Student	8
V824	Middletown Voc - AM	180	26,460.00	Vamvas	4
V823	Aber-Kyprr Voc -AM	180	19,045.80	Unlimited	2
V716	AberdeenVoc -PM	180	22,368.60	Z&S	2

INSTRUCTION & EDUCATION: Dr. Marshall

The following item(s) were discussed:

1. Discussion: District Assessment Results for the 2016-2017 School Year

Board of Education and Administration discussed the District's Assessment results for the 2016-2017 school year; copy of the results are enclosed. In addition, Ms. Weldon, Assistant Superintendent, Teaching and Learning will be in attendance to answer questions regarding these results.

2. Discussion: Professional Development Activities – Staff

Board of Education and Administration discussed the attached memorandums (5) dated October 13, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Strategic Plan Goal 1: Student Success, Objective 1, Activities 9 & 16

3. Discussion: Professional Development Activities – Board Members

Twp of Ocean BOE Work Meeting Minutes (continued) – October 17, 2017

Board of Education and Administration discussed, in accordance with District Policy 6471, that the following Board Members: James Dietrich, Steve Clayton, Janice Fuller, Joseph Hadden, Dr. David Marshall, Amy McGovern, Michael Palutis, and Denise Parlamas, attend the NJSBA Workshops, October 23-26, 2017 at a group rate of \$1,400.00 for the Board of Education and Administration.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and NJOMB A-87.

4. Discussion: Administrative Internship

Board of Education and Administration discussed the request of Mrs. Erin Leahy, Elementary Teacher, Ocean Township Elementary School to perform 300 hours of Administrative Internship in accordance with the attached memorandum dated October 11, 2017.

5. Discussion: Student Observer

Board of Education and Administration discussed a student observer for the 2017-2018 school year in accordance with the attached memorandum dated October 13, 2017.

6. Discussion: Cancellations to Out of District Private Tuition for the 2017-2018 School Year

Board of Education and Administration discussed cancellations to out of district private tuition for the 2017-2018 school year in accordance with the attached memorandums (2) dated October 13, 2017.

7. Discussion: Addendum to Out of District Private Tuition for the 2017-2018 School Year

Board of Education and Administration discussed an addendum to out of district private tuition for the 2017-2018 school year in accordance with the attached memorandum dated October 6, 2017.

LEGISLATIVE: No Report

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

The following item(s) were discussed:

1. Discussion: Maternity Leave of Absence

Board of Education and Administration discussed the request of Catherine Eljdid, Speech-Language Specialist, Ocean Township Elementary School to take a maternity leave of absence beginning at the conclusion of her eligible sick leave (approximately February 27, 2018) and continuing to the end of the school year, June 30, 2018. Mrs. Eljdid's last day of work will be Wednesday, January 10, 2018. Mrs. Eljdid will be responsible for paying the appropriate contribution towards her health insurance coverage for the first 12-weeks of her maternity leave. Mrs. Eljdid is expected to return to the classroom on September 1, 2018.

2. Discussion: Unpaid Family Leave of Absence

Board of Education and Administration discussed the request of Kathleen Andrews, Special Education Teacher, Township of Ocean Intermediate School, to take an unpaid family leave of absence, as designated under FMLA and NJFLA, beginning at the conclusion of her eligible sick leave, approximately March 20, 2018 and continuing for a period of 12 weeks. Mrs. Andrews's last day

Twp of Ocean BOE Work Meeting Minutes (continued) – October 17, 2017

of work will be February 2, 2018. She is expected to return to the classroom on June 18, 2018. While out on an unpaid family leave of absence, Mrs. Andrews will be responsible for paying the appropriate contribution towards her health insurance coverage.

3. Discussion: Playground Aide and Playground Aide Substitute

Board of Education and Administration discussed hiring, for the 2017-2018 school year, Vera Knauer as a Playground Aide and Wafaa Sawires as a Playground Aide Substitute at the Wanamassa Elementary School.

4. Discussion: Clerical Substitute

Board of Education and Administration discussed hiring Debra Kaplan as a Clerical Substitute for the 2017-2018 school year.

5. Discussion: Substitute Bus Drivers

Board of Education and Administration discussed hiring the following as Substitute Bus Drivers, pending issuance of Commercial Driver's License (CDL), for the 2017-2018 school year.

Gary Fandrick
John O'Connell

6. Discussion: Issuance of Contracts

Board of Education and Administration discussed issuing contracts to the following:

To fill a vacancy position:

Mark Romei	Special Education Teacher	\$58,165.00*
	Ocean Township High School	BA/Step 5-6
	Actual Start and Effective Dates: Pending	Prorated
	release from current employer and criminal history	
	background check.	

(*Mr. Romei replaces Timothy Patterson who transferred to the position of Social Studies teacher at the high school.)

To fill a vacancy non-tenure track position:

Manuel Sanchez-Ramirez	Computer Technician/Level I	\$37,500.00*
	District-wide	Prorated
	Non-Tenure Track	
	Actual Start and Effective Dates: Pending	
	release from current employer and criminal history	
	background check.	

(*Mr. Sanchez-Ramirez replaces Sean O'Malley whose contract was revised from that of a Computer Technician/Level I to that of a Computer Technician/Level II.)

7. Discussion: Revised Contract

Board of Education and Administration discussed issuing a revised contract to the following employee:

Antoinette Ingulli	Bus Driver	\$26,231.00*
	Transportation Department	Prorated

Twp of Ocean BOE Work Meeting Minutes (continued) – October 17, 2017

Effective Date: Retro to October 1, 2017

(*This is a revision in salary as a result of an increase in work hours from 5 ½ to 6 hours per day.)

8. Discussion: Instructional Assistant/Chorus

Board of Education and Administration discussed hiring Michael Mazza, an Instructional Assistant, to provide aide support to an out of district student (4th grade) with disabilities participating in Chorus at the Wayside Elementary School. Mr. Mazza will shadow the student/Chorus member to practices (once a week, for one hour, before school) during the period of October 2017 through December 2017. Mr. Mazza will be paid at his hourly contractual rate.

9. Discussion: Issuance of Contract

Board of Education and Administration discussed issuing a contract to the following:

To fill a vacancy position:

Annalisa Rivezzi	World Language Teacher (Italian)	\$64,015.00
	Ocean Township, Wanamassa and	MA+30
	Wayside Elementary Schools	Step 5-6
	Actual Start and Effective Dates: Pending	Prorated
	release from current employer and criminal history	
	background check.	

(Ms. Rivezzi replaces Vincent Belcastro who resigned.)

10. Discussion: Revised Contract

Board of Education and Administration discussed issuing a revised contract to the following employee:

Michelle Piscopo	Bus Driver	\$32,758.00*
	Transportation Department	Prorated
	Effective Date: Retro to October 1, 2017	

(*This is a revision in salary as a result of an increase in work hours from 6 1/4 to 6 ½ hours per day.)

PLANNING & CONSTRUCTION: Mr. Palutis

The following item(s) were discussed:

1. Discussion: OTHS Fitness Center Equipment

Board of Education and administration discussed lowest responsible and responsive bid for fitness equipment for the fitness center at the Ocean Township High School with Fitness LifeStyles, Asbury Park, NJ, for a total bid of \$130,495.50.

Bids were opened on October 12, 2017 at 1:30 p.m. in the Administration Building Auditorium. (See attached)

The Board of Education also discussed that the Bid was \$45,000 under budget. Meeting with General Contractor and possible difficulties with the completion date was detailed.

TECHNOLOGY COMMITTEE: No Report

Twp of Ocean BOE Work Meeting Minutes (continued) – October 17, 2017

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

ADJOURN MEETING: 8:02 p.m.

There being no further business Mrs. McGovern made a motion, seconded by Mr. Clayton, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken Jannarone', with a long horizontal stroke extending to the right.

Kenneth Jannarone
School Business Administrator/Board Secretary

**MINUTES OF THE REGULAR MONTHLY MEETING
TOWNSHIP OF OCEAN
October 17, 2017**

CALL TO ORDER

The Board President, James Dietrich, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, January 17, 2017 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 4, 2017.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 6, 2017 and The New Coaster Newspapers on January 6, 2017.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 4, 2017.

ROLL CALL

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mrs. Janice Fuller, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis and Mrs. Denise Parlamas. Mr. John Stuppi was absent.

PRESIDENT'S REPORT – No Report

STUDENT REPRESENTATIVES: Ms. Emily Dorony & Ms. Lila Rice

The student representatives reported on the following:

- High School "Respect Week"
- Student ID's and 1st marking Period
- Homecoming was a success
- Collection for Puerto Rico hurricane victims still going on.
- Gave an update on the following Fall Sports: Boys & Girls Soccer, Tennis, Girls Field Hockey, Cross Country and Football record and achievements.

SUPERINTENDENT'S REPORT – Dr. Stefankiewicz

Superintendent reported on the following item(s):

Dr Stefankiewicz presented and discussed the following Violence and Vandalism Report, comparing the current data with the previous years' incidents, for the Township of Ocean School District which was submitted to the New Jersey Department of Education for the 2016-2017 school year:

District Results

	2015-2016 School Year	2016-2017 School Year
Section A - Count of Incidents by Reporting		

Category:		
Violence (Assaults, Fights)	6	9
HIB	6	9
Vandalism – Damage to Property	2	0
Weapons	2	0
Substance Abuse	9	2
Section B - Cost of Vandalism:		
Incidents involving cost to District	0	0
Section C - Actions Taken:		
Incidents reported to the police	16	18
Resulted in complaints to the police	3	0
In-school Suspension	0	5
Out of School suspension	33	20
Incidents resulting in removal from school	3	0
Section D - Offenders and Victims:		
Offenders	32	29
Victims	9	12
School Personnel Victims	0	2
Student victims of violent criminal offences	0	0
Section E - Program Provided upon Disciplinary Action:		
Support Services	31	28
Home Instruction	28	18
Out of district placement	1	1

Dr. Stefankiewicz opened the floor for public comment. There were no public comments regarding the report.

Dr. Stefankiewicz introduced Ms. Kelly Weldon, Asst. Superintendent: Teaching & Learning, for a presentation on the district testing data. (See attached presentation)

PUBLIC COMMENTS-AGENDA:

- Mrs. Carol Alto, Parent, asked about AP and the passing % of students in AP classes. The Superintendent and Ms. Weldon discussed the circumstances around the level of achievement for students. Mrs. Alto asked about the Intermediate School versus the High School grading of the PARCC. The Superintendent and Ms. Weldon discussed the reasoning for the variation of the scores at the different levels. They discussed the requirements for different grade levels to take the test.

APPROVAL OF BILLS: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following paid items:

1. APPROVAL OF BILLS

Move for the approval of the following paid items:

Bills List

October 17, 2017

3,253,905.67

Payroll	September 29, 2017	2,143,324.45
Employer FICA & DCRP	September 29, 2017	44,942.71
Payroll	October 13, 2017	2,068,830.11
Employer FICA & DCRP	October 13, 2017	41,421.01
Total		<u>\$7,552,423.95</u>

Motion(s) carried: 8-0

COMMITTEE REPORTS:

COMMUNITY LIAISON & CO-CURRICULAR STUDENT ACTIVITIES: Mrs. Fuller
Mrs. Fuller made a motion, seconded by Mr. Palutis, for approval of the following item(s):

1. **2017-2018 Board of Education Goals & Objectives**

Move to approve the Board of Education Goals & Objectives for the 2017-2018 school year.

2. **Butterfly and Vegetable garden**

Move to approve the creation of a butterfly garden and vegetable garden at Wanamassa Elementary School, a collaboration of staff, students and community in cooperation with the Strategic Planning Goals.

Strategic Plan Goal 2: Community Outreach, School Climate & Culture 4

3. **Approval of Minutes**

Move to approve the amended minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – October 10, 2017

Strategic Plan Goal 6: Community Outreach

Motion(s) for item(s): 8-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mr. Palutis, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

The following resolution certifies that budget balances at the end of September were adequate to pay all remaining obligations of the 2017-2018 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.

RESOLUTION

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of September 30, 2017, that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY, and upon consultation with the appropriate officials, certify that as of September 30, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending September 30, 2017.

Strategic Plan Goal 5: Finances, Objective 1

2. **Transfers**

The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.

Move for approval of the attached RESOLUTION dated, September 30, 2017 covering APPROPRIATION TRANSFERS in the 2017-2018 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for August 2017:**

Fire Drill

Ocean Township High School ----- September 20, 2017
Twp. of Ocean Intermediate School ----- September 13, 2017
Ocean Township Elementary School. ----- September 8, 2017
Wanamassa Elementary School September 8, 2017
Wayside Elementary School ----- September 8, 2017

Evacuation Drill

Ocean Township High School. ----- September 27, 2017
Wanamassa Elementary School ----- September, 27, 2017
Ocean Township Elementary School ----- September 27, 2017
Twp. of Ocean Intermediate School ----- September 27, 2017

Reverse Evacuation Drill

Wayside Elementary School ----- September 28, 2017

4. **Five Year Comprehensive Maintenance Plan**

Move to approve the Five Year Comprehensive Maintenance Plan 2017-2018 through 2021-2022 as per N.J.A.C. 6:24 and the annual maintenance budget amount (M-1) per N.J.A.C. 6:26-12.1, as per attached.

5. **#2 Fuel Oil, Diesel Fuel and Gasoline**

Move to approve the Cooperative Bid Award (#HCESC-Fuel-17/18) for 2017-2018, for #2 Fuel Oil, Ultra Sulfur Diesel Fuel and Gasoline, through the Hunterdon Educational Services Commission. (See attached)

6. **Renewal of Automatic Temperature Control Contract**

Move to approve the extension of award of the Automatic Temperature Controls and Monitoring for the 2017-2018 school year with Jersey State Controls, Lakewood, NJ.

Vendor	School	2017-2018
Jersey State Controls	OT High School Twp. of Ocean Intermediate OT Elementary School Wanamassa School Wayside Elem. School	\$46,200.

7. Transportation Cooperative with MOESC: 2017-2018

Move to approve the Transportation Cooperative with MOESC as lead agency utilizing Jays, Klarr, Seman-Tov and Seashore for the non-public school routes as follows:

Route #	Destination	# Days	Cost Per Annum	Contractor	# of Students
HG1	Hillel Grammar	180	\$ 824.40	Seman-Tov	1
HC8	Hillel Grammar	180	20,615.40	Semen-Tov	25
HG10	Hillel Grammar	180	20,631.60	Seman-Tov	39
HG11	Hillel Grammar	180	30,407.40	Seman-Tov	57
HH6	Hillel HS	180	26,499.60	Seman-Tov	53
HH7	Hillel HS	180	22,496.40	Seman-Tov	57
HHS3	Hillel HS & Grammar	180	3,268.80	Seman-Tov	7
IL4	Ilan HS	180	7,905.60	Jays	12
CT174	CBA/Leo/Oak Hill	180	34,227.00	Jays	41
RS/TH1	Ranney	180	30,540.60	Seman-Tov	36
SRB71	St. Rose HS/Grammar	180	12,528.00	Klarr	16
SJ18	St. Jerome	180	8,080.20	Jays	9
SJER7	St. Jerome	180	21,628.80	Seashore	30
YKT2	Yeshiva Keter Torah Gr K-4	180	7,219.80	Jays	9
YKT1	Yeshiva Keter Torah 5-8	180	4,300.20	Seman-Tov	8

8. Transportation Cooperative with MOESC: 2017-2018

Move to approve the Transportation Cooperative with MOESC as lead agency utilizing Durham, First Student, Seashore, Seman Tov, Unlimited, Vamvas and Z&S for the vocational school routes as follows:

Route #	Destination	# Days	Cost	Contractor	# of Students
V515	High Tech HS	180	\$12,520.80	Durham	6
V725	Career Ctr-CPC Shuttle	180	6,634.80	Vamvas	1
V803	Communications HS	180	10,962.00	Seashore	6
V707	Communications HS	180	39,808.80	Seman Tov	14
V840	Middletown Voc - PM	180	48,925.80	First Student	8

V824	Middletown Voc -AM	180	26,460.00	Vamvas	4
V823	Aber-Kyprrt Voc -AM	180	19,045.80	Unlimited	2
V716	AberdeenVoc -PM	180	22,368.60	Z&S	2

Motion(s) carried: 8-0

INSTRUCTION & EDUCATION: Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. McGovern for approval of the following item(s):

1. **Professional Development Activities – Staff**

Move to approve the attached memorandums (5) dated October 13, 2017 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Strategic Plan Goal 1: Student Success, Objective 1, Activities 9 & 16

2. **Professional Development Activities – Board Members**

Move to approve, in accordance with District Policy 6471, that the following Board Members: James Dietrich, Steve Clayton, Janice Fuller, Joseph Hadden, Dr. David Marshall, Amy McGovern, Michael Palutis, and Denise Parlamas, attend the NJSBA Workshops, October 23-26, 2017 at a group rate of \$1,400.00 for the Board of Education and Administration.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and NJOMB A-87.

3. **Administrative Internship**

Move to approve the request of Mrs. Erin Leahy, Elementary Teacher, Ocean Township Elementary School to perform 300 hours of Administrative Internship in accordance with the attached memorandum dated October 11, 2017.

4. **Student Observer**

Move to approve a student observer for the 2017-2018 school year in accordance with the attached memorandum dated October 13, 2017.

5. **Doctoral Candidate Sports Survey**

Move to approve the request of Rebecca Edelsberg, an Ocean Township High School alumnus and a Doctoral Candidate from the School Psychology PSY-D program at Philadelphia College of Osteopathic Medicine, “to survey athletes in regard to student perception of the impact of athletic involvement on academic performance.” Student athletes would participate on a voluntary basis. The survey would be conducted during the period of October 18, 2017 and November 2017; attached please find a memorandum dated September 29, 2017, the proposal and a copy of the survey.

6. **Trip Requests**

Move to approve the following trip requests:

Group: TOIS Band/Grades 7 & 8
Number of Students: 78
Date: Friday, June 8, 2018
Departure Time: 8:00 am Return Time: 10:00 pm
Destination: High Note Music Festival & Hershey Park
Hershey, PA
Purpose: Collegiate Band Festival
Transportation: 2- Charter Buses (Raritan Valley Bus Services)
Teacher Chaperones: 1 - Alyssa Clark
Parent Chaperones: 7 - TBD
Cost per pupil: \$110.00 paid for by pupil (This is an estimated cost that includes the fees for the festival and the charter buses. High Note Music Festival organizers have yet to determine the final costs for their event. Once we are notified of their fees, the cost per pupil rate will be adjusted. Fundraisers will be held during the school year to defray pupil out-of-pocket expenses.)

Group: Social Studies Students/Grades 10, 11 & 12/
The Holocaust & Modern Genocides Course
Number of Students: 50
Date: Friday, December 8, 2017
Departure Time: 6:00 - 6:30 am
Return Time: 7:00 pm - 7:30 pm
Destination: United States Holocaust Memorial Museum
Washington, DC
Purpose: View the Permanent Exhibition: The Holocaust and the Museum, reflect in the museum's memorials, and learn ways to prevent genocide.
Transportation: 1 Bus (Raritan Valley Charter Bus)
Teacher Chaperones: 5 (Allison Connolly, Andrea Kahikina, Susan Russo, Krysten Semerano, and Cara Tevar)
Parent Chaperones: -0-
Cost per student: No cost to student (The cost will be covered by Kean University as part of their partnership agreement with our District.)

7. **Overnight Trip Request**

Move to approve the following overnight trip request:

Group: High School Marching Band & Choir (itinerary is attached)
Number of Students: 90
Date: Departure Date/Time: Wednesday, April 25, 2018, 2:00 pm
Return Date/Time: Sunday, April 29, 2018, 11:30 pm
Destination: Disney's Music in the Parks, Anaheim, CA
Purpose: Music Competitions

Transportation: Charter Buses to the Airport, Plane to California

Teacher Chaperones: Alyssa Clark, Teddy Kernizan, Kyle Titmas, Kristin Titmas

Administrative Chaperone: Mike Lambusta

Parent Chaperones: - 0-

Cost per pupil: \$1,459.00 paid for by pupil (Included in the cost; food, hotel, transportation, and park fees. Fundraisers will be held during the school year to defray pupil out-of-pocket expenses.)

8. **Cancellations to Out of District Private Tuition for the 2017-2018 School Year**

Move to approve cancellations to out of district private tuition for the 2017-2018 school year in accordance with the attached memorandums (2) dated October 13, 2017.

9. **Addendum to Out of District Private Tuition for the 2017-2018 School Year**

Move to approve an addendum to out of district private tuition for the 2017-2018 school year in accordance with the attached memorandum dated October 6, 2017.

Motion(s) carried: 8-0 (Each Board member abstained on their own name on item #2 and Dr. Marshall also recused himself on item #4)

10. **District Assessment Results for the 2016-2017 School Year**

Ms. Weldon, Assistant Superintendent, Teaching and Learning will present to the Board of Education and residents of the Township, the District's Assessment Results for the 2016-2017 school year, (handout on the back table).

LEGISLATIVE: No Report

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **Retirement**

Move to approve the retirement of Pamela S. Larsen, Bus Driver, Transportation Department effective January 1, 2018.

2. **Credit Reimbursement – Spring and Summer 2017**

Move to approve credit reimbursement for courses completed during Spring and Summer 2017, in accordance with the attached list dated October 6, 2017.

3. **Winter Coaching Assignments**

Move to approve Winter Coaching Assignments for the 2017-2018 school year in accordance with the attached memorandum dated October 5, 2017.

4. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA, for Connie Schneider, Instructional Assistant, Township of Ocean Intermediate School for the period of October 30, 2017 through January 26, 2018. Mrs. Schneider's last day of work was September

12, 2017. Mrs. Schneider is expected to return to work on January 29, 2018.

5. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA and NJFLA, for Kathleen Andrews, Special Education Teacher, Township of Ocean Intermediate School, beginning at the conclusion of her eligible sick leave, approximately March 20, 2018 and continuing for a period of 12 weeks. Mrs. Andrews's last day of work will be February 2, 2018. She is expected to return to the classroom on June 18, 2018. While out on an unpaid family leave of absence, Mrs. Andrews will be responsible for paying the appropriate contribution towards her health insurance coverage.

6. **Maternity Leave of Absence**

Move to approve a maternity leave of absence for Catherine Eljdid, Speech-Language Specialist, Ocean Township Elementary School beginning at the conclusion of her eligible sick leave (approximately February 27, 2018) and continuing to the end of the school year, June 30, 2018. Mrs. Eljdid's last day of work will be Wednesday, January 10, 2018. Mrs. Eljdid will be responsible for paying the appropriate contribution towards her health insurance coverage for the first 12-weeks of her maternity leave. Mrs. Eljdid is expected to return to the classroom on September 1, 2018.

7. **Playground Aide and Playground Aide Substitute**

Move to approve, for the 2017-2018 school year, Vera Knauer as a Playground Aide and Wafaa Sawires as a Playground Aide Substitute at the Wanamassa Elementary School.

8. **Substitute Bus Drivers**

Move to approve the following Substitute Bus Drivers, pending issuance of Commercial Driver's License (CDL), for the 2017-2018 school year.

Gary Fandrick
John O'Connell

9. **Clerical Substitute**

Move to approve Debra Kaplan as a Clerical Substitute for the 2017-2018 school year.

10. **Instructional Assistant/Chorus**

Move to approve Michael Mazza, an Instructional Assistant, to provide aide support to an out of district student (4th grade) with disabilities participating in Chorus at the Wayside Elementary School. Mr. Mazza will shadow the student/Chorus member to practices (once a week, for one hour, before school) during the period of October 2017 through December 2017. Mr. Mazza will be paid at his hourly contractual rate.

11. **Issuance of Contracts**

Move to approve that contracts be issued to the following:

To fill vacancy positions:

Annalisa Rivezzi	World Language Teacher (Italian)	\$64,015.00
	Ocean Township, Wanamassa and	MA+30
	Wayside Elementary Schools	Step 5-6

Actual Start and Effective Dates: Pending Prorated
release from current employer and criminal history
background check.

(Ms. Rivezzi replaces Vincent Belcastro who resigned.)

Mark Romei	Special Education Teacher	\$58,165.00
	Ocean Township High School	BA/Step 5-6
	Actual Start and Effective Dates: Pending	Prorated
	release from current employer and criminal history	
	background check.	

(Mr. Romei replaces Timothy Patterson who transferred to the position of Social Studies teacher at the high school.)

To fill vacancy non-tenure track positions:

Luz Ramirez	Part-Time Instructional Assistant (Bilingual)	\$15,714.00
	Wayside Elementary School	Step 1
	Non-Tenure Track Position	Prorated
	Actual Start Date: October 17, 2017	
	Effective Date: November 1, 2017	

(Ms. Ramirez was previously approved at the work meeting held on October 3, 2017, pending completion of a new employee physical. Physical has been completed. Ms. Ramirez replaces Bernice Guzman who resigned.)

Manuel Sanchez-Ramirez	Computer Technician/Level I	\$37,500.00
	District-wide	Prorated
	Non-Tenure Track	
	Actual Start and Effective Dates: Pending	
	release from current employer and criminal history	
	background check.	

(Mr. Sanchez-Ramirez replaces Sean O'Malley whose contract was revised from that of a Computer Technician/Level I to that of a Computer Technician/Level II.)

12. Revised Contracts

Move to approve that revised contracts be issued to the following employees:

Antoinette Ingulli	Bus Driver	\$26,231.00*
	Transportation Department	Prorated
	Effective Date: Retro to October 1, 2017	

(*This is a revision in salary as a result of an increase in work hours from 5 ½ to 6 hours per day.)

Michelle Piscopo	Bus Driver	\$32,758.00*
	Transportation Department	Prorated
	Effective Date: Retro to October 1, 2017	

(*This is a revision in salary as a result of an increase in work hours from 6 1/4 to 6 1/2 hours per day.)

13. **Class-Size Reduction Teacher**

Move to approve, for the 2017-2018 school year, Kelly Flanagan as a Class-Size Reduction Teacher at the Wanamasa Elementary School. Mrs. Flanagan will work 3 hours a day (9:00 am – 12:00 pm), at a rate of \$30.00 per hour. (Mrs. Flanagan was previously approved, at the work meeting held on October 3, 2017, pending completion of a new employee physical. Physical has been completed. Mrs. Flanagan replaces Pamela Kacen who resigned.)

Motion(s) carried: 8-0 (Mr. Hadden and Mr. Palutis voted no on item #3)

PLANNING & CONSTRUCTION: Mr. Palutis

Mr. Palutis made a motion, seconded by Mrs. McGovern for approval of the following item(s):

1. **OTHS Fitness Center Equipment**

Move to approve lowest responsible and responsive bid for fitness equipment for the fitness center at the Ocean Township High School with Fitness LifeStyles, Asbury Park, NJ, for a total bid of \$130,495.50.

Bids were opened on October 12, 2017 at 1:30 p.m. in the Administration Building Auditorium.
(See attached)

Motion(s) carried: 8-0

TECHNOLOGY: No Report

OLD BUSINESS: None

NEW BUSINESS: None

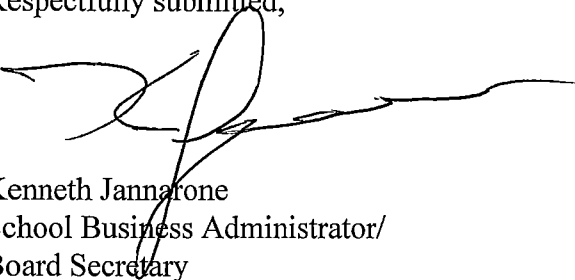
PUBLIC COMMENTS:

- Johana Icasiano, parent, asked about the October 2017 schedule for the Intermediate School dance and the invitation of the 5th grade. The Principal of TOIS discussed the reason for different dances for the 5th grade versus 6th, 7th, 8th grade events.
- Mrs. Hudson, resident, discussed the grades and participation of different grade levels at school social events.

ADJOURNMENT: 9:07 p.m.

There being no further business, Mr. Clayton made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,



Kenneth Jannarone
School Business Administrator/
Board Secretary

NJ Quality Single Accountability Continuum (NJQSAC)

Statement of Assurance - School Year 2017-18

District Information and Score Summary Page

District Name & District Code	Township of Ocean - 3810
County Name & County Code	Monmouth - 25
District Superintendent Name	Dr. James Stefankiewicz
District Mailing Address	163 Monmouth Road, Oakhurst, NJ 0755
Superintendent Email	jestefankiewicz@oceanschools.org

SOA Area	Score* # of Yes Responses	Score* % of Yes Responses
Instruction and Program	5	100%
Fiscal Management	10	100%
Governance	10	100%
Personnel	5	100%
Operations	20	100%

* Note: Scores will calculate automatically, based on responses to QSAC indicators.

NJQSAC Statement of Assurance -- School Year 2017-18

District Name: Township of Ocean

Instruction and Program	Yes or N/A = 1 No = 0	Comments
1. Reports to the district board of education and the public on the performance of all students on the New Jersey standardized testing system (N.J.A.C. 6A:8-3.1).	1	
2. Communicates district graduation requirements to all high school students, their families, and the community annually (N.J.A.C. 6A:8-5.1).	1	
3. Implements board-approved new and/or revised curricula that clearly and specifically align with the most recent State Board adopted version of the New Jersey Student Learning Standards (NJSLS) and with the timeline for implementation of curriculum for each content standard (N.J.A.C. 6A:3-3.1).		
(Continued on next page)		

NJQSAC Statement of Assurance -- School Year 2017-18

Instruction and Program	Yes or N/A = 1 No = 0	Comments
Content Area, Date Standards Were Adopted by the State Board of Education and Required Adoption Date for Districts	Yes or N/A = 1 No = 0	In the boxes below, enter the district board adoption date for each content area. DO NOT ENTER THE ANNUAL READOPTION DATE; ENTER THE MOST RECENT DATE CURRICULUM WAS BOARD ADOPTED TO COMPLY WITH THE MOST CURRENT NJSL STANDARDS.) If the content area has not been aligned to the standards, provide an explanation.
English Language Arts (State adopted on 5/4/2016; district implementation by 9/2017)	1	July 28, 2016 - August 29, 2017
Math (State adopted on 5/4/2016; district implementation by 9/2017)		8/29/2017
Science (State adopted on 7/9/2014; district implementation by: 9/2016 for grades 6-12 and 9/2017 for grades K-5)		K-5 - August 29, 2017, 6-12 - July 28, 2016
Social Studies (State adoption on 7/9/2014; district implementation by 9/2015)		7/14/2015
World Languages (State adoption on 7/9/2014; district implementation by 9/2015)		8/25/2015
Technology (State adopted on 10/1/2014; district implementation by 9/2015)		7/28/2015
21st Century Life and Careers (State adoption on 10/1/2014; district implementation by 9/2015)		9/30/2015
Visual and Performing Arts (State adoption on 7/9/2014; district implementation by 9/2015)		7/28/2015
Comprehensive Health and Physical Education (State adoption on 7/9/2014; district implementation by 9/2015)		6/14/2015

NJQSAC Statement of Assurance -- School Year 2017-18

Instruction and Program	Yes or N/A = 1 No = 0	Comments
4. Aligns the approved career and technical education program with the State Plan for Career and Technical Education and evaluates the program annually, including the required safety and health program (<i>N.J.A.C. 6A:19 et seq.</i>).	1	
5. Has a preschool program plan approved by NJDOE Div. of Early Childhood Education, as per <i>N.J.A.C. 6A:13A-3.1</i> (if district receives State preschool education aid). For those school districts receiving full State funding under the School Funding Reform Act (SFRA) funded per pupil	1	
Instruction & Program Subtotal	5	
Fiscal Management	Yes or N/A = 1 No = 0	Comments
The district:		
1. Follows a budget calendar that was developed and shared with the board annually and that reflects all applicable legal and management requirements.	1	
2. Bases the tuition estimate on an analysis of prior year expenditures and the current year schedule of out-of-district placements from existing contracts.	1	
3. Bases appropriations for capital projects on the district's Long Range Facilities Plan (<i>N.J.A.C. 6A:26-2.1</i>) and the comprehensive maintenance plan (<i>N.J.A.C. 6A:26-20</i>).	1	
4. Supports other budget lines by a trend analysis of historical expenditures.	1	
5. Includes only line-item transfers or appropriations of surplus for new programs and initiatives contained in the original budget certified for taxes (excluding transfers for health and safety related items and awards of additional state aid or grants for new purposes.	1	
6. Submits initial applications, revisions and final reports for all entitlement and discretionary grants in a timely manner.	1	

NJQSAC Statement of Assurance -- School Year 2017-18

Fiscal Management	Yes or N/A = 1 No = 0	Comments
7. Maintains separate accounts and keeps records, by grant (IDEA, Title I, IDEA-ARRA, Education Jobs Funds, etc.) and location as required (Title I, etc.), and/or consolidates accounts for approved school-wide programs as allowed in accordance with the approved budget.	1	
8. Expends federal funds consistent with the approved indirect cost rate.	1	
9. At a minimum, performs a semi-monthly review of the budget status (budget to actual) to ensure that sufficient appropriations are available.	1	
10. Approves purchase orders approved only by the purchasing agent and issued in advance of goods received or services rendered and encumbered for the full contractual amount. There are no confirming orders.	1	
Fiscal Management Subtotal	10	
Governance	Yes or N/A = 1 No = 0	Comments
The district:		
1. Establishes policies and procedures for the provision of educational programs and services to all students (N.J.A.C. 6A:7 et.seq).	1	
2. Establishes a nepotism policy (N.J.A.C. 6A:23A-6.2)	1	
3. Follows all requirements for the annual organization meeting (N.J.S.A. 18A:10-3 et seq. and 15-1 et seq.).	1	

NJQSAC Statement of Assurance -- School Year 2017-18

Governance	Yes or N/A = 1 No = 0	Comments
4. Drafts minutes of all meetings, including executive sessions, that reflect all board actions and makes the minutes publicly available within two weeks or by the next board meeting (N.J.S.A. 18A:17-7). When appropriate, the board obtains public input and provides information to district staff as it relates to community expectations. The board also implements the Open Public Records Act (OPRA) pursuant to N.J.S.A. 47:1A-1 et seq.).	1	
5. Requires each board member and administrator to file a timely and properly completed financial and personal/relative disclosure statement each year (N.J.S.A. 18A:12-26). Annually discusses the School Ethics Act and has not been found in violation of the School Ethics Act (N.J.S.A. 18A:12-22).	1	
6. Establishes a travel and related expense reimbursement policy and ensures school board members and all employees operate in accordance with that policy (N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7).	1	
7. Submits new, renegotiated, amended, altered or extended contracts for superintendents, deputy superintendents, assistant superintendents and school business administrators to the Executive County Superintendent (ECS) for review and approval. Takes no formal action to approve or implement such contracts prior to ECS review and approval (N.J.S.A. 18A:7-8, N.J.A.C. 6A:23A-3.1).	1	
8. Approves appointments and transfers, and removes or renews certificated and non-certificated officers and employees only by a roll call majority vote of the full membership of the board upon the recommendation of the Chief School Administrator and acts within 60 days of the CSA's recommendation (N.J.S.A. 18A:27-4.1).	1	

NJQSAC Statement of Assurance -- School Year 2017-18

Governance	Yes or N/A = 1 No = 0	Comments
9. Approves the monthly board secretary's and treasurer's reports within 60 days of month's end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over-expended (<i>N.J.A.C. 6A:23A-16.10</i>).	1	
10. Conducts a public hearing on the proposed budget and formally adopts the budget at a public meeting (<i>N.J.A.C. 18A:22-7 et seq. and N.J.A.C. 23A:8-1</i>).	1	
Governance Subtotal	10	
Operations	Yes or N/A = 1 No = 0	Comments
The district:		
1. Conducts all required trainings for school district employees (<i>N.J.S.A. 18A and N.J.A.C. 6A</i>).	1	
2. Submits all required NJSMART files by the due dates and has an error rate of less than 2% for each file.	1	
3. Adopts and distributes to all school staff, students and parents a code of student conduct that contains all required elements (<i>N.J.A.C. 6A:16-7.1</i>).	1	
4. Collects and reports annually, incidents of violence, vandalism, substance abuse and disruptive behavior to the NJDOE on the Electronic Violence and Vandalism Reporting System (EVVRS). Reports to the board all incidents from the previous year, annually at a public hearing. Analyzes these incidents and identifies activities to address them (<i>N.J.A.C. 6A:16-5.3</i>).	1	

NJQSAC Statement of Assurance -- School Year 2017-18

Operations	Yes or N/A = 1 No = 0	Comments
5. Develops and implements policies and procedures prohibiting harassment, intimidation and bullying (HIB); distributes them to students, parents and staff; and posts the policies and procedures on the district's website (<i>N.J.S.A. 18A:37-14-18 and N.J.A.C. 6A:16-7.7</i>).	1	
6. Satisfies all requirements of the Gun-Free Schools Act, 20 USC 7151 and the Title IV Section 4141 of NCLB (<i>N.J.S.A. 18A:37-7-12 and N.J.A.C. 6A:16-5.5</i>).	1	
7. Provides for the safety and protection of students through the annual review, development and implementation of a memorandum of agreement (MOA) with law enforcement and implementation of board-approved policies to facilitate cooperation between school staff and law enforcement (<i>N.J.A.C. 6A:16-6.2</i>)	1	
8. Implements procedures to review and resolve transportation incidents to avoid safety violations and ensures the safety of children including but not limited to meeting Motor Vehicle Commission requirements for bus driver inspections before loading and after drop-off and evacuation drills (<i>N.J.A.C. 6A:27-11 and 12.1(g)</i>).	1	
9. Adopts and implements policies and procedures designed to report missing and abused children to law enforcement and child welfare authorities. Appoints and school district liaison and provides training to district employees, volunteers and interns working in the school district (<i>N.J.A.C. 6A:16-11</i>).	1	
10. Provides school health services, screenings and examinations to identify the need for medical services for public and nonpublic students. Maintains student health records (<i>N.J.A.C. 6A:16-2.1 et seq</i>).	1	
11. Implements the NJDOE-approved school health nursing services plan (<i>N.J.A.C. 6A:16-2.1(b)</i>).	1	
12. Implements a board-approved comprehensive guidance and academic counseling program for all students (<i>N.J.A.C. 6A:8-3.2</i>).	1	

NJQSAC Statement of Assurance -- School Year 2017-18

Operations	Yes or N/A = 1 No = 0	Comments
13. Coordinates a comprehensive career education and counseling program with transition services for students with disabilities beginning at age 14 or younger as determined by the Individualized Education Program team (N.J.A.C. 6A:14-3.7(e)11-13).	1	
14. Ensures that each school building has a multidisciplinary team (such as Intervention and Referral Services Team, Pupil Assistance Team and School Resource Committee) as part of its coordinated system for the planning and delivery of intervention and referral services (NJAC 6A:16-8.	1	
15. Provides educational services, either in school or out of school, within five days of the student's removal for disciplinary reasons or absence due to chronic or temporary illness (N.J.A.C. 6A:16-7.2; 7.3 and 10). If the district is a County Special Services School District, it develops and implements procedures for notifying resident district of disciplinary removals or absences due to chronic or temporary illness.	1	
16. Forwards all student records, including disciplinary records, to the school district to which the student has transferred within 10 school days after the transfer has been verified by the requesting school district. Forwards disciplinary records, with respect to suspensions and expulsions, to nonpublic schools (N.J.A.C. 6A:32-7.5(f)10iii and 6A:16-7.10).	1	
17. Provides services and programs to nonpublic school students in accordance with Chapter 192 Auxiliary Services (N.J.S.A. 18A:46A-1 et seq. and N.J.A.C. 6A:14-6.1 et seq) and Chapter 193 Remedial Services for the Handicapped (N.J.S.A. 18A:46-19.1 et seq and N.J.A.C. 6A:14-6.1).	1	

NJQSAC Statement of Assurance -- School Year 2017-18

Operations	Yes or N/A = 1 No = 0	Comments
18. Disseminates information about and implements a comprehensive alcohol, tobacco and other drug abuse program. Adopts and disseminates to all school staff, students and parents policies and procedures for the prevention, assessment, intervention, referral for evaluation referral for treatment, discipline for students using alcohol or other drugs and continuity of care (<i>N.J.S.A. 18A:40A-B and N.J.A.C. 6A:16-1.4(a)18; 6A:16-3-4</i>).	1	
19. Annually reviews, revises or develops, and implements safety and security plans, procedures and mechanisms in consultation with law enforcement, health, social service and emergency management agencies and other community members, including parents (<i>N.J.A.C. 6A:16-5.1 et seq</i>).	1	
20. Implements the NJDOE-approved Comprehensive Equity Plan (CEP) designed to eliminate discrimination according to race, age, creed, color, national original, ancestry, marital status, affectional or sexual orientation, gender, religion, disability, socioeconomic status, pregnancy or parenthood (<i>N.J.A.C. 6A:7-1.4</i>).	1	
Operations Subtotal	20	
Personnel	Yes or N/A = 1 No = 0	Comments
The district:		
1. Utilizes board-approved job descriptions and standards for appointment of each teaching staff member, substitute teacher and other staff including paraprofessional positions. Ensures that all staff are appropriately certified and credentialed for their assignment (<i>N.J.A.C. 6A:32-4 and N.J.A.C. 6A:9-6.5</i>).	1	
2. Confirms that new employees have a successful criminal history record check within three months of employment and that they have not been disqualified for employment (<i>N.J.S.A. 18A:6-7.1 et. seq.</i> , 18A:39-19.1 and 18A:6-4.13 <i>et. seq.</i>).	1	

NJQSAC Statement of Assurance -- School Year 2017-18

Personnel	Yes or N/A = 1 No = 0	Comments
3. Adopts written policies and procedures for the physical examination of new and existing employees and maintains personnel health records in a secure separate location from personnel files (<i>N.J.A.C. 6A:32-6.2 and 6.3</i>).	1	
4. Adopts policies and procedures for the annual evaluation of all tenured and non-tenured teaching staff members by appropriately certified personnel. Distributes the policies to all tenured teaching staff members, including administrators and supervisor, by October 1 (<i>N.J.A.C. 6A:10</i>).	1	
5. Uses multiple data sources, (e.g., test scores, needs assessments, attendance data, violence reports) to address current and projected needs and priorities for all school/district staff when providing professional development opportunities. Uses the data sources to analyze the alignment of the district's Professional Development Plan with teaching staff needs (<i>N.J.A.C. 6A:9-15 et seq.</i>).	1	
Personnel Subtotal	5	

FINANCIAL MANAGEMENT & RESOURCE SERVICES

Office of the School Business Administrator
Township of Ocean School District
November 7, 2017

REQUESTS FOR USE OF SCHOOL FACILITIES

The Learning Experience

OTHS, Auditorium
December 15, 2017
7:00 pm – 8:30 pm
Purpose: Winter Sing-a-Long
Group 3 Community Related Groups
Facility Fee: \$200.00
Custodial Reimbursement: \$00.00

Monmouth County Indian Assoc.

OTHS, Auditorium, Cafeteria, Classrooms
April 27, 2018 [Auditorium only]
6:30 pm – 9:30 pm
April 28, 2018
2:00 pm – 10:00 pm
Purpose: Cultural Program
Group 3 Community Related Groups
Facility Fee: \$780.00
Custodial Reimbursement: \$660.00

Greater Ocean Twp Chamber of Commerce

Admin. Bldg., Auditorium
January 11, 2018, February 1, 2018, March 1,
2018, April 5, 2018, May 3, 2018, June 7, 2018,
July 12, 2018, August 2, 2018, September 13,
2018, October 4, 2018, November 8, 2018,
December 6, 2018
8:00 am – 9:15 am
Purpose: Monthly Board Meetings
Group 3 Community Related Groups
Facility Fee: \$00.00
Custodial reimbursement: \$00.00

Ocean Twp United Soccer Club

OTHS, Turf Athletic Field
November 8, 15, 22, & 29, 2017, December 6, &
13, 2017
8:00 pm – 9:30 pm
Purpose: Soccer Games
Group 2 School Age Service Groups
Facility Fee: \$00.00
Lighting Usage Fee: TBD

The Chorus of The Atlantic

Red Bank Area Chapter

OTHS, Auditorium
December 16, 2017
8:30 am – 5:00 pm
Purpose: Annual Holiday Concert
Group 3 Community Related Groups
Facility Fee: \$300.00
Custodial Reimbursement: \$360.00

INSTRUCTION & EDUCATION

Office of the Assistant Superintendent of Schools
Teaching & Learning

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.

FROM: Janet Forino

DATE: November 3, 2017

RE: Student Teacher

Please present for Board Approval at the next scheduled board meeting the student teacher listed below for the Spring semester.

Pasquale Barone
Georgian Court U
OTHS
Paul Casner

Office of the Assistant Superintendent of Schools
Teaching & Learning

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.

FROM: Janet Forino

DATE: November 3, 2017

RE: Student Observer

Please present for Board Approval at the next scheduled board meeting the student observer listed below. Mr. Disla's requirements include observing after school athletic sporting events.

Len Disla
OTHS
Katelyn Zimmerman

SPECIAL SERVICES OFFICE
TOWNSHIP OF OCEAN SCHOOL DISTRICT
DATE: October 18, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Addendum Out of District Private Tuition 2017-2018

Please submit the following for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Rugby School	1	*ESERS	\$ 58,436.04

Effective: October 23, 2017

*Eligible for Special Education and Related Services

cc: K. Weldon
K. Jannarone
M. Mosca

SPECIAL SERVICES OFFICE
TOWNSHIP OF OCEAN SCHOOL DISTRICT
DATE: November 3, 2017

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Addendum Out of District Tuition 2017-2018

Please submit the following for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
LADACIN Schroth School	1	*ESERS 142 days @\$288.00 per diem	\$40,896.00

Effective: 11/13/2017

*Eligible for Special Education and Related Services

cc: K. Weldon
K. Jannarone
M. Mosca

**Office of the Assistant Superintendent of
Teaching and Learning**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: November 3, 2017
CC: Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Registration Fee*
Amato	Chris	Asst Principal	Annual Conference for Middle Level Education – AMLE** - Philadelphia, PA	November 6 – 8, 2017	\$449.00

*Registration fees are supported by local professional development funds

**Association for Middle Level Education

**Office of the Assistant Superintendent of
Teaching and Learning**
Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: November 3, 2017
CC: Kelly Weldon, Ken Jannarone

Below is a Professional Development Activity in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Registration Fee*
Griffin	Rose	Guidance	Counselor Fly In at the University of Tampa - Florida	April 15&16, 2018	\$35.00**

*Registration fees are supported by local professional development funds

**Staff member will seek reimbursement for transportation to and from Airport via NJ transit

Office of the Assistant Superintendent of
Teaching and Learning
Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: November 3, 2017
CC: Kelly Weldon, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last Name	First Name	Subject	Workshop	Date	Fee*
Chavis	Susan	CST	NJ Assn of School Psychologists Winter Conference - East Windsor	12/8/17	\$110.00
Buerck	Paul	Phys Ed	NJAHPERD**** Convention - Long Branch	2/26&27/2018	\$120.00**
Ecke	Crystal	Phys Ed	NJAHPERD**** Convention - Long Branch	2/26&27/2018	\$120.00**
Prentice	Janet	Phys Ed	NJAHPERD**** Convention - Long Branch	2/26&27/2018	\$120.00**
Kasyjanski	Karen	Nurse	School Nurses: Enhance Effective Medical Emergency Response Team @ Each of Your School Sites - Long Branch	1/25/18	\$295.00**
Haney	Christine	G & T	Coding and Electronics with Arduino & Tinkercad - Rutgers	12/7/17	\$75.00**
Collins	Jean	History	NJ Council for Social Studies Annual Conference - Rutgers Univ	12/7/17	\$80.00**
Ohlott-Weiner	Barbra	Social Studies	NJCHE***** 25th Annual History Conference - Princeton	12/1/17	\$80.00**
Amato	Patricia	Math	Nothing but Desmos - Brookdale	12/19/17	**
Argyelan	Lauryn	Spec Ed	Bridging the Gap between	12/15/17	**

*Registration fees are supported by local professional development funds and Grant Funds

**Substitute at rate of \$85 per day

***Regional Professional Development Academy

****NJ Assn of Health Physical Education Recreation Dance

*****NJ Council for History Education

+Staff member will seek reimbursement

^cost covers multiple sessions

Last Name	First Name	Subject	Workshop	Date	Fee*
			Principles & Practice - Managing Problematic Behavior - RPDA***		
Castelo	Jennifer	Spec Ed	Student Engagement Strategies - RPDA***	4/10/18	**
Chambers	Ramona	Spec Ed	Activities to Engage & Motivate Math Students - Brookdale	2/7/18	**
Dente	Sharon	Instructional Aide	Been There, Done That, Now What? - RPDA***	12/5/17	**
Dente	Sharon	Instructional Aide	Social Skills in Your Classroom - RPDA***	12/13/17	**
DeValue	Suzanne	Math	Amazing Presentations Best Tech Tools - Brookdale	2/15/18	**
Fisher	Doris	Instructional Aide	Survivor Skills for Paraprofessionals- RPDA***	4/12/18	**
Fort	Tamara	2nd Grade	Movies and Multimedia - Brookdale	3/1/18	**
Goldsmith	Amy	2nd Grade	Student Engagement Strategies - RPDA***	4/10/18	**
Goldsmith	Amy	2nd Grade	Supporting Differentiation in the K to 5 Classroom - Brookdale	12/5/17	**
Gubitosa	Nicholle	PreK	Bridging the Gap between Principles & Practice - Managing Problematic Behavior - RPDA***	12/15/17	**
Hughes	Stacey	PreK	Social and Emotional Learning Tools - RPDA***	6/7/18	**
Leahy	Erin	3rd Grade	Student Engagement Strategies - RPDA***	4/10/18	**
Martin	Toni	Instructional Aide	Bridging the Gap between Principles & Practice - Managing Problematic Behavior - RPDA***	12/15/17	**
Morin	Jaime	Spec Ed	Flip Out with Flipgrid - Brookdale	1/18/18	**
Morin	Jaime	Spec Ed	STEM to STEAM: Incorporate Creativity and Innovation Across Disciplines to Develop 21st Century Skills - RPDA***	4/11/18	**
O'Neill	Traci	1st Grade	Interventions with Students with Dyslexia and Others Reading Differences - RPDA***	11/16/17	**
Rogers	Michelle	Spec Ed	Closing the Gap: Spec Ed and Math - Brookdale	11/14/17	**
Shapiro	Laura	Math	Nothing but Desmos - Brookdale	12/19/17	**
Siciliano	Thomas	Math	Nothing but Desmos - Brookdale	12/19/17	**

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Last Name	First Name	Subject	Workshop	Date	Fee*
Volek	Amy	PreK	Effective Instruction for Students with High Functioning Autism - RPDA***	6/6/18	**
Brown	Catherine	CST	Behavioral Intervention Plan for Students with Challenging Behaviors - RPDA***	11/14/17	n/a
Brown	Catherine	CST	Bridging the Gap between Principles & Practice - Managing Problematic Behavior - RPDA***	12/15/17	n/a
Burns	Bridget	CST	Behavior Intervention Plans for Students with Changing Behaviors - RPDA***	11/14/17	n/a
Burns	Bridget	CST	School Refusal: Interventions and Coordination of Care with Schools, Families & Clinics - RPDA***	11/29/17	n/a
Chavis	Sue	CST	BIP for Students with Challenging Behaviors - RPDA***	11/14/17	n/a
Chavis	Susan	CST	Social Skills in Your Classroom - RPDA***	12/13/17	n/a
Cichy	Sheron	CST	Avoiding Power Struggles & DeEscalating Behavior - RPDA***	12/5/17	n/a
Cichy	Sheron	CST	Behavior Intervention Plans for Students with Changing Behaviors - RPDA***	11/14/17	n/a
D'Agostino	Melissa	Psychologist	Behavior Intervention Plans for Students with Changing Behaviors - RPDA***	11/14/17	n/a
DePasquale	Anthony	Director of Guidance	CJCEE Conference on Disproportionality & Access - Monmouth U	11/13/17	n/a
Dunn	Karen	CST	The Role of Self-Regulation in Social Environment - Corner Day School - Mountainside	12/5/17	n/a
Fisher	Susan	CST	Behavioral Intervention Plan for Students with Challenging Behaviors - RPDA***	11/14/17	n/a
Fisher	Susan	CST	Bridging the Gap between Principles & Practice - Managing Problematic Behavior - RPDA***	12/15/17	n/a
Gorga	Katie	Spec Ed	Google Maps in the Classroom - Brookdale	12/14/17	n/a
Kreiger	Brittany	Guidance	Disability Service Office Info Session - Brookdale	1/11/18	n/a
Maliff	James	Asst Principal	CJCEE Conference on	11/13/17	n/a

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^cost covers multiple sessions

Last Name	First Name	Subject	Workshop	Date	Fee*
			Disproportionality & Access - Monmouth U		
Mandelbaum	Allison	Speech	Social and Emotional Learning Tools - RPDA***	6/7/18	n/a
Mandelbaum	Allison	Speech	Social Skills in Your Classroom - RPDA***	12/13/17	n/a
Mandelbaum	Allison	Speech	Student Engagement Strategies - RPDA***	4/10/18	n/a
Montivero-Santucci	Elodie	OT	Supporting Students with Organization Skill Development - RPDA***	10/24/17	n/a
Morano	Melissa	Speech	Social and Emotional Learning Tools - RPDA***	6/7/18	n/a
Morano	Melissa	Speech	Student Engagement Strategies - RPDA***	4/10/18	n/a
Morano	Melissa	Speech	Transition Planning for Teens and Young Adults with Autism - What's Next - RPDA***	5/31/18	n/a
Olson	Jessica	CST	Effective Instructional Strategies to Teach Phonetic Awareness - RPDA***	6/6/18	n/a
Santucci	Elodie	OT	Been There, Done That, Now What? - RPDA***	12/5/17	n/a
Santucci	Elodie	OT	Social and Emotional Learning Tools - RPDA***	6/7/18	n/a
Sarles	Andrea	Guidance	Info Workshop for Students with Disabilities - Brookdale	1/11/18	n/a
Spanarkel	Molly	OT	Social and Emotional Learning Tools - RPDA***	6/7/18	n/a
Spanarkel	Molly	OT	STEM to STEAM: Incorporate Creativity and Innovation Across Disciplines to Develop 21st Century Skills - RPDA***	4/11/18	n/a
Walk	Jennifer	Speech	Social Skills in Your Classroom - RPDA***	12/13/17	n/a
Walters	Donna	Speech	Been There, Done That, Now What? - RPDA***	12/5/17	n/a
Walters	Donna	Speech	Effective Strategies to Teach Phonemic Awareness - RPDA***	5/30/18	n/a
Walters	Donna	Speech	Social and Emotional Learning Tools - RPDA***	6/7/18	n/a

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**Substitute at rate of \$85 per day

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^cost covers multiple sessions

PERSONNEL

SUBSTITUTES FOR BOARD APPROVAL
November 2, 2017

Alterman, Hilary	K-12
Bernacchi, Alyson	5-8
Carey, Brian	K-12
Cohen, Abigail	K-5
Fria, Jennifer	K-12
Hughes, Jane	K-12
Ianucilli, Amanda	K-12
Jamison, Colleen	K-4
Kulka, Giovanna	K-12
Piantanida, Robert	K-12
Plummer, Jenifer	K-12
Resnikoff, Lauren	6-12
Sawires, Wafaa	K-8
Van Dyk, Andrew	Coach
Wellman, Jacob	K-12

CONTRACTED INSTRUCTIONAL ASSISTANTS FOR BUS RUN SUBSTITUTES
(11/3/17)

EMPLOYEE	HOME LOCATION
Apicelli, Cipriano	HS
Barone, Pasquale	HS
Brousell, Diane	OTES
Costa, Heidi	HS
Dawson, Alexander	HS
Imperato, Daryl Ann	HS
Pembleton, Michael	HS
Rogers, Maryann	HS
Testa, Pamela	HS
Weinkofsky, Karen	HS am ONLY
Zimmerman, Bonnie	HS



Ocean Township High School

Est. 1965

Office of the Principal

TO: James Stefankiewicz
DATE: November 2, 2017
FROM: Dawn C. Kaszuba

SUBJECT: Volunteers for set construction

We are fortunate to have two volunteers willing to assist with set construction for the fall, spring and student productions. These volunteers will not work with students but rather complete major projects such as the ship for *Anything Goes*, stairways and large wooden construction, at a significant cost savings. We request that the board approves Brad Andrus and Michael LaFalce as volunteers to assist with set construction.

Thank you.

cc: H. Todd
C. Gower
A. Garrity
L. Werthwein
DK:amg



Home of the Spartans!

TECHNOLOGY

Bill To

Ocean Township Board of Ed
 Mike Hall
 163 Monmouth Road
 Oakhurst, NJ 07755
 Phone #: (732) 531-5600
 mhall@ocean.k12.nj.us
 http://www.ocean.k12.nj.us/ocean/_to
 p

Ship To

Ocean Township Board of Ed
 Mike Hall
 163 Monmouth Road
 Oakhurst, NJ 07755
 Phone #: (732) 531-5600
 mhall@ocean.k12.nj.us
 http://www.ocean.k12.nj.us/ocean/_t
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PROPOSAL

Dell Latitude 3480
Quote # KD014640 ver. 2
10/23/2017

Ocean Computer Group, Inc. has been authorized by the State of New Jersey to act as a reseller for Dell and EMC under their Participating Addendum's for WSCA/NASPO in New Jersey, PC Contract 4/1/17 - 3/31/20 for Computer Equipment, Peripherals, and Related Services.

WSCA | NASPO Contract # B27160
 WSCA | NASPO Contract # AR602 (Networking)
 Ocean Computer Contract Code : 05AHC
 Master Agreement Number : MNWNC-108/109
 Participating Addendum: A89967/89968

Pricing is valid for only 30 Days and subject to change

Hardware		Price	Qty	Extended
	Dell Latitude 3480	\$810.95	60	\$48,657.00
210-AKUQ Dell Latitude 3480, CTO 379-BCSN 7th Generation Intel Core i5-7200U (Dual Core, 2.50Gz, 4MB cache) 619-AHKN Win 10 Pro 64 English, French, Spanish 658-BCSB Microsoft(R) Office 30 Days Trial 338-BLIU Intel(R) Core (TM) i5-7200U Processor Base, Intel (R) H Graphics 620 631-ABIG No Out-of-Band Systems Management 370-ADIB 8G (1 X 8G) DDR4 Memory 400-AOTF 256GB M.2 2280 SSD 575-BBLP M.2 SSD Hard Drive Bracket 817-BBBC Not selected in this configuration 320-BCEB Non-Touch LCD Back Cover with Camera 391-BDER 14.0" (16:9) Anti-Glare, FHD (1920x1080) WLED 580-ACBU Standard Keyboard, English 570-AADK No Mouse 555-BDMH Qualcomm QCA61x4A 802.11ac Dual Band(2x2) Wireless Adapter+ Bluetooth 4.1 Driver 555-BCMw Qualcomm QCA61x4A 802.11ac Dual Band (2x2) Wireless Adapter+ Bluetooth 4.1 362-BBBB No Wireless WAN Card 451-BBYR 56 Whr ExpressCharge Capable (Prismatic) 492-BBDD 65 Watt AC Adaptor 346-BCHD No Fingerprint Reader Palmrest (Single Pointing) 817-BBBB No FGA 332-1286 US Order 389-BLSV Intel Core i5 Processor Label 340-AGIK Safety/Environment and Regulatory Guide (English/French Multi-language) 640-BBIB ODM Info 537-BBBL US Power Cord 340-AASO Direct Ship Info Mod 340-BLQY Mixed Model Shipping Material 387-BBMM eStar 6.1 430-XXYG No Resource DVD 460-BBEX No Carrying Case 452-BBSE No Docking Station 800-BBGT BTO Standard Shipment (S) 340-BLOL Windows 10 Quick Reference Guide 620-AAOH No Media				

Hardware

Price

Qty

Extended

389-BEYY Regulatory Label included
575-BBCH No Stand included
389-BCGW No UPC Label
340-ACQQ No Option Included
610-BBUI Dell Latitude 3480 Flex
525-0131 Dell Command | Power Manager (DCPM)
525-BBCL SupportAssist
640-BBLW Dell(TM) Digital Delivery Cirrus Client
658-BBMR Dell Client System Update (Updates latest Dell
Recommended BIOS, Drivers, Firmware and Apps)
658-BBRB Waves Maxx Audio
658-BCUV Dell Developed Recovery Environment
658-BDLO System Shipment, Latitude 3480
975-3461 Dell Limited Hardware Warranty Extended Year(s)
997-6727 Dell Limited Hardware Warranty
997-6735 Onsite/In-Home Service After Remote Diagnosis, 1 Year
997-6737 Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended

Hardware Subtotal**\$48,657.00****Recap**

Amount

Hardware

\$48,657.00

Total**\$48,657.00**